

BUSINESS PAPER

ORDINARY MEETING

THURSDAY 27TH JUNE 2024

Telephone: (02) 6847 6600

Email: council@warren.nsw.gov.au

AGENDA - ORDINARY COUNCIL MEETING

27th June 2024 commencing at 8.30 am

1. OPENING OF MEETING

2. ACKNOWLEDGEMENT OF COUNTRY

Warren Shire Council acknowledges the traditional owners of the lands within Warren Shire and acknowledges the Aboriginal and Torres Strait Islander people who reside within this Shire.

3. APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

4. CONFIRMATION OF MINUTES

Ordinary Meeting held on Thursday, 23rd May 2024.

5. DISCLOSURES OF INTERESTS

6. MAYORAL MINUTE(S)

Nil.

7. REPORTS OF COMMITTEES

Meeting of the Airport Operations Committee held on Wednesday, 5th June 2024 (C14-3.12)
Meeting of the Audit, Risk and Improvement Committee held on Thursday 6th June 2024(A1-3.1)
Meeting of the Water and Sewerage Committee held on Friday, 7th June 2024 (C14-3.24)
Meeting of the Roads Committee held on Tuesday, 11th June 2024 (C14-3.28)
Meeting of the Traffic Committee held on Thursday, 12th June 2024 (T5-2)
Meeting of Manex held on Tuesday, 18th June 2024 (C14-3.4)

8.	REPORTS OF	REPORTS OF DELEGATES					
	Item 1	Ordinary Meeting of the Country Mayors Association of New South Wales held on Friday, 10th May 2024 (C14-5.5)					
9.	REPORTS TO	Council					
	POLICY						
	Nil.						
	REPORTS OF	THE GENERAL MANAGER					
	Item 1	Outstanding Reports Checklist (C14-7.4) Page 1					
	Item 2	Committee/Delegates Meetings (C14-2) Page 23					
	Item 3	Works Progress Reports – Infrastructure Projects (C14-7.1, G4-1) . Page 24					
	Item 4	Determination of the Local Government Remuneration Tribunal 2024 (2024/2025) (C14-5.1) Page 34					
	Item 5	Draft Memorandum of Agreement (MOA) – RiverSmart Australia Limited (C12.3.5, P1-7.17/1) Page 36					
	Item 6	Delivery Program Progress Report (A7-4.1/1) Page 51					
	Item 7	2024 NSW Local Roads Congress – IPWEA (NSW & ACT) (C14-5.4, R4-13.2)Page 120					
	Item 8	2024 Western Division Councils of NSW Mid Term Conference Attendance Report (C14-5.1)					
	Item 9	Disclosures of Interest – Councillors and Designated Persons (A7-9) Page 148					
	REPORTS OF	THE DIVISIONAL MANAGER FINANCE AND ADMINISTRATION					
	Item 1	Réconciliation Certificate – May 2024 (B1-10.16) Page 1					
	Item 2	Statement of Rates and Annual Charges (R1-4) Page 4					
	Item 3	Works Progress Reports – Finance & Administration Projects (C14-7.1, C9-1) Page 5					
	Item 4	Adoption of the 2024/2025 Operational Plan & Estimates					

(E4-44, A7-4.1/1, R1-6.1) Page 6

	REPORTS OF THE DIVISIONAL MANAGER ENGINEERING SERVICES								
	Item 1	Works Progress Reports – Roads (C14-7.2) Page 1							
	Item 2	Works Progress Reports – Town Services (C14-7.2) Page 15							
	Item 3	Works Progress Reports – Fleet/Workshop (C14-7.2) Page 40							
	REPORTS OF	THE MANAGER HEALTH AND DEVELOPMENT SERVICES							
	Item 1	Development Application Approvals (B4-9) Page 1							
	Item 2	Works Progress Reports – Health and Development Services (C14-7.3) Page 2							
10.	NOTICES OF	Motions/Questions with Notice							
	Nil.								
11.	MATTERS O	F URGENCY							
	Nil.								
12.	CONFIDENTI	AL MATTERS							
	Mayoral M	linute							
	Item 1	Warren Shire Council General Manager – Renewal of Appointment ('P', S12-25.1) Page 1							
13.	Conclusi	ON OF MEETING							

14. PRESENTATIONS

Nil.



AIRPORT OPERATIONS COMMITTEE

Attached are the Minutes of the meeting of the Airport Operations Committee held on Wednesday, 5th June 2024.

RECOMMENDATION:

That the Minutes of the Meeting of the Airport Operations Committee held on Wednesday, 5th June 2024 be received and noted, and the following recommendation be adopted:

ITEM 5.2 AIRPORT OPERATIONAL MANUAL UPDATE

(A2-1)

That:

2. The Draft Airport Operations Manual as amended be submitted to CASA for approval.

Minutes of the Airport Operations Committee Meeting held in the Community Room, Warren on Wednesday, 5th June 2024 commencing at 11:00 am

PRESENT:

Kevin Taylor Councillor (Chair)

Dirk McCloskey Councillor

Pat Hulme Community Member
Ralph Smith Community Member
George Falkiner Community Member
Brett Williamson Community Member
Gary Woodman General Manager

Sylvester Otieno Divisional Manager Engineering Services

Raymond Burns Town Services Manager

Joe Joseph Infrastructure Projects Manager

Rebecca Christian Minute Taker

ITEM 1 APOLOGIES

An apology was received from Nigel Martin who was absent due to external commitments and it was **MOVED** McCloskey/Joseph that a leave of absence be granted for this meeting.

Carried

ITEM 2 CONFIRMATION OF MINUTES

(C14-3.12)

MOVED Taylor/Smith that the Minutes of the Meeting held on Wednesday, 6th March 2024 be accepted as a true and correct record of that meeting.

Carried

ITEM 3 BUSINESS ARISING FROM MINUTES OF THE MEETING, 6TH MARCH 2024

Nil.

ITEM 4 ACTION CHECKLIST

MOVED Woodman/McCloskey that the information be received and noted, and items marked with an asterisk (*) be deleted.

Carried

ITEM 5.1 AIRPORT TERMINAL COMPLETION

(C13-81, G4-1.16)

MOVED Faulkiner/Williamson that the information be received and noted.

Minutes of the Airport Operations Committee Meeting held in the Community Room, Warren on Wednesday, 5th June 2024 commencing at 11:00 am

ITEM 5.2 AIRPORT OPERATIONAL MANUAL UPDATE

(A2-1)

RECOMMENDATION TO COUNCIL:

MOVED Burns/Williamson that:

- 1. The information be received and noted; and
- 2. The Draft Airport Operations Manual as amended be submitted to CASA for approval.

Carried

ITEM 6 GENERAL BUSINESS

ITEM 6.1 WARREN AIRPORT WINDSHEAR ASSESSMENT

(A2-8)

- Author of the Windshear Assessment is Brett James, Synergetic;
- Northerly and Northeasterly winds, 17 knots and above the windshear exceeds the criteria for the western end of runway 09/27;
- Smaller aircraft have a limit of 15 knots crosswinds, above this alternative landing arrangements would need to be made;
- The inclusion of similar sized hangers on Lot 3 and Lot 4 does not change the results, so 2 further similar hangers can be built;
- Hangers in Lots 5-8 will not be possible; and
- An appropriate permanent NOTAM will be arranged in regard to the windshear hazard on 09/27 western end at 17 knots northerly and northeasterly winds.

ITEM 6.2 WEATHER STATION

(G4-1.16)

- Has been installed;
- Contact details will be distributed when it is confirmed that the weather station is working appropriately; and OLS will be redone to determine if the 10m light pole mast can be installed to allow wind speeds at 10m height, a hazard light might be required.

ITEM 6.3 PROJECT INSPECTION

(G4-1.16)

- A representative from Regional NSW is inspecting the project Thursday 6th June 2024 which will allow the final report to be provided and payment of the final milestone payments; and
- A Warren Airport sign will be installed at the front of the Terminal Building and Warren Elev 669 together with a Warren Terminal sign on the airside of the Terminal Building facing the apron.

ITEM 6.4 CAMERAS AT THE AIRPORT

(A2-1, G4-1.16)

 Cameras will be considered where users can link into the cameras to see weather conditions.

Minutes of the Airport Operations Committee Meeting held in the Community Room, Warren on Wednesday, 5th June 2024 commencing at 11:00 am

ITEM 6.5 FENCING (A2-1)

- Repairs are required near the southern end of 03/21;
- The exclusion Fencing Project would expect an increase of height to either 2.1m or 2.4m if possible, if the project is funded; and
- Egelabra would be asked if their kangaroo management program could reduce the kangaroo population in that area.

ITEM 7 NEXT MEETING

Next meeting to be arranged for Wednesday, 13th November 2024.

There being no further business the meeting closed at 11:50 am for an inspection of the Terminal Building.



AUDIT, RISK AND IMPROVEMENT COMMITTEE

Attached are the Minutes of the Meeting of the Audit, Risk and Improvement Committee held on Thursday, 6th June 2024.

RECOMMENDATION:

That the Minutes of the Meeting of the Audit, Risk and Improvement Committee held on Thursday, 6th June 2024 be received and noted and the following recommendations be adopted:

ITEM 5 ACTION CHECKLIST FROM THE INTERNAL AUDIT AND RISK MANAGEMENT COMMITTEE, NOW FOR THE AUDIT, RISK AND IMPROVEMENT COMMITTEE (ARIC)

That:

2. A timeline to be included in the ARIC Action Checklist for each item, which would be highlighted in the comments section or a separate column.

ITEM 6.13 EXTERNAL AUDITOR – ANNUAL ENGAGEMENT PLAN (AEP) FOR THE AUDIT OF WARREN SHIRE COUNCIL'S FINANCIAL STATEMENTS FOR THE YEAR ENDING 30TH JUNE 2024 (A1-5.42, A1-4.42)

That the Revaluation of Assets Timetable be provided to the Committee.

That an overview of the Key Accounting Estimates/Disclosures/Principles be provided to the Committee and to be included in the ARIC Work Plan.

That the General Manager and Divisional Manager Finance and Administration liaise with the Auditor to ensure that the draft Audited Statements are provided to ARIC in the appropriate timetable.

ITEM 6.3 NOTICE OF PUBLIC EXHIBITION — FRAUD AND CORRUPTION POLICY AND FRAMEWORK (P13-1, A1-3)

That:

2. An Implementation Action Plan to be developed when the final Policies are adopted with the Committee Work Plan to include a review of the progress of the actions to implement the Policy and Framework.

