

BUSINESS PAPER

ORDINARY MEETING

THURSDAY 27TH FEBRUARY 2025

WARREN SHIRE COUNCIL

AGENDA - ORDINARY COUNCIL MEETING

27th February 2025 commencing at 8.30 am

1. OPENING OF MEETING

2. ACKNOWLEDGEMENT OF COUNTRY

Warren Shire Council acknowledges the traditional owners of the lands within Warren Shire and acknowledges the Aboriginal and Torres Strait Islander people who reside within this Shire.

3. APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

4. CONFIRMATION OF MINUTES

Ordinary Meeting held on Thursday, 23rd January 2025.

5. DISCLOSURES OF INTERESTS

6. MAYORAL MINUTE(S)

Nil.

7. REPORTS OF COMMITTEES

Meeting of the Sporting Facilities Committee
held on Wednesday 5th February 2025 (S21-2)

Meeting of the Warren Public Arts Committee
held on Monday, 10th February 2025 (C14-3.29)

Meeting of the Warren Local Emergency Management Committee
held on Tuesday, 11th February 2025 (E6-1)

Meeting of the Airport Operations Committee
held on Wednesday, 12th February 2025 (C14-3.12)

Meeting of the Economic Development and Promotions Committee
held on Wednesday 12th February 2025 (C14-3.22)

Meeting of Manex held on Tuesday, 18th February 2025 (C14-3.4)

8. REPORTS OF DELEGATES

Item 1	Meeting of the Warren Interagency Support Services held on Thursday, 20th February 2025	(C3-9)
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9. REPORTS TO COUNCIL**POLICY**

Nil.

REPORTS OF THE GENERAL MANAGER

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REPORTS OF THE DIVISIONAL MANAGER FINANCE AND ADMINISTRATION

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REPORTS OF THE DIVISIONAL MANAGER ENGINEERING SERVICES

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REPORTS OF THE MANAGER HEALTH AND DEVELOPMENT SERVICES

Item 1	Development Application Approvals (B4-9)	Page 1
Item 2	Works Progress Reports – Health and Development Services (C14-7.3)	Page 2

10. NOTICES OF MOTIONS/QUESTIONS WITH NOTICE

Nil.

11. MATTERS OF URGENCY

Nil.

12. CONFIDENTIAL MATTERS
Report of the Divisional Manager Engineering Services

Item 1	Supply and Delivery to Warren – Portable Diesel-Powered Trash Pumps (C13-95)	Page 1
Item 2	T372425OROC Supply and Delivery of Traffic Signage (C14-6.2/77)	Page 22
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Item 4	T382425OROC Supply and Delivery of Stationery (C14-6.2/78)	Page 31
Item 5	Variation – Replacement of Marthaguy and Newe Park Bridges (C13-83)	Page 35

13. CONCLUSION OF MEETING
14. PRESENTATIONS

Nil.

SPORTING FACILITIES COMMITTEE MEETING

Attached are the Minutes of the meeting of the Sporting Facilities Committee held on Wednesday 5th February 2025.

RECOMMENDATION:

That the Minutes of the Meeting of the Sporting Facilities Committee held on the 5th of February 2025 be received and noted and the following recommendations be adopted:

ITEM 4 BUSINESS ARISING FROM THE MINUTES OF THE MEETING HELD ON WEDNESDAY, 6TH NOVEMBER 2024

Terms of reference including information in regard to the appointment of an interim chairperson be added to future agenda.

ITEM 6 FINANCIAL STATEMENT

2. Carter Oval Youth Sports Precinct Financial Report be included in future Committee meeting reports.

WARREN SHIRE COUNCIL
Minutes of the Sporting Facilities Committee Meeting
held in Council's Community Room, 115 Dubbo Street, Warren
on Wednesday, 5th February 2025 commencing at 4:01pm

Present:

Councillor GJ Whiteley
Councillor DDW Cleasby (Acting Chairperson)
Stephen Glen (Interim General Manager)
Sylvester Otieno (Divisional Manager Engineering Services)
Maryanne Stephens (Manager Health and Development Services)
Raymond Burns (Town Services Manager)
Wesley Hamilton (Centre Manager – Warren Sporting and Cultural Centre)

ITEM 1 APPOINTMENT OF ACTING CHAIRPERSON

MOVED Whiteley/Burns that Councillor DDW Cleasby be appointed the Acting Chairperson for this meeting.

Carried

ITEM 2 APOLOGIES

Apologies were tendered on behalf of Councillor DJ McCloskey and Councillor RL McKay who were absent due to external commitments, and it was **MOVED** Whiteley/Stephens that those apologies be accepted and a leave of absence for the members concerned be granted for this meeting.

Carried

ITEM 3 CONFIRMATION OF MINUTES OF THE SPORTING FACILITIES COMMITTEE MEETING HELD ON WEDNESDAY, 6th NOVEMBER 2024

MOVED Burns/Whiteley that the Minutes of the Meeting held on the 6th November 2024 be accepted as a true and correct record of that meeting.

Carried

ITEM 4 BUSINESS ARISING FROM THE MINUTES OF THE MEETING HELD ON WEDNESDAY, 6TH NOVEMBER 2024

Terms of reference including information in regard to the appointment of an Interim Chairperson be added to future agenda.

Carried

WARREN SHIRE COUNCIL

Minutes of the Sporting Facilities Committee Meeting
held in Council's Community Room, 115 Dubbo Street, Warren
on Wednesday, 5th February 2025 commencing at 4:01pm

ITEM 5 ACTION CHECKLIST

<i>Date</i>	<i>Outstanding Matter</i>	<i>Officer Resp.</i>	<i>Response/Request/Comment</i>	<i>Completion Date</i>
15.06.2022	Relocation of User Groups to Carter Oval Youth Sports Precinct	IPM/TSM/MHD/DMES	Relocate relevant user groups from Victoria Park to Carter Oval Youth Sports Precinct once all current works projects are complete. Management considerations in progress.	October 2025
07.09.2022	Main Oval Facing Scoreboard	CM	Scoreboard purchased and installed. Sponsorship sign to be installed. Roller shutter protection system to be installed.	May 2025
07.09.2022	Portable Scoreboards – Victoria Park	CM	Scoreboards purchased and being stored at shire council depot until space opens up in back storeroom of WSCS subject to users relocating to Carter Oval. Contractors undertaking construction of new amenities changeroom at Victoria Park may require one of the storage room bays until April 2025 when it becomes available.	February 2025
07.09.2022	Shade Sails – Warren War Memorial Swimming Pool	MHD	Source grant funding to purchase and install shade sails on the western side of the wading pool.	Ongoing
23.11.2022	Additional Changeroom / Amenities Block – Victoria Oval	CM / IPM	Contractors commenced site establishment works on 7 th October 2024. Power lines removed, underground services and relocation completed. Concrete Slab has been completed. Construction of building and murals in progress.	April 2025
23.11.2022	Carter Oval Youth Sporting Precinct Amenities / Kiosk Building	IPM	*Building construction commenced in Feb 2023. Site works commenced with quality control being monitored and managed. Landmark have commenced the fit out. Wall lining and fit out works are progressing. 99% complete with quality control issues being addressed.	March 2025

WARREN SHIRE COUNCIL

Minutes of the Sporting Facilities Committee Meeting
held in Council's Community Room, 115 Dubbo Street, Warren
on Wednesday, 5th February 2025 commencing at 4:01pm

ITEM 5

ACTION CHECKLIST

CONTINUED

<i>Date</i>	<i>Outstanding Matter</i>	<i>Officer Resp.</i>	<i>Response/Request/Comment</i>	<i>Completion Date</i>
02.08.2023	Re-leveling of grass playing surfaces at Victoria Park Precinct	TSM/CM	Investigate costing to re-level grass playing surfaces on main oval, mod-league oval and grass netball courts within Victoria Park Precinct. Arrange for works to be completed post relocation of user groups to Carter Oval Precinct.	October 2025
07.08.2024	Off-leash areas for dogs	MHD/DM ES/TSM	Investigation be undertaken to determine potential suitable areas for an off-leash dog area in town. Section of environmental park near Gunningba Estate being considered for CRIF grant application.	2025
07.08.2024	Playground equipment for older children	DMES/TSM	Investigation take place to determine a suitable area for playground equipment for older children (12-17 years) and suitable grants be sought to fund project. Awaiting CRIF grant outcome that was submitted in November 2024 to place infrastructure on Bore Flat Reserve.	2025
07.08.2024	Bore Flat Solar PV System	MHD/TSM	Source grant funding to install solar PV system at Bore Flat.	Ongoing (2025)
07.08.2024	Works Depot – battery system for the solar panels	MHD	Source grant funding to install battery system at works depot to further improve cost savings of the solar PV system.	Ongoing (2025)
07.08.2024	Carter Oval Youth Sports Precinct	IMP/TSM	Source grant funding to develop the proposed bike road rules learning track.	Ongoing (2025)
06.11.2024	Chemical Delivery at Warren War Memorial Swimming Pool	MHD	Investigate different options to handle heavy deliveries of chemical to the main pump shed of pool including access and gates at rear of facility.	2025
06.11.2024	Carter Oval Youth Sports Precinct Usage Tracking and Analysis	IPM	All user groups of the Carter Oval Youth Sports Precinct be requested to implement measures to record facility usage over the next two years to ensure council is able to report in accordance with grant conditions on usage of the new facilities.	2025/2026

WARREN SHIRE COUNCIL
Minutes of the Sporting Facilities Committee Meeting
held in Council's Community Room, 115 Dubbo Street, Warren
on Wednesday, 5th February 2025 commencing at 4:01pm

ITEM 5 ACTION CHECKLIST

CONTINUED

MOVED Burns/Whiteley that the that the information be received and noted; and that the items marked with an asterisk (*) be removed.

Carried

ITEM 6 FINANCIAL STATEMENT

MOVED Whiteley/Glen that:

1. The information be received and noted; and
2. Carter Oval Youth Sports Precinct Financial Report be included in future Committee meeting reports.

Carried

ITEM 7.1 REPORT FROM THE CENTRE MANAGER

(S21-2)

MOVED Hamilton/Stephens that the information be received and noted.

Carried

ITEM 8 GENERAL BUSINESS

- Irrigation options to be investigated where it currently doesn't exist within the Carter Oval Youth Sports Precinct;
 - Relocation of solar items from the Action Checklist be relocated to relevant committee;
 - Bore Flat Reserve requires mowing / maintenance; and
 - Saleyards Water Tank Site requires mowing / maintenance.
-

ITEM 9 DATE OF NEXT MEETING

May 2025 TBA.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 5:30

WARREN SHIRE COUNCIL

Minutes of the Warren Public Arts Committee Meeting
held in the Community Room, 115 Dubbo Street Warren
on Monday 10th February 2025 commencing at 3:39 pm

PRESENT:

Ros Jackson	Councillor (Chairperson)
Penny Heuston	Councillor
Jenny Quigley	Community Member
Judy Ridley	Community Member
Stephen Glen	Acting General Manager
Joe Joseph	Infrastructure Projects Manager
Raymond Burns	Town Services Manager
Rebecca Christian	Note Taker

ITEM 1 APOLOGIES (C14-3.29)

Apologies were received from Councillor Pauline Serdity, Mary Small, Michele Hamblin, Rachel Cant and Divisional Manager Engineering Services Sylvester Otieno who were absent due to external commitments and it was **MOVED** Jackson/Quigley that a leave of absence be granted for this meeting.

Carried

ITEM 2 CONFIRMATION OF MINUTES (C14-3.29)

MOVED Burns/Heuston that the Minutes of the Meeting held on Monday 11th November 2024 be accepted as a true and correct record of that meeting.

Carried

ITEM 3 BUSINESS ARISING FROM THE MINUTES OF THE MEETING, 11TH NOVEMBER 2024

Nil.

ITEM 4 ACTION CHECKLIST

MOVED Burns/Heuston that the information be received and noted, and items marked with an asterisk (*) be deleted.

Carried

ITEM 5.1 VICTORIA PARK FEMALE FRIENDLY AMENITIES - ABORIGINAL ARTWORK UPDATE (G4-1.82)

RECOMMENDATION TO COUNCIL:

MOVED Burns/Heuston That:

1. Progress photographs are sought from the artist of the Victoria Park female-friendly amenities artwork for distribution to Committee Members and Councillors on a regular basis; and
2. The information be received and noted.

Carried

WARREN SHIRE COUNCIL

Minutes of the Warren Public Arts Committee Meeting
held in the Community Room, 115 Dubbo Street Warren
on Monday 10th February 2025 commencing at 3:39 pm

**ITEM 5.2 IMPROVEMENT PROJECTS/PROGRAMS IN PREPARATION FOR THE 2025/2026
ANNUAL OPERATIONAL PLAN AND 4 YEAR DELIVERY PROGRAM (2025/2026 -
2028/2029) (C14-3.29)**

Future projects to be considered:

- An area for warren stories not just rural stories, artwork could take stories into account;
- Further murals and water tower murals - subject to Council approval;
- A giant rain gauge providing detailed information, location to be decided;
- Across the black soil plains sculptures;
- Light projects on current and future murals and artworks;
- Use of QR codes for many stories and information particularly on walking tours, fun facts about Warren etc. - to be referred to Economic Development Committee;
- Creation of a Warren character such as 'where's warren' – the Warren character to enhance local identities for visitors, which may incorporate sporting club logos;
- Light Festival of the West;
- Photographs of the All Blacks Rugby game hosted in Warren to be on display at Victoria Park Sporting Centre; and
- Showground Racecourse GBS Falkiner Lounge installing framed photographs of previous and future winning horses i.e. Cotton Cup.

MOVED Jackson/Burns that the information be received and noted.

Carried

ITEM 6 GENERAL BUSINESS

**ITEM 6.1 BRUCE LYNCH'S PROPOSAL FOR ARTWORK ON SHOP FRONTS AND FENCES
(C14-3.29)**

- The Committee discussed Bruce Lynch's proposals for artwork on shop fronts and fences around Warren.
-

ITEM 7 DATE OF NEXT MEETING

To be arranged for the 2nd June 2025 at 3:30 pm.

There being no further business the meeting closed 4:23 pm.

WARREN LOCAL EMERGENCY MANAGEMENT COMMITTEE

Minutes

Attached are the Minutes of the Meeting of Warren Local Emergency Management Committee held on Tuesday 11th February 2025.

RECOMMENDATION:

That the Minutes of the Meeting of Warren Local Emergency Management Committee held on Tuesday 11th February 2025 be received and noted.

WARREN LOCAL EMERGENCY MANAGEMENT
COMMITTEE

**Minutes of Warren Local Emergency Management Committee Meeting held in the
Community Room 115 Dubbo Street, Warren on Tuesday 11th February 2025
commencing at 9.34am**

PRESENT:

Sylvester Otieno	Warren Shire Council (LEMO and Chair)
Raymond Burns	Warren Shire Council (TSM)
Christopher Waters	NSW Police (REMO)
Annabelle Watson	NSW SES
Campbell Blair	NSW SES
David Minehan	DCJ – Disaster Welfare
John Moors	NSW Health
Emma Hamblin	NSW Health
Renee Scott	FRNSW
Shane Edwards	TfNSW
Simon Curry	NSW RA (Online)
Darryl Foster	RFS (Online)
Matt Jones	Local Land Services (Online)
Angie Tegart	Warren Shire Council (Minutes Taker)

ITEM 1 APOLOGIES

Nil.

ITEM 2 MINUTES OF THE MEETING HELD ON TUESDAY, 12TH NOVEMBER 2024

MOVED Minehan/Blair that the Minutes of the meeting held on Tuesday, 12th November 2024 as circulated, be adopted as a true and correct record of that meeting.

Carried

**ITEM 3 BUSINESS ARISING FROM THE MINUTES OF THE MEETING HELD ON TUESDAY,
12TH NOVEMBER 2024**

Nil.

ITEM 4 REMO REPORT

MOVED Waters/Edwards that the information be received and noted.

Carried

WARREN LOCAL EMERGENCY MANAGEMENT
COMMITTEE

Minutes of Warren Local Emergency Management Committee Meeting held in the
Community Room 115 Dubbo Street, Warren on Tuesday 11th February 2025
commencing at 9.34am

ITEM 5 AGENCY REPORTS

a) NSW Reconstruction Authority

MOVED Curry/Minehan that the information be received and noted.

Carried

b) NSW SES

MOVED Watson/Blair that the information be received and noted.

Carried

c) Transport for NSW

MOVED Edwards/Burns that the information be received and noted.

Carried

d) Department of Community and Justice – Welfare Services Functional Area

MOVED Minehan/Hadland that the information be received and noted.

Carried

e) FRNSW

MOVED Scott/Waters that the information be received and noted.

Carried

ITEM 6 CONTACT LIST UPDATE

The contact list has been updated, any further updates to be communicated to Council.

ITEM 7 MAJOR EVENTS (DISCUSSION)

- Saturday 1st March 2025, Golden Fleece Races; and
 - Friday 25th April 2025, Anzac Day.
-

ITEM 8 GENERAL BUSINESS

- Warren Multi-Purpose are having issues with their generator for the facility. Contractors trying to solve the problem this week;
 - Large trees laying the layback of the levee can they be addressed;
 - Flood gate #5 (near Udora Road) will it be repaired. Council are scheduling all gates to be replaced;
 - Department of Community and Justice – Welfare Services Functional Area advised that there was some confusion around the EOC, it was confirmed that a 3 yearly audit will need to be undertaken and a desktop audit annually.
-

WARREN LOCAL EMERGENCY MANAGEMENT
COMMITTEE

Minutes of Warren Local Emergency Management Committee Meeting held in the
Community Room 115 Dubbo Street, Warren on Tuesday 11th February 2025
commencing at 9.34am

ITEM 8

GENERAL BUSINESS

CONTINUED

- CMG for Heatwave, to be reviewed. Ambulance NSW has been identified as the leading Agency. They are currently working on the updates along with their own policies and procedures.
 - The Town Services Manager gave a brief update regarding the storm in Nevertire and surrounds. Damage to a power pole near Councils Reservoir in Nevertire meant the water supply to Nevertire was interrupted while staff set up a generator. A Council amenities building was damaged at Noel Waters Oval in Nevertire.
 - NSW RA advised that if damage is up to \$250,000 a Natural Disaster could be declared.
 - Local Land Services advised that they will be reviewing the Livestock Truck Rollover CMG and submit it to the LEMC at a future date.
-

ITEM 9

NEXT MEETING

13th May 2025

THERE BEING NO FURTHER BUSINESS THE MEETING CONCLUDED AT 10.05am.

AIRPORT OPERATIONS COMMITTEE

Attached are the Minutes of the meeting of the Airport Operations Committee held on Wednesday, 12th February 2025.

RECOMMENDATION:

That the Minutes of the Meeting of the Airport Operations Committee held on Wednesday, 12th February 2025 be received and noted.

WARREN SHIRE COUNCIL

Minutes of the Airport Operations Committee
Meeting held in the Community Room, Warren
on Wednesday, 12th November 2024 commencing at 11:00 am

PRESENT:

Penny Heuston	Councillor (Acting Chairperson)
Pat Hulme	Community Member
Ralph Smith	Community Member
Stephen Glen	Acting General Manager
Sylvester Otieno	Divisional Manager Engineering Services
Raymond Burns	Town Services Manager
Joe Joseph	Infrastructure Projects Manager
Rebecca Christian	Minute Taker

ITEM 1 APOLOGIES

Apologies were received from Councillor Dirk McCloskey, George Falkiner, Brett Williamson, Nigel Clark and Nigel Martin who were absent due to external commitments and it was **MOVED** Heuston/Burns that a leave of absence be granted for this meeting.

Due to the absence of Councillor Dirk McCloskey Chairperson, Councillor Heuston agreed to Chair the meeting.

Carried

ITEM 2 CONFIRMATION OF MINUTES (C14-3.12)

MOVED Smith/Heuston that the Minutes of the Meeting held on Wednesday, 13th November 2024 be accepted as a true and correct record of that meeting.

Carried

ITEM 3 BUSINESS ARISING FROM MINUTES OF THE MEETING, 13TH NOVEMBER 2024

Nil.

ITEM 4 ACTION CHECKLIST

MOVED Burns/Smith that the information be received and noted, and items marked with an asterisk (*) be deleted.

Carried

ITEM 5 REPORTS

ITEM 5.1 AIRPORT OPERATIONAL MANUAL UPDATE (A2-1)

- Airport Operations Manual received back from Consultant, submit updated Airport Operations Manual to CASA by end of the month.

MOVED Burns/Otieno that the information be received and noted.

Carried

WARREN SHIRE COUNCIL

Minutes of the Airport Operations Committee
Meeting held in the Community Room, Warren
on Wednesday, 12th November 2024 commencing at 11:00 am

ITEM 5.2 IMPROVEMENT PROJECTS/PROGRAMS IN PREPARATION FOR THE 2025/2026 ANNUAL OPERATIONAL PLAN AND 4 YEAR DELIVERY PROGRAM (2025/2026 - 2028/2029) (A2-6)

Future improvement works to be considered:

- Improvements to the exclusion fencing for animal control \$98,000;
- Parking for Ga planes under 2 tonne \$18,000;
- Re locate spotlights and water main fire junction to be in line with terminal building \$22,000;
- Drainage - western side of terminal \$40,000;
- Drainage at water main fire junction area \$40,000;
- Sealing of area where spotlights and water main fire junction is now for additional plane parking or extending planes turning area \$18,000;
- Improvements to the taxiways \$20,000;
- Lighting for the unsealed runway 03/21 \$220,000;
- Lighting upgrade for runway 09/27 \$372,000; and
- Grading and pavement work on 09/27 runway \$5,000,000.