ITEM 6.4 INTERNAL AUDITOR – WARREN SHIRE COUNCIL STRATEGIC AUDIT PLAN 2023-2024 STATUS (A1-3)

That:

- 2. Audit Plans to make sure that the organisation has the capacity to implement the recommendations of any Internal Audits and that priority recommendations are actioned accordingly; and
- 3. The Committee provides advice on the number and scope of individual Internal Audits.

ITEM 6.5 INTERNAL AUDITOR – DRAFT WARREN SHIRE COUNCIL ARIC ANNUAL WORK PLAN 2024-2025 AND INTERNAL AUDITOR STRATEGIC AUDIT PLAN 2024-2025 (A1-3)

That:

2. The Warren Shire Council ARIC Work Plan 2024/2025 and the Internal Auditor Strategic Audit Plan 2024/2025 – 2027/2028 be adopted.

ITEM 6.10 LEGISLATIVE COMPLIANCE POLICY AND PROCEDURE AND LEGISLATIVE COMPLIANCE REGISTER (P13-1, A6-1)

That:

2. Actions to be taken on how non-compliance is managed to ensure that matters are not repeated and that appropriate high level risk assessments are undertaken and documented and that implementation of actions to reduce risk are arranged.

Minutes of the Audit, Risk and Improvement Committee Meeting held in the Conference Room, 115 Dubbo Street, Warren, on Thursday 6th June 2024 commencing at 9.00 am

PRESENT:

Graeme Fleming PSM Chairperson (Voting Member)

Grahame Marchant Independent Member (Voting Member)

Paul Smith Independent Member (Voting Member)

Sarah Derrett Deputy Mayor (Non-Voting Member)

Vishal (Bobbie) Modi External Auditor (Nexia Australia – Sydney Office)

(via Teams)

Hong Wee Soh NSW Audit Office Audit Leader (via Teams)

Gary Woodman General Manager

Bradley Pascoe Divisional Manager Finance & Administration

Scott Hosking Work Health Safety/Risk Co-Ordinator

Jody Burtenshaw Executive Assistant to the Mayor and General

Manager (Minute Taker)

ITEM 1 APOLOGIES AND INTRODUCTIONS

Chairperson Graeme Fleming welcomed the attendees to the meeting and asked if each officer could introduce themselves and give a brief summary of their role and background.

An apology was received from Keith Coates (Internal Auditor) who was absent due to external commitments and it was **MOVED** Marchant/Smith that a leave of absence be granted for this meeting.

Carried

The General Manager requested that if the Chairperson was unable to attend a meeting, that Grahame Marchant be appointed as Chair for that meeting.

ITEM 2 CONFIRMATION OF MINUTES OF THE INTERNAL AUDIT AND RISK MANAGEMENT COMMITTEE MEETING HELD ON WEDNESDAY, 6TH MARCH 2024

The Minutes of the Internal Audit and Risk Management Committee meeting held on Wednesday, 6th March 2024 were noted.

ITEM 3 BUSINESS ARISING FROM MINUTES OF THE MEETING HELD ON WEDNESDAY, 6TH MARCH 2023

Nil.

Minutes of the Audit, Risk and Improvement Committee Meeting held in the Conference Room, 115 Dubbo Street, Warren, on Thursday 6th June 2024 commencing at 9.00 am

ITEM 4 DISCLOSURES OF INTEREST

Chairperson Graeme Fleming PSM declared a Standing Declaration of Potential Interest as an occasional provider of consultancy services to Local Government and as Chair of Lachlan and Warren and Co-Chair of Gilgandra and Coonamble ARIC committees. He advised there were no subjects or issues which were directly affected on the current meeting agenda.

CHAIRPERSON'S REPORT

- ARIC's are becoming a high priority of the Office of Local Government (OLG) who will be checking on progress;
- Requested that Management Letters from External Auditors are presented to this Committee (DMFA);
- Advised that he will be looking for any information and documents from other organisations to share with Warren Shire Council and vice versa, noting that any Confidential information would need to be approved before released. The Committee needs to add value to the Council and the community;
- Requested that the OLG Compliance Calendar updates be provided to the Committee on a six (6) monthly basis (EA);
- Relevant staff are to be contacted through the General Manager;
- Acknowledged that meetings will be by video link and would appreciate if they can be synced with the other Councils ARIC Meetings (DMFA);
- Would like to have an ARIC Country Council Conference with other ARIC Committees members for networking, information sharing, advocacy, etc. Something that may be possible in the future;
 - Independent Member Grahame Marchant agreed that it would provide some value to the Council as the role of the Committee is to review and to advise Council;
 - The Committee will have to look at how it will advise the Council and any help by attending an ARIC Conference would be valuable. We are looking to adding value and we need to get this working correctly;
 - Independent Member Paul Smith advised that our role is not to add any more red tape.
- Minutes will be treated as a report to Council; will look for appropriate recommendations in the Minutes to Council (GM/DMFA);
- Initially, contact will be through the Chairperson;
- New Councillor training, the General Manager advised will include information on the role of ARIC and also a new non-voting Councillor elected;
- Would like to work collaboratively, and realises a practical approach will need to be taken, particularly with limited resources to Rural Councils. Need to have things that are achievable;
- Need to be honest, independent, comply with ARIC Guidelines, critically analyse, ethical, professional and accountable in our approach;
- Guidelines are extensive, concerned about the power and authority, matters need to be done through the staff;

Minutes of the Audit, Risk and Improvement Committee Meeting held in the Conference Room, 115 Dubbo Street, Warren, on Thursday 6th June 2024 commencing at 9.00 am

CHAIRPERSON'S REPORT CONTINUED

- Need to add value to the Council by providing improvements;
- The Chairperson queried how to claim for expenses. The General Manager advised the Chairperson and Independent Members to send invoices clearly detailing the meeting attendance fee separate to any meeting costs;
- All on this journey together and most of today's business is routine and can be moved through quickly; and
- Provide value on what we do, flows to Council, staff and to the broader community.

Comments from around the table

<u>Independent Member Grahame Marchant</u> – resourcing impacts, need to advise on operating items, help with efficiency not pile on top but help.

<u>Divisional Manager Finance & Administration</u> - appreciates the information on collaborating and help. Looking forward to moving forward and appreciate that you understand the overload for Local Government staff.

<u>Work Health Safety/Risk Co-Ordinator</u> - taking on board the comment that the Committee will bring resources to the table that will assist Council's obligations.

<u>External Auditor (Nexia Australia – Sydney Office) Bobbie Modi –</u> looking forward and he understands the workload comments.

NSW Audit Office Audit Leader Hong Wee Soh – no comment.

ITEM 5 ACTION CHECKLIST FROM THE INTERNAL AUDIT AND RISK MANAGEMENT COMMITTEE, NOW FOR THE AUDIT, RISK AND IMPROVEMENT COMMITTEE (ARIC)

MOVED Marchant/Smith that:

- 1. The information be received and noted and the items marked with an asterisk (*) be deleted; and
- 2. A timeline to be included in the ARIC Action Checklist for each item, which would be highlighted in the comments section or a separate column (GM).

Carried

ITEM 6 REPORTS

At this point in the meeting, Agenda Item 6.13 External Auditor – Annual Engagement Plan (AEP) for the Audit of Warren Shire Council's Financial Statements for the Year Ending 30th June 2024 and Item 6.14 External Auditor – Conduct of Interim Audit May 2024 and Initial Findings Discussion were brought forward to be dealt with so that Council's External Auditor, Bobbie Modi and NSW Audit Office Audit Leader, Hong Wee Soh could leave the meeting if they so wish.

Minutes of the Audit, Risk and Improvement Committee Meeting held in the Conference Room, 115 Dubbo Street, Warren, on Thursday 6th June 2024 commencing at 9.00 am

ITEM 6.13 EXTERNAL AUDITOR – ANNUAL ENGAGEMENT PLAN (AEP) FOR THE AUDIT OF WARREN SHIRE COUNCIL'S FINANCIAL STATEMENTS FOR THE YEAR ENDING 30TH JUNE 2024 (A1-5.42, A1-4.42)

NSW Audit Office Audit Leader Hong Wee Soh,

- A new Auditor General commenced on the 4th April 2024 (Bola Oyetunji) and will visit Councils across NSW and will liaise with General Managers;
- Will advise the Committee of any changes around the Audit Plan;
- Not much has changed from last year, will try to keep it to one letter/report, unless high risk;
 and
- New Accounting Standards Financial Statements are expected to be cleaner and thinner.
 No reduction in work in the background.

External Auditor (Nexia Australia – Sydney Office) Bobbie Modi

Scope

The scope of our Audit comprises an:

- Audit of the Council's General Purpose Financial Report, issuing:
 - An Independent Auditor's Report on the General Purpose Financial Statements in accordance with section 417 of the Local Government Act 1993 (LG Act); and
 - A Report on the Conduct of the Audit in accordance with section 417(3) of the LG Act.
- Independent Auditor's Report on the Special Purpose Financial Statements (SPFS) for all business activities declared by the Council in accordance with section 413(2) of the LG Act;
- Independent Auditor's Report on the Special Schedule 'Permissible income for general rates' in accordance with section 413(2) of the LG Act; and
- Independent Auditor's Reports for the engagements listed under section 7 Other engagements (of the AEP).

Key Issues

Audit assessment of issues and risks that may impact this year's audit include:

- Assessing the fair value of Council's infrastructure, property, plant and equipment (IPPE);
- Quality and timeliness of financial reporting;
- Information Technology General Controls; and
- Cyber Security.

Communications to 'Those Charged with Governance'

The Audit, Risk and Improvement Committee to receive copies of the Engagement Closing Report and Management Letter (DMFA).

Minutes of the Audit, Risk and Improvement Committee Meeting held in the Conference Room, 115 Dubbo Street, Warren, on Thursday 6th June 2024 commencing at 9.00 am

ITEM 6.13 EXTERNAL AUDITOR – ANNUAL ENGAGEMENT PLAN (AEP) FOR THE AUDIT OF WARREN SHIRE COUNCIL'S FINANCIAL STATEMENTS FOR THE YEAR ENDING 30TH JUNE 2024 CONTINUED

Engagement timetable

Brief outline of the year end engagement timetable:

- Audit team starts audit of financial statements 23rd September 2024
- Auditor's Report25th October 2024
- Council Meeting......25th November 2024
- Final Management Letter30th November 2024
- The General Manager advised that due to the timing of the Local Government Elections, Council will not be holding a September Council Meeting. The first Council Meeting for the new term of Councillors will be the 10th October 2024 to deal with new term items and will hold a further meeting on the 24th October 2024. The standard four (4) Councillor/Management signatures will go to August 2024 Council Meeting (DMFA).

At this point in the meeting, the time being 10.07 am, Scott Hosking, Work Health Safety/Risk Co-Ordinator left the meeting room and took no further part in the meeting.