The Committee narrowed down priority projects to three items as follows:

- 1) Spotlight and Water Main Fire Junction Relocation;
- 2) Parking for General Aviation (GA) Planes; and
- 3) Sealing for Additional Plane Parking or Turning Area.

The estimated Budget of around \$50,000 for these projects.

At this point in the meeting the time being 11:15 am, Stephen Glen joined the meeting.

MOVED Burns/Hulme that the information be received and noted.

Carried

ITEM 5.3 PROPOSED COSTS AND PRACTICALITIES FOR RNP APPROACHES AT THE WARREN AIRPORT (A2-6)

- Discussion on Required Navigation Performance (RNP) approach and associated costs; and
- If funding is successful, Council is to arrange for three (3) written quotes for the RNP approach work in consultation with the Airport users.

MOVED Burns/Heuston that the information be received and noted.

Carried

WARREN SHIRE COUNCIL

Minutes of the Airport Operations Committee
Meeting held in the Community Room, Warren
on Wednesday, 12th November 2024 commencing at 11:00 am

ITEM 6 GENERAL BUSINESS

ITEM 6.1 FENCING MAINTENANCE **(A2-6)**

- A thorough inspection of airport fencing for gaps and damage, requested to be conducted.
-

ITEM 7 NEXT MEETING

Next meeting to be arranged for Wednesday, 4th June 2025.

There being no further business the meeting closed at 11:31 am

ECONOMIC DEVELOPMENT & PROMOTIONS COMMITTEE MINUTES

Attached are the Minutes of the meeting of the Economic Development & Promotions Committee held on Wednesday, 12th February 2025.

RECOMMENDATION:

That the Minutes of the Meeting of the Economic Development & Promotions Committee held on Wednesday, 12th February 2025 be received and noted.

WARREN SHIRE COUNCIL
Minutes of the Economic Development & Promotions Committee
Meeting held in the Council Community Room
on Wednesday 12th February 2025, commencing at 4:32pm

PRESENT:

Sarah Derrett	Councillor (Chair)
Penny Heuston	Councillor
Greg Whiteley	Mayor
Pauline Serdity	Councillor
Stephen Glen	Acting General Manager
Sylvester Otieno	Divisional Manager Engineering Services
Maryanne Stephens	Manager Health and Development Services
Susan Balogh	Economic Development and Visitation Manager
Rebecca Christian	Note Taker

ITEM 1 APOLOGIES

Apologies were received from Councillor Ros Jackson and the Divisional Manager Finance and Administration Bradley Pascoe who was absent due to external commitments and it was **MOVED** Serdity/Balogh that a leave of absence be granted for this meeting.

Carried

ITEM 2 MINUTES

MOVED Stephens/Heuston that the Minutes of the Economic Development and Promotions Committee Meeting held on Wednesday, 13th November 2024 be adopted as a true and correct record of that meeting.

Carried

ITEM 3 BUSINESS ARISING FROM THE MINUTES OF THE MEETING, 13TH NOVEMBER 2024

Nil.

ITEM 4 ACTION CHECKLIST

MOVED Stephens/Heuston that the information be received and noted and the items marked with an asterisk (*) be deleted.

Carried

ITEM 5 REPORTS

ITEM 5.1 ECONOMIC DEVELOPMENT AND VISITATION OFFICE OPERATIONAL UPDATE
(T4-6.1)

Updates on various economic initiatives including:

- Customer service document completed for local businesses;
- REID program pilot suspended due to staff changes;
- Travel brochure restocking completed with positive feedback;

WARREN SHIRE COUNCIL
Minutes of the Economic Development & Promotions Committee
Meeting held in the Council Community Room
on Wednesday 12th February 2025, commencing at 4:32pm

ITEM 5.1 ECONOMIC DEVELOPMENT AND VISITATION OFFICE OPERATIONAL UPDATE **(T4-6.1)**

- Connecting Seniors program grant discussed (\$30,000); and
- Discover Warren website development in progress.

MOVED Glen/Otieno that the information be received and noted.

Carried

ITEM 5.2 ECONOMIC DEVELOPMENT STRATEGY AND ACTION PLAN **(D3-1)**

An update on various projects and strategies was provided.

MOVED Glen/Balogh that the information be received and noted.

Carried

ITEM 5.3 WARREN CHRISTMAS STREET PARTY 2024 **(G4-1.98)**

MOVED Serdity/Heuston that the information be received and noted.

Carried

ITEM 5.4 IMPROVEMENT PROJECTS/PROGRAMS IN PREPARATION FOR THE 2025/2026 ANNUAL OPERATIONAL PLAN AND 4 YEAR DELIVERY PROGRAM (2025/2026-2028/2029) **(T4-6.1)**

2025 – 2026 Improvement Program Priorities & Projects:

Economic Development Initiatives

1. Small Business & Community Grant Education Program (\$5,000)
 - Develop and deliver three business workshops on accessing grants, business planning, and digital marketing.
 - Create a Warren Shire Business Grant Guide (digital and print) to help local businesses, community groups, and farmers navigate funding opportunities.
 - Host a "Meet the Grant Experts" session with a funding consultant to provide hands-on support.
2. Warren Shire Digital Business Directory & Buy Local Campaign (\$4,000)
 - Upgrade and expand an online business directory to highlight local suppliers and services, encouraging residents to "Buy Local."
 - Develop a seasonal "Shop Warren First" campaign, including digital promotions and window stickers for businesses.
3. Rural Entrepreneur Mentoring & Business Support Program (\$4,000)
 - Introduce a small business mentoring program, providing one-on-one advisory sessions for Warren-based startups, home-based businesses, and rural enterprises.
 - Offer a digital upskilling workshop for businesses to improve online presence and e-commerce capabilities.

WARREN SHIRE COUNCIL
Minutes of the Economic Development & Promotions Committee
Meeting held in the Council Community Room
on Wednesday 12th February 2025, commencing at 4:32pm

ITEM 5.4 IMPROVEMENT PROJECTS/PROGRAMS IN PREPARATION FOR THE 2025/2026 ANNUAL OPERATIONAL PLAN AND 4 YEAR DELIVERY PROGRAM (2025/2026-2028/2029) CONTINUED

4. Light Industry & Home-Based Business Incubation Strategy (\$3,000)

- Develop a Home-Based & Light Industry Business Support Toolkit to encourage micro-businesses in agriculture, tourism, and creative industries.
- Provide targeted support for small-scale manufacturing, agritourism, and home-based enterprises.

Visitation & Tourism Development Initiatives

1. Discover Macquarie Marshes Website Development (\$8,000)

- Develop a dedicated Macquarie Marshes digital hub, integrated into the Discover Warren website.
- Include immersive video content, interactive maps, itineraries, and conservation information.
- Ensure mobile-friendly design and integration with the Visitor Information Centre's resources.

2. Visitor Experience Enhancements & Tourism Signage (\$4,000)

- Design new visitor wayfinding signage in Warren and at key nature-based attractions.
- Create self-guided walking tour maps for Warren's heritage and wetland trails, with QR code links to digital content.

3. Micro-Events & Nature-Based Tourism Activations (\$3,000)

- Host three seasonal micro-events such as:
 - A Birdwatching & Photography Weekend at the Macquarie Marshes.
 - A Country Culture & Heritage Day featuring storytelling and local produce.
 - A Rural Wellness & Slow Travel Retreat in partnership with local businesses.

4. Tourism Ambassador Program & Visitor Centre Enhancements (\$1,000)

- Develop a Warren Tourism Ambassador Program, training volunteers and local businesses to act as tourism advocates.
- Improve Visitor Information Centre displays with updated brochures, digital screens, and interactive content.

4 Year Project Program:

Infrastructure & Public Amenity Enhancements:

Window on the Wetlands Centre (WOW) – Visitor Amenity Upgrade

- Refurbishment of public toilet facilities to include public showers and a laundromat, creating a self-contained facility for visitors, campers, and travellers.
- Installation of secure lockers, a water refill station, and power points to encourage extended visitor stays.
- Upgrade of picnic and BBQ areas, creating a high-quality rest stop experience.

WARREN SHIRE COUNCIL
Minutes of the Economic Development & Promotions Committee
Meeting held in the Council Community Room
on Wednesday 12th February 2025, commencing at 4:32pm

ITEM 5.4 IMPROVEMENT PROJECTS/PROGRAMS IN PREPARATION FOR THE 2025/2026 ANNUAL OPERATIONAL PLAN AND 4 YEAR DELIVERY PROGRAM (2025/2026-2028/2029) CONTINUED

Town Centre Revitalisation & Shopfront Enhancement Incentive

- Shopfront Revamp Grants (\$5,000 per business) to assist local businesses in facade improvements, fresh paint, signage upgrades, window displays, and landscaping enhancements.
- Incentivise vacant shop activation by offering fit-out grants to encourage new businesses to establish in Warren's main street.

Major Entry Signage & Highway Signage Renewal

- Replacement of road signage along the Mitchell Highway to increase visibility of Warren as a visitor destination.
- Addition of directional tourism signage for the Macquarie Marshes, Tiger Bay Wetlands, WOW Centre, and the Warren Museum & Art Gallery.

Tourism Activation & Destination Marketing:

Warren Major Event Development – Flagship Festival

- Creation of an annual signature event that fills an identified gap in the regional event calendar.
- Suggested concepts:
 - o The Great Macquarie Marshes Birdwatching & Conservation Festival (Spring)
 - o Warren Outback Adventure Challenge – cycling, kayaking & hiking endurance event (Autumn).
 - o Stockman & Settler Heritage Festival – celebrating local history, Indigenous heritage & country culture (Winter).
- Includes professional event production, headline entertainment, national marketing campaigns, and industry partnerships.

Green water tower laser projection art installation

- Creation of short-form video content highlighting Warren's nature, adventure, agritourism, art, and cultural experiences.
- Projection equipment to provide a laser projection show.
- Additional seating and cover around the water tower vicinity, to accommodate viewers.

QR Code / Written Material to follow art, heritage, and history trails.

- Development of QR Code plaques and written brochures to follow the art and heritage trails within Warren Shire.
- Professional photography of key sites and buildings.
- Development of additional Discover Warren Website pages to record the information required for each installation or historic site.
- Web hosting experiences and ongoing printing.

WARREN SHIRE COUNCIL
Minutes of the Economic Development & Promotions Committee
Meeting held in the Council Community Room
on Wednesday 12th February 2025, commencing at 4:32pm

ITEM 5.4 IMPROVEMENT PROJECTS/PROGRAMS IN PREPARATION FOR THE 2025/2026 ANNUAL OPERATIONAL PLAN AND 4 YEAR DELIVERY PROGRAM (2025/2026-2028/2029) CONTINUED

Sculpture / Points of Interest trail between Warren and Macquarie Marshes

- Development of points of interest or artwork points along Carinda Road from Warren Town to the Marshes.
- Creation of QR Code and Written material outlining the points of interest along the way
- Development of Discover Warren additional website pages for the link to information.

Discover Warren Promotional Video & Digital Media Strategy

- Professional production of high-quality tourism advertising reels for social media, TV, and digital marketing.
- Creation of short-form video content highlighting Warren's nature, adventure, agritourism, and cultural experiences.
- Development of a Warren Visitor Economy Digital Strategy, incorporating video, influencer marketing, and interactive storytelling.

Business & Economic Development Incentives:

Warren Business Attraction & Investment Incentive Program

- Establishment of business incentive grants to encourage new businesses, relocations, and expansions within Warren Shire.
- Suggested incentives:
 - o \$10,000–\$20,000 business establishment grants for new retail, hospitality, or service businesses in Warren's CBD.
 - o Rental subsidies or rate relief packages for the first 12 months of operation.
 - o Support for agritourism businesses such as farm stays, guided experiences, or farmgate produce ventures.

Business Revitalisation & Expansion Grants

- Direct support for existing businesses to expand, modernise, and become more competitive.
- Grants of \$5,000–\$10,000 per business to assist with:
 - o Digital transformation & e-commerce adoption.
 - o Upgraded fit outs & equipment purchases.
 - o Workforce training & skills development.

Business & Event Activation Incentives (Inspired by Gilgandra Shire) (\$100,000)

- Micro-grants of \$2,000–\$10,000 to support pop-up events, markets, and business-led activations.
- Funding for:
 - o Outdoor dining & night-time economy enhancements (e.g., alfresco seating, live music, late-night trading incentives).
 - o Main Street pop-up shops for seasonal or trial businesses.
 - o Cultural and artisan markets showcasing local produce, crafts, and talent.

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ITEM 5.4 IMPROVEMENT PROJECTS/PROGRAMS IN PREPARATION FOR THE 2025/2026 ANNUAL OPERATIONAL PLAN AND 4 YEAR DELIVERY PROGRAM (2025/2026-2028/2029) CONTINUED

Regional Collaboration & Strategic Initiatives:

Regional Eco & Nature-Based Tourism Development

- Establish Warren as the Gateway to the Macquarie Marshes, with eco-tourism investment in:
 - o Guided wetlands boat tours & glamping experiences.
 - o A dedicated birdwatching and eco-tourism trail with interpretive signage.
 - o Development of “low impact” nature-based accommodation (e.g., safari tents, tiny houses).

Warren Shire Agritourism Development & Promotion

- Support the development of farm stays, on-farm experiences, and local food & beverage trails.
- Incentivise local farmers to offer visitor experiences, such as:
 - o Shearing shed tours.
 - o Farm-to-table dining experiences.
 - o Seasonal “pick your own” produce experiences.

MOVED Heuston/Serdity that the information be received and noted.

Carried

ITEM 6 GENERAL BUSINESS

ITEM 6.1 TARGETED PROMOTIONAL DIGITAL MEDIA (T4-6.1)

Targeted promotional digital media marketing efforts and future campaigns presented by the Economic Development and Visitation Manager.

ITEM 7 DATE OF NEXT MEETING

To be arranged for 7th May 2025 at 3:30 pm.

There being no further business the meeting concluded at 5:39 pm.

MANEX MINUTES

Attached are the Minutes of the Meeting of Manex Committee held on Tuesday, 18th February 2024.

RECOMMENDATION:

That the Minutes of the Meeting of the Manex Committee held on Tuesday, 18th February 2024 be received and noted.

WARREN SHIRE COUNCIL
Minutes of the Manex Committee Meeting
held in Council's Community Room on
Tuesday, 18th February 2024 commencing at 2.330 pm

PRESENT:

Stephen Glen	Acting General Manager
Joe Joseph	Infrastructure Projects Manager
Susan Balogh	Economic Development and Visitation Manager
Erica Kearnes	Librarian
Sylvester Otieno	Divisional Manager Engineering Services
Mahmud Kaiser	Roads Infrastructure Manager
Ray Egan	Flood Recovery and Special Projects Manager
Bradley Pascoe	Divisional Manager Finance & Administration
Jillian Murray	Treasurer
Maryanne Stephens	Manager Health and Development Services (Chair)
Jody Burtenshaw	EA to the Mayor and General Manager

1 APOLOGIES

An apology was received from Raymond Burns who was absent due to external commitments and it was **MOVED** Otieno/Balogh that a leave of absence be granted for this meeting.

Carried

2 BUSINESS ARISING FROM MINUTES

- The Acting General Manager gave an update on the General Business items raised in the Manex Meeting of 14 January 2025 from the Treasurer. A successful meeting was held with Engineering staff Managers regarding timesheets and the information required when completing orders. All present at this meeting agreed with the improvement issues needed and I wish to thank the Treasurer for raising them and helping to get these items rectified.
 - The Acting General Manager reminded everyone that Performance Appraisals need to be completed and finalised by the end of March 2025.
-

3 ACTION CHECKLIST

MOVED Murray/Kearnes that the information be received and noted and the items marked with an asterisk (*) be deleted.

Carried

4.1 EXECUTIVE OFFICE MATTERS

4.1.1 Marketing and Communications Update (AGM)

MOVED Balogh/Glen that the information be received and noted.

Carried

WARREN SHIRE COUNCIL
 Minutes of the Manex Committee Meeting
 held in Council's Community Room on
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4.1 EXECUTIVE OFFICE MATTERS

CONTINUED

4.1.2 The Western Plains App Monthly Report (AGM)

MOVED Otieno/Egan that the information be received and noted.

Carried

4.1.3 Preparation of the March 2025 Council Newsletter (AGM)

Item	Responsible Officer
HEADER OR FOOTER ITEMS	
Registration of Local Contractors on VendorPanel	DMFA, CC
Subscription to Newsletter	GM
VIC Volunteer Advertising	EDVM
PRIORITY MATTERS	
From the Mayors Desk	(EA/GM/Mayor)
Vacant Positions	Finance Officer – Payroll/HR Officer
Road Maintenance Construction Program for February/March 2025	FRSPM/RIM/DMES
Levee Rehabilitation Project Update	IPM
GBS Falkiner Lounge Disability Ramp	IPM
LOWER PRIORITY MATTERS	
Women of Warren Shire	GM
Responsible Pet Ownership	MHD
CMCC Weed Awareness Section (if available)	CMCC
SR58 Nevertire-Bogan Road Reconstruction	FRSPM/RIM/ DMES
RR333 Carinda Road Flood Damage	FRSPM/RIM/DMES
SR91 Industrial Access Road	FRSPM/RIM/DMES
Discover Warren Tourism Brochure Launch	EDVM

MOVED Otieno/Glen that the information be received and noted.

Carried

WARREN SHIRE COUNCIL
 Minutes of the Manex Committee Meeting
 held in Council's Community Room on
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4.1 EXECUTIVE OFFICE MATTERS

CONTINUED

4.1.4 Suggestions in the Council Suggestion Boxes (AGM)
 Nil.

4.2 FINANCE & ADMINISTRATION DEPARTMENT MATTERS

4.2.1 Warren Shire Council Contract Register (DMFA)

MOVED Balogh/Egan that the information be received and noted.

Carried

4.2.2 Warren Shire Council Grants Register (DMFA)

MOVED Glen/Murray that the information be received and noted.

Carried

4.2.3 Manex Member Advice on Large Payments for Investment Strategy Information (DMFA)

Estimated major expenditure for February 2025:	Estimated income / payments for February 2025:
▪ Bitumen Reseals \$600,000	▪ LRCI Phase 2 \$253,000
▪ Victoria Amenities Progress Payment \$70,000	▪ Roads to Recovery \$240-250,000
▪ Contract grader crew \$60,000	▪ RMCC payment \$1,200,000
▪ Sealing Nevertire – Bogan \$200,000	▪ Levee Rock Milestone 4 \$600,000 (March)
▪ Milawa Heavy Patching \$200,000	▪ Water Security Project \$154,000
▪ Levee rock cartage \$150,000	▪ RMCC Reseals \$442,319
▪ Floodgates \$100,000	▪ RMAP Claim Second Quarter \$359,579.00
▪ Traffic Management \$100,000	▪ Tenandra and Newe Park Bridges \$150,000 (March)
▪ RMCC Reseals \$442,319	▪ Warren Levee Milestone 2 and 3 \$370,000 (March)
▪ Tenandra and Newe Park Bridges \$700,000	

MOVED Kaiser/Egan that the information be received and noted.

Carried

WARREN SHIRE COUNCIL

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4.3 ENGINEERING DEPARTMENT MATTERS

4.3.1 Flood Recovery Works (DMES/FRSPM/RIM)

Event Name	Event Description	Work Completion Deadline	Budget	Payment Claim	Claim Received	Claim Submission Status
AGRN 960 EPA	NSW Storms and Floods from 10 March 2021 onwards	30.06.2024	\$2,203,177.37	\$2,203,177.37	\$2,073,132.58	Works completed. \$2,073,132.58 worth of Payment claim has been received.
AGRN 1025 EW	NSW Severe Weather and Flooding: 27 June 2022 onwards	30.06.2023	\$58,436.06	\$58,436.06	\$0.00	Works completed. Payment claim has been submitted.
AGRN 1025 IRW	NSW Severe Weather and Flooding: 27 June 2022 onwards	30.06.2025	\$340,590.34	\$340,590.34	\$303,427.85	Works completed. \$303,427.85 worth of Payment claim has been received.
AGRN 1034 EW	NSW Flooding from 14 September 2022 onwards	30.06.2023	\$980,153.81	\$980,153.81	\$0.00	Works completed. Payment claim has been submitted.
AGRN 1034 IRW	NSW Flooding from 14 September 2022 onwards	30.06.2023	\$874,774.07	\$174,422.76 ¹	\$0.00	Works completed. Payment claim has been submitted.
AGRN 1034 EPA RW	NSW Flooding from 14 September 2022 onwards	30.06.2026	\$6,076,520.03 (From 1 st Submission)	\$698,345.00 ¹	\$0.00	Works completed. Payment claim has been submitted.
	Regional Roads		\$4,878,443			Works will be starting soon.
	Local Roads		\$1,198,077			A Partial Payment claim has been submitted. The work associated with this payment claim was completed as part of the AGRN 1034 IRW event.
Total				\$4,455,125.34	\$2,376,560.43	
Unclaimed Amount				#\$1,078,564.91		

\$1 Million funds have been provided by a special restoration grant, so the amount currently yet to be paid is \$1,078,564.91

- After the Deadline of the Construction Timeframe of the AGRN 1034 IRW Event, this Event has been renamed as the AGRN 1034 EPA RW. Council has submitted a partial claim of \$698,345 under the AGRN 1034 EPA RW.

WARREN SHIRE COUNCIL

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4.3 ENGINEERING DEPARTMENT MATTERS

CONTINUED

4.3.1 Flood Recovery Works (DMES/FRSPM/RIM)

Continued

- Follow-up on Council's Claim for Emergency Levee Operations (\$174,000), now with the NSW Government politicians.
- Email with original claim documents emailed to NSW SES on the 28th February 2023. Currently only \$73,012.03 of \$174,000 approved for payment.
- The Town Services Manager has provided the State Emergency Service (SES) a further copy of Council's Claim for Emergency Levee Operations (\$757,745.33) requesting payment. Advice has also been provided to the Member for Barwon requesting help for full reimbursement of Council's costs. \$169,827.86 has been approved for payment.

4.3.2 Road Maintenance Council Contract (RMCC) (DMES/FRSPM/RIM)

Project	Estimate / Budget	Comments
Heavy Patching 2024-25	\$1,597,062	The Council received a Work Order for Heavy Patching valued at \$1,367,804.60, covering 62 patches with a total area of 18,240 m ² . Heavy patching works commenced in September 2024. The scope of the Heavy Patching Works for flood-damaged areas has been updated, with 9 additional patches selected for repair; all of them are in Milawa area. Council received the new Work Order which includes additional 9 Patches. 50 patches have been completed so far and 12 patches remaining.
Milawa Pavement Rehabilitation – 3.25km	\$1,391,926	Council received the Payment Claim worth of \$1,116,305 which excludes the Final Sealing Works and the Line Marking. Final Seal and the Linemarking Works will be organised after the Resealing Works.
RMAP Activities – 2024/25 and Culvert Replacement	\$850,945 + The Cost associated with Culvert Replacement.	Under Scheduled Maintenance: Culvert cleaning works have been completed for the 22 Culverts including minor repairs to two culverts under the Culvert Cleaning Project. Four Culverts have been repaired (Estimated Budget is \$293,019). Also, One Culvert will be replaced at Oxley Highway in this Financial Year. A Work Proposal will be submitted to TfNSW soon. Conseth Solutions is working for all the culvert related works.
Reseal Works 2024-25		2 Segments will be resealed in this year; the sealing area is 31,488 m ² . The Work Proposal has been submitted to TfNSW for the Reseal Works on Segment 295 and Segment 300. Total Area of the Reseal Works is 34,060 m ² . The Reseal Works are anticipated to take place in the last week of February 2025.

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4.3 ENGINEERING DEPARTMENT MATTERS

CONTINUED

4.3.3 Capital Works Program – 2024/25 (DMES/FRSPM/RIM) as detailed within the report.

Project	Budget	Expend/ Comm	Resp	Comment
Bridges Renewal Program RR 7515 Warren Road Replacement of Newe Park Bridge and Marthaguy Creek Bridge	\$5,010,000	\$2,011,198	DMES	Applications for extension of time have been submitted to TfNSW (acting for BRP) and Restart NSW. Marthaguy Creek Bridge Structure (Deck, Guardrails, etc.) has been completed. Road Works (approach to the Bridge) need to be done. Additional Silt Protection Works will start at the right-hand side (towards Coonamble) of the Bridge. Also, Bridge Rail needs to be installed after the Road Works. The Deck of the Newe Park Bridge has been completed. Back Filling and Guardrail installation is now going on.
Urban Unsealed Roads Resheeting	\$15,750	\$1,012	RIM	Ongoing.
Resheeting of SR62 Buddabadah Road (GPR/FAG) - \$430,500 & LRCI - \$170,100.00	\$600,600	\$170,000	RIM	After the Road Committee Meeting, 4 additional roads will be considered for the potential re-sheeting works. Roads are in the following: SR 75 - PINECLUMP SOLDIERS RD SR 87 - CREMORNE ROAD SR 95 - GUNNINGBA ROAD SR 97 - KIANGA-MAREBONE ROAD The total budget will likely be allocated across the five roads.
*SR65 Collie-Bourbah Road Reseal (R2R)	\$78,711	\$78,711	RIM	Completed.

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4.3 ENGINEERING DEPARTMENT MATTERS

CONTINUED

4.3.3 Capital Works Program – 2024/25 (DMES/FRSPM/RIM) as detailed within the report.

Project	Budget	Expend/ Comm	Resp	Comment
*Old Warren Road Reseal (R2R)	\$135,000	\$126,800	RIM	Completed.
*SR27 Bullagreen Road Reseal (R2R)	\$73,748	\$73,748	RIM	Completed.
*SR12 Lemongrove Road Reseal (R2R)	\$85,086	\$85,086	RIM	Completed.
*SR5 Buckiinguy Reseal (R2R)	\$82,314	\$82,314	RIM	Completed.
*SR59 Tottenham Road Reseal (RERRF)	\$101,596	\$101,596	RIM	Completed.
*SR58 Nevertire Bogan Road (RERRF)	\$118,621	\$118,621	RIM	Completed
Collie Bourbah Road Reseal Seg2 (LRCI)	\$83,000.00	Council is awaiting to receive the Invoice.	RIM	Completed
Collie Dubbo Road Reseal (R2R)	\$83,000.00	Council is awaiting to receive the Invoice.	RIM	Completed
Bundemar Street (Burton-Readford) Reseal (R2R)	\$23,000.00	Nil	RIM	Not started yet
Nevertire Bogan Road Reseal (Segment 24) (RLRP/RERRF)	\$91,000.00	Nil	RIM	Not started yet
Tottenham Road Reseal (Segment 24 – 1 st Half) (RLRP/RERRF)	\$66,966.00	Nil	RIM	Not started yet
Narromine Street (Clyde-Warren) Reseal (R2R, LRCI)	\$25,000.00	Council is awaiting to receive the Invoice.	RIM	Completed

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4.3 ENGINEERING DEPARTMENT MATTERS

CONTINUED

4.3.3 Capital Works Program – 2024/25 (DMES/FRSPM/RIM) as detailed within the report.

Project	Budget	Expend/Comm	Resp	Comment
Bullagreen Road Reseal Seg 2(R2R)	\$74,000.00	Council is awaiting to receive the Invoice.	RIM	Completed
NSW Disaster Ready Fund – Electronic Signage at Reddenville Break and Stony Creek Crossing.	\$77,021.00	Nil	DMES	Grant successful. Funding Deed being prepared.
Safer Roads Program – Carinda Road, Segment 62 to 70; Shoulder Widening.	\$3,949,000 \$450,000 co-contribution	\$300,619	DMES/RIM	Design has been completed. An application for extension of time and additional funding has been submitted to TfNSW.
Safer Roads Program – Marthaguy Road, Segment 12 to 20; Safety Improvements.	\$4,290,000 \$450,000 co-contribution	\$95,598	DMES/RIM	Design has been completed. An application for extension of time and additional funding has been submitted to TfNSW.
Floodplain Management Program (DCCEEW) – Warren Town Flood Study	\$226,308	Nil	DMES	Tendering in progress
*Bundemar Street Warren and Clyde Street and Narromine Street, Nevertire K&G (R2R)	\$203,006	\$203,006	DMES/ RIM	K&G Completed.

MOVED Glen/Balogh that the information be received and noted for items 4.3.1, 4.3.2 and 4.3.3.

Carried

4.3.4 2024 Calendar of Events at Showground/Racecourse (TSM/IPM)

MOVED Burtenshaw/Otieno that the information be received and noted.

Carried

WARREN SHIRE COUNCIL
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4.4 HEALTH & DEVELOPMENT DEPARTMENT MATTERS

4.4.1 Warren Shire Council September to December 2022 Flood and Storm Damage Claim for Waste Facility/Garbage Matters (AGRN 1034) (MHD)

Event	Subcategory	Estimate	Status
AGRN 1034	EW	\$82,389.10	Claim for temporary tip and waste disposal. Works completed. Claim re-submitted 4 th April 2024. \$82,389.10 has been paid.
AGRN 1034	EPA RW	\$220,500	Claim for re-construct internal access road. Submitted 4 th April 2024. Claim certified by Council engineer as requested.
AGRN 1034	EPA RW	\$38,983.86	Claim for other works associated with flooding of tip. Re-submitted 4 th April 2024. Claim signed by Council November 2024.

Table Legend

AGRN – Australian Government's Registration Number

IRW – Immediate Reconstruction Works

EW – Emergency Works

EPA RW – Essential Public Asset Reconstruction Works

MOVED Stephens/Otieno that the information be received and noted.

Carried

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4.5 WORK HEALTH & SAFETY RISK MATTERS

Nil.

4.6 HUMAN RESOURCES

4.6.1 Determination of Vacant Positions in accordance with the Workforce Plan (GM)

Position	Permanent/ Contract	Responsible Officer	Status
Accountant	Permanent	DMFA	No action to be taken at present due to budget.
Utilities Maintenance Team Leader	Permanent	DMES	Advertising with an open closing date.
Utilities Maintenance Team Member	Permanent	DMES	Advertising with an open closing date.
Light Plant Operator - Relief	Permanent	DMES	Advertising with an open closing date.
Light Truck Driver (Water)	Contract at least 2 Years	DMES	Advertising with an open closing date.
Light Plant Operator – Roller	Contract at least 2 Years	DMES	Advertising with an open closing date.
Light Plant Operator – Roller (2)	Permanent	DMES	Advertising with an open closing date.
Heavy Diesel Mechanic	Permanent	DMES	Advertising with an open closing date.
Apprentice Heavy Diesel Mechanic	Permanent	DMES	Advertising, closing 20th February 2025.
Cleaner	Permanent	MHD	Advertising with an open closing date.
Part-time Cleaner	Permanent	MHD	Advertising with an open closing date.
*Tourism Information Officer	Permanent	EDVM	Candidate commences 24th February 2025.
Trainee Tourism Officer	Permanent	EDVM	Advertising, closing 20th February 2025.

MOVED Stephens/Murray that the information be received and noted.

Carried

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5.1 OFFICE OF LOCAL GOVERNMENT CIRCULARS

(L5-3)

Date	Circular No.	Description	Comment/Action
24.1.25	25-01	Cyber Security Guidelines for Councils	Noted
12.2.25	25-02	Time Series Data 2023-24	Noted

MINISTERIAL CIRCULARS

Date	Circular No.	Description	Comment/Action
Nil			

MOVED Murray/Stephens that the information be received and noted.

Carried

WARREN SHIRE COUNCIL

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5.2 OFFICE OF LOCAL GOVERNMENT STRATEGIC TASKS

(L5-3)

Councils are required to submit several reports and returns/surveys annually, as required by the [Local Government Act 1993](#) and by OLG policy. The [Integrated Planning and Reporting Framework](#) details the reporting requirements that are mandated in the Local Government Act.

The Calendar of Compliance includes key deadlines for strategic management tasks for all Councils and Joint Organisations in NSW. Statutory and other reporting deadlines are not limited to those included in the Calendar of Compliance.

The OLG Calendar of Compliance & Reporting Requirements 2024-25 is available to view [here](#). A hard copy has been provided to Manex Members via an email sent on Monday, 8th July 2024.

		February 2025	Status		March 2025	Status
Finance	1	First day for requests to Valuer General for estimates of changes in the value of land for which supplementary valuations are required to be furnished [LGA s513]	Noted.	1	Valuer General to provide estimates of changes in the value of land for which supplementary valuations are required within one (1) month of date of request (LGA s 513(2))	Noted.
	28	Last day for RAO to submit quarterly budget review statement to council [LG Reg cl 203(1)]. Councils are requested to send a copy of the QBRs to finance@olg.nsw.gov.au	DMFA to action.		Councils are reminded of the need to engage infrastructure asset valuers in a timely manner to ensure compliance with the financial reporting legislation	Noted.
	28	Third quarter rates instalment due [LGA s562(3(b))]	Noted.			
Governance					Induction and/or refresher training for the Mayor and all newly elected and returning councillors is to be completed (LG Reg cl 183(1), 183(3) and 184(1)).	Induction completed and ongoing training.
				1	Council must establish a new Delivery Program after the ordinary election to cover principal activities of the councils for the 4 year period commencing on 1 July [LGA s404(3)]	Noted and in progress.

WARREN SHIRE COUNCIL

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5.2 OFFICE OF LOCAL GOVERNMENT STRATEGIC TASKS

CONTINUED

		February 2025	Status		March 2025	Status
				14	Councils who administered their own elections – the General Manager must provide the Minister with a report setting out details of the election and displayed on council's website [393A LG Reg]	N/A.
				31	ARIC to have met this quarter [LG Reg s216]	Meeting proposed for the 11th March 2025.
Grants	1	Low-cost loan initiative reimbursement claim period opens (Initial report or Progress report due)	Noted.			
		New Council Implementation Fund (NCIF) progress report due	N/A.			
		Stronger Communities Fund (SCF) progress report due	Noted.			
Companion Animals						
Other		Expected third installment of 2024-25 Financial Assistance Grants	Noted.			
		Council must establish a new delivery program after the ordinary election to cover principal activities of the council for the 4-year period commencing on 1 July [LGA s404(3)]	Noted.			

WARREN SHIRE COUNCIL

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5.2 OFFICE OF LOCAL GOVERNMENT STRATEGIC TASKS

CONTINUED

		February 2025	Status		March 2025	Status
		Elections: Councils administering their own elections – General Manager is to provide written report setting out the details of the election to the Minister for Local Government within 6 months (CI 393A LGGR)	N/A.			
Education					Revenue Professionals Conference	
					LG Professionals – Governance Conference	

MOVED Balogh/Pascoe that the information be received and noted.

Carried

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6 OPERATIONAL PROCEDURES (I2-11.1)

6.1 Rural Addressing Procedure

MOVED Stephens/Balogh that the Rural Addressing Procedure be adopted.

Carried

7 DECEMBER 2024 DRAFT MINUTES AND JANUARY 2025 DRAFT BUSINESS PAPER

The Committee previewed the February 2025 Business Paper and the January 2025 Draft Minutes and actions required were placed on the Action Checklist in Item 1 of the General Manager's Report.

8 CORRESPONDENCE AND CUSTOMER REQUESTS STATUS

The correspondence list and the outstanding request/actions list were circulated. It was requested that the Responsible Officers update the outstanding complaints/actions list and return to the Engineering Administration Officer/Works Clerk.

9 GENERAL BUSINESS WITHOUT NOTICE

- The Roads Infrastructure Manager advised that Transport for NSW have advised there is some money available to complete some works (asphalt only) to the roundabout in Warren. The Divisional Manager Engineering Services gave the meeting an update on the works required including the annulus and required asphalt works. The Flood Recovery and Special Projects Manager advised that he had requested if the works could include the pedestrian crossings due to the public complaints on the roughness of the crossings while using scooters etc. The money offered is insufficient to complete the required works.
 - The Manager Health and Development Services requested that any building maintenance and repairs to be referred to her.
 - The Librarian advised that the Connecting Seniors Program launch is scheduled for the 12th March 2025.
 - The Acting General Manager advised that there is a Macquarie Marshes Taskforce Meeting scheduled for the 19th February 2025.
 - The Acting General Manager advised that the Mayor, the Economic Development and Visitation Manager and himself will be meeting with Bogan and Coonamble Shire Councils General Managers and Mayors on Thursday, 20th February 2025 in Warren to discuss the Drought Resilience Plan.
 - The Acting General Manager advised that he had received an investigation report from SatPty yesterday regarding the mobile phone black spots within the Shire. The report suggests that by lifting the towers at Nevertire, Haddon Rig and Collie by 15m, an improvement in the services across these areas will be found and will reduce mobile phone black spots immensely. This report will form the basis in an application to the Federal Government Mobile Black Sport Program Round 8.
-

WARREN SHIRE COUNCIL
Minutes of the Manex Committee Meeting
held in Council's Community Room on
Tuesday, 18th February 2024 commencing at 2.30 pm

9 GENERAL BUSINESS WITHOUT NOTICE

CONTINUED

- The Acting General Manager advised that there was a recent visit by NBN to Warren. The Acting General Manager visited the stall and was advised that Warren town residences and businesses who are currently serviced by Fibre to the Node technology will be updated to have fibre to the residences and businesses. These works should commence within the next couple of months.

The Acting General Manager was further advised that to boost education opportunities and to narrow the digital divide, the Australian Government is providing qualifying families with school age children a free NBN service. The initiative has been extended meaning families can continue to sign up to access the initiative in 2025, until all available places have been filled. All families, existing and new will received free internet until the 30th June 2028. The Government has invested \$13.7 million to implement the Initiative in partnership with NBN Co.

- The Treasurer reminded all that the use of the Outlook Staff Council Calendar when not at work is important for Council's customer service and fellow staff members.
- The Treasurer also requested that during lunch hours i.e. between 12 noon and 2 pm it is the responsibility of all indoor Council staff to ensure someone from each Department is in the office to service counter enquiries and to answer phone calls.
- The Treasurer reminded all that correct details on all orders/requisition numbers are to be recorded at the time of placing the order/requisition.
- The Divisional Manager Finance & Administration gave an update on possible internet providers for Council. He further advised that TPG looks to be best option for Council at present.
- The Divisional Manager Finance & Administration advised that the new Records Management System (Horizon) is underway and progressing. Currently looking at the implementation of the system for the end of this financial year.

There being no further business the meeting closed at 4.15 pm.

WARREN SHIRE COUNCIL
Delegates Report by Councillor S Derrett
to the Ordinary Meeting of Council to be held in the
Council Community Room, Warren on Thursday 27th February 2025

ITEM 4 WARREN INTERAGENCY SUPPORT SERVICES (C3-9)

RECOMMENDATION:
That the information be received and noted.

MINUTES OF THE WARREN SUPPORT SERVICES INTERAGENCY MEETING HELD IN THE COUNCIL COMMUNITY ROOM, WARREN ON 20st February 2025.

MEETING OPENED: 1.00pm

1. **PRESENT:** Clr Pauline Serdity, Clr Sarah Derrett, Belinda Bell (CCWF), Blar Morrison (NSW Health Peer Navigator) Maryanne Stephens (Manager Health and Development Services) Via Teams: Rachel Swindal (TfNSW), Leanne Greenaway (Western NSW Health), Ewen Jones (Marathon Health).
2. **APOLOGIES:** Kelly Sinclair (Warren Youth Foundation), Tahlia Nolan (Warren Youth Foundation), Yvonne Warman (Mission Australia), Carmel Hanley (TfNSW), Crystal Pilon (Western NSW HD), Clr Ros Jackson.

Carried

3. **CONFIRMATION OF MINUTES FROM THE 20th February 2025:**

Moved: Clr Sarah Derrett Seconded: Pauline Serdity

Carried

4. **BUSINESS ARISING:**

Nil.

5. **CORRESPONDENCE:**

Nil.

6. **ACTION CHECK LIST**

Checklist was reviewed - items listed remain as is.

Moved: Clr Pauline Serdity Seconded: Clr Sarah Derrett

Carried

7. **REPORTS FROM AGENCIES:**

Rachel Swindal - TfNSW NSW Transport Safety Program

- Bus safety.
- Largest Bus Transport in NSW. If there are seat belts on the bus, then it is compulsory to use them. More information on "Be Bus Aware" TfNSW website
- Still working with Kelly Sinclair - Warren Youth Foundation regarding transportation between Warren and Nevertire.
- Working towards zero safety message regarding speeding, using phones, drugs & alcohol and animals in rural areas.

WARREN SHIRE COUNCIL
Delegates Report by Councillor S Derrett
to the Ordinary Meeting of Council to be held in the
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ITEM 4 WARREN INTERAGENCY SUPPORT SERVICES

CONTINUED

LEANNE GREENAWAY - Western NSW Health - Adult Survival Program

- Working with Aboriginal Elders reaching out.
- Will travel to see clients if needed.

EWEN JONES - MARATHON HEALTH

- Face to face visits in Warren. Visited Warren last week.
- Mental Health funded by Primary Health 16 yrs upwards, free of charge, self-referrals. Check with clients before they come out. Doctors and nurses come to team meetings.
- Out and about recovery coaches.
- Plenty of staff and funding at this time.
- Program is goal based, help to get life back on track.
- Help with essentials e.g. clothes etc.

BLAR MORRISON - NSW HEALTH - Peer Navigator

- Community engagement – Mental Health.
- Referrals in Dubbo.

BELINDA BELL - CATHOLIC CARE WILCANNIA FORBES

- Taking on a new role.
- Still doing some face to face.
- Family playgroups in Warren.
- Aboriginal Family and Sexual Program starts on Monday 24th Feb 2025.
- Nyngan outreach service growing as still regarded as Rural/Remote.
- Referral for Financial Councillors and Family Support.
- Legal aid coming out next starting next Monday 24th Feb 2025.

Pauline Serdity - Warren VIEW Club; Spinners and Yarners: Warren CWA

- Written reports circulate prior to the meeting.

8. GENERAL BUSINESS:

Clr Sarah Derrett asked for feedback on how our Interagency is travelling compared to others in the area.

- Nyngan are having the meetings through Teams and can have anything up to 60 in attendance.
- Preferred days are Monday or Tuesday as most attendees appear to be out of the office or running programs during Wednesday, Thursday and Friday. Around 2pm seems to be the preferred time.
- Invite speakers from outside who can provide other information.
- Email our members asking for feedback. Hopefully will get more information as to how we can improve our Interagency.
- Next meeting to remain the same day and time until we can evaluate the outcome from the survey.

9. Date of Next Meeting: Thursday 10th April 2025 at 1.00pm

There being no further business the meeting closed at 1:50pm.