APV Valuers have been engaged to undertake indexation work for 2023/2024;

MOVED Marchant/Smith that the Revaluation of Assets Timetable be provided to the Committee (DMFA).

Carried

MOVED Marchant/Smith that an overview of the Key Accounting Estimates/Disclosures/ Principles be provided to the Committee and to be included in the ARIC Work Plan (DMFA).

Carried

MOVED Smith/Marchant that the General Manager and Divisional Manager Finance and Administration liaise with the Auditor to ensure that the draft Audited Statements are provided to ARIC in the appropriate timetable (GM/DMFA/External Auditor).

Carried

• The last three (3) years of Financial Statements and Management letters to be provided to the Committee Members (DMFA).

Minutes of the Audit, Risk and Improvement Committee Meeting held in the Conference Room, 115 Dubbo Street, Warren, on Thursday 6th June 2024 commencing at 9.00 am

ITEM 6.14 EXTERNAL AUDITOR – CONDUCT OF INTERIM AUDIT MAY 2024 AND INITIAL FINDINGS DISCUSSION (A1-5.42, A1-4.42)

<u>Bobbie Modi, External Auditor (Nexia Australia – Sydney Office)</u>

- Interim Audit is in progress (fieldwork completed in May 2024), Interim Audit File to be provided to the Audit Office July 2024;
- There are a few outstanding items and Nexia are working with Council's Management to receive the information required;
- The work will be reviewed by Nexia (June) and Audit Office (July); and
- A status of prior year findings (with action implemented by Council, matters closed or matters in progress will be provided by end of July).
- No initial findings to be provided to the Committee at the moment.

MOVED Smith/Marchant that the information be received and noted.

Carried

At this point in the meeting, the time being 10.27 am, NSW Audit Office Audit Leader Hong Wee Soh and External Auditor (Nexia Australia – Sydney Office) Bobbie Modi left the meeting and took no further part in the meeting.

ITEM 6.1 AUDIT RISK AND IMPROVEMENT COMMITTEE (ARIC) CHARTER APRIL 2024

(A1-3.1)

- It is expected that a reviewed Charter will be provided by the OLG and re-adopted by Council
 in the near future;
- The Divisional Manager Finance & Administration has been appointed as the Internal Audit Co-ordinator; and
- The ARIC Charter to be appropriately signed (GM/DMFA/Chairperson).

MOVED Marchant/Smith that the information be received and noted.

Carried

ITEM 6.2 ARIC TERMS OF REFERENCE APRIL 2024

(A1-3.1)

MOVED Smith/Marchant that the information be received and noted.

Minutes of the Audit, Risk and Improvement Committee Meeting held in the Conference Room, 115 Dubbo Street, Warren, on Thursday 6th June 2024 commencing at 9.00 am

ITEM 6.3 NOTICE OF PUBLIC EXHIBITION — FRAUD AND CORRUPTION POLICY AND FRAMEWORK (P13-1, A1-3)

- The Public Exhibition period closes at 4.00 pm today, Thursday 6th June, 2024; and
- There is a need to determine how the Policy and Framework will be implemented.

MOVED Marchant/Smith that:

- 1. The information be received and noted; and
- 2. An Implementation Action Plan to be developed when the final Policies are adopted with the Committee Work Plan to include a review of the progress of the actions to implement the Policy and Framework (DMFA/GM).

Carried

ITEM 6.4 INTERNAL AUDITOR – WARREN SHIRE COUNCIL STRATEGIC AUDIT PLAN 2023-2024 STATUS (A1-3)

MOVED Smith/Marchant that:

- 1. The information be received and noted; and
- Audit Plans to make sure that the organisation has the capacity to implement the recommendations of any Internal Audits and that priority recommendations are actioned accordingly (GM/DMFA); and
- 3. The Committee provides advice on the number and scope of individual Internal Audits (GM/DMFA/Chairperson).

Carried

MORNING TEA

At this point in the meeting, the time being 11.10 am, the Committee adjourned for Morning Tea.

RESUMPTION

The meeting resumed at 11.20 am.

ITEM 6.5 INTERNAL AUDITOR – DRAFT WARREN SHIRE COUNCIL ARIC ANNUAL WORK PLAN 2024-2025 AND INTERNAL AUDITOR STRATEGIC AUDIT PLAN 2024-2025 (A1-3)

- Input has come from Management and the Internal Auditor;
- The Committee determined that Cyber Security, Grant Management and Information Technology should be 'high' risk instead of 'medium' risk (GM/DMFA);
- The General Manager advised that items were prioritised to take into account the practical timing of proposed improvement programs and areas of concern where improvement are considered required.

Over the next 18 months (2024/2025) a better safe work management system, information technology managed services including a new financial system and the implementation of a Draft ICT Strategic Plan will be arranged.

Minutes of the Audit, Risk and Improvement Committee Meeting held in the Conference Room, 115 Dubbo Street, Warren, on Thursday 6th June 2024 commencing at 9.00 am

ITEM 6.5 INTERNAL AUDITOR – DRAFT WARREN SHIRE COUNCIL ARIC ANNUAL WORK PLAN 2024-2025 AND INTERNAL AUDITOR STRATEGIC AUDIT PLAN 2024-2025 CONTINUED

- The ARIC Annual Work Plan and Internal Auditor Strategic Audit Plan 2024/2025 have come from Manex members when asked 'What is worrying you at night'?
 - The General Manager advised priorities of 20 typical areas where improvements can be realised.
- Independent Member Grahame Marchant to send through some material that may be able to assist Council in this area (Independent Member Grahame Marchant).

MOVED Marchant/Smith that:

- 1. The information be received and noted; and
- 2. The Warren Shire Council ARIC Work Plan 2024/2025 and the Internal Auditor Strategic Audit Plan 2024/2025 2027/2028 be adopted (GM).

Carried

ITEM 6.6 INTERNAL AUDITOR – DRAFT INTERNAL AUDIT STRATEGIC PLAN OVERVIEW FOR 2024-2028 AND DRAFT WARREN SHIRE COUNCIL ARIC FOUR (4) YEAR STRATEGIC WORK PLAN 2024-2025 TO 2027-2028 (A1-3)

 ARIC Strategic Work Plan to have details completed progressively for future meetings (GM/DMFA).

MOVED Smith/Marchant that the information be received and noted.

Carried

ITEM 6.7 INTERNAL AUDITOR – WARREN SHIRE COUNCIL FRAUD CONTROL REVIEW JUNE AND JULY 2023 (A1-3)

Matters still to be actioned are detailed on the Committee Action Checklist.

MOVED Marchant/Smith that the information be received and noted.

Carried

ITEM 6.8 INTERNAL AUDITOR – WARREN SHIRE COUNCIL MEDIA COMMUNICATIONS REVIEW JUNE 2023 (A1-3)

Matters still to be actioned are detailed on the Committee Action Checklist.

MOVED Marchant/Smith that the information be received and noted.

Minutes of the Audit, Risk and Improvement Committee Meeting held in the Conference Room, 115 Dubbo Street, Warren, on Thursday 6th June 2024 commencing at 9.00 am

VARREN SHIRE COUNCIL RISK MANAGEMENT POLICY RENEWAL, NEW WARREN SHIRE COUNCIL RISK MANAGEMENT PLAN AND WARREN SHIRE COUNCIL CORPORATE RISK REGISTER RENEWAL (P13-1, 12-4.1/1)

- The Documents are currently out for public comments at present, closing 4.00 pm Thursday,
 4th July 2024;
- Existing and residual risk needs to be considered and in the future the Risk Register Template needs to be fully used (GM/DMFA); and
- The Committee to receive reports on the implementation of the Risk Treatments detailed within the Corporate Risk Register (GM/DMFA).
- Corporate Risk Register has been reviewed with the Internal Auditor as part of the Enterprise Risk Review. Usually reviewed with each Term of Council and updated and reviewed in between as required.

MOVED Smith/Marchant that the information be received and noted.

Carried

ITEM 6.10 LEGISLATIVE COMPLIANCE POLICY AND PROCEDURE AND LEGISLATIVE COMPLIANCE REGISTER (P13-1, A6-1)

MOVED Marchant/Smith that:

- 1. The information be received and noted; and
- 2. Actions to be taken on how non-compliance is managed to ensure that matters are not repeated and that appropriate high level risk assessments are undertaken and documented and that implementation of actions to reduce risk are arranged (GM/DMFA/DMES/MHD).

Carried

ITEM 6.11 UPDATED WARREN SHIRE COUNCIL POLICY REGISTER

(P13-1)

- Review dates are subject to the resources (GM);
- Policies are to be reconsidered by the new Council (GM); and
- Operational Policy provision needs to be considered (GM).

MOVED Smith/Marchant that the information be received and noted.

Carried

ITEM 6.12 WARREN SHIRE COUNCIL DELEGATIONS REGISTER - FINANCIAL

(A7-2)

 The Committee to receive details of the Delegations Framework to a future meeting (Matrix, General Manager Delegations and an example Staff Member Delegations) (EA).

MOVED Marchant/Smith that the information be received and noted.

Minutes of the Audit, Risk and Improvement Committee Meeting held in the Conference Room, 115 Dubbo Street, Warren, on Thursday 6th June 2024 commencing at 9.00 am

ITEM 6.15 WARREN SHIRE COUNCIL SERVICE REVIEWS 2024/2025 DISCUSSION

(A7-4.2)

- The proposed Service Review for 2024/2025 are:
 - Service NSW Service provision (DMFA);
 - Customer Service provision and procedures (GM/DMFA/DMES/MHD);
 - Economic Development and Visitation (GM); and
 - Waste/Garbage Services (MHD).
- Any change requirements emanating from the Service Reviews need to take into account the resources of the organisation.
- Service Review Reports will be reported to ARIC (GM/DMFA).

MOVED Marchant/Smith that the information be received and noted.

Carried

ITEM 7 GENERAL BUSINESS

7.1 PROCESS OF REPORTING OF THE COMMITTEE

(A1-3.1)

The Committee to review the process of how they will report to Council and Agenda Structure (GM/DMFA/Chairperson).

7.2 CONFIDENTIALITY (A1-3.1)

 No matters at this meeting meet the confidentiality requirements of the Code of Meeting Practice and matters can be shared with other ARIC's and Committee members are to use their discretion on sharing of information.

7.3 AUDITOR GENERALS ARIC CHAIRS CONFERENCE (29TH JULY 2024)

(A1-3.1)

 The Chairperson will be attending the Conference and will split the costs four (4) ways between his councils.

7.4 DRAFT MINUTES AND ACTION CHECKLIST

(A1-3.1)

- Number business paper pages for future meetings (EA).
- Minutes distributed to Committee for comments as soon as practical (GM/EA).

7.5 COMMITTEE REPORTING

(A1-3.1)

- Brief covering reports to be provided on Agenda Items (GM/DMFA).
- Processes and reporting to Councils Independent Member Grahame Marchant to provide an example.

ITEM 8 DATE OF NEXT MEETING

Subject to availability of Draft Audited Financial Statements and timing with other ARICs.

There being no further business the meeting closed 1.19 pm.



WATER AND SEWERAGE COMMITTEE

Attached are the Minutes of the Meeting of the Water and Sewerage Committee held on Friday, 7th June 2024.

RECOMMENDATION:

That the Minutes of the Meeting of the Water and Sewerage Committee held on Friday, 7th June 2024 be received and noted, and the following recommendations be adopted:

ITEM 5.1 GUNNINGBAR ESTATE STAGE 3 – WATER & SEWERAGE LAYOUT (\$1-3.1)

That Council endorses the proposed water and sewerage infrastructure layout for the development of Gunningba Estate Stage 3.

ITEM 5.2 WATER AND SEWERAGE TELEMETRY SCOPE CHANGE REQUEST (W1-3, S5-1)

That Council approves the amended scope of works and complete the installation of Farmbot monitoring and control system to the remaining water and sewerage assets.

Minutes of the Water and Sewerage Committee Meeting held in Council's Community Room, 115 Dubbo Street, Warren, on Friday 7th June 2024 commencing at 8.00 am

PRESENT:

Councillor Noel Kinsey (Chair)

Councillor Andrew Brewer

Gary Woodman (General Manager)

Sylvester Otieno (Divisional Manager Engineering Services)

Raymond Burns (Town Services Manager)

Rino Miranda (Minute Taker)

ITEM 1 APOLOGIES

Apologies were received from Councillor Jo Van Eldonk and Divisional Manager Finance & Administration Bradley Pascoe who were absent due to external commitments, and it was **MOVED** Woodman/Burns that a leave of absence be granted for this meeting.

Carried

ITEM 2 CONFIRMATION OF MINUTES OF THE MEETING HELD ON TUESDAY, 5TH MARCH 2024

MOVED Kinsey/Otieno that the Minutes of the Meeting held on Tuesday 5th March 2024 be accepted as true and correct record of that meeting.

Carried

BUSINESS ARISING FROM THE MINUTES OF THE MEETING HELD ON TUESDAY, 5TH MARCH 2024

• Approval for funding of the Strategic Plan through the Safe and Secure Water Program (ICWM process) has been provided.

Carried

ITEM 4 ACTION CHECKLIST

MOVED Burns/Brewer that the information be received and noted, and those items marked with an asterisk (*) be deleted.

Carried

ITEM 5 REPORTS

ITEM 5.1 GUNNINGBAR ESTATE STAGE 3 – WATER & SEWERAGE LAYOUT (\$1-3.1)

RECOMMENDATION TO COUNCIL:

MOVED Brewer/Woodman that Council endorses the proposed water and sewerage infrastructure layout for the development of Gunningba Estate Stage 3.

Minutes of the Water and Sewerage Committee Meeting held in Council's Community Room, 115 Dubbo Street, Warren, on Friday 7th June 2024 commencing at 8.00 am

ITEM 5.2 WATER AND SEWERAGE TELEMETRY SCOPE CHANGE REQUEST (W1-3, S5-1) RECOMMENDATION TO COUNCIL:

MOVED Brewer/Woodman that Council approves the amended scope of works and complete the installation of Farmbot monitoring and control system to the remaining water and sewerage assets.

Carried

ITEM 6 GENERAL BUSINESS

Nil.

ITEM 7 DATE OF NEXT MEETING

Late October 2024, subject to Council Election.

There being no further business the meeting closed at 8.53 am.



ROADS COMMITTEE

Attached are the Minutes of the meeting of the Roads Committee held on Tuesday 11th June 2024.

RECOMMENDATION:

That the Minutes of the Meeting of the Roads Committee held on Tuesday 11th June 2024 be received and noted and the following recommendation be adopted by Council:

ITEM 5.2 GUNNINGBA ESTATE STAGE 3 – ROAD LAYOUT (\$1-3.1)

That Council endorses the proposed roads layout for the development of Gunningba Estate Stage 3 subject to:

- 1. The cut and fill requirements matching the topography of the land;
- 2. The cut and fill for the entirety of Stage 3 being checked against the design; and
- 3. The stormwater drainage lines being checked to determine if better locations and lines are warranted.

Minutes of the Roads Committee Meeting held in Council's Community Room at 115 Dubbo Street Warren on Tuesday, 11th June 2024 commencing at 2.01pm

PRESENT:

Councillor Greg Whiteley (Chair)

Councillor Noel Kinsey

Councillor Dirk McCloskey

Gary Woodman (General Manager)

Mahmud Kaiser (Roads Infrastructure Manager)

Sylvester Otieno (Divisional Manager Engineering Services)

Prasant Sharma (Asset Technical Officer - Roads) (Observer)

Scott Fitzgerald (Acting Roads Overseer) (Observer)

Rino Miranda (Minute Taker)

ITEM 1 APOLOGIES

Apologies was received from Councillor Milton Quigley and Councillor Andrew Brewer who were absent due to external commitments, and it was **MOVED** Kinsey/McCloskey that the apologies be accepted, and a leave of absence be granted for this meeting.

Carried

ITEM 2 CONFIRMATION OF MINUTES

MOVED McCloskey/Kinsey that the Minutes of the Meeting held on, Monday, 18th March 2024 be accepted as a true and correct record of that meeting.

Carried

ITEM 3 BUSINESS ARISING FROM THE MINUTES OF THE MEETING HELD 18TH MARCH 2024

- LLS will monitor the stock on Carinda Road and Old Warren Road:
- The land tenure on Lemongrove Road, Bucklinguy Road, and Carinda Road should be investigated to determine if LLS should have the responsibility to monitor/control stock, particularly if LLS has leased the property to the landowners (DMES).

ITEM 4 ACTION CHECKLIST

MOVED Kinsey/McCloskey that the information be received and noted and that the items marked with an asterisk (*) be deleted.

Carried

ITEM 5 REPORTS

ITEM 5.1 TRAFFIC COUNTER SUMMARY AND TRENDS

(F8-9.9)

- Future reports to have the traffic counter location described in the report; and
- A new traffic counter to be installed at segment 00 of Bullagreen Road.

MOVED McCloskey/Kinsey that the information be received and noted.

Minutes of the Roads Committee Meeting held in Council's Community Room at 115 Dubbo Street Warren on Tuesday, 11th June 2024 commencing at 2.01pm

ITEM 5.2 GUNNINGBA ESTATE STAGE 3 – ROAD LAYOUT

(S1-3.1)

RECOMMENDATION TO COUNCIL

MOVED McCloskey/Kinsey that Council endorses the proposed roads layout for the development of Gunningba Estate Stage 3 subject to:

- 1. The cut and fill requirements matching the topography of the land (DMES);
- 2. The cut and fill for the entirety of Stage 3 being checked against the design (DMES); and
- 3. The stormwater drainage line being checked to determine if better locations and lines are warranted (DMES).

Carried

ITEM 5.3 ASSET AI PLATFORM

(A13-6)

MOVED Kinsey/McCloskey that the information be received and noted.

Carried

ITEM 5.4 RMCC CONTRACTOR PERFORMANCE REPORT

(W6-11, W6-11.25, R4-2.2)

MOVED McCloskey/Kinsey that the information be received and noted.

Carried

ITEM 5.5 FLOOD DAMAGE UPDATE

(F8-7.2)

MOVED Kinsey/McCloskey that the information be received and noted.

Carried

ITEM 5.6 FOUR (4) YEAR RENEWAL PROGRAM

(R4-1)

- Lamphs Road Gravel Resheet may not be prioritized in future programs. Gravel resheeting may be allocated to other priority roads that are already gravelled; and
- Currently, the rules of the flood damage program require most of the flood damage repairs to be undertaken in 2024/2025 instead of over two years (2024/2025 and 2025/2026). This will need to be negotiated in the future.

MOVED McCloskey/Kinsey that the information be received and noted.

Carried

ITEM 6 GENERAL BUSINESS

ITEM 6.1 ROAD HIERARCHY INSPECTION CALENDAR

(R4-1)

- The road inspection calendar was shown to the Committee;
- Road inspection frequency could be improved with the new Asset AI system, particularly for the once-a-year inspections on local access roads;
- The Customer Request System will also identify required improvements, which will often be inspected; and
- Informal inspections by others will also increase the overall inspection levels.

Minutes of the Roads Committee Meeting held in Council's Community Room at 115 Dubbo Street Warren on Tuesday, 11th June 2024 commencing at 2.01pm

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There being no further business the meeting closed at 4.30 PM.



TRAFFIC COMMITTEE MINUTES

Attached are the Minutes of the meeting of the Traffic Committee held in the Council Community Room, Wednesday 12th June 2024.

RECOMMENDATION:

That the Minutes of the Meeting of the Traffic Committee held on Wednesday 12th June 2024 be received and noted and that the following recommendation be adopted:

ITEM 5.1 ST. MARY'S BUS ZONE

(T5-3)

 That the matter be deferred till the next meeting of the Traffic Committee to allow for further inspections and investigations by Transport for NSW before determining if the recommendations should be progressed or changed.

Minutes of Traffic Committee held in Council Community Room, 115 Dubbo Street, Warren on Thursday 12th June 2024 commencing at 1.00pm

RESPONDERS

Councillor Kevin Taylor (Chairperson)

Gary Woodman (General Manager)

Sylvester Otieno (Divisional Manager Engineering Services)

Mahmud Kaiser (Roads Infrastructure Manager)

Mr Jason Nicholson (TfNSW)

Mr David Duncan (Local Member Representative)

Rianna Malvern (NSW Police)

Madeline Tobrady (NSW Police)

Rino Miranda (Minute Taker)

ITEM 1 APOLOGIES

Nil.

ITEM 2 CONFIRMATION OF MINUTES OF THE MEETING HELD ON TUESDAY, 21ST NOVEMBER 2023

MOVED Taylor/Duncan that the Minutes of the Meeting held on, Tuesday, 21st November 2024 be accepted as a true and correct record of that meeting.

Carried

ITEM 3 BUSINESS ARISING FROM THE MINUTES OF THE MEETING HELD ON THURSDAY, 11TH MAY 2023

Nil.

ITEM 4 ACTION CHECKLIST

MOVED Taylor/Malvern that the information be received and noted.