WARREN SHIRE COUNCIL
Report of the Acting General Manager
to the Ordinary Meeting of Council to be held in the
Council Community Room, Warren on Thursday, 27th February 2025

ITEM 1 OUTSTANDING REPORTS CHECKLIST

(C14-7.4)

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
General Manager				
25.2.21	41.2.21	Mobile and Internet Coverage in Nevertire	GM	<p>Bi-monthly advice requests to Telstra being undertaken. The 2024 Regional Telecommunications Review completed and submission made.</p> <p>Telecommunications Consulting firm engaged to audit/survey mobile coverage within the Shire. Application under Round 8 of the Mobile Black Spot Program to be submitted by SatPty.</p> <p>Report provided by SatPty confirming black spots within Warren Local Government Area. Report to be used in submission to the Federal Government Mobile Black Spot Program Round 8.</p>
25.8.22	214.8.22	Reactivation of Visitor Services Volunteers During Peak Periods	GM/ EDVM	<p>Recruitment for new suitably matched volunteers is continuing.</p> <p>Advertising through posters, newsletter, website and social media is routinely undertaken however no new candidates have applied. Existing volunteer base is still being maintained.</p> <p>Ongoing.</p>
25.1.23	12.1.23	Affordable Housing Opportunity – Housing Plus	GM/ DMES	<p>Negotiations commenced to finalise the required agreement with Housing Plus for the eventual sale of all or most of the nine (9) vacant land lots in Gunningba Estate for a maximum five (5) year period. Waiting on a 'Remote' Round of funding from Housing Australia before considering going</p>

WARREN SHIRE COUNCIL

Report of the Acting General Manager
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Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
General Manager				
				<p>forward. Council blocks will be put on the market in the near future.</p> <p>A funding application under the Australian Government's Housing Support Program has been submitted.</p>
25.5.23	118.5.23	Destination Macquarie Marshes Taskforce	GM/ EDVM	<p>That within 12 months and, after the Taskforce's short and long term goals and Destination Macquarie Marshes Action Plan, Macquarie Marshes Promotions Strategy and Stakeholder Engagement Strategy are formulated, other organisations/ community representatives be invited to be members of the Taskforce.</p> <p>Workshops facilitated by the Economic Development and Visitation Manager.</p> <p>The Economic Development and Visitation Manager has now completed the draft Destination Macquarie Marshes Taskforce Strategy and Action Plan 2025-2028, a copy of which has now been forwarded to Taskforce Members.</p> <p>Document will be discussed at the next scheduled Taskforce meeting to be held on 19th February, 2025</p>
7.12.23	293.12.23	Destination Macquarie Marshes Taskforce Meeting 7th June 2023	GM/ EDVM	<p>1. That grant funding opportunities to improve signage in the Macquarie Marshes be investigated - ongoing.</p>

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 Report of the Acting General Manager
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Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
General Manager				
				2. That neighbouring Councils to the Macquarie Marshes be requested to consider funding grant applications for appropriate signage to the Macquarie Marshes. Ongoing pending future meeting discussion.
*7.12.23	294.12.23	Destination Macquarie Marshes Taskforce Meeting 2023 – 13 September 2023	GM/EDVM	See 25.3.23 Res No. 118.5.23. Workshops held. Draft Macquarie Marshes Taskforce Strategy and Action Plan has been developed and will shortly be forwarded to the Destination Macquarie Marshes Taskforce members for comment.
7.12.23	301.12.23	Internal Auditor – Human Resources Review – June 2021	GM	The priorities as listed in the recommendation be actioned and progressed.
7.12.23	301.12.23	Internal Auditor – Contract Management Processes Review – October, November, December 2021 And February 2022	GM/IPM	The following priority and action be progressed: - Detailed Contracts Guideline which includes performance management processes. Contract Management Road Map being considered. Is in the desktop planning stage. Draft Contract Management flow chart being developed. Draft Project Management Road Map Structure being developed. Target date for issuing a draft procedure is March 2025.
24.4.24	87.4.24	Warren Shire Council Customer Service Ethos Policy	GM/EDVM	The Draft Customer Service Ethos Policy be redeveloped to solely consider Ethos and

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Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
General Manager				
				a separate Policy be developed to cover Customer Service. Expected to be provided to a Council Meeting in early 2025.
23.5.24	114.5.24	Regional Industry Educational Partnership (RIEP)	GM / EDVM	<p>The program remains on hold. The Department of Education Project Leader is currently on maternity leave. The Program will be recommenced upon her return from leave.</p> <p>With the departure of Warren Central School's Career Advisor, a new School Liaison Officer will need to be appointed.</p> <p>On hold now until at least the second term of the current school year.</p>
27.6.24	147.6.24	Legislative Compliance Policy and Procedure and Legislative Compliance Register	GM	2.Actions to be taken on how non-compliance is managed to ensure that matters are not repeated and that appropriate high level risk assessments are undertaken and documented and that implementation of actions to reduce risk are arranged – in progress.
25.7.24	200.7.24	Victoria Park Female Friendly Amenities Block	IPM	*Subgrade earth works and bored piers completed. Plumbing works and waffle pad slab works progressing. Floor slab concreting completed in December 2024. Relocation of underground services not known earlier and industry shutdown during December/January has slowed down the progress.

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General Manager				
				Expected completion by April/May, 2025. Shop drawings of walls and roof frame received and accepted. Delivered on 14 February 2025 for resuming superstructure works. Earthworks surrounding the building completed January 2025. Art works, painting of door panels are also progressing.

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
Divisional Manager Finance and Administration				
7.12.23	301.12.23	Internal Auditor – Media Communications Review – June 2023	DMFA	The following priority and action be progressed: - A new electronic document management system to be purchased and implemented. Licence Agreement has been signed and project will commence soon – in progress.
7.12.23	301.12.23	Internal Auditor – Fraud Control Review – June, July 2023	DMFA	The following priorities and actions be progressed: - Online Fraud training to relevant staff – pending.
27.6.24	147.6.24	Notice of Public Exhibition – Fraud and Corruption Policy and Framework	DMFA	An Implementation Action Plan to be developed when the final Policies are adopted with the Committee Work Plan to include a review of the progress of the actions to implement the Policy and Framework.
5.12.24	287.12.24	Promoting Better Practice Review	DMFA/ GM	1. The Review be endorsed as a comprehensive

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Divisional Manager Finance and Administration				
				<p>review of the governance requirements at Council including the proposed actions of the Review;</p> <p>2. Arrangements be made to review the Business Continuity Plan as soon as practical and update it where required;</p> <p>3. Arrangements be made to review the Records Management Policy in line with the legislative changes in December 2022 and that the requirements of the new statutory regime be applied to record keeping and disposal within Warren Shire Council; and</p> <p>4. Council notes that the Public Interest Disclosure Report Policy, Communications Technology Plan Policy and Contract Register are currently being reviewed.</p>
5.12.24	288.12.24	Policy Status and Review Update (Policy Register)	DMFA/ GM	<p>1. The Council note the ageing of a number of Policies and ARIC to receive a report at the appropriate time on the Policies to be renewed by the new Term of Council; and</p> <p>2. It is noted that due to resource limitations and priorities that a number of Policies do require updating and a report to be provided to ARIC on the renewal program.</p> <p>Ongoing.</p>

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Divisional Manager Finance and Administration				
5.12.24	234.12.24	2025/2026 Operational Plan & Estimates Timetable	DMFA	A Councillor workshop be arranged for Wednesday 16th April 2025 to go through the Draft 2025/2026 Annual Operational Plan & Estimates prior to the final Draft being recommended for public exhibition at the April 2025 Council Meeting.

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
Divisional Manager Engineering Services				
6.12.18	284.12.18	Amendments to the Boundaries of Lot 79 & 80 DP 724585 Wambianna Street, Collie to provide for the existing Collie Hotel accommodation units	DMES	Survey completed. This project is currently on hold until further discussions are held with the Hotel owners.
27.6.19	129.6.19	Warren Levee Rehabilitation (total project - \$7.1M)	DMES/ IPM/TSM	Floodgate replacement work in progress.
3.12.20	256.12.20			<p>*Final review of levee rehabilitation drawings as part of the peer review completed.</p> <p>Revised drawing prepared by the design consultant is being reviewed. Draft technical specifications also being reviewed.</p> <p>RFT documents and Tender Evaluation Plan completed. An Open Tender called on 11 February 2025 for following works programs:</p> <ol style="list-style-type: none"> 1. Warren Levee Rehabilitation Works (Work Program 1) 2. Riverbank Rock Retement Works (Work Program 2)

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Divisional Manager Engineering Services				
				<p>Mandatory Site Briefing scheduled for 25 February 2025 with Tender Closing on 20 March 2025.</p> <p>Pumps and generators have been ordered.</p> <p>Tender for the portable Diesel Pumps will be reviewed by Council on 27th February 2025.</p>
24.9.20	214.9.20	New Sewage Treatment Works	TSM	<p>Groundwater monitoring wells and flowmeter to be installed.</p> <p>Decommissioning Plan for STP & SPS being developed however, recommencement of works during the later part of 2024 for evaporation lagoon construction will delay the decommissioning.</p> <p>Consenth Solutions to commence site works early February 2025. Seven (7) week program.</p>
22.7.21	148.7.21	Warren CBD Upgrade Stage 2	DMES	<p>Seek necessary grants for this extensive 10 year project – ongoing.</p> <p>Commonwealth Government Grant Program Application re-submitted.</p>
26.10.23	270.10.23	Warren CBD Upgrade – Land Acquisition	DMES/ GM	<p>Further investigations be undertaken and reported on in regard the estimated cost of any proposed private land purchases, what could be developed and the estimated costs of the proposed use.</p>
7.12.23	298.12.23	Local Roads & Community Infrastructure Phase 3	DMES/ RIM	<p>That Council subject to approval of the Commonwealth Government (Department of Infrastructure, Transport,</p>

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Divisional Manager Engineering Services				
				<p>Regional Development, Communication and the Arts) reallocate \$176,815 from the SR58 Nevertire – Bogan Road Project to SR83 Rifle Range Road Intersections with the Ellengerah Road and Oxley Highway. Rifle Range Road/ Ellengerah Road intersection complete.</p> <p>The remaining funds will be used to improve the Ellengerah intersection and the Rifle Range Road approaches to the SH 11 intersection.</p>
7.12.23	304.12.23	Proposed National Polocrosse Titles Warren 2028 – Presentation by Phil Waterford And Simon Turnbull	DMES/ TSM/GM/ EDVM	<p>2. Council form a Sub-Committee consisting of the relevant Councillors from the Showground/ Racecourse Committee, Council Staff, General Manager, Town Services Manager, Divisional Manager Engineering Services, Economic Development and Visitation Manager, all Showground/ Racecourse User Groups, Regional Polocrosse Representatives (future), Phil Waterford, Simon Turnbull to determine whether the proposal could and should be progressed; and</p> <p>3. A Planning Group consisting of Phil Waterford, Simon Turnbull, Warren Polocrosse Club, Holly Turnbull and Katlyn</p>

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Divisional Manager Engineering Services				
				<p>Turnbull be formed for presentation to the Sub-Committee on the framework of the proposal and the required business case to undertake the proposed event.</p> <p>The EDVM has spoken briefly with Phil Waterford to introduce herself and to gain a little background information. A meeting to be held with Phil Waterford in the next couple of months to progress early arrangements.</p> <p>Initial presentation provided to the Showground/Racecourse Committee after attendance of the Chinchilla 2024. Some assistance is being provided to the proponents on the development of a Business Plan for the proposed event.</p> <p>The EDVM has presented the Polocrosse Committee with guidance documents and frameworks for the preparation of the required Business Plan including all of the required information, budgets and plans required.</p> <p>Awaiting their review and progress.</p>
28.3.24	60.3.24	Warren Shire Council Integrated Water Cycle Management (IWCM) Strategy Document	DMES / TSM	NSW Public Works Advisory has commenced the assignment.
23.5.24	143.5.24	Upgrade of Thornton Avenue Sewerage	DMES / TSM	2. In accordance with the provisions of Clause 178 (3) (d) and (e) of Local

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Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
Divisional Manager Engineering Services				
		Pumping Station – Warren NSW		Government (General) Regulation 2021 under the Local Government Act 1993, Council authorises the General Manager to negotiate, in accordance with Clause 169, with representatives from Western Mill Engineering, Dubbo to establish if they are interested in tendering for a contract of the same kind as the proposed contract and finalise and accept an approved scope of work within the budget of the project as Western Mill Engineering, Dubbo have been deemed a suitable and experienced contractor to undertake the proposed contract work – negotiations in progress.
27.6.24	146.6.24	Airport Operational Manual Update	DMES/ TSM	Airport Manual submitted to CASA for review/ endorsement. CASA have 19 areas requiring more information. In progress. Manual to be submitted to CASA by the end of February 2025.
25.7.24	183.7.24	Closed Circuit Television (CCTV) And Workplace Surveillance	DMES/ TSM	Due to circumstances outside of Council’s control, the new completion date will be late February 2025.
24.10.24	282.10.24	Construction of a Clay Lined Evaporation Lagoon and Associated Structure Tiger Bay Sewerage Treatment Works – Warren NSW	DMES/ TSM	Contractor Consenth Solutions Pty Ltd has been engaged. Site works to commence early February 2025. Seven

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Divisional Manager Engineering Services				
				(7) week construction program.
24.10.24	283.10.24	Sewer Main Condition Assessment (CCTV) and Smoke/Dye Testing		Contractor Plumbtrax Pty Ltd has been engaged. Works commenced mid January 2025. Awaiting final report on identified issues.
5.12.24	291.12.24	Proposed Traffic Alterations on Bundemar Street	DMES	That subject to NSW Police Force concurrence: <ol style="list-style-type: none"> 1. A section of the centre median in Bundemar Street be removed from the existing intersection with the Oxley Highway, Burton Street, to a point level with or just east of the access serving the business premises of Tyreright thus allowing for improved and safer ingress/egress to Tyreright, for AB-Triple Vehicles; and 2. The removed section island to be converted into a painted island; 3. The NO STOPPING restriction be extended by 30m along Bundemar Street on the northeastern side of the intersection; 4. *The cost of completing the associated works be absorbed from within the routine maintenance allocation for Streets in the 2024/25 budget; and 5. Council apply for the designation of the Bundemar Street route to Tyreright as a heavy

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Divisional Manager Engineering Services				
				<p>vehicle route to accommodate AB-Triple Vehicles.</p> <p>The works will be completed in the 2025/2026 Financial Year.</p>
5.12.24	291.12.24	Parking Restriction – Trangie Street, Nevertire	DMES	<p>That subject to NSW Police Force concurrence:</p> <ol style="list-style-type: none"> 1. The installation of the proposed No Truck Parking restriction from 6:00 pm to 6:00 am along Trangie Street, Nevertire be approved; and 2. The proposed No Truck Parking 6:00pm to 6:00am restriction signage be installed along both sides of Trangie Street, Nevertire between Gobabla Street and Clyde Street. <p>Ongoing.</p>
23.1.25	4.1.25	Road Land Tenure	DMES/ RIM	<p>A study be undertaken to determine the cost of fencing to exclude cattle and stock from the road reserves within the next 6 months as discussed in the Roads Committee Meeting of the 14 January 2025 Report Item 5.1.</p>
23.1.25	4.1.25	Road Work Program Report	DMES/ RIM	<p>That Council review the allocated \$600,000 for gravel resheeting of SR62 Buddabadah Road and consider also graveling sections of SR75 Pineclump Road, SR87 Cremorne Road, SR95 Gunningba Road and SR97 Kianga- Marebone Road.</p>

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Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
Divisional Manager Engineering Services				
23.1.25	7.1.25	Water Supply in Collie Village	DMES/ TSM	That a master plan be developed for improvement of water supply in Collie Village.
23.1.23	23.1.25	Proposed Land Acquisition – Lot 128 DP 755314 & Lot 313 DP 724603	DMES	<ol style="list-style-type: none"> 1. Authorises acquisition of approximately 10,000 square metres and 7,000 square metres portions of land through Lot 313 DP 724603 and Lot 128 DP 755314 respectively, as depicted on Figure 2 of the 23rd January 2025 Divisional Manager Engineering Services report to Council, Item 4. 2. Authorises the General Manager and Divisional Manager Engineering Services to obtain a Planning Certificate under Section 10.7(2) of the Environmental Planning and Assessment Act 1997. 3. Authorises the General Manager and Divisional Manager Engineering Services to enter negotiations with the owners of the land within provisions of the NSW Roads Act 1993, and the Land Acquisition (Just Terms Compensation) Act 1991, with a view of acquiring the portions for an agreed monetary compensation. 4. That a plan of subdivision be registered, and if required, a notice be published in the Government Gazette

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Divisional Manager Engineering Services				
				dedicating the acquired land as a public road. Cadastral and topographical surveys are being arranged.

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
Manager Health and Development Services				
27.2.20	36.2.20	Draft Plans of Management	MHD	<ol style="list-style-type: none"> Categories assigned as detailed in report. Crown Reserves classified identified as operational land. Draft Plans of Management nearing completion. <p>The Victoria Oval and Oxley Park Plan complete. Draft Parks Plans of Management received. To be reviewed. Feedback provided.</p> <p>Parks Plan revised again in October 2024 for consultation with Crown Lands.</p> <p>A clarification request has been sent 29 January 2025 on how to progress discrepancies.</p>
24.2.22	74.2.22	Deacon Drive Homes Status and Progress Matters	MHD	<p>Matter progressing in the District Court with required affidavits.</p> <p>Council authorises the Mayor, the General Manager, and the Manager Health and Development Services to formulate settlement terms if required.</p>

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Manager Health and Development Services				
				District Court Mediation undertaken on the 30th April 2024. Report provided to the May 2024 Council Meeting. District Court dates set for 4 - 8 November 2024. Adjourned, new date to be advised (September – November 2025 expected).
25.8.22	211.8.22	CCTV Options at the Ewenmar Waste Facility	MHD	A single CCTV camera will be installed at the Operators Office as part of the LRCI Round 4 – in progress.
22.6.23	181.6.23	Warren War Memorial Swimming Pool	MHD/ GM	Arrangements in train for the commencement of legal proceedings against Beaucorp Projects Pty Ltd for the unsatisfactory workmanship at the Warren War Memorial Swimming Pool – in progress; The Mayor, the General Manager, and the Manager Health and Development Services be authorised to formulate settlement terms if required. Pool re-lining subject to grant funding.
7.12.23	301.12.23	Internal Auditor – Waste Control Review – November 2022 – February 2023	MHD	The following priority and action be progressed: - An overarching Operational Plan be developed to include risk assessments, procedures, control measures and future strategic actions – in progress and initial commencement 22 August 2024.

WARREN SHIRE COUNCIL
 Report of the Acting General Manager
 to the Ordinary Meeting of Council to be held in the
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ITEM 1

OUTSTANDING REPORTS CHECKLIST

CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
Manager Health and Development Services				
24.4.23	83.4.24	Ewenmar Waste Depot Recycling Options	MHD	4. The Manager Health and Development Services to investigate the feasibility of implementing a return and earn facility and other recycling services in conjunction with NetWaste, on a regional basis and other organisations – in progress; and 5. Council re-assesses the community’s satisfaction with recycling services in 2 years time.
5.12.24	290.12.24	Carter Oval Youth Sports Precinct Usage Tracking and Analysis	MHD	All user groups of the Carter Oval Youth Sports Precinct be requested to implement measures to record facility usage over the next two years to ensure Council is able to report in accordance with grant conditions on usage of the new facilities.
5.12.24	331.12.24	Planning Proposal – LEP Review	MHD	Council endorses the amended Planning Proposal to be submitted to the Department for Gateway determination. Submitted 5 February 2025.
23.1.25	12.1.25	Local Approvals Policy	MHD	2. *Farmgate and Farmstay Developments be added to the first dot point under Exempt Works and Activities under 1. Environmental Planning & Assessment Act on page 4 of the Policy, and after the word “landscaping” - completed; 3. The Local Approvals Policy be placed on public

WARREN SHIRE COUNCIL

Report of the Acting General Manager
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ITEM 1

OUTSTANDING REPORTS CHECKLIST

CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
Manager Health and Development Services				
				exhibition for a minimum of 28 days: and 4. Subject to no adverse submissions being received within a period of at least 42 days, the Local Approvals Policy be adopted.

RECOMMENDATION:

That the information be received and noted and that the items marked with an asterisk (*) be deleted.

WARREN SHIRE COUNCIL
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ITEM 2 COMMITTEE/DELEGATES MEETINGS

(C14-2)

The following is a listing of various committee/delegates meetings of Council since the last meeting.

MEETINGS HELD

Date	Committee / Meeting	Location
28.1.2025	Depot and Administration Building Staff Meetings	Warren
3.2.2025	Warren Campdraft Representatives	Warren
5.2.2025	Water NSW – Top Weir	Warren
5.2.2025	Sporting Facilities Committee Meeting	Warren
10.2.2025	Warren Airport Electrical	Warren
10.2.2025	Warren Public Arts Committee Meeting	Warren
11.2.2025	Local Emergency Management Committee (LEMC)	Warren
11.2.2025	Writers Who	Online
12.2.2025	Airport Operations Committee Meeting	Warren
12.2.2025	Independent Commission Against Corruption (ICAC)	Warren
12.2.2025	Economic Development and Promotions Committee Meeting	Warren
13.2.2025	Mining and Energy Related Councils (MERC)	Warren
13.2.2025	Monthly Meeting with Writers Who	Online
18.2.2025	Manex Meeting	Warren
19.2.2025	Western NSW Local Water Utility (LWU) Reform	Online
19.2.2025	Destination Macquarie Marshes Taskforce Meeting	Warren
20.2.2025	Drought Resilience Plan - Bogan, Coonamble and Warren Shire Councils	Warren
20.2.2025	Warren Interagency Support Services	Warren

FUTURE MEETINGS NOT ON MEETING SCHEDULE

DATE	COMMITTEE / MEETING	LOCATION
6.3.2025	Alliance of Western Councils Workshop with Professor Drew (TBC)	Dubbo

RECOMMENDATION:

That the information be received and noted.

WARREN SHIRE COUNCIL

Report of the Acting General Manager to the Ordinary Meeting of Council to be held at
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ITEM 3 WORKS PROGRESS REPORTS – INFRASTRUCTURE PROJECTS

(C14-7.2, G4-1)

RECOMMENDATION:

That the information be received and noted.