Carried

ITEM 5 REPORTS

ITEM 5.1 ST. MARY'S BUS ZONE

(T5-3)

RECOMMENDATION TO COUNCIL:

MOVED Nicholson/Duncan that That the matter be deferred till the next meeting of the Traffic Committee to allow for further inspections and investigations by Transport for NSW before determining if the recommendations should be progressed or changed.

Minutes of Traffic Committee held in Council Community Room, 115 Dubbo Street, Warren on Thursday 12th June 2024 commencing at 1.00pm

ITEM 5.2 COLLIE SCHOOL BUS ZONE

(T5-9)

• To consider using "Bus Stop" signage in both traffic directions instead of the current proposal (DMES).

MOVED Duncan/Nicholson that the information be received and noted.

Carried

ITEM 5.3 NEW TEMPORARY DELEGATION FOR NEIGHBOURHOOD ACTIVITIES

(T5-1)

MOVED Nicholson/Otieno that the information be received and noted.

Carried

ITEM 6 GENERAL BUSINESS

Nil.

ITEM 7 NEXT MEETING

TBA - Perhaps online meeting after TfNSW's inspection and investigation of the St. Mary's Proposed School Bus Zone.

THERE BEING NO FURTHER BUSINESS THE MEETING CONCLUDED AT 1:18 PM.



MANEX MINUTES

Attached are the Minutes of the Meeting of Manex Committee held on Tuesday, 18th June 2024.

RECOMMENDATION:

That the Minutes of the Meeting of the Manex Committee held on Tuesday, 18th June 2024 be received and noted.

Minutes of the Manex Committee Meeting held Online via Teams on

Tuesday, 18th June 2024 commencing at 2.32 pm

PRESENT:

Gary Woodman General Manager

Sylvester Otieno Divisional Manager Engineering Services

Maryanne Stephens Manager Health and Development Services

Jillian Murray Treasurer

Mahmud Kaiser Roads Infrastructure Manager (Chair)

Ray Egan Flood Restoration and Special Projects Manager

Jody Burtenshaw EA to the Mayor and General Manager

Susan Balogh Economic Development and Visitation Manager

Pamela Kelly Librarian

Scott Hosking WHS/Risk Co-Ordinator (Observer)

1 APOLOGIES

Apologies were received from Raymond Burns, Joe Joseph, Jillian Murray and Bradley Pascoe who were absent due to external commitments and it was **MOVED** Stephens/Woodman that a leave of absence be granted for this meeting.

Carried

2 BUSINESS ARISING FROM MINUTES

Nil.

3 ACTION CHECKLIST

MOVED Woodman/Balogh that the information be received and noted and the items marked with an asterisk (*) be deleted.

Carried

4.1 EXECUTIVE OFFICE MATTERS

4.1.1 WOW Agency – Communications and Content (GM)

MOVED Woodman/Burtenshaw that the information be received and noted.

Carried

4.1.2 The Western Plains App Monthly Report (GM)

MOVED Woodman/Balogh that the information be received and noted.

Minutes of the Manex Committee Meeting held Online via Teams on Tuesday, 18th June 2024 commencing at 2.32 pm

4.1 **EXECUTIVE OFFICE MATTERS**

CONTINUED

4.1.3 Preparation of the July 2024 Council Newsletter (GM)

Item	Responsible Officer
Registration of Local Contractors on VendorPanel	DMFA, CC
Women of Warren Shire	GM
Staff Profile	GM
Cemetery (Warren, Nevertire) Shade Structures	TSM
Saunders Park Picnic Shelter, Table , Seats	TSM
Oxley Park BBQ and Cover	TSM
Ewenmar Waste Depot Operational Changes	MHD
VIC Volunteer Advertising	EDVM
Project upgrade updates	GM/IPM/DMES/TSM/RIM/FRSPM
Successful Grants	GM/IPM/DMES/TSM
Vacant Positions	Finance Officer — Payroll/HR Officer
Signage Upgrade Tiger Bay Wetlands	TSM
Responsible Pet Ownership	MHD
CCTV Camera Installation	TSM
CMCC Weed Awareness Section (if available)	CMCC
Showground/Racecourse Amenities Facility	TSM
Regional Council Leak Detection Program	TSM
Warren Airport Terminal Building Construction	IPM
Lease Warren Airport Terminal Building – Flying School	IPM/GM
Mt Foster Quarry Operations Commencement	DMES
Arrangements for Drone Footage	ALL
ROADS SECTION	
Road Maintenance Construction Program for June/July 2024	DMES/FRSPM/RIM
SH 11 Oxley Highway Milawa Section Reconstruction	DMES/FRSPM/RIM

Minutes of the Manex Committee Meeting held Online via Teams on

Tuesday, 18th June 2024 commencing at 2.32 pm

4.1 EXECUTIVE OFFICE MATTERS

CONTINUED

4.1.3 Preparation of the July 2024 Council Newsletter (GM)

Continued

Item	Responsible Officer		
SR58 Nevertire-Bogan Road Reconstruction	DMES/FRSPM/RIM		
Flood Restoration Works	DMES/FRSPM/RIM		

MOVED Woodman/Balogh that the information be received and noted.

Carried

4.1.4 Suggestions in the Council Suggestion Boxes (GM)

Nil.

4.1.5 Legislative Compliance Register (GM)

MOVED Otieno/Kelly that the information be received and noted.

Carried

4.1.6 Alliance of Western Councils General Managers Meeting Minutes of 24th May 2024 (GM)

MOVED Woodman/Balogh that the information be received and noted.

Carried

- 4.1.7 Councillor Tour and Opening of Projects 22nd August 2024 (GM)
 - An End of Term Function is being arranged.
 - Need to work on several projects for completion at the:
 - Showground/Racecourse Complex;
 - Warren Airport (including Terminal Building); and
 - Carter Oval Youth Sports Precinct.
 - Proposed inspections include:
 - Warren War Memorial Swimming Pool Kiosk/Amenities;
 - Signage at Tiger Bay Wetlands; and
 - Parks and Gardens.

MOVED Woodman/Otieno that the information be received and noted.

Minutes of the Manex Committee Meeting held Online via Teams on Tuesday, 18th June 2024 commencing at 2.32 pm

4.2 FINANCE & ADMINISTRATION DEPARTMENT MATTERS

- 4.2.1 Warren Shire Council Contract Register (DMFA)
 - Completed contracts are to be removed from the Register by the Divisional Manager Finance & Administration.

MOVED Woodman/Otieno that the information be received and noted.

Carried

4.2.2 Warren Shire Council Grants Register (DMFA)

MOVED Woodman/Otieno that the information be received and noted.

Minutes of the Manex Committee Meeting held Online via Teams on Tuesday, 18th June 2024 commencing at 2.32 pm

4.3 ENGINEERING DEPARTMENT MATTERS

4.3.1 Flood Recovery Works (DMES/FRSPM/RIM)

Event Name	Event Description	Work Completion Deadline	Budget	Expenditures	Available Budget	Claim Received	Claim Submission Status
AGRN 987 EW				\$475,945.00		\$439,615.22	Works completed, claimed and paid.
AGRN 987 IRW				\$241,591.00		\$241,591.41	Works completed, claimed and paid.
AGRN 960 EPA	NSW Storms and Floods from 10 March 2021 onwards	30.06.2024	\$2,200,555.28	\$2,060,386.29	\$140,168.99	\$0.00	Need to spend \$140,168.99 within 30th June 2024. Claim will be prepared for \$2,060,386.29
AGRN 1025 EW	NSW Severe Weather and Flooding: 27 June 2022 onwards	30.06.2023		\$29,171.00		\$0.00	Works completed. Payment claim is ongoing.
AGRN 1025 IRW	NSW Severe Weather and Flooding: 27 June 2022 onwards	30.06.2025		\$334,729.00		\$0.00	Works completed. Payment claim is ongoing.
AGRN 1034 EW	NSW Flooding from 14 September 2022 onwards	30.06.2023		\$991,672.00		\$0.00	Works completed. Payment claim is ongoing.
AGRN 1034 IRW & EPA	NSW Flooding from 14 September 2022 onwards	30.06.2023		\$874,774.07		\$0.00	Works completed. Payment claim is ongoing.
AGRN 1034 EPA RW			\$11,428,959.00			\$0.00	Waiting to get approval for the proposed Budget.
			Total	\$5,008,268.36		\$681,206.63	
			Unclaimed Amount	#\$4,327,061.73			

#\$1 Million funds have been provided by a special restoration grant, so the amount currently unclaimed is \$3,327,061.73.

Dragon Cowal causeway is completed and approaches been progressed, minor works to be undertaken.

Minutes of the Manex Committee Meeting held Online via Teams on Tuesday, 18th June 2024 commencing at 2.32 pm

4.3 ENGINEERING DEPARTMENT MATTERS

CONTINUED

4.3.1 Flood Recovery Works (DMES/FRSPM/RIM)

Continued

- Follow-up on Council's Claim for Emergency Levee Operations (\$174,000), now with the NSW Government politicians.
- Email with original claim documents emailed to NSW SES on the 28th February 2023. Currently only \$73,012.03 of \$174,000 approved for payment.
- The Town Services Manager has provided the State Emergency Service (SES) a further copy of Council's Claim for Emergency Levee Operations (\$757,745.33) requesting payment. Advice has also been provided to the Member for Barwon requesting help for full reimbursement of Council's costs. \$169,827.86 has been approved for payment.

MOVED Woodman/Otieno that the information be received and noted.

Carried

4.3.2 Road Maintenance Council Contract (RMCC)- State Highway 11 (DMES/FRSPM/RIM)

Project	Estimate / Budget	Comments
Heavy Patching	\$1,466,247	Works have been completed and the 2nd Claim Form has been submitted to TfNSW except the Line Marking cost (\$722,823.66 ex GST). Council has already received \$723,248.50 ex GST from the 1st Claim.
Milawa Pavement Rehabilitation – 3.25km	\$2,105,025	1km out of 3.25km of Road Construction has been completed. A partial claim (\$570,700.00 ex GST) has been submitted to TfNSW.
RMAP Activities	\$244,106	Quarter 1: \$50,551 ex GST (Claimed) Quarter 2: \$67,437 ex GST (Claimed) Quarter 3: Q3 Claim , \$91,458.81 ex GST has been submitted.
Reseal Works:	\$1,209,805	Reseal Works have been completed. We are in the process of submitting the revised claim form for \$1,176,778.65 ex GST due to necessary adjustments for the Resealing Area.

MOVED Egan/Kaiser that the information be received and noted.

Minutes of the Manex Committee Meeting held Online via Teams on Tuesday, 18th June 2024 commencing at 2.32 pm

4.3 ENGINEERING DEPARTMENT MATTERS

CONTINUED

4.3.3 2024 Calendar of Events at the Showground/Racecourse (TSM/IPM)

MOVED Otieno/Woodman that the information be received and noted.