The following are details of Infrastructure Projects and Grant Applications that are being managed by the Executive Office including the Infrastructure Projects Manager for the period 11th January 2025 to 12th February 2025:

Project	Budget	Expenditure/ Committed	Resp	Comment
General				
Regional Racecourse Stimulus Funding Program 2022 – ‘Irrigation System’ Drought Proofing project and Public Area Fencing/Exclusion Fencing, includes the \$144,000 from the Warren Jockey Club Grant Funds JC 122-5-10	391,260 Total 247,260 Grant 144,000 WJC	74,302	IPM/ TSM	Exclusion fence works are progressing; - Approximately 2,100m of fencing has been replaced. *New automatic gate installed at the Carinda Rd entrance. *Automation works to the two sliding gates adjacent to the equestrian centre have been completed. *RFQ for remaining fence closes 23 rd January 2025. Remaining section of exclusion fence to be installed by Wheeler Fencing. Access control system for auto gates ordered. Waiting on the installation of power and controls to allow gates to be commissioned.

WARREN SHIRE COUNCIL

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ITEM 3 WORKS PROGRESS REPORTS – INFRASTRUCTURE PROJECTS

CONTINUED

Project	Budget	Expenditure/ Committed	Resp	Comment
Sewerage Services				
Restart NSW Warren (STP) Upgrade JC 220-3-0	92,000	Nil	TSM	Rehabilitation program for Old Sewerage Treatment Plant and bore installation being formulated but will be delayed until evaporation pond construction is complete.
NSW Severe Weather & Flood Grant (\$1,000,000) for AGRN 1025 (part of \$7,100,000 project reported elsewhere) Warren Town Levee Remediation JC: 3300-4400-0000 Federal;	4,430,118	1,119,789	GM IPM DMES TSM	<p>This project once implemented will ensure that the Warren town is prepared for major flooding and potentially immune from future natural disasters. This project will enable the resilience of the Warren Community as it equips the town with the mechanisms necessary to deal with future adverse environmental conditions.</p> <p>*Draft revised drawings received, and comments made; and Draft technical specifications received; Review comments issued to the consultant for updating. REF, CEMP and ARP are revised in align with changed design/drawings. Fisheries permit application was resubmitted on 23rd December 2024 addressing the comments made and incorporating design changes. Tender likely to be called in January 2025.</p> <p>RFT documents and Tender Evaluation Plan completed. An Open Tender called on 11 February 2025 for following works programs:</p> <ol style="list-style-type: none"> 1. Warren Levee Rehabilitation Works (Work Program 1) 2. Riverbank Rock Revetment Works (Work Program 2) <p>Mandatory Site Briefing scheduled for 25 February 2025 with Tender Closing on 20 March 2025.</p> <p>*Pallet racking and Side opening shipping container delivered and installed. The racking and container will be used to securely store the generators, electric pumps, small diesel pumps and associated fittings.</p> <p>*RFQ for the supply of the small diesel pumps and fittings closes 23 January 2025. If required, the tender evaluation will be submitted to the February Council Meeting.</p> <p>Tender for the portable Diesel Pumps will be reviewed by Council on 27th February 2025.</p>
3300-4410-0000 State; and	736,438	170,073		
3300-4420-0000 OLG AGRN.	736,697	198,611		

WARREN SHIRE COUNCIL

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ITEM 3 WORKS PROGRESS REPORTS – INFRASTRUCTURE PROJECTS

CONTINUED

Project	Budget	Expenditure/ Committed	Resp	Comment
<p>Office of Sport - Female Friendly Community Sport Facilities and Lighting Upgrades Grant Program Victoria Park Precinct New Female Amenities. Includes \$202,549.88 allocated from restricted funds for infrastructure improvement/ replacement.</p> <p>JC 3450-4310-0</p>	678,872	671,782	IPM/ WSCC M	<p>This project involves construction of new amenities building including two separate changerooms and public access toilets will be constructed to provide safe, equitable and accessible facilities for female participants within Victoria Park Precinct.</p> <p>*Floor concreting completed in early December 2024. *Contractors shop drawings for superstructure awaiting – received.</p> <p>Relocation of underground services not known earlier and industry shutdown during December/January has slowed down the progress. Earthworks filling around the building completed in January 2025. Wall & Roof Frames site delivered on 14 February 2025. Expected completion by April/May 2025.</p> <p>An updated construction plan has been requested from the Contractor.</p>
<p>Local Roads and Community Infrastructure Grant Programs for Phase 4A and Phase 4B - Infrastructure Projects Management Office Projects: Windows on the Wetlands Centre Precinct Oxley Highway</p> <p>Includes \$37,004 allocated from restricted funds for infrastructure improvement/ replacement.</p> <p>JC 3350-0017-0010</p>	75,000 37,996	Nil	IPM/ MHD	<p>Windows on the Wetlands Centre Precinct EV Charging Station (up to 3). Supply & installation of up to 3 EV Charging Stations.</p> <ul style="list-style-type: none"> - Round 2 Warren is not in optimal zone development – not eligible; - Round 3 Warren not listed in GREEN or BLUE zone identified for charging point operators to apply for the grant - not eligible. - Quote/proposal requested from service provider for design, supply and install for charging points. <p>A quote received for supply and installation EV Charger at Visitor Information Centre premises.</p> <ol style="list-style-type: none"> 1. 60 kW Charger - \$58,047.00 2. 240 kW Charger – \$190,140.00 (\$64 K + \$126 K for network upgrade) <p>See below and attached for more details.</p>

WARREN SHIRE COUNCIL

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ITEM 3 WORKS PROGRESS REPORTS – INFRASTRUCTURE PROJECTS

CONTINUED

Project	Budget	Expenditure/ Committed	Resp	Comment
				<p>Budget, we have is Total of \$75 K (\$37 K allocated from LRCI Grant and \$37 K allocated from Infrastructure Improvement/ Replacement Fund.) Fund we have is sufficient for 60kW Charger, but a fast charger option would be the best suitable for us at VIC.</p> <p>Grant funded install and operate EV Charger (Fast Charger) by external service provider being looked at.</p> <p>The proposal with following options received from another provider:</p> <p>(1) to install and operate based on car park leasing arrangement of 5 years. The provider to supply, install & operate the charger, a profit margin on each kWh e.g. 5 c/kWh would be provided to council in addition to reimbursing electricity costs.</p> <p>(2) If council covers the installation cost, a revenue sharing arrangement will be in place along with a margin as profit for council.</p> <p>However, they think only 22 kW AC chargers, or a 40 kW DC charger is possible.</p>
<p>Dog Pound - Animal Shelter Replacement Project</p> <p>JC 3260-4125-0</p>	140,000	81,019	IPM/ MHD	<p>Superstructure works, besser block wall and roof works likely to commence from late February or early March 2025.</p> <p>*Besser block layout and dog pens size being discussed with the Ranger.</p> <p>Quotes for besser block laying received from local brick layers being reviewed. Two quotes received.</p> <p>Roof frame ordered and delivered on site on the 18 February 2025.</p>
Safety Management System	75,825	Nil	WHS-RC /GM	Works Program being formulated.
Asset Management & IPR	112,636	Nil	GM/ DMES	Works program being formulated.

WARREN SHIRE COUNCIL

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ITEM 3 WORKS PROGRESS REPORTS – INFRASTRUCTURE PROJECTS

CONTINUED

Project	Budget	Expend	Resp	Comment
Grant Applications				
Remote Airstrip Upgrade Program Round 11 Warren Aerodrome Infrastructure Improvements Project RAUPXI000028 Includes Council Contribution \$155,812	207,750		TSM/ IPM	The grant funds will be allocated to enhance several critical aspects of the facility. The funds will be used to install a circulating RNAV system, improvements to the current animal-proof fence, the height extended to better safeguard the area from wildlife intrusion, thus ensuring the safety of the facilities. Additionally, improvements to the existing drainage system, preventing potential flooding, and maintaining the integrity of the grounds, particularly during adverse weather conditions. Awaiting Notification
Crown Reserves Improvement Fund (CRIF) Warren Showground Racecourse Irrigation Enhancement Project 240049G	985,600		TSM/ IPM	The proposed Upgrade Showground Irrigation project will enhance the reserve, increase public engagement and improve functionality and appeal. Its sustainable design supports Council's environmental goals, conserving water through efficient systems, ensuring consistent ground maintenance. These upgrades make the reserve a safer, more attractive space, reinforcing its role as a valued public asset. Awaiting Notification
Community Building Partnership 2025 (CBP) Facilitated by Council on behalf of the warren Junior Soccer Club Sun Smart, Game Strong- Shade Structure Project- CBP25 – 0992	30,000		TSM/ PAO	Submitted by the Warren Soccer Club, facilitated by Council, this project aims to enhance the public recreational infrastructure at Carter Oval by installing a shade structure to the new amenities building. The initiative will directly benefit the local sporting community, including Junior and Senior Cricket, Junior and Senior Soccer, and Athletics groups, by providing improved facilities that promote safety, comfort, and usability. Awaiting Notification

The items marked with an asterisk (*) be deleted.

WARREN SHIRE COUNCIL

Report of the Acting General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 27th February 2025

ITEM 3 **WORKS PROGRESS REPORTS – INFRASTRUCTURE PROJECTS**

CONTINUED

ACRONYMS

GM - General Manager	TSM - Town Services Manager	PO – Projects Officer - Assets
DMFA - Divisional Manager Finance & Administration	RIM - Roads Infrastructure Manager	WSCCM – Warren Sporting & Cultural Centre Manager
DMES - Divisional Manager Engineering Services	IPM - Infrastructure Projects Manager	EDVM - Economic Development and Visitation Manager
MHD - Manager Health and Development Services	PAO - Projects Administration Officer	WHS-RC – Work Health Safety / Risk Co-Ordinator

WARREN SHIRE COUNCIL
Report of the General Manager
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ITEM 4 DISCLOSURES OF INTEREST – COUNCILLORS AND DESIGNATED PERSONS

(A7-9)

RECOMMENDATION:

That the tabled Disclosure of Interest Return for Councillors and Designated Persons be received and noted.

PURPOSE

Under the Warren Shire Council's Code of Conduct (Code of Conduct) Section 4.21 all Councillors and Designated Persons, must lodge a written return of interest with the General Manager within (3) months after:

- a) Becoming a Councillor or Designated Person:
- b) 30 June of each year: and
- c) The Councillor or Designated Person becoming aware of an interest they are required to disclose under Schedule 1 that has not been previously disclosed in a return lodged under paragraphs (a) or (b).

BACKGROUND

Returns of interests are an important accountability mechanism for promoting community confidence in decision making by Councillors and others and for ensuring that they disclose and appropriately manage conflicts of interest they may have in matters dealt with by the Council.

It is important that Councillors and others complete their returns of interests correctly and disclose all relevant interests and provide additional Returns as their circumstances warrant.

REPORT

This report is presented to Council in accordance with Council's Code of Conduct requirements and to advise of a Disclosure of Interest Return for Councillors and Designated Persons received from Councillor Pauline Serdity (updated Disclosure).

The General Manager is required to keep a register of returns, and these need to be tabled at the first meeting of the Council after the last day for lodgement.

These returns have been tabled for Council's information and have been uploaded to Council's website with relevant information redacted as determined by the Acting General Manager.

FINANCIAL AND RESOURCE IMPLICATIONS

Nil.

LEGAL IMPLICATIONS

Code of Conduct Section 4.21.

RISK IMPLICATIONS

Nil – the return has been completed and lodged with the Acting General Manager and will be tabled at the meeting in accordance with legislative requirements.

STAKEHOLDER CONSULTATION

Consultation with Councillors and Designated Persons.

WARREN SHIRE COUNCIL
Report of the Acting General Manager
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ITEM 4 DISCLOSURES OF INTEREST – COUNCILLORS AND DESIGNATED PERSONS
CONTINUED

OPTIONS

This is a requirement of Councillors and Designated Persons.

CONCLUSION

In accordance with Council's Code of Conduct, all Councillors and Designated Persons have completed and lodged their returns with the General Manager as required within the appropriate timeframe. This additional Disclosure of Interest Return for Councillors and Designated Persons by Councillor Pauline Serdity is to inform Council of new information that she has disclosed.

This return has been uploaded to Council's website with appropriate redaction.

Accordingly, the return is tabled for Council's information.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

5.3.2 Create a productive and cooperative working environment for Councillors to support their governance responsibilities. (Provide timely, accurate and relevant reporting and information to Councillors to enable informed decision making).

SUPPORTING INFORMATION /ATTACHMENTS

Tabled Disclosure of Interest Return for Councillors and Designated Persons as submitted by Councillor Serdity.

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 27th February 2025

ITEM 1 RECONCILIATION CERTIFICATE – JANUARY 2025

(B1-10.16)

RECOMMENDATION:

That the Statement of Bank and Investments Balance as at 31st January 2025 be received and noted.

PURPOSE

To certify that the internal and external cash and investments position of Council is reconciled each month.

BACKGROUND

Clause 212 of the Local Government (General) Regulation 2021 requires the Responsible Accounting Officer to provide a written report setting out details of all money that the Council has invested under Section 625 of the Local Government Act.

REPORT

Following is the reconciled internal funds of Council that have been reconciled with the Bank Statements as at 31st January 2025.

Council should note that investment items listed as

INTERNAL LEDGER ACCOUNT RECONCILIATION

	Balance 31-Dec-24	Transactions	Balance 31-Jan-25
General	9,829,081.94	1,751,942.11	11,581,024.05
Water Fund	844,637.91	(96,871.10)	747,766.81
Sewerage Fund	1,839,934.33	(12,597.68)	1,827,336.65
North Western Library	16,412.06	(5,245.01)	11,167.05
Trust Fund	89,609.78	0.00	89,609.78
Investment Bank Account	(11,242,013.65)	5,000,000.00	(6,242,013.65)
	1,377,662.37	6,637,228.32	8,014,890.69

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
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ITEM 1 RECONCILIATION CERTIFICATE – JANUARY 2025 CONTINUED

INVESTMENTS RECONCILIATION

Investments as at 31st January 2025

No.	Institution	Amount	Term & Rate	Maturity Date
	CBA	232,013.65	Variable	On Call A/c
1	AMP	1,000,000.00	5.20%	18-Jun-25
3	AMP	1,500,000.00	5.15%	20-Mar-25
4	NAB	1,000,000.00	4.50%	18-Feb-25
7	NAB	1,000,000.00	4.90%	28-Apr-25
10	NAB	1,500,000.00	4.90%	28-Apr-25
	NAB	10,000.00	60 days @ 1.45%	TBA
TOTAL INVESTMENTS =		<u>6,242,013.65</u>		

BANK AND INVESTMENT ACCOUNTS BREAKDOWN

Externally Restricted Funds Invested	11,368,186.34
Internally Restricted Funds Invested	2,388,718.00
Unrestricted Funds	<u>500,000.00</u>
TOTAL BANK & INVESTMENTS ACCOUNTS BALANCE =	<u>14,256,904.34</u>

As Councils Responsible Accounting Officer, I note the External and Internal Restricted Funds are an estimate only, pending final review in part with Annual Financial Statements preparation into the future.

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
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ITEM 1 RECONCILIATION CERTIFICATE – JANUARY 2025

CONTINUED

FINANCIAL AND RESOURCE IMPLICATIONS

N/A.

LEGAL IMPLICATIONS

N/A.

RISK IMPLICATIONS

N/A

STAKEHOLDER CONSULTATION

N/A.

OPTIONS

N/A.

CONCLUSION

This report is provided to advise Council of its financial position.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

5.3.2 Create a productive and cooperative working environment for Councillors to support their governance responsibilities. (Provide timely, accurate and relevant reporting and information to Councillors to enable informed decision making.)

SUPPORTING INFORMATION / ATTACHMENTS

N/A.

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
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ITEM 2

STATEMENT OF RATES & ANNUAL CHARGES

(R1-4)

RECOMMENDATION:

That the Statement of Rates and Annual Charges information as at 10th February 2025 be received and noted.

PURPOSE

To advise Council of the rates and annual charges levied, collected and currently outstanding as at the report date.

BACKGROUND

A major source of revenue Council receives each year is through the levying of rates and annual charges on property owners in the Warren Shire Council local government area to provide and maintain services to the Warren Shire community.

REPORT

Attached to this report is the statement of rates and annual charges as at 10th February 2025 including comparisons over the last four years.

This report is considered the most accurate and relevant information available, for Council to consider relating Rates and Annual Charges information, for comparative purposes in a related period.

FINANCIAL AND RESOURCE IMPLICATIONS

N/A.

LEGAL IMPLICATIONS

N/A.

RISK IMPLICATIONS

N/A.

STAKEHOLDER CONSULTATION

N/A.

OPTIONS

N/A.

CONCLUSION

This report is provided to advise Council of the balance of rates and annual charges.

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
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ITEM 2

STATEMENT OF RATES & ANNUAL CHARGES

CONTINUED

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

5.3.2 Create a productive and cooperative working environment for Councillors to support their governance responsibilities. (Provide timely, accurate and relevant reporting and information to Councillors to enable informed decision making.)

SUPPORTING INFORMATION / ATTACHMENTS

Nil.

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
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ITEM 2 STATEMENT OF RATES & ANNUAL CHARGES

CONTINUED

10-Feb-25

Name of Rate				COLLECTIONS FOR YEAR		NETT ARREARS	
	NETT ARREARS 1st JULY \$	NETT LEVY \$	TOTAL RECEIVABLE \$	AMOUNT COLLECTED \$	COLLECT AS % AGE OF TOTAL REC'ABLE	ARREARS AMOUNT \$	ARREARS AS % AGE OF TOTAL REC'ABLE
General Fund Rates	268,520	5,703,880	5,972,399	3,300,001	55.25%	2,672,399	44.75%
Warren Water Fund	102,688	600,615	703,303	394,385	56.08%	308,919	43.92%
Warren Sewerage Fund	115,462	627,197	742,659	400,688	53.95%	341,971	46.05%
TOTAL 2024/2025	486,670	6,931,692	7,418,362	4,095,073	55.20%	3,323,288	44.80%
TOTAL 2023/2024	445,604	6,630,720	7,076,324	3,788,803	53.54%	3,287,521	46.46%
TOTAL 2022/2023	321,306	6,186,817	6,508,123	3,784,746	58.15%	2,723,377	41.85%
TOTAL 2021/2022	303,871	6,118,775	6,422,646	3,793,077	59.06%	2,629,569	40.94%
TOTAL 2020/2021	318,952	5,935,347	6,254,299	3,605,357	57.65%	2,648,942	42.35%
		12-Feb-21	08-Feb-22	11-Feb-23	16-Feb-24	10-Feb-25	
COLLECTION FIGURES AS \$		3,605,357	3,793,077	3,784,746	3,788,803	4,095,073	
COLLECTION FIGURE AS %		57.65%	59.06%	58.15%	53.54%	55.20%	

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
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ITEM 3 WORKS PROGRESS REPORT – FINANCE & ADMINISTRATION PROJECTS
(C14-7.1, C9-1)

RECOMMENDATION:

That the information be received and noted.

The following are details of the projects undertaken by the Finance and Administration Department for the 2024/25 financial year.

Project	Budget	Expend	Resp	Comment
Office Equipment Purchases – PC Purchases – Electronic Records Management System Investigation/Implementation	\$161,032	\$42,127	DMFA	2023/24 estimated carry over value, included in the budget figure is \$51,032 Purchase new office equipment, PC's and other ICT equipment as needed. Ongoing implementation of a Document management system, a new server is in place and transitioning to use in full.

ACRONYMS

GM - General Manager

DMFA - Divisional Manager Finance & Administration

ICT – Finance Clerk – Rates & Water / Information Communication Technology

MHDS – Manager Health & Development Services

LIB – Librarian

IPM – Infrastructure Projects Manager

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
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ITEM 4 DECEMBER 2024 QUARTERLY BUDGET REVIEW

(A1-4.42)

RECOMMENDATION that:

The amendments to the itemised budgets as listed in the December 2024 Budget Review be authorised.

PURPOSE

To advise Council and make any necessary amendments to the adopted 2024/2025 Operational Plan that may be required throughout the financial year.

BACKGROUND

Clause 203 “Budget review statements and revision of estimates” of the Local Government (General) Regulation, 2021 requires Council to:

- 1) *“Not later than 2 months after the end of each quarter (except the June quarter), the responsible accounting officer of a council must prepare and submit to the council a budget review statement that shows, by reference to the estimate of income and expenditure set out in the statement of the council’s revenue policy included in the operational plan for the relevant year, a revised estimate of the income and expenditure for that year.*
- 2) *A budget review statement must include or be accompanied by:*
 - a. *a report as to whether the responsible accounting officer believes that the statement indicates that the financial position of the council is satisfactory, having regard to the original estimate of income and expenditure, and*
 - b. *if that position is unsatisfactory, recommendations for remedial action.*
- 3) *A budget review statement must also include any information required by the Code to be included in such a statement.”*

REPORT

As Council’s responsible accounting officer, I have included in the attachments a balanced December 2024 Budget Review document covering the period 1st October 2024 to 31st December 2024.

The summarised December 2024 Budget Review document included in this report has a brief explanation in the “Comments on Adjustment” column of the reason for a required variation to the adopted 2024/2025 Operational Plan & Estimates.

A summary of adjustments can be found in the following detailed summary report offered, however as an overview of relevant budget adjustments:

- Decrease of expenditure under Roads to Recovery program due to revised funding available to Council \$301,420
- Decrease of income under Roads to Recovery program due to revised funding available to Council \$301,420
- Increase in general revenue for corporate area, Emergency Services Fund item received \$21,853, offset with expenditure, NIL effect on the budget.
- There are several minor NIL effect adjustments, nominal value items.

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
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ITEM 4 DECEMBER 2024 QUARTERLY BUDGET REVIEW CONTINUED

Should any Councillor require further explanation on details contained within the document you are invited to contact the Divisional Manager of Finance & Administration.

FINANCIAL AND RESOURCE IMPLICATIONS

Nil.