Carried

4.4 HEALTH & DEVELOPMENT DEPARTMENT MATTERS

4.4.1 Warren Shire Council September to December 2022 Flood and Storm Damage Claim for Waste Facility/Garbage Matters (AGRN 1034) (MHD)

Event	Subcategory	Estimate	Status		
AGRN 1034	EW	\$82,389.10	Claim for temporary tip and waste disposal. Works completed. Claim re-submitted 4 th April 2024. Claim authorised for an amount of \$63,476.90 as submitted August 2023. 12 th June 2024, awaiting processing. New claim for remainder to be submitted.		
AGRN 1034	EPA RW	\$220,500	Claim for re-construct internal access road. Submitted 4 th April 2024.		
AGRN 1034	EPA RW	\$38,983.86	Claim for other works associated with flooding of tip. Re-submitted 4 th April 2024.		

Table Legend

AGRN – Australian Government's Registration Number EW – Emergency Works IRW – Immediate Reconstruction Works EPA RW – Essential Public Asset Reconstruction Works

MOVED Stephens/Woodman that the information be received and noted.

Carried

4.4.2 Sustainability Reporting (MHD)

MOVED Stephens/Woodman that the information be received and noted.

Carried

- 4.4.3 Solar Systems installed at Councils Facilities (MHD Presentation)
 - The Manager Health and Development Services to provide a similar Presentation to the next Sporting Facilities Committee Meeting.

MOVED Stephens/Woodman that the information be received and noted.

Minutes of the Manex Committee Meeting held Online via Teams on Tuesday, 18th June 2024 commencing at 2.32 pm

4.5 WORK HEALTH & SAFETY RISK MATTERS

4.5.1 A Manager's Guide to Starting Mental Health Conversations (GM)

MOVED Woodman/Otieno that the information be received and noted.

Carried

- 4.5.2 Continuous Improvement Program 2024-2025 Swimming Pools, Footpaths and OLG Risk Assessment (GM, WHS-RC)
 - The Work Health and Safety Risk Co-Ordinator to arrange for an appropriate Workshop with Mr Paul Hennock for Council Managers (Manex plus WHS-RC).

MOVED Woodman/Burtenshaw that the information be received and noted.

Carried

4.6 HUMAN RESOURCES

4.6.1 Determination of Vacant Positions in accordance with the Workforce Plan (GM)

Position	Responsible Officer	Status
Accountant	DMFA	No action to be taken at present due to budget.
Librarian	DMFA	To be advertised with an open closing date.
Team Leader Utilities Maintenance	DMES	Advertising with an open closing date.
Non-Trade Gardener	DMES	Advertising with an open closing date.
Light Plant Operator - Relief	DMES	Advertising with an open closing date.
Light Truck Driver (Water) – Contract (at least 2 years)	DMES	Advertising with an open closing date.
Pavement Maintenance Team Leader	DMES	Advertising with an open closing date.
Light Plant Operator – Roller (1 Permanent, 2 Contract)	DMES	Advertising with an open closing date.
Heavy Diesel Mechanic	DMES	Advertising with an open closing date.

■ The General Manager and the Divisional Manager Engineering Services advised that they are to meet with the CEO of Regional Development Australia – Orana, Ms Justine Campbell to discuss the Designated Area Migration Assistance (DAMA) Occupation and Concession List on the 1st July 2024.

MOVED Woodman/Balogh that the information be received and noted.

Minutes of the Manex Committee Meeting held Online via Teams on Tuesday, 18th June 2024 commencing at 2.32 pm

5.1 OFFICE OF LOCAL GOVERNMENT CIRCULARS

(L5-3)

Date	Circular No.	Description	Comment/Action
19.04.24	24-05	Information about Rating	Reported to the June 2024 Council Meeting.
29.05.24	24-06	Privacy and the Mandatory Notification of Data Breach Scheme	Noted. (DMFA)
29.05.24	24-07	End of Year Reporting Requirements for 2023-24 and Additional Information for 2024-25	To be reported to the July 2024 Manex Meeting. (GM)
29.05.24	24-08	2024/25 Determination of the Local Government Remuneration Tribunal	Reported to the June 2024 Council Meeting.
12.06.24	24-09	Amendments to the Local Government Act 1993 removing the option for Councils to employ Senior Council Executives under Statutory Contracts	Noted.
13.06.24	24-10	Resources for Candidates Standing at the Local Government Elections	Information to be provided to the media in the near future. (GM)
14.06.24	24-11	ICAC Guidance for Councillors on Corruption Risk Associated with Overseas Travel	Noted. GM has distributed to all Councillors.

MOVED Woodman/Kelly that the information be received and noted.

Minutes of the Manex Committee Meeting held Online via Teams on Tuesday, 18th June 2024 commencing at 2.32 pm

5.2 OFFICE OF LOCAL GOVERNMENT STRATEGIC TASKS

(L5-3)

Councils are required to submit several reports and returns/surveys annually, as required by the <u>Local Government Act 1993</u> and by OLG policy. The <u>Integrated Planning and Reporting Framework</u> details the reporting requirements that are mandated in the Local Government Act.

The Calendar of Compliance includes key deadlines for strategic management tasks for all Councils and Joint Organisations in NSW. Statutory and other reporting deadlines are not limited to those included in the Calendar of Compliance.

The Calendar of Compliance & Reporting Requirements 2024-25 has not been released yet, July 2023 items have been included as a guide only.

			June 2024	Status		July 2023 Items	Status
9	ב	1	Objections to the inclusion of land to be vested in public bodies must be served within two (2) months after the list is furnished (LGA s 600(6))	Noted		Financial statements to be audited within four months [LGA s416(1)]	DMFA – for action.
<u></u>		30	Valuer General to provide estimates of changes in the value of land for which supplementary valuations are required within one (1) month of date of request [LGA s513(2)]	Noted	7	Proposed borrowing return to be submitted to TCorp	Nil.
		30	Last day for adopting Operational Plan 2023-24 and updating Long Term Financial Plan updated [LGA s 405(1)]	Reported to the 27 June 2024 Council Meeting. LTFP to be arranged by the DMFA.	31	Last day for making rates [LGS s533]	DMFA reported to the June 2024 Council Meeting.
		30	Delivery Program Progress reports provided to Council at least every six (6) months	GM to reported to the 27 June 2024 Council Meeting.			

Minutes of the Manex Committee Meeting held Online via Teams on Tuesday, 18th June 2024 commencing at 2.32 pm

5.2 OFFICE OF LOCAL GOVERNMENT STRATEGIC TASKS

CONTINUED

	June 2024	Status	July 2023 Items	Status
ance		30	Ombudsman (PIDA s6CA)	DMFA for Action.
Governance			Reminder: written returns of interest due 30 September for Councillors and Designated Persons who held office at 30 June [MCC cl4.21(b)]	Noted.
Grants			Low-cost loan initiatives reimbursement claim period opens – initial report or progress report due	Nil.
Gra			Local Government Recovery Grants – AGRN 1012, 1025, 1030/34 & \$2M, HIC Companion Animals Grants (\$375k) – YTD reporting due.	DMES for Action.
Companion Animals		31	Rehoming Organisations Annual reports due	Nil.
Other				

MOVED Woodman/Egan that the information be received and noted.

Minutes of the Manex Committee Meeting held Online via Teams on Tuesday, 18th June 2024 commencing at 2.32 pm

6 OPERATIONAL PROCEDURES

(12-11.1)

- 6.1 Emergency Preparedness and Management Procedure
 - The Work Health Safety Risk Co-ordinator to present this Procedure to the July 2024 Manex Meeting.

7 MAY 2024 DRAFT MINUTES AND JUNE 2024 DRAFT BUSINESS PAPER

The Committee previewed the June 2024 Business Paper and the May 2024 Draft Minutes and actions required were placed on the Action Checklist in Item 1 of the General Manager's Report.

8 CORRESPONDENCE AND CUSTOMER REQUESTS STATUS

The correspondence list and the outstanding request/actions list were circulated. It was requested that the Responsible Officers update the outstanding complaints/actions list and return to the Engineering Administration Officer.

9 GENERAL BUSINESS WITHOUT NOTICE

The EA to the Mayor and General Manager formally thanked the Librarian, Mrs Pamela Kelly for her service to Warren Shire Council over a period of 21 years and wished her all the best in her retirement. Her friendship along with her dedication to Council has proved to be invaluable and has been greatly appreciated.

The Librarian thanked her for her comments and wanted to remind everyone of the busy times ahead for the Library. The 27th June 2024 is the Official Launch of the Doorways to an Open Air Library and on the 26th June 2024 a Library System Upgrade will be undertaken.

There being no further business the meeting closed at 3.59 pm.



Country Mayors Association of NEW SOUTH WALES Inc

Chairperson: Cr Jamie Chaffey PO Box 63 Gunnedah NSW 2380 02 6740 2115 e-mail admin@nswcountrymayors.com.au ABN 92 803 490 533

MINUTES

GENERAL MEETING - THEME "FINANCIAL SUSTAINABILITY"

FRIDAY, 10 May 2024 YORK CLUB, SYDNEY

The meeting opened at 8:25 a.m.

1. ATTENDANCE:

Karina Ewer	CEO	Berrigan Shire Council
Julia Cornwell McKean	Mayor	Berrigan Shire Council
Cr. Rick Firman	Mayor	Temora Shire Council
Melissa Boxall		Temora Shire Council
Cr. Jamie Chaffey	Mayor	Gunnedah Shire Council
Gary Fry	Secretariat	CMA
Ryan Palmer	Mayor	Port Stephens
Cr Peter Sharp	Deputy Mayor	Lockhart Shire Council
Peter Veneris	GM	Lockhart Shire Council
Cr. Russell Webb	Mayor	Tamworth Regional Council
Paul Bennett	GM	Tamworth Regional Council
Doug Curran	Mayor	Griffith Council
Brett Stonestreet	GM	Griffith Council
Russell Fitzpatrick	Mayor	Bega Valley Shire Council
Anthony McMahon	CEO	Bega Valley Shire Council
Phyllis Miller	Mayor	Forbes Shire Council
Steve Loane	GM	Forbes Shire Council
Lisa Schiff		Forbes Shire Council
Tony Donoghue	GM	Coolamon Shire Council
Craig Milburn	GM	Kempsey Shire Council
Chris Homer	Mayor	Shellharbour Council
Roger Bailey		Warrunbungle Shire Council
Ambrose Doolan		Warrunbungle Shire Council
Cr Rob Banham	Mayor	Glen Innes Severn Council
Bernard Smith	GM	Glen Innes Severn Council
Neville Kschanka	Mayor	Narrandera Shrie Council

George Cowan GM Narrandera Shrie Council
Patrick Bourke Mayor Federation Council

Doug Hawkins OAM Mayor Liverpool Plains Shire Council

Gary Murphy Liverpool Plains Shire Council

Cr Doug Batten Mayor Gilgandra Shire Council
David Neeves GM Gilgandra Shire Council
Ruth McRae OAM Mayor Murrumbidgee Shire Council
John Scarce GM Murrumbidgee Shire Council

Darrell Tiemens Mayor Narrabri Shire Council

Aaron Johansson Goulburn
Peter Walker Goulburn

Doug Batten Mayor Gilgandra Shire Council
David Neeves Gilgandra Shire Council

Neville Kschenka Narrandera

Maree Statham Mayor Lithgow City Council GM Lithgow City Council **Ross Gurney** Scott Ferguson Mayor Blayney Shire Council Max Eastcott GM **Gwydir Shire Council** John Coulton **Gwydir Shire Council** Mayor Megan Dixon GM Walgett Shire Council **Paul Phillips** Mayor Lachlan Shire Council Sue Moore Singleton Council Mayor David Webb GM Hay Shire Council Carol Oataway Mayor Hay Shire Council

Bronwyn Petrie Mayor Tenterfield Shire Council

Charlie Sheahan Mayor Cootamundra-Gundagai Regional Council
Steve McGrath Interim GM Cootamundra-Gundagai Regional Council

Rob Williams GM Narrabri Shire Council
Eoin Johnston Deputy Mayor Ballina Shire Council

Steve Reynolds Mayor Muswellbrook Shire Council
Derek Finnigan GM Muswellbrook Shire Council

Michael Lyon Byron Shire Council Mayor **Bob Callow** Mayor Junee Shire Council Maree Statham Mayor Lithgow City Council **Ross Gurney** GM Lithgow City Council **Terry Dodds GM** Murray River Council Frank Crawley Mayor Murray River Council Jane Redden GM Narromine Shire Council Warren Shire Council Milton Quigley Mayor Gary Woodman GM Warren Shire Council Phillip Hood GM Walcha Shire Council Walcha Shire Council **Eric Noakes** Mayor **Robyn Stevens** CEO Shoalhaven Council **Neil Reilly** Kiama Municipal Council Mayor Jane Stroud CEO Kiama Municipal Council

Trevor Glover Councillor Cootamundra-Gundagai Regional Council

Jay Nankivell GM Broken Hill City Council

Jim Hickey **Deputy Mayor Broken Hill City Council** Steve Krieg Mayor Lismore City Council Jon Gibbons GM Lismore City Council Mathew Dickerson Mayor **Dubbo Regional Council** Mark Arnold GM Byron Shire Council Leonie Brown GM **Bourke Shire Council** Barry Hollman Mayor **Bourke Shire Council** Robert Bell **Uralla Shire Council** Mayor Jay Suvaal Mayor Cessnock Council

Wollondilly Shire Council Ben Taylor CEO Tony Reneker Leeton Shire Council Mayor Jackie Kruger GM Leeton Shire Council **Brett McInnes** GM **Inverell Shire Council** Cabonne Shire Council **Kevin Beatty** Mayor **Brad Byrnes** GM Cabonne Shire Council Nuatali Nelmes Lord Mayor City of Newcastle Jeremy Bath CEO City of Newcastle Paul Devery GM Cowra Council

Rebecca Ryan GM Queanbeyan-Palerang Regional Council Esma Livermore **Deputy Mayor** Queanbeyan-Palerang Regional Council

Cowra Council

Simon Thomas

Ruth Fagan

IPART Louise Evic **IPART**

Mayor

Ian Chaffey Mayor **Snowy Valleys Council** Viv May Administrator Wingecarribee Shire Council David Kirby Brewarrina Shire Council

Ken Keith Councillor and past CMA Chair Parkes Shire Council **Brett Whitworth**

Office of Local Government Lisa Miscamble GM Wingecarribee Shire Council

Jason Hamling Mayor **Orange City Council** Gary Wallace GM Oberon Shire Council Mark Johnson Mayor Moree Plains Shire Council Kelvin Tytherleigh GM Moree Plains Shire Council Paul Harmon Mayor Inverell Shire Council Sam Coupland Mayor Armidale Regional Council James Roncon GM Armidale Regional Council Louise Taylor Office of Local Government Office of Local Government Sharne Colefax

David Reynolds LGNSW President Darriea Turley AM **LGNSW** Bronwen Regan **LGNSW**

Claire Pontin MidCoast Council Mayor Adrian Panuccio GM MidCoast Council Karen Taylor **NSW Audit Office**

GM Central Darling Shire Council **Greg Hill** Eric Groth GM Gunnedah Shire Council

Carmel Donnelly Chair **IPART** Andrea Mears Transport for NSW Christine Boyd Chief of Staff Minister Aitchison Leo Hauville Mayor Kempsey Shire Council Tony Quinn Mayor **Greater Hume Shire Council Evelyn Arnold** GM **Greater Hume Shire Council Gareth Curtis** GM **Dungog Shire Council Dungog Shire Council** John Connors Mayor Mark Kellam Oberon Shire Council Mayor

James BurnsDeputy MayorUpper Hunter Shire CouncilGreg McDonaldGMUpper Hunter Shire CouncilDave LayzellMPMember for the Upper Hunter

Greg Tory GM Lachlan Shire Council
Peta Betts Mayor Edward River Shire Council
Ellie Tree Deputy Mayor Bellingen Shire Council

Brad Cam GM Mid-Western Regional Council

Grant Baker GM **Bland Shire Council** Brian Monaghan Mayor Bland Shire Council Sharon Houlihan CEO Canberra Region J.O. Peter Johnstone Clarence Valley Council Mayor Ashley Greenwood A/GM Bellingen Shire Council Ms Alex Waldon CEO Upper Lachlan Shire Council Pam Kensit Upper Lachlan Shire Council Mayor

APOLOGIES:

Darryl Jardine Carrathool

Dallas Tout Wagga Wagga

Mark Dicker Blayney Shire Council

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Lord Mayor Gordon Bradbery Wollongong

Ken Ross Wentworth Shire Council
Daniel Linklater Wentworth Shire Council
Sharon Cadwallader Ballina Shire Council

Craig Davies Narromine Shire Council

Yass Valley Council
Mayor Marsen Cobar Shire Council

Amanda Findley Mayor Shoalhaven

Adrian Butler Federation Council Mayor Cr Kylie King and the CEO Frank

Zaknich Albury City Council

Cr. Matt Gould Wollondilly Shire Council
Vivian Slack-Smith Brewarrina Shire Council
Neil Westcott Parkes Shire Council

CMA Chair Jamie Chaffey Welcome attendees and opened the meeting. And conducted the Acknowledgement to Country

...We acknowledge the Traditional Custodians of the land and waters, and we show our respect for Elders past and present and emerging. We are committed to providing communities in which Aboriginal and Torres Strait Islander people are included socially, culturally and economically.

Adoption of Minutes of Previous Meeting:

RESOLVED that the minutes of the Annual General Meeting held on 22 March 2024 be accepted as a true and accurate record (unanimous).

Matters Arising from the Minutes - Nil

PRESENTATIONS

Minister Jenny Aitchison

The Minister began by introducing Anthony Haze, Executive Director of Community and Place.

"Through transport, I try to get around the State as much as possible. I recently drove the Armidale-Kempsey road and it has a long way to go but there has been a lot of progress. Having lived in Walcha and now the Hunter, I know how important roads are and how quickly were need to return access to people after disasters." she said.

"With disaster recovery, we are good at getting people out but the infrastructure repairing processes are not perfect. Planning and Emergency Services are leading the reconstruction. The scale of the unprecedented recovery is staggering. I thank Jamie for the advice. We (TfNSW and Local Government) are a team. I want you to come to me. Don't just sit there and think things are not going well, let us know when the Department officer to LGA officer level is not working well. Let's talk about efficiency. There is a backlog of claims. We have put more resourcing in. We're not here to knock you out, we're here to help you out. Get work happening by going for low hanging fruit first."

"Transport Plans must include Transport for NSW; we need to work together with Country Councils."

"Transport options such as community transport can be so important are we welcome cost effective options."

The State's road toll has increased by over 30 percent to 366 deaths on our road network in a year."

Q&A

Mayor of Greater Hume Council Tony Quinn: \$5.5 million was spent on country roads, then there was a reduction over five years announced for repair grants.

Minister: I fight for every dollar on roads and you've got disaster recovery funding.

Mayor Gwydir Shire John Coulton: We had to put recovery money in ourselves and go into debt (to get disaster recover works going). The money just isn't there.

Minister: Contact us and we'll work with you.

Forbes Shire Mayor Phyllis Miller: Got a problem, go to the Minister. Thank you for your commitment to work with Country Councils.

Upper Hunter Deputy Mayor James Burns: Will you include airports in your portfolio?

Minister: I want them in our portfolio but there are challenges, we are looking at it. We need the integration.

Parkes Shire former Mayor and past CMA Chairman, Cr. Ken Keith: Will be see something done with a Blackheath tunnel link to the Central West.

Minister: Hunter is our first priority, with the port, REZ etc. Then we are focused on the Central West. That tunnel would be a \$12billion project and could not happen without the Federal Government. We are working on a strategic assessment of that corridor. We are working on Blue Mountains sites.

Lithgow City Council Mayor Maree Statham: Megalong Valley people cannot commute. We've had seven natural disasters. We need an alternative route from Central West to Sydney. We need a roundabout or lights on the entrance to Lithgow.

Minister: We have disaster recovery deadlines and funds are not unlimited; we are prioritising. I take on board your comments about traffic control measures at the entrance to Lithgow.

Another question from the floor asked: Works by TfNSW have delayed the flow on of flood waters. Have you discussed this with the Water Minister?

Minister: This is not a concern I have encountered. I will discuss this with the Minister.

General Manager of Mid-Western Regional Council Brad Cam: I will be talking to you about the Golden Highway.

President of ALGA, Cr. Linda Scott

Next Week is the Federal Budget. Fair funding increases have been promised and we're particularly focused on FAGS. We've asked that they pay it forward or forgive a year if they do not continue that. That is asking for billions of dollars. We do not expect but we're asking for the 1%.

The Climate Fund was oversubscribed and we want to see that fund continued. We have actually found that the state of Local Government assets has improved.

She reminded councils to put a submission into the Federal Government Inquiry. 8% nationally and 33% in NSW road toll increase and out roads funding / condition is a factor.

She recommended heat risk maps, showing where people can go if their health is threatened by extreme heat.

A metropolitan council has decided to ban a book. I recommend our councils live up to the social license and expectations we have.

A CMA member commented about the Cumberland City Council book ban: Local Government is held in higher esteem than State and Federal Government, according to a survey report released last week.

Linda Scott agreed but said that banning books makes her job harder.

Professor of Local Government Economics, Institute for Regional Futures Joseph Drew

With a presentation that was rapid fire, yet laid back, Professor Drew began by stating that the NSW Government Inquiry (like others) fails to define financial sustainability in Local Government. He defined it as the ability of a council to meet its obligations without impinging on its ability to meet the needs of the future generation(s).

We need proper evidence to base our decisions on. The Government always brings commercial consultants in to look at their results and amalgamation is their solution.

When I look at sustainability, I look at 50 ratios. Horizontal fiscal equalization is the law. The FAGS are legislated, they should not need to be begged for. Bayside Council gets nearly \$5mil and far more per km than country councils. Efficiency ratio is another example of what does not fit into financial sustainability. We can measure revenue efforts properly.

Debt capacity, scale, capacity to pay can all be measured precisely. The Federal Government is broke, I don't see the increase hoped for happening but we do need to see a better allocation.

I am suggesting you get an authoritative piece of work done that shows your inconvenient facts about regional councils efficiencies, the facts on expenses, which are far higher than in Sydney.

Q&A

How do we get them to listen to your reports?

A: Plain language videos explaining it to your communities and educate from the ground up.

Patrick Bourke, Federal Shire Mayor: What approach should we take with the Government?

A: They are doing themselves a favour if they give you a fair shake.

Greater Hume Council Mayor Tony Quinn: Where would the money come from?

A: The bucket of money is there. It will not get bigger but I want to see it allocated to where it is needed.

Blayney Shire Mayor Scott Ferguson: The current rate system?

A: I hate rate capping too but the State Government that gets rid of rate pegging will be gone for 10 years. IPART does a great job with what they have but I advocate a range of rate caps which reflects the different circumstances of different councils.

Cr Darriea Turley AM, President of LGNSW

Cr Turley reiterated the importance of submitting to the sustainability inquiries. LGNSW upcoming conferences were also promoted. With more updates in her written report to the CMA, she kept her presentation concise to enable the meeting to regain some time.

Narabri moved and Cessnock seconded the motion that Upper Hunter Shire Council be accepted as the newest member of the CMA. It was passed unanimously. The membership total is now 89 Councils.

NSW Audit Officer Karen Taylor

Ms. Taylor began by explaining that the NSW Government mandated auditing through the NSW Audit Office in 2016, to lift quality and consistency in financial reporting and transparency from Local Government.

All reports are published on our website. We do not comment on Council performance or provide advice. We recently conducted audits of interest such as one on the Office of Local Government. Our website has audits arranged with like bodies together.

We do financial audits, performance audits and sometimes special audits.

We recently did a deep dive into MidCoast Council looking at performance, financial management and governance.

We look at how well are councils managing funds such as those secured for water and sewer.

We also look at risk assessment, financial sustainability indicators and net financial liabilities, negative cashflows, operating performance, unrestricted cash, debt service cover, benchmarking and strategy.

Audit structures are standard. The fees have increased, based on general increases since Covid. Local Government fees are relative to expenses and assets. Our new Auditor General is looking at fees, effectiveness and efficiencies in the audit office.

She said that 54% of councils have early or progressive financial reporting, which speeds things up at the end of the financial year but acknowledged that financial resources can be more limited in regional councils.

Benefits of the current NSW Audit Office process include comparability of local government audited financials.

Q: The Audit has hit us with a 31% increase in audit fees. It has a monopoly. It's not good enough.

A JO Chair and CMA Committee member agreed regarding the increase in audit fees, given the limitations on revenue growth. Factoring in the cost of your waste management facility in 50 years time is ridiculous.

A: The Auditor General is looking into the fees and the market determines the cost based on audit providers' tenders.

Uralla Shire Council Mayor Robert Bell: Ask the audit office about why the red fleet is on our books and it will help with insomnia.

Mayor of Tenterfield Shire Bronwyn Petrie: You out-source? We could get those same auditors.

A: We oversee the work. We didn't want to take work away from regional accounting firms.

Forbes Shire Mayor Phyllis Miller: I want to assure you, we were employing those firms. What has happened is they are having a lend of you. Then you are passing on the ridiculous fees.

Q: Why is our auditor from Bendigo Victoria?

A: They were probably the lowest tenderer.

Carmel Donnelly Chair of IPART

The Financial Sustainability reviews we did last year (reviews of the rate peg methodology), was enough to recommend a review into the financial model. There were 1,800 submissions into 17 SRVs. Due to demand, we included appendix in our reports, recording ratepayer concerns, such as affordability, cost of living and financial management or the history of decisions. Ratepayers often do not want their services to be cut and those people (most in need of services) cannot pay increased rates.

We put forward a model 15 years ago to not have a rate peg if Councils met certain criteria. There are non-rate peg options on the table.

The number of operating deficits has increased, operating backlogs have increased. Before 2011, the rat peg was closer to CPI.

Before 2022, the rate peg determination process did not include population growth (or decline) but it does now.

She said she knows that councils have different sets of circumstances and this has contributed to the call for the review. Historically, Councils with a low rate base can be where there is a low capacity to pay and there are services that maybe should not be funded by rates. It is important to target grants and alternative funding streams. We have recommended a review of pensioner concessions.

There is potential with the new rate peg methodology to adjust a rate peg based on local issues.

A rate pegging council reference group is to be formed.

A total of 9 current SRV decisions will be released shortly and the rationale for determinations. We are also consulting on Water NSW and the early childhood education sector.

Q: CMA Chair and Gunnedah Shire Mayor Jamie Chaffey: With determinations for the current SRVs coming soon, do you have any indication of what you expect from the next round?

A: No. I am focused on what we have on hand.

Q: The dam safety review you mentioned – we have dams that leak and the review is welcome.

A: A matter for parliament.

Q: Tamworth Regional Council Mayor Russell Webb: Government predictions are not the same as what is happening on the ground.

A: Each year we do use forecasts but we will cross-check with the census.

Q: Mayor of Goulburn Mulwaree Council Peter Walker: Will we be contacted next week for an outcome or more SRV requirements?

A: A council cannot submit an SRV until they see the rate peg. We are working on that. I am working hard to provide an outcome.

There was an open panel discussion with key NSW Government Departmental staff: Kiersten Fishburn, Secretary of the Department of Planning, Housing and Infrastructure; Brett Whitworth, Secretary of the Department of Local Government; and Nerida Mooney, Executive Director of Digital Analytics and Insights.

Kiersten described the restructure of the Department as in line with the Government's priorities and the way Local Government works.

Planning Portal has been a concern. Nerida Mooney discussed the technical and developmental side of the Planning Portal.

Brett Whitworth from Office of Local Government: It is critical to understand how a council is tracking against their budget. We can do our head in defining financial sustainability. Performance ratios need to be about can a council's financial position allow a council to meet its obligations.

Nerida discussed the Planning Portal. 109 websites are managed by her team. She has been working to marry the digital technology with the planning process. There were 7,000 tickets (matters to be resolved) in November and that has been reduced by 60%. We now have a concierge team to work with issues. We are committed to fixing the portal and we need Councils to help us to understand how or why it is not working for them. We've been told to fix what you've got before you build anything else, also that the system lacks flexibility. Councils are at the front line of customer frustration. We are producing digital training products, which will be important when you have staff turnover.

James: We're in the middle of the norther REZ, our tenancy rate went from 4% to 0. How do we plan for the accommodation needs of the REZ.

Kiersten Fishburn: Cumulative impacts data needs to be understood and working groups. Community reference groups needed.

Tamworth Regional Council GM Paul Bennett: Can you tells us about the Al in the planning portal.

Nerida Mooney: It may be 12 months before efficiency is improved with integrated Al.

Q: We're in the southwest REZ, not all developers are nice and want to go cheap and the Government backs the developer. We need the planning rules for the REZ to make sense.

A Kiersten Fishburn: We are happy to look at that.

A: Brett Whitworth: The Public Accounts committee needs to look at the red fleet

Q: Narrabri Shire Mayor Darrell Tiemens from—What is being done to cut the red tape? The perception is that NSW is a comparatively difficult State to do business in.

A: Kiersten Fishburn: I have heard that. We are improving systems and Minister Scully has got us doing a review about where we can cut red tape.

Wingecarribee Shire Council Administrator Viv May: The complexity of the first stages of a DA are something we would like to show you.

Nerida Mooney: I am happy to get out to regional NSW.

Q: Is there much work regarding different Departments holding up developments?

Kiersten Fishburn: This is a core concern. Agencies have been getting in the path of delivery and being told to change. Cabinet is seeing better Governance across departments.

Greater Hume Council Mayor Tony Quinn: Described how increasingly complicated the planning process has become and how it inhibits development. Rezoning of Crown Land has been a disaster.

Q: Forbes Shire Mayor Phyllis Miller: Do you work with the Department of Public Works? – our experiences have been terrible. Local Government cannot afford to use them.

A: Minister Moriarty is responsible and Steve Oor is the Secretary. I suggest making them aware of your concerns.

Q: Singleton Mayor and CMA Executive Member Sue Moore: We have 5,000 blocks ready to go but data has our population declining. This data is incorrect and impacting development. We cannot access funding. We need to update that data. Can you help at all?

Kiersten Fishburn: I want to know where infrastructure is holding you back from development. We want to be alerted to infrastructure blockages. Population figures are a contentious issue that we are always looking into.

Brett Whitworth: There's a housing accord between the State and Federal Government and you get housing through infrastructure funding.

Kempsey Shire Mayor Leo Hauville: Kempsey is neighbouring a REZ. Will you ensure working groups connect with neighbouring LGAs?

Brett Whitworth: Agreed that there is a mess right now.

Q: While a LEP change is in process no development can be approved?

Brett Whitworth: Agreed that a refusal could occur because incoming changes must be taken into account.

Kiama Mayor Neil Reilly: Asked about housing targets.

Kiersten Fishburn: Timeline is up to the Premier but we are almost ready to go.

Byron Shire Mayor Michael Lyon: We pretty much have 1400 lots ready to go. We get measured on the days a DA is in the system. Can we hit a pause when we send a DA back with requirements?

Kiersten Fishburn: The portal is a blunt instrument because it does count the number of days a DA is in your hands and we're working on improving that, she asked Nerida about that. Nerida Mooney: We do need a better data strategy, to know what data points we need for reporting more nuanced data.

Brett Whitworth: You've had that stop the clock ability since 2000 (in respect