LEGAL IMPLICATIONS

N/A.

RISK IMPLICATIONS

N/A.

STAKEHOLDER CONSULTATION

N/A.

OPTIONS

N/A.

CONCLUSION

The December 2024 Budget Review is to provide Council and the Community with an update on the progress of the adopted 2024/2025 Operational Plan incorporating any variances to the original document as required.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

5.3.2 Create a productive and cooperative working environment for Councillors to support their governance responsibilities. (Provide timely, accurate and relevant reporting and information to Councillors to enable informed decision making.)

SUPPORTING INFORMATION / ATTACHMENTS

1. Responsible Accounting Officers Statement;
2. Summary of Income & Expenditure by Activity (including Capital by fund); and
3. Summary report in detail.

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
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ITEM 4

DECEMBER 2024 QUARTERLY BUDGET REVIEW

CONTINUED

Warren Shire Council

Quarterly Budget Review Statement
for the period 01/10/2024 to 31/12/2024

Report by Responsible Accounting Officer

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

31 December 2024

It is my opinion that the Quarterly Budget Review Statement for Warren Shire Council for the quarter ended 31/12/2024 indicates that Council's projected financial position at 30/6/2025 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Signed:



Date:

24/01/2025

Mr Bradley Pascoe
Responsible Accounting Officer

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration to the Ordinary Meeting of Council to be held in the Council Chambers, Warren on Thursday 23rd January 2025

ITEM 4 DECEMBER 2024 QUARTERLY BUDGET REVIEW

CONTINUED

WARREN SHIRE COUNCIL DECEMBER 2024 - BUDGET REVIEW

Council Functions	Annual Original Budget	Variance From Original	Annual Amended Budget	Actuals Incl Commitments	Budget Remaining	% Expended Current	Annual Amended Budget	Adjustment Required	% Expended Proposed	Annual Original Budget	Variance From Original	Annual Amended Budget	Actuals Incl Commitments	Budget Remaining	% Expended Current	Annual Amended Budget	Adjustment Required	% Expended Proposed	
INCOME										EXPENDITURE									
General Fund																			
General Purpose Income	(10,304,397)	(18,817)	(10,323,214)	(6,216,476)	(4,106,738)	60%	(10,323,214)	0	60%	0	0	0	0	0	0%	0	0	0%	
Governance	0	0	0	0	0	0%	0	0	0%	846,331	0	846,331	410,950	435,381	49%	846,331	0	49%	
Administration	(311,000)	0	(311,000)	(175,169)	(135,831)	56%	(374,732)	(63,732)	47%	4,494,998	0	4,494,998	1,607,975	2,887,023	36%	4,537,147	42,149	35%	
Public Order & Safety	(8,929)	0	(8,929)	(1,060)	(7,869)	12%	(8,929)	0	12%	810,238	0	810,238	190,841	619,397	24%	810,238	0	24%	
Health	(728)	0	(728)	(109)	(619)	15%	(728)	0	15%	250,171	0	250,171	133,313	116,858	53%	250,171	0	53%	
Environment	(6,996,015)	0	(6,996,015)	(263,981)	(6,732,034)	4%	(7,015,228)	(19,213)	4%	950,471	0	950,471	648,576	301,895	68%	969,684	19,213	67%	
Community Services & Education	(91,140)	0	(91,140)	(63,389)	(27,751)	70%	(91,140)	0	70%	94,829	0	94,829	35,076	59,753	37%	94,829	0	37%	
Housing & Comm. Amenities	(232,101)	0	(232,101)	(56,989)	(175,112)	25%	(238,434)	(6,333)	24%	296,113	0	296,113	145,769	150,344	49%	302,446	6,333	48%	
Recreation & Culture	(1,052,855)	0	(1,052,855)	(1,543,843)	490,988	147%	(1,052,855)	0	147%	2,310,998	0	2,310,998	1,096,212	1,214,786	47%	2,310,998	0	47%	
Mining, Manufacturing & Const.	(120,000)	0	(120,000)	(1,707)	(118,293)	1%	(120,000)	0	1%	75,926	0	75,926	2,459	73,467	3%	75,926	0	3%	
Transport & Communication	(18,054,938)	(20,000)	(18,074,938)	(2,123,199)	(15,951,739)	12%	(17,773,518)	301,420	12%	7,253,153	0	7,253,153	5,036,507	2,216,646	69%	7,253,153	0	69%	
Economic Services	(11,203)	0	(11,203)	(132,947)	121,744	1,187%	(64,003)	(52,800)	208%	877,884	0	877,884	453,169	424,715	52%	930,684	52,800	49%	
From Restricted Funds - Capital Items	(575,099)	(283,550)	(858,649)	0	(858,649)	0%	(909,681)	(51,032)	0%	0	0	0	0	0	0%	0	0	0%	
General Fund Operating Totals	(37,758,405)	(322,367)	(38,080,772)	(10,578,869)	(27,501,903)	28%	(37,972,462)	108,310	28%	18,261,112	0	18,261,112	9,760,847	8,500,265	53%	18,381,607	120,495	53%	
Water Fund																			
Water Supplies	(923,930)	0	(923,930)	(669,019)	(254,911)	72%	(923,930)	0	72%	1,099,387	0	1,099,387	391,696	707,691	36%	1,099,387	0	36%	
From Restricted Funds - Capital Items	(208,378)	0	(208,378)	0	(208,378)	0%	(208,378)	0	0%										
Water Fund Operating Totals	(1,132,308)	0	(1,132,308)	(669,019)	(463,289)	59%	(1,132,308)	0	59%	1,099,387	0	1,099,387	391,696	707,691	36%	1,099,387	0	36%	
Sewerage Fund																			
Sewerage Services	(755,847)	0	(755,847)	(642,303)	(113,544)	85%	(755,847)	0	85%	805,746	0	805,746	182,499	623,247	23%	805,746	0	23%	
From Restricted Funds - Capital Items	(1,283,470)	0	(1,283,470)	0	(1,283,470)	0%	(1,283,470)	0	0%										
Sewerage Fund Operating Totals	(2,039,317)	0	(2,039,317)	(642,303)	(1,397,014)	31%	(2,039,317)	0	31%	805,746	0	805,746	182,499	623,247	23%	805,746	0	23%	
All Funds Operating Totals	(40,930,030)	(322,367)	(41,252,397)	(11,890,191)	(29,362,206)	29%	(41,144,087)	108,310	29%	20,166,245	0	20,166,245	10,335,042	9,831,203	51%	20,286,740	120,495	51%	
Capital																			
General Fund Capital	0	0	0	0	0	0%	0	0	0%	16,429,569	283,550	16,713,119	12,202,804	4,510,315	73%	16,484,314	(228,805)	74%	
Water Fund Capital	0	0	0	0	0	0%	0	0	0%	206,335	0	206,335	125,558	0	61%	206,335	0	61%	
Sewerage Fund Capital	0	0	0	0	0	0%	0	0	0%	603,265	200,000	1,378,265	907,593	470,672	66%	1,378,265	0	66%	
Total Capital	0	0	0	0	0	0%	0	0	0%	17,239,169	483,550	18,297,719	13,235,955	4,980,987	72%	18,068,914	(228,805)	73%	
Total Operating & Capital	(40,930,030)	(322,367)	(41,252,397)	(11,890,191)	(29,362,206)	29%	(41,144,087)	108,310	29%	37,405,414	483,550	38,463,964	23,570,997	14,812,190	61%	38,355,654	(108,310)	61%	

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
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WORKS PROGRESS REPORTS – ROADS

(C14-7.2)

RECOMMENDATION:

That the information be received and noted.

The following are details of Projects, Programs and Grant Applications that are being managed by the Divisional Manager Engineering Services, Roads Infrastructure Manager and Flood Restoration and Special Projects Manager.

ACRONYMS

DMES	Divisional Manager Engineering Services	GR	Gravel Resheet
RIM	Roads Infrastructure Manager	BRL	Bitumen Reseal Local Road
RO	Roads Overseer	BRR	Bitumen Reseal Regional Road
PO	Projects Officer - Assets	FRSPM	Flood Restoration and Special Projects Manager

Roads M & R (Maintenance and Repair) Budget and Works
From 7th January 2025 to 12th February 2025

PROGRAM	BUDGET	EXPENDITURE
Urban Sealed Roads	\$64,039	\$37,751
Parking Areas	\$5,904	Nil
Kerb and Guttering	\$20,800	\$20,800
Footpaths	\$41,327	\$19,963
Urban Unsealed Roads	\$30,633	\$10,898
Rural Sealed Roads	\$525,088	\$267,298
Rural Unsealed Roads	\$1,191,198	\$546,344
Rural Bridges	\$15,600	\$2,033
Regional Sealed Roads	\$822,000	\$451,318
Regional Unsealed Roads	\$120,000	\$4,449
Regional Bridges	\$19,000	\$6,270
Bushfire Hazard Reduction Works (Shire Roads, Regional Roads and Council Facilities)	\$9,400	Nil
Total	\$2,864,989	\$1,367,124

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WORKS PROGRESS REPORTS – ROADS

CONTINUED

PROGRAM	BUDGET	EXPEND/COMMIT.	COMMENTS
RMCC SH11/ Milawa Pavement Rehabilitation	\$1,391,926	N/A	Council received the Payment Claim of \$1,116,305 which excludes the Final Sealing Works and the Line Marking. Final Seal and the Linemarking Works will be organised after the Resealing Works.
RMCC SH11/ Routine Maintenance	\$850,965	N/A	Under Scheduled Maintenance: 22 Culverts will be cleaned (Estimated Budget, \$92,890). Culvert cleaning works is still going on and it will be completed in January 2025. Four Culverts have been repaired (Estimated Budget is \$293,019). Also, One Culvert will be replaced. A Work Proposal will be submitted to TfNSW soon. Conseth Solutions is working for all the culvert related works.
Heavy Patching 2024/2025 on SH 11 Oxley Highway	\$1,597,062	N/A	Council received a Work Order for Heavy Patching valued at \$1,367,804.60, covering 60 patches with a total area of 18,264 m ² . Heavy patching works commenced in September 2024. The scope of the Heavy Patching Works for flood-damaged areas has been updated, with 9 additional patches selected for repair; all of them are in Milawa area. Council received the new Work Order which includes additional 9 Patches. 50 Patches have been completed so far and 12 patches are remaining.
Reseal Works 2024/2025 on SH 11 Oxley Highway	TBA	N/A	The Work Proposal has been submitted to TfNSW for the Reseal Works on Segment 295 and Segment 300. Total Area

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WORKS PROGRESS REPORTS – ROADS

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PROGRAM	BUDGET	EXPEND/COMMIT.	COMMENTS
			of the Reseal Works is 34,060 m2. The Reseal Works are anticipated to take place in the last week of February 2025.
AGRN 1034 EPA RW Regional Roads	\$4,878,443	\$1,051,940	Expenditure is on RR347 Collie - Trangie and RR202 Marthaguy initially under AGRN 1034 IRW, and the ongoing RR333 Carinda works.
AGRN 1034 EPA RW Local Roads	\$1,198,077	\$392,553	Expenditure is on SR73 Udora Road initially under AGRN 1034 IRW
Regional Emergency Roads Repair Fund – Industrial Access Road/Old Warren Road intersection	\$515,481	\$517,674	Work commenced in February 2025. Works are scheduled to begin in after completing the Heavy Patching Works on Oxley Highway.

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WORKS PROGRESS REPORTS – ROADS

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MAINTENANCE

WORK CREW	LOCATION	ACTIVITY	WORK COMPLETED
Grader Crew 1 (Three-man crew)	SR58 Nevertire- Bogan Road	Pavement Reconstruction	Substantially complete. Defects of Pavement and culvert widening to be completed.
Grader Crew 2 (Three-man crew)	SH11 Oxley Highway	Heavy Patching	50 patches completed, 12 to go.
Grader Crew 3 (Three-man crew)	RR7516 Billybingbone Road	Heavy Maintenance Grading	Ongoing
	SR9 Booka Road	Heavy Maintenance Grading	Completed
Grader Crew 4 (Three-man-crew)	SR54 Cathundral-Bogan Road	Grading	Completed 6km
	SR62 Buddabadah Road	Grading	Started grading for gravel resheet and flood works.
	SR35 Bourbah Road - Seg 02	Shoulder Grading	2km
	SR37 Collie Road – Seg 4	Shoulder Grading	2km
	SR37 Collie Road - Seg 00	Temporary repairs of Floodways	4 floodways
Grader Crew 5 (Three-man crew)	Vacant		

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WORKS PROGRESS REPORTS – ROADS

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WORK CREW	LOCATION	Activity	EMULSION USED	STONE USED
Paveliner (Tar Patching)	SH11 Oxley Highway	Patching	300L	3T
	RR7515 Warren Road	Patching	300L	3T
	SR75 Pine Clump- Soldiers Road	Patching	200L	2T
	SH11 Oxley Highway	Patching	300L	3T
	SR27 Bullagreen Road	Patching for reseal	1,350L	13.5T
	RR424 Marra Road	Patching for reseal	400L	4T

WORK CREW	LOCATION	ACTIVITY
Roadside Maintenance Team	SH11 Oxley Highway	Routine Maintenance RMCC Contract
	RR347 Collie - Trangie Road	Signs
	SR05 Buckiinguy Road	Guideposts
	RR202 Marthaguy Road	Put back up new Welcome to Warren sign and fix up signs at Gradgery Lane
	SH11 Oxley Highway	Traffic Management Culvert Cleaning
	Cathundral-Bogan Road	Putting up signs

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WORKS PROGRESS REPORTS – ROADS

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WORK CREW	LOCATION	ACTIVITY	WORK COMPLETED
Rollers Australia	RR333 Carinda Road	Flood Heavy Patch	17 Patches
Rollers Australia	SR12 Lemongrove Road	Flood Heavy Patch	3 Patches
Rollers Australia	SR36 Gibson Way	Flood Heavy Patch	1 Patches
Neill Earthmoving	SR91 Industrial Access/SR65 Old Warren Road Intersection	Reconstruct Road	Commenced February 2025

CREW	LOCATION	WORK COMPLETED	EMULSION USED	STONE USED
Pavement Maintenance Team (Tar Patching)	Bank Street	Edges 23m completed	230L	2.3T
	RR347 Collie- Trangie Road	17 Potholes	50L	0.5T
	RR347 Collie Trangie Road	Edges 263m completed	1000L	4T
	Mabel Street	10 Potholes	30L	0.3T
	RR347 Collie Trangie Road	17 Potholes	50L	0.5T
	RR347 Collie Trangie Road	Edges 263m completed	1000L	10T

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UPCOMING WORKS (FEBRUARY, MARCH)

WORK CREW	LOCATION	ACTIVITY
Grader Crew 1 (Three-man crew)	RR333 Carinda Road	February/ March - Rehabilitation
Grader Crew 2 (Three-man crew)	SH11 Oxley Highway	February - Heavy Patching
	RR202 Marthaguy Road	February/ March - Rehabilitation
Grader Crew 3 (Three-man crew)	SR8 Ben Avon Road	February/ March - Maintenance Grade
	RR7516 Billybingbone Road	February/ March - Maintenance Grade
Grader Crew 4 (Three-man crew)	SR54 Cathundral-Bogan Road	February/ March - Maintenance Grade
	SR22 Gillendoon Road	February/ March - Maintenance Grade
	US100 Thomas Sullivan Crescent	February/ March - Maintenance Grade
	US92 Silo Row	February/ March - Maintenance Grade
	RR202 Marthaguy Road	February/ March - Rehabilitation
Grader Crew 5 (Three-man crew)	Vacant	
Roller's Australia	RR333 Carinda Road	February/ March - Heavy Patching
	RR333 Carinda Road	February/ March – Rehabilitation
Rollers Australia	SR64 Ellengerah Road	Flood - Heavy Patch
Rollers Australia	SR64 Ellengerah Road	Heavy Patch – Damage by haulage trucks to Warren Road Rehab Projects
Rollers Australia	SR66 Wambianna Road	February/March - Flood Heavy Patch
Rollers Australia	RR202 Marthaguy Road	February/March - Flood Heavy Patch
Rollers Australia	RR333 Carinda Road - Segment 90	February/March - Shoulder Grading
Neill Earthmoving	SR91 – Industrial Access Road	February/March Reconstruction
Neill Earthmoving	RR202 – Marthaguy 202 – Segment 0-8	February/March Reconstruction

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ITEM 1 WORKS PROGRESS REPORTS – ROADS

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CAPITAL WORKS IN PROGRESS

Project	Budget	Expend/ Comm	Resp	Comment
Bridges Renewal Program RR 7515 Warren Road Replacement of Newe Park Bridge and Marthaguy Creek Bridge	\$5,010,000	\$2,011,198	DMES	Marthaguy Creek Bridge structure has been substantially completed. The construction works of the Newe Park Bridge and approaches will be commenced soon. Flash flooding on Marthaguy and Merrigal Creeks is delaying progress. Applications for extension of time have been submitted to TfNSW (acting for BRP) and Restart NSW.
Urban Unsealed Roads Resheeting	\$15,750	\$1,012	RIM	Ongoing.
Resheeting of SR62 Buddabadah Road (GPR/FAG) - \$430,500 & LRCI - \$170,100.00	\$600,600	\$170,000	RIM	To be reviewed with a view of including sections of SR97 Kainga Marebone, SR95 Gunningba, SR75 Pine Clump Soldiers, and SR87 Cremorne Roads.
Collie Bourbah Road Reseal Seg2 (LRCI)	\$83,000.00	Council is awaiting to receive the Invoice of completed job.	RIM	Completed.
Collie Dubbo Road Reseal (R2R)	\$83,000.00	Council is awaiting to receive the Invoice of completed job.	RIM	Completed.
Bundemar Street (Burton-Readford) Reseal (R2R)	\$23,000.00	Nil	RIM	Not started yet

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Project	Budget	Expend/ Comm	Resp	Comment
Nevertire-Bogan Road Reseal (Segment 24) (RLRP/RERRF)	\$91,000.00	Nil	RIM	Not started yet
Tottenham Road Reseal (Segment 24 – 1 st Half) (RLRP/RERRF)	\$66,966.00	Nil	RIM	Not started yet
Narromine Street (Clyde-Warren) Reseal (R2R)	\$8,000.00	Council is awaiting to receive the Invoice.	RIM	Completed.
Bullagreen Road Reseal Seg 2(R2R)	\$74,000.00	Council is awaiting to receive the Invoice.	RIM	Completed.
NSW Disaster Ready Fund – Electronic Signage at Reddenville Break and Stoney Creek Crossing.	\$77,021.00	Nil	DMES	Grant successful. Funding Deed being prepared.
Safer Roads Program – Carinda Road, Segment 62 to 70; Shoulder Widening.	\$3,949,000 \$450,000 co- contribution	\$300,619	DMES/RIM	Design has been completed. An application for extension of time and use of contingency has been submitted to TfNSW.
Safer Roads Program – Marthaguy Road, Segment 12 to 20; Safety Improvements.	\$4,290,000 \$450,000 co- contribution	\$95,598	DMES/RIM	Design has been completed. An application for extension of time and use of contingency has been submitted to TfNSW.
Floodplain Management Program (DCCEEW) – Warren Town Flood Study	\$226,308	Nil	DMES	Tendering in progress

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Local Roads and Community Infrastructure Grant Programs for Phase 3, Phase 4A and Phase 4B				
Project	Budget	Expend/ Comm	Resp	Comment
Local Roads and Community Infrastructure Program Phase 3 (Commonwealth) and Fixing Local Roads Round 4 Nevertire – Bogan Road, Segment 4,6,8 and 10 Rehabilitation.	\$3,512,560 Made up of \$2,813,215 grant & \$699,345 Council	\$2,871,874	DMES/ RIM	Rehabilitation & Seals – 7.1km sealed to date. Line Marking – to be arranged.
Local Roads and Community Infrastructure Program Phase 3 (Commonwealth) Rifle Range Road, Oxley Highway and Ellengerah Road Intersections Construction	\$176,815	\$37,096	DMES/ RIM/ FRSPM	TfNSW has declined request to upgrade SH11 intersection. Ellengerah Road Intersection to be made safer; and Rifle Range Road approach to SH11 Oxley Highway will be made safer.

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Project	Budget	Expend/ Comm	Resp	Comment
Grant Applications				
Regional Precincts and Partnership Program – Precinct Delivery – Warren CBD Upgrade Grant Application	\$13,244,452	Nil	DMES/ POA	Unsuccessful notification received. Staff have revised and resubmitted the application.
Safer Local Roads and Infrastructure Program / Belaringar Bridge (Weir Offtake) Ellengerah Road Replacement	\$2,330,000 (\$466,000 Council Contribution)	Nil	DMES	*Application unsuccessful Application resubmitted Pending grant approval
Safer Local Roads and Infrastructure Program Safer Local Roads and Infrastructure Program/ Weemabung Bridge Replacement and Warren Road Rehabilitation	\$2,525,000 (\$510,000 Council Contribution)	Nil	DMES	*Application unsuccessful Application resubmitted Pending grant approval
Housing Support Program Gunningba Estate Stage 3	Grant \$8,974,442 Council \$171,000	Nil	DMES	Pending grant approval
*Australian Government Black Spot Program - Safety Improvements at Carinda Road	Grant \$700,000 Council \$69,000	Nil	DMES	Project withdrawn since it is ineligible under the program.
*Australian Government Black Spot Program - Carinda Road Safety Improvements 2	Grant \$500,000 Council \$66,000	Nil	DMES	Project withdrawn since it is ineligible under the program.
Australian Government Black Spot Program – Wambianna Road Safety Improvements	Grant \$1,013,000	Nil	DMES	Pending grant approval
*Australian Government Black Spot Program – Marra Road/Booka Road	Grant \$515,000	Nil	DMES	Project withdrawn since it is ineligible under the program.

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Project	Budget	Expend/ Comm	Resp	Comment
Intersection Safety Improvements	Council \$66,000			
Get NSW Active – Deacon Drive, Warren, Share Path, Gunningba Estate	Grant Requested \$863,577 Council Contribution \$95,953	Nil	RIM	Pending grant approval
Get NSW Active – Chester St - Boston St, Warren, Share Path around Warren Central School	Grant \$612,080 Council Contribution \$68,009	Nil	RIM	Pending grant approval
Active Transport Fund - Chester St - Boston St, Warren	Grant \$361,251 Council Contribution \$361,251	Nil	RIM	Pending Grant Approval
Active Transport Fund- Deacon Drive, Warren	Grant \$507,322 Council Contribution \$507,322	nil	RIM	Pending Grant Approval

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TRAFFIC CLASSIFIER REPORT								
<i>12/02/2025</i>								
Road	Segment	Class	AADT	V%	Days	Volume	Start Date	End Date
Dubbo Street	0	Light	579	89%	30	17378	2-Dec	6-Feb
		Heavy	69	11%	30	2065	2-Dec	6-Feb
RR202 Marthaguy Road	10	Light	144	87%	30	4314	2-Dec	6-Feb
		Heavy	21	13%	30	630	2-Dec	6-Feb
RR7515 – Warren Road	4	Light	117	80%	30	3496	2-Dec	6-Feb
		Heavy	30	20%	30	894	2-Dec	6-Feb
RR7515 – Warren Road	36	Light	87	64%	30	2616	2-Dec	6-Feb
		Heavy	50	36%	30	1485	2-Dec	6-Feb
SR27 Bullagreen Road	0	Light	9	42%	30	283	5-Dec	6-Feb
		Heavy	13	58%	30	385	5-Dec	6-Feb
SR53 Thornton Road	0	Light	41	86%	30	1233	2-Dec	6-Feb
		Heavy	7	14%	30	200	2-Dec	6-Feb
SR58 Nevertire – Bogan Road	14	Light	9	21%	30	272	2-Dec	6-Feb
		Heavy	34	79%	30	1009	2-Dec	6-Feb
SR59 – Tottenham Road	14	Light	26	37%	30	773	2-Dec	6-Feb
		Heavy	44	63%	30	1308	2-Dec	6-Feb
SR64 Ellengerah Road	4	Light	76	91%	30	2271	2-Dec	6-Feb
		Heavy	7	9%	30	223	2-Dec	6-Feb
SR91 Industrial Access Road	2	Light	374	83%	30	11220	2-Dec	6-Feb
		Heavy	76	17%	30	2280	2-Dec	6-Feb
SR66 Wambianna Road	14	Light	182	59%	30	5445	4-Dec	6-Feb
		Heavy	128	41%	30	3832	4-Dec	6-Feb

WARREN SHIRE COUNCIL
 Report of the Divisional Manager Engineering Services
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WORKS PROGRESS REPORTS – TOWN SERVICES

(C14-7.2)

RECOMMENDATION:

That the information be received and noted.

The following are details of Projects, Programs and Grant Applications that are being managed by the Town Services Manager for the budget and works period from 7th January 2025 to 12th February 2025.

ACRONYMS

DMES Divisional Manager Engineering Services
 TSM Town Services Manager
 MHD Manager Health & Development Services
 IPM Infrastructure Projects Manager
 TSO Town Services Overseer

TOWN SERVICES OPERATIONS AND MAINTENANCE BUDGET

Project	Budget	Expend/Comm	Resp	Comment
General				
Warren Lawn Cemetery Stage 3. GL: 3330-4120-0100 JC: 3330-4120-0010	\$63,378	\$25,934	MHD / TSM	*4/11/2024 Hydro seeding carried out. May need to be reseeded due to very heavy rain a few days after seeding occurred. Still waiting on Irrigation Controller. 18/11/2024 Grass growth around the new extension is progressing well. 10/2/25 Irrigation controller and solar power installed. Hunter Systems to connect irrigation system.

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CONTINUED

Project	Budget	Expend/Comm	Resp	Comment
Community Local Infrastructure Recovery Package (CLIRP 2022) Community Assets Program CAP – 070 Refurbishment of Tiger Bay Signage. JC: 701-5-14	\$63,936	\$34,150	DMES / TSM	*7/01/2025 Signs being fabricated. Refurbishment to walkway and bird hides expected to be completed in February 2025. 10/02/2025 Signs installed. Repairs to walkways and bird hides to be completed in February 2025.
Warren Tennis Court Light Poles Refurbishment. GL: 3360-4015-0105 JC: 106-105-5	\$10,000	Nil	TSM	*Work being scoped. 10/02/2025 Poles to be removed, modified, powder coated and reinstalled.
Warren Airport Exclusion Fencing Subject to additional 50% Grant Funding under the Remote Airstrips Upgrade Program. GL: 3420-4320-0120	\$98,000	Nil	TSM	7/01/2025 Grant submitted. Awaiting Determination.
Warren Airport Improvement Works Subject to additional 50% Grant Funding GL: 3420-4320-0110	\$101,600	Nil	TSM	7/01/2025 Grant submitted. Awaiting Determination.
Warren Parks Fencing Replacement GL: 3360-4020-0200 JC: Macquarie Park Fence 106-104-5. Rotary Park Fence 106-104-10.	\$53,000	\$15,552	TSM	*7/01/2025 Lions Park fencing completed. Fencing materials ordered for Splash Park and Macquarie Park.

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WORKS PROGRESS REPORTS – TOWN SERVICES

CONTINUED

Project	Budget	Expend/Comm	Resp	Comment
Rotary Park Signage 106-104-15. Lions Park Fence 106-104-20. Lions Park Signage 106-104-25 Carter Oval Sporting Precinct Signage 106-104-30				10/02/2025 Fencing materials for Splash Park and Macquarie Park delivered. Wheeler Fencing awarded installation.
Warren Showground/Racecourse Drought Proof Irrigation/Fencing Project	\$391,260 Total.			7/01/2025 RFQ for remaining fence closes 23/01/2025. New automatic gate installed at the Carinda Rd entrance. Automation works to the two sliding gates adjacent to the equestrian centre have been completed.
Installation of Exclusion Fencing.	\$247,260 Grant.	\$74,302	TSM	Waiting on the installation of power and controls to allow gates to be commissioned.
Expected additional funding from Warren Jockey Club (WJC) & Racing NSW	\$144,000 WJC.			10/02/2025 Remaining section of exclusion fence to be installed by Wheeler Fencing. Access control system for auto gates ordered.
JC: 122-5-10 GL: 3360-4030-0045				

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WORKS PROGRESS REPORTS – TOWN SERVICES

(C14-7.2)

Water Services				
Project	Budget	Expend/Comm	Resp	Comment
Oxley Park River Water Pumping Station: Hatch cover & Handrails. GL: 4580-4320-0030 JC: 191-3-5	\$10,000	Nil	TSM	*7/01/2025 Awaiting on pricing from fabricators. 10/02/2025 New hatch cover and handrails ordered.
Water Extraction Meter Compliance GL: 4580-4320-0003 JC: 0190-0010-0000	\$1,346	Nil	TSM	2/09/2024 Once completed, Information from the IWCM and Water Security Projects will support the need for the Water Access Licence (WAL).
Upgrade Water Network Telemetry System. GL: 4580-4320-0003 JC: 0190-0020-0005	\$60,000	\$29,295	TSM	18/11/2024 Installations are progressing.
Regional Leakage Reduction Program – Local Water Utilities Projects GL: 4580-4320-0004 JC: 0190-0340-0000 Pressure 0005 Leak 0015 Metering 0025	\$20,619	\$4,828	TSM	18/11/2024 Reid Environmental has been engaged by DPIE to review the pressure and flow data we collect and make recommendations on areas of potential improvements.
*Replacement of Motor Control Centre (MCC) at Ellengerah River Water Pumping Station. GL: 4580-4320-0001. JC: 191-1-75.	\$75,000	\$41,359	TSM	*7/01/2025 New MCC was delivered late December 2024. Installation to be carried out in January 2025. 10/02/2025 New MCC installed.

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WORKS PROGRESS REPORTS – TOWN SERVICES

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Project	Budget	Expend/Comm	Resp	Comment
Water Valve Replacement Program GL: 4580-4320-0055	\$100,000	\$15,795	TSM	7/01/2025 Ongoing.

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WORKS PROGRESS REPORTS – TOWN SERVICES

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Sewerage Services				
Project	Budget	Expend/Comm	Resp	Comment
CCTV and Smoke Testing of Sewer at Warren and Nevertire GL: 5580-4320-0002 JC: 230-0000-0005	\$400,000	\$316,443.44	TSM	7/01/2025 Plumbworx commenced works mid-January 2025.
Upgrade Sewerage Network Telemetry System GL: 5580-4320-4000 JC: 0226-0010-0005	\$80,000	\$20,568	TSM	7/01/2025 Installation is progressing
Warren Sewerage Treatment Plant Replacement GL: 5580-4320-0001	\$92,000	Nil	TSM	Rehabilitation Program for Old Sewerage Treatment Plant and bore installation being formulated. 17/10/23 Rehabilitation works on hold until additional evaporation lagoon is constructed.
Lifting Gantry Tiger Bay Sewer Pump Station GL: 5580-4320-4000 JC: 201-90-45	\$27,478	\$4,545	TSM	*7/01/2025 Gantry frame being modified/strengthened. 10/02/2025 Gantry installation to be completed early March 2025.

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Project	Budget	Expend/Comm	Resp	Comment
Thornton Avenue Sewer Pump Station Refurbishment GL: 5580-4320-4000 JC: 201-90-10	\$107,000	Nil	TSM	18/11/2024 Commenced discussions with alternate contractor for the works to be carried out.
Sewer Pump Stations Safety Improvements GL: 5580-4320-4000 JC: 201-90-0000	\$99,750	Nil	TSM	Work being scoped.
Construction of Additional Evaporation Lagoon at Tiger Bay STP. GL: 5580-4320-4040 JC: 227-30-5	\$540,000	\$446,520.88	TSM	*7/01/2025 Site works to commence early February 2025. 7-week work program. 10/02/2025 Contractor has commenced site set up. Will kick off works Monday 17 th February 2025.

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Project	Budget	Expend/Comm	Resp
Levee Restoration			
Warren Levee Rehabilitation JC:			DMES/TSM/IPM
3300-4400-0000 Federal;	\$4,430,118	\$1,119,789	
3300-4410-0000 State	\$736,438	\$170,072	
3300-4420-0000 OLG AGRN:	\$736,697	\$198,612	
<u>Comments</u>			
<p>*7/01/2025 Pallet racking and Side opening shipping container delivered and installed. The racking and container will be used to securely store the generators, electric pumps, small diesel pumps and associated fittings. RFQ for the supply of the small diesel pumps and fittings closes 23 January 2025. If required, the tender evaluation will be submitted to the February Council Meeting.</p>			
<p>10/02/2025 Tender for the portable Diesel Pumps will be reviewed by Council on 27th February 2025.</p>			

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CONTINUED

Local Roads and Community Infrastructure Grant Programs for Phase 4				
Project	Budget	Expend	Resp	Comment
Warren CCTV System GL: 3360-4040-0005 JC: 3350-9-10	\$57,334	\$57,334	TSM	<p>*7/01/2025 Circumstances with the installation contractor have delayed the installation and commissioning of the CCTV system. The revised completion date is now end of February 2025.</p> <p>10/02/2025 Negotiating with alternate supplier to complete the project. Completion date not known at this time.</p>
IWCM & Water Security Projects				
Project	Budget	Expend	Resp	Comment
Integrated Water Cycle Management (IWCM) Strategy Project JC: 191-6-0	\$339,470 Council contribution is \$33,947	\$363,636	TSM	10/02/2025 Project is progressing. Collating data for Public Works Advisory.
Warren Shire Water Security Project JC:191-4-0	\$1,127,700 Council contribution is \$112,770	\$1,025,182	TSM	<p>*7/01/2025 Works progressing.</p> <p>10/02/2025 Funding Deed signed. Milestone 1 payment received. Project is progressing. Project is being delivered in conjunction with the IWCM project.</p>

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Activity	Required Interval	Details	
Water System Planned Maintenance			
River mains flushing	As required	Flushing occurs three monthly when hydrants are flushed. Additionally, river water mains are flushed when problems such as poor pressure/flow are identified.	
Water main flushing (Bore)	As required	Sections are done where and when found necessary.	
Fire hydrants. Covers checked, painted, flushed, and replaced where necessary, Blue reflective indicators and signs installed	Quarterly	Flushing every 3 months as agreed with NSW RFS and Fire and Rescue NSW.	
Bore Inspections	5 Year Rolling Program	Next inspections due 2028	
Warren, Nevertire and Collie water chlorine, turbidity, temperature, and pH testing	Weekly at specific locations	Testing carried out daily at Warren and Nevertire.	
Warren river pumps		Ellengerah Rd Oxley Park Macquarie Park Racecourse	Breakdown maintenance only.
Reservoir cleaning	3 to 5 years	Ellengerah and Nevertire Bore Reservoirs	Next Diver inspection December 2025. 30/09/2024 Ellengerah inspected & hosed out September 2024 during valve replacement.
		River Water Reservoirs	Investigate using Remotely Operated Vehicle (ROV) to inspect in 2025.

Sewerage System Planned Maintenance			
Warren Sewerage Treatment Works	Currently effluent analysis is carried out monthly.	10/02/2025 Negotiations with EPA regarding new licence and possible reuse will commence in mid-2025. Sever cracking was discovered in the inlet channel. Barnson Engineering have been engaged to develop a repair methodology	

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CONTINUED

Water and Sewerage Works Subject to Funding		
Location	Work Under Development	
Collie Water Supply (Reliability, Quality and Chlorination)	Relocation of the two, large Pioneer tanks to a new site located West of the Village. Construct a 10m high tank stand to support one or two, 25,000 litre water tanks at the Pioneer tank location. Installation of small package Water Treatment Plant and new gaseous chlorination equipment to return water supply to potable status. Install pressure pumps into a new building at the base of the new elevated tanks. Decommission and remove the old, elevated tanks.	
Water and Sewer – Routine Works Budget vs Expenditure as of 12th February 2025		
Account	Budget	Expenditure, Inc. Commitments
Water Fund Maintenance and Repair	\$655,884	\$312,931 (48%)
GL's: 4200-0003, 4220-0003, 4230-0003, 4240-0003, 4250-0003 & 4300-0003		
Sewer Fund Maintenance and Repair	\$334,255	\$114,416 (34%)
GL's: 5200-0003, 5250-0003, 5280-0003 & 5300-0003.		
Parks and Gardens – Routine Works Budget Vs Expenditure as of 12th February 2025		
Account	Budget	Expenditure, Inc. Commitments
Parks, Gardens, Cemeteries, Racecourse & Levee	\$1,038,599	\$505,069 (49%)
GL's: 0701-0003, 1151-0003, 1651-0003, 1701-0003, 2655-0003, 2660-0003 & 2670-0003		
Aerodrome – Routine Works Budget vs Expenditure as of 12th February 2025		
Account	Budget	Expenditure, Inc. Commitments
Aerodrome Operations	\$179,479	\$63,041 (35%)
GL: 2555-0003 JC: 2549-0-0		
Town Services Routine Budget Position Year to Date	62%	

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ITEM 2 WORKS PROGRESS REPORTS – TOWN SERVICES

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Water and Sewer Works

- Hydrant flushing Warren/Nevertire (ongoing).
- Repair Saunders Park irrigation.
- Repair irrigation at Medical Centre.
- 2 Boss Avenue river main break.
- Repair leak at Showgrounds.
- 29 Chester Street – Repair meters.
- Hydrant flushing Warren/Nevertire (on going).
- Repair river water leak in levee end of Frawley St (Major) Higgins service
- 171 Dubbo Street meter repairs
- 206 Dubbo Street service repair
- CNR Dubbo/Railway Streets river main repair
- Arthur Butler Drive service repair
- 114 Thornton Avenue meter repairs
- 2 Cremorne Street meter repairs
- Narromine Street bore main repair
- 8 Garden Avenue sewer shaft repair
- 12 Bundemar Street river main repair
- Repair water leak at Nevertire Cemetery
- Remove old stumps from sewer plant
- Main break CNR Mabel/Stafford Streets
- Carter oval blocked toilet
- Showground river pump repair
- Showground water leaks
- 3264 Ellengerah bore service leak
- 29 Gillendoon Street river main repair
- Removal of dead fish from Tiger bay
- Repair leak at Noel Waters Oval
- Main break CNR Wilson/Dubbo Streets
- Repair leak at Collie War Memorial.
- 115 Dubbo Street – Service leak.
- 67 Dubbo Street – Repair meters.
- 12 Arthur Butler Drive – Bore main break.
- CNR Burton/Thornton Streets – River main break.

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As of 11 February 2025

Warren Sewerage Treatment Works inflow		Sewerage Year – 1st June 2024 to 31st May 2025		
Month	Peak Daily Flow (KL)	Average Daily Flow (KL)	Monthly Flow (ML)	Cumulative Annual Flow (ML)
June 2024	486	362	10.85	10.85
July 2024	463	354	10.96	21.81
August 2024	682	346	10.73	32.54
September	480	337	9.79	42.33
October	492	345	10.71	53.04
November	1730*	363	10.88	63.92
December	1400*	447	13.86	77.78
January	1094**	412	9.06	86.84

*Due to wet weather

** Pump Failure

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CONTINUED

Bulk Water Reading per Quarter

Water Source	FIRST QUARTER READING 1/07/24- 31/09/24	BULK USAGE TO DATE (ML)	SECOND QUARTER READING 1/10/24 - 31/12/24	BULK USAGE TO DATE (ML)	THIRD QUARTER READING 1/01/25- 31/03/25	BULK USAGE TO DATE (ML)	FOURTH QUARTER READING 1/04/25 - 30/06/25	BULK USAGE TO DATE (ML)	% OF ANNUAL ALLOCATION	Max. Allocation (ML)
Warren Bores										
Bore 1 (Bore Flat) Lic. 80AL703155	49.13	49.13	59.68	108.81	4.24	113.05	0.00	113.05		
Bore 2 (Ellengerah) Unlicensed	9.48	9.48	1.48	10.96	0.00	10.96	0.00	10.96		
	58.61	58.61	61.16	119.77	22.19	141.97	0.00	141.97	20.28%	700
Warren River										
Oxley Park Lic. 80AL700017	1.70	1.70	2.47	4.18	2.71	6.89	0.00	6.89		
Ellengerah Rd Lic. 80AL700017	23.29	23.29	42.22	65.51	3.39	68.90	0.00	68.90		
	24.99	24.99	44.69	69.68	19.35	89.04	0.00	89.04	11.87%	750
Showground (Racetrack)										
Lic. 80AL700645	0.00	0.00	19.34	19.34	0.00	19.34	0.00	19.34	10.29%	188
Nevertire Bore Lic. 80AL703158										
	4.77	4.77	10.73	15.50	4.41	19.91	0.00	19.91	49.78%	40
Collie Bore Lic. 80CA724011										
	0.99	0.99	1.20	2.19	0.35	2.54	0.00	2.54	10.14%	25
Macquarie Park 80AL700996										
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	14.2

*Rainfall for February: 5 mm

*Rainfall to date: 687.4 mm

*Burrendong Dam Level: 59%

*As of 11/2/2025

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WORKS PROGRESS REPORTS – TOWN SERVICES

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The maintenance mowing and weeding of the Parks and Gardens are carried out on a 2-week rotating cycle with the following areas generally grouped together.

Softfall areas at Macquarie and Ravenswood Parks are inspected and blown down daily.

BBQs at Macquarie Park, Oxley Park, Skate Park, and Splash Park are cleaned twice a week.

The following locations are mown, whipper-snipped, and weeded as needed in the period from 7th January 2025 to 12th February 2025.:

- Bore Flat
- Bore Flat Levee
- Carter Oval
- Other Reserves
- Woolnough/Stubbs Street Levee
- WOW Centre
- Sewer Pumping Stations
- Shire Housing
- Town Medians and Approaches
- Water Pumping Stations and Reservoirs
- Weed Spraying
- Tiger Bay Walking Track

Parks and Gardens Works

- Skate/splash park mow/snip
- Boston St levee mow/snip
- Town approaches mowing
- Library mow/snip
- Stubbs levee mow/snip
- Bore flat mow/snip
- Woolnough levee mow/snip
- Ravenswood Park mow/snip
- Event preparation Nevertire
- Inspect irrigation systems (on going)
- CBD area tidy up weeding
- Victoria Oval mow/snip/line marking
- Lions Park mow/snip
- CBD area weeding/pruning/spraying
- Lawn Cemetery mow/snip
- Shire chambers mow/snip
- Woolnough levee mow/snip
- Bob Christensen reserve mow/snip
- Orchard St Park mow/snip
- Ebert Park mow/snip
- Oxley Park mow/snip
- Rotary Park mow/snip
- Saunders Park mow/snip
- Far west academy mow/snip
- Warren Medical Centre mow/snip
- Warren median strip's mow/snip
- Repairing irrigation systems around Warren
- Lions Park mow/snip
- Macquarie Park mow/snip
- Macquarie Drive mow/snip
- Tiger Bay pump station mow/snip
- Warren Shire Chambers mow/snip
- Slash around Collie village
- Removal of dead fish at Tiger Bay
- Slashing at Warren Airport
- Carter Oval Cricket pitch preparation (on going)
- Victoria Oval Cricket pitch preparation (on going)

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ITEM 2 WORKS PROGRESS REPORTS – TOWN SERVICES

CONTINUED

Town Crew

- Weed spraying around Warren.
- Grave duties (as required).
- Remove rubbish from Shire Depot.
- Assist Parks & Gardens with weekly roster.
- Clean grates around Warren.
- Pick up limbs around Warren.
- Poison trees on/in levee bank (ongoing).
- Weed spraying around Warren.
- Grave duties (as required).
- Remove rubbish from Shire Depot
- Clean grates around Warren.
- Pick up limbs around Warren.
- Assist P/G with weekly roster.
- Removal of dead fish from Tiger Bay
- Remove old tree stumps from sewer plant
- Poison tree's on/in levee bank (on going).
- Snip weeds in Nevertire Cemetery
- Fish removal from Tiger Bay

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ITEM 2 WORKS PROGRESS REPORTS – TOWN SERVICES
Non-Roads November/ December 2021 Flood and Storm Damage Works

CONTINUED

Description	Expenditure/ Committed
<p>Non-Roads November/ December 2021 Flood and Storm Damage Levee and Flood Gate Emergency Operation Works.</p> <p>(Application for reimbursement submitted 8/03/2022)</p>	<p>\$173,456.91</p> <p>Note: \$37,163 per event will be funded by Council as per the agreement. This includes the Roads Flood and Storm Damage Claim contribution.</p> <p>9/05/24</p> <p>Currently only \$73,012.03 has been approved for payment by SES/RA.</p> <p>GM met with the Minister for Emergency Services on 9th May 2024 to obtain a commitment and support for full reimbursement of both AGRN987 and AGR1034 emergency levee operational costs.</p> <p>Mayor & GM met with NSW Treasurer on 9 August 2024. Working with Member for Barwon to obtain funding.</p>
<p>0700-0050-0500, 0700-0050-0510, 0700-0050-0520, 0700-0050-0530, 0700-0050-0540</p>	

Non-Roads July, August, September, October, November, and December 2022 Flood Damage Works

Description	Expenditure/ Committed
<p>Non-Roads July, August, September, October, November and December 2022 Flood and Storm Damage Levee and Flood Gate Emergency Operation Works.</p> <p>(Application for reimbursement submitted 28/2/2023).</p>	<p>\$757,745.33</p> <p>Note: \$37,163 per event will be funded by Council as per the agreement. This includes the Roads Flood and Storm Damage Claim contribution.</p> <p>9/05/24</p> <p>Currently only \$169,827.86 has been approved for payment by SES/RA.</p> <p>GM met with the Minister for Emergency Services on 9th May 2024 to obtain a commitment and support for full reimbursement of both AGRN987 and AGR1034 emergency levee operational costs. Mayor & GM met with NSW Treasurer on 9 August 2024. Working with Member for Barwon to obtain funding.</p>
<p>0700-0055-0500, 0700-0055-0510, 0700-0055-0520, 0700-0055-0530, 0700-0055-0540</p>	

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ITEM 3 WORKS PROGRESS REPORT - PLANT

(P2-3)

RECOMMENDATION

That the information be received and noted.

The following are details of Projects and Programs that are being managed by the Workshop Coordinator for the budget and works period from 7th January 2025 to 12th February 2025.

Plant Number	Description	Repairs	Plant Down Time	Repair Time
Plant Repairs to 12th February 2025				
P2382	Mack Superliner	Leaking diff seal. Remove and replace old seal. Installed, new seal changed oil in no2 and no3 axle diffs. Check for leaks. All ok now.	2 days	8hrs
P2082	Caterpillar CW34 Roller	Air compressor for tyre inflation not working correctly. Compressor sitting in 4 inches of dust that had turned to mud after rain. Compressor shorting internally due to wet mud, clean area and compressor check function all ok now. Operator spoken to about maintaining machinery correctly.	3hrs	3hr
P75	John Deere Ride-on Mower	Start repairs to sell mower as a going item through Pickles Auctions.		1hr
P169	A1 Traffic Light Set	Flat tyre/destroyed tyre. Take spare tyre and replace. Have new tyre fitted to rim.	4hrs	2hrs
P2121	John Deere 6140M Tractor	Flat tyre rear LHS. Tyre right trying to repair x2 tubes added keep popping. Structural integrity of tyre blamed new tyre suggested as repair. Waiting for new tyre to arrive. Spare fitted in the meantime.	2 days	8hrs
P2380	Isuzu Paveliner	Flat tyre rear LHS No3 axle inner remove replace tyre.	1hr	1hr
P1238	Toyota Kluger	Rego check done, road test brakes and check wear. All ok	3hrs	3hrs
P2021	Kobelco Excavator	Engine service done; general check over complete all seems ok.		4hrs
P3603	Toyota Hilux Twin Cab	Drop off to Jeff Richards Smash Repairs for repairs, estimated time of pickup 4-2-25		3.5hrs

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ITEM 3 WORKS PROGRESS REPORT - PLANT

(P2-3)

Plant Number	Description	Repairs	Plant Down Time	Repair Time
P40	Isuzu Med Tipper	Rego check completed. All systems ok.	1hr	1hr
P90	Isuzu Med Truck with Crane and Welder	Rego check done, front clearance lights replaced, front mudguards replaced, rear RH blinker replaced.		6hrs
P2803	Iseki Mower	Spring loaded seat malfunction, spring mechanism been broken, replace broken roll pin in adjuster handle.	4hrs	4hrs
P2382	Freightliner	Securing bolt missing from No2 axle mudguard passenger side. Fit new bolt and guard back to machine.	1hr	4hrs
P1049	Isuzu Tender Truck	Rego check completed. All seems ok. Front tyres low on air at 55psi pumped up to 90psi and check tyre wear after 2 weeks.	1hr	1hr
P3621	Toyota Hilux Twin Cab	UHF not working, UHF unit failure replace with second-hand good unit from store parts. Test operation. All ok.	2hrs	2hrs
P2403	Side Tipping Trailer	Electric motor on tarp failed, remove motor and clean contacts refit and check function all seems ok now.	3hrs	3hrs
P10	Hamm Pad Foot Roller	Leaking diesel when being filled, split found in filler spout, sealed with sealant for now until replacement elbow arrives.	1hr	1hr
P1047	Isuzu Street Sweeper	Service done on machine general check over ok rear engine cleaned of debris, water tank passenger side leaking, remove fitting and reseal, check function all ok now.	5hrs	5hrs
P173	Fertilizer Spreader	Modifications made to unit to suit our requirements, legs lengthened for ease of pickup, rust areas cleaned and re painted, drive gears inspected, and oil added. Unit attached to tractor and tested all works ok, new 3 rd arm maybe purchased for tractor.		10hr Ongoing
P2382	Freightliner	Booked for HVIS inspection and workshop inspection done prior, x1 clearance light replaced x2 oversize signs replaced due to fading	2hrs	2hrs

WARREN SHIRE COUNCIL

Report of the Divisional Manager Engineering Services to the Ordinary Meeting of Council to be held in the Council Community Room on Thursday 27th February 2025

ITEM 3 WORKS PROGRESS REPORT - PLANT

(P2-3)

Plant Number	Description	Repairs	Plant Down Time	Repair Time
P2404	Tri Axle Dolly	Workshop rego check done before unit goes for HVIS check, x2 clearance lights replaced x1 tyre changed.		3hrs
P3620	Kubota RVX1120 Gator	Pickup Gator from Racecourse and bring to shop for service at 280hrs, new tyres ordered and will be fit when they arrive. Service and general check over completed.		4hrs
P22	John Deere Grader	10,000hr service done, general check over on machine seems OK, circle adjustment required next service.	3hrs	3hrs
P2081	Caterpillar CW34 Roller	Flat tyre removed and spare tyre fitted rear LHS inner.	2hrs	2hrs
P1047	Isuzu Sweeper Truck	Rear engine overheating. Check all components, radiator blocked. Blew and washed radiator out run check machine x1hr operator asked to keep eye on temp and report back if problem still occurs.	4hrs	4hrs
P1049	Isuzu Tender Truck	X1 flat tyre to be replaced, x1 tyre with split in sidewall to be replaced, remove replace both tyres.	2hrs	2hrs
P1047	Isuzu Sweeper	Repairs required to RHS broom assembly, broom had fallen off, locking nut and split pin missing. Make new nut and fit broom back to assembly secure in position and check function. All OK.	6hrs	6hrs
P107	Isuzu Large Tipper	Workshop rego check done before HVIS check, clearance light RHS replaced. All others ok. Passed HVIS check.	3hrs	3hrs
P2801	Toro Grounds Master 4000d	No start situation, jumpstart machine and operate for 1 hr. No start again, removed replaced battery standard battery not available for 2 days battery mount modified to suit larger case battery.	4hrs	4hrs
P2021	Kobelco Excavator	Hydraulic leak at bucket, cleaned debris from around bucket hoses and connections, loose connection to the quick hitch, tighten connection advise operator of keeping machine clean.		4hrs

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ITEM 3 WORKS PROGRESS REPORT - PLANT

(P2-3)

Plant Number	Description	Repairs	Plant Down Time	Repair Time
P2082	Caterpillar CW34 Roller	Flat tyre rear LHS outer. Remove, and replace tyre with spare.	4hrs	4hrs
P107	Isuzu Large Tipper	A/C re gas done.	2hrs	2hrs
	Pickles parts picked up	Jacks, welder, tyres, slashers.		

ACRONYMS

- WC Workshop Coordinator
- TBD To be determined.
- DTC Diagnostic trouble code
- DPD Diesel particulate diffuse.

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ITEM 4 ALCOHOL FREE ZONES (AFZ'S)

(L7-1.2)

RECOMMENDATION

Council resolves:

1. To renew the Alcohol-Free Zone within the Warren Town Levee commencing 27th March 2025 for a four (4) year period and that the zone applies 24 hours per day;
2. Install additional signs along footpaths and car parks; and
3. Encourage NSW Police to utilise the powers of the Alcohol-Free Zone.

PURPOSE

To advise Council that the Alcohol-Free Zone (AFZ) within the Warren town levee expires on 27th March 2025 and seek endorsement of the actions taken to renew the zone for a further 4 years.

BACKGROUND

“Alcohol Free Zones (Section 644 of the Local Government Act) are used by Councils in NSW to prohibit alcohol consumption in public places to reduce anti-social behaviour and crime. Alcohol Free Zones apply to road-related public areas such as roads, footpaths, or carparks.”

Warren Shire Council is not one of the sixteen councils required to consult with the NSW Anti-Discrimination Board in their establishment of an AFZ.

At the meeting held on Thursday 25th March 2021, Council resolved the following;

- “1. That Council note that no submissions have been received; and*
- 2. Council resolve to renew the AFZ within the Warren Town levee commencing 27th March 2021 for a four (4) year period and that the zone applies 24 hours per day.”*

REPORT

The AFZ within the Warren town levee expires on 26th March 2025. The process of renewing the AFZ for further four (4) years has commenced. As required under Section 644C of the Local Government Act 1993, Notices stating the exact location of the proposed AFZ, can be inspected at the following locations:

- The Warren Shire Council Office 115 Dubbo Street Warren NSW 2824 during normal office hours, 8.30am to 4.30pm Monday to Friday,
- The Warren Shire Council Website, and
- The Warren Shire Council Facebook page

On Thursday 9th January 2025 copies of the proposal were sent to the following inviting representations, submissions or objections to the proposed renewing of AFZ for a further 4 years. Representations, submissions or objections to the proposal must be received by Warren Shire Council by 4.30 pm Wednesday 12th February 2025.

- a) The officer in charge of the Warren Police Station,
- b) All liquor licensees and Manager/Secretary of registered clubs,
- c) Warren Star Newspaper, (published on Wednesday 22nd & 29th January 2025),
- d) Warren Chamber of Commerce, and

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ITEM 4 ALCOHOL FREE ZONES (AFZ'S)

CONTINUED

e) Warren Macquarie Local Aboriginal Land Council

Prior to adopting the Alcohol-Free Zone Council must give proper consideration to any representations, submissions or objections received and as a result may amend or withdraw the proposal to renew AFZ.

Council received one written submission, see extract below:

“In regard to the AFZ there needs to be more signage around town regarding where the alcohol zones are.

Also making sure that the police are aware that they can address this as well as having council staff trained to deal with this as well and make sure the public are aware of the fines also involved with this”.

Currently there are 17 signs, positioned where roads cross the levee, i.e. as you go over the levee from Ellengerah Road into Dubbo Street.

Additional signage could be installed along footpaths and in car parks within the AFZ.

Council will encourage Police to utilise the regulation to enforce the AFZ. One of the benefits of the AFZ is it allows police to tip out or confiscate open alcohol, rather than fine people.

In order for Council staff to enforce the AFZ, they need to be authorised as enforcement officers by the Commissioner of Police for the purposes of Section 680A of the Local Government Act 1993. No staff have this authorisation.

FINANCIAL AND RESOURCE IMPLICATIONS

Nil

LEGAL IMPLICATIONS

Local Government Act 1993

Local Government Regulations

RISK IMPLICATIONS

N/A

STAKEHOLDER CONSULTATION

As above

OPTIONS

N/A

CONCLUSION

This report is provided to seek Council endorsement to renew the Alcohol-Free Zone (AFZ's) within the Warren Town Levee commencing 27th March 2025 for a four (4) year period and that

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ITEM 4 ALCOHOL FREE ZONES (AFZ'S)

CONTINUED

the zone applies 24 hours per day. In addition, it is recommended that additional signs be installed along footpaths and in car parks. Further, it is recommended that Council encourage the NSW Police to utilise the powers of the AFZ.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

N/A.

SUPPORTING INFORMATION / ATTACHMENTS

Map of the proposed Alcohol-Free Zone renewal 27th March 2025 to 27th March 2029.

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ITEM 4 ALCOHOL FREE ZONES (AFZ'S)

CONTINUED



WARREN SHIRE COUNCIL
Report of the Manager Health & Development Services
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ITEM 1 DEVELOPMENT APPLICATION APPROVALS

(B4-9)

RECOMMENDATION:

That the information be received and noted.

PURPOSE

To inform the Councillors of the approved Development Applications by Council for the previous month.

BACKGROUND

Council received Development Applications from residents in the Warren Shire area to seek approval.

REPORT

Development Applications that have been received for approval for January 2025.

FILE	LOCATION	WORKS	RECEIVED	APPROVED
P16-25.01	Oates Avenue WARREN NSW 2824 Lots 118 and 119 DP755314	Erection of Shed	16/1/2025	22/1/2025

LEGAL IMPLICATIONS

Council is required under the EPA Act to assess and determine applications within established timeframes.

RISK IMPLICATIONS

The EPA Act provides appeal mechanisms for applicants who believe that their application requires review.

STAKEHOLDER CONSULTATION OPTIONS

Council issues a S101 EPA Act list of approvals monthly for the community to review.

CONCLUSION

This report is provided to allow Council and the community to see the applications determined each month.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

- 1.1.4 Ensure current and future housing needs for the community are met.
- 5.2.1 Ensure that this strategic planning framework becomes an integral part of our operating culture.
- 5.2.6 Embrace a team centred culture of continual improvement to improve operational efficiency.

SUPPORTING INFORMATION/ ATTACHMENT

Nil.

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ITEM 2 WORKS PROGRESS REPORTS – HEALTH AND DEVELOPMENT SERVICES (C14-7.3)

RECOMMENDATION:

That the information be received and noted.

The following are details of the projects and grant applications that are being managed by the Manager Health and Development Services.

Budget and Works from 8th January 2025 to 12th February 2025

2020 Projects	Budget	Expend. /Comm	Resp	Comment
Construction of two (2) x Council dwellings. 21 Deacon Drive and 8 Deacon Drive.	56,145	227,102.26	MHD	<p>Completed July 2020.</p> <p>New complaint lodged with Department of Fair-Trading 18th May 2021. Additional information provided 2nd and 7th June 2021.</p> <p>Formal complaint lodged with Department of Fair-Trading 4th March 2021. Additional information provided 11th March 2021. A further report provided to Council in August 2021.</p> <p>Rectification order issued. Expired 26/10/2021 Builder expected at the end of November to complete requested maintenance and repair works which has not progressed.</p> <p>Report provided to February 2022 Committee of the Whole Closed Council Meeting concerning directions on this project.</p> <p>Council resolved that: Council proceeds to a hearing before The NSW Civil and Administrative Tribunal (NCAT) Consumer Division and if required the District Court. Mediation undertaken on 30th April 2024. Further reporting undertaken to the May 2024 Council Meeting.</p>

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WORKS PROGRESS REPORTS – HEALTH AND DEVELOPMENT SERVICES

CONTINUED

2020 Projects	Budget	Expend. /Comm	Resp	Comment
				Matter set down for the District Court for 4 th - 8 th November 2024. Adjourned new date yet to be determined. Update given at the October 2024 Council Meeting.
2021 Projects	Budget	Expend. /Comm	Resp	Comment
Construction of the Waste Transfer Station at Ewenmar Waste Depot. 3300-4321-000	367,913	364,274	MHD/TSM	Nearing completion and use. Waiting on Ryan Mason Engineering to finalise fabrication of a bin lifter and new balustrading at delivery area. Modifications made to truck. Guide rail at parking bay of truck to be installed. Mailbox drop will be completed once facility is ready to be completely opened to the public.
2023 Projects	Budget	Expend. /Comm	Resp	Comment
Ewenmar Waste Depot Road repairs.	20,000	Nil	MHD/DMES	AGRN 1034 Flood event. 306 claim complete for \$220,500. Ongoing, waiting on approval. Claim resubmitted to Public Works. Photos submitted as requested. Claim certified by Council Engineer November 2024. Waiting on approval.
Warren Support Services (Targeted Early Intervention)				
*2.39 Piano Lessons.	3,000	3,000	MHD	Complete
2.41 Warren performing Arts and Language Place Inc Warraan Widji Arts Dance and Grow.	5,000	Nil	MHD	14/2/2024 - 4/12/2024

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WORKS PROGRESS REPORTS – HEALTH AND DEVELOPMENT SERVICES

CONTINUED

Warren Support Services (Targeted Early Intervention)				
2.47 MPS Speech and Literacy Intervention 2024.	5,000	Nil	MHD	To be held over 12 months to April 2025.
*2.55 Banardos Swimming Lessons Mums and Bubs	1,344	1,344	MHD	Complete.
Warren Support Services (Targeted Early Intervention)				
*Warren Youth Group - Psychology service.	5,000	5,000	MHD	Complete
Warren Youth Group - Psychology service.	5,000	Nil	MHD	1 April 2025
2.58 Junior Soccer	5,000	Nil	GM	2025 Soccer season
2.59 Warren P&A Entertainment for Children.	5,000	Nil	MHD	14 June 2025
2.60 Warren P&A Experience Education and Fun Sites.	5,000	Nil	MHD	14 June 2025
Capital Expenses				
Capital Renewal				
Town Planning				
LEP Review.	45,000	35,035	MHD	<p>Consultant engaged. *Draft report provided, reviewed. Feedback provided. Progressing with the recommendations. Presentation to the October 2024 Council meeting. Report to the December Council meeting to proceed with gateway determination.</p> <p>Planning Proposal submitted 5th February 2025 for gateway determination.</p>

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CONTINUED

2024 Projects	Budget	Expend/ Comm	Resp	Comment
Warren Sporting & Cultural Complex – Gym Equipment Renewals.	7,500	3,325	MHD	Squat rack purchased. Replaced dumbbells and weight plates/bags.
Carter Oval Youth Sports Precinct/Depot Electrical Upgrade. 104-0118-0000	122,375	122,375	MHD/TSM/IPM	Purchase order issued. New main switchboard at swimming pool installed. Other works to be programmed with Contractor.
2024 Projects	Budget	Expend/ Comm	Resp	Comment
Warren Medical Centre Cabinetry Improvement/Replacement Works.	24,200	Nil	MHD	Being arranged.
Council building renovations fit out (New Kitchen, accessible toilet). 3210-4100-005	40,000	Nil	MHD	Quotations being obtained.
LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PROGRAM – PHASE 4 – LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PROJECTS (G4-1.70, G4-1.84)				
	Budget	Expend/ Comm	Resp	Grant funding successful 8th August 2023
Solar Panel Installation Warren Swimming Pool.	40,000	25,570	MHD	Contractor commenced onsite 2 nd November 2023. Stage 1 completed 7 th November 2023.
Victoria Oval Park Permanent Scoreboard Contribution.	35,000	31,547	MHD	\$20,000 grant funds (\$15,000 contribution from the Warren Rugby Club). Scoreboard arrived end December 2023. Operational late April 2024. The purchase and installation of a roller shutter door to protect this scoreboard, complete. The fabrication and installation of laser cut sponsorship sign in progress.

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CONTINUED

LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PROGRAM – PHASE 4 – LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PROJECTS (G4-1.70, G4-1.84)				
	Budget	Expend/Comm	Resp	Grant funding successful 8th August 2023
Trailer Mounted Scoreboard (2) Contribution.	45,000	36,277	MHD	The fabrication and installation of draw bars on the trailers completed. Awaiting transfer of users from Victoria Oval to Carter Oval once amenities building is completed.
GRANT APPLICATIONS				
Project	Budget	Expend/ Comm	Resp	Comment
The construction of the viewing area at Carter Oval Youth Sports Precinct Submitted 25/11/2024 To the Office of Responsible Gambling Infrastructure Grants Application: Nov2024-0000000440.	277,790	Nil	MHD/CM	Application submitted on behalf of Warren Junior Cricket – Warren Shire Council will be the Auspice if successful.
Regional Housing Strategic Planning Fund – Round 3 2024. Application: RHSPF round 3 – 066.	83,512	Nil	MHD	Application submitted on behalf of Warren Shire Council.
Waste and Sustainable Materials Strategy 2041 (WASM) Litter Prevention Grants Program	92,500 (74,000 grant, 18,500 Council contribution)	Nil	MHD	Submitted November 2024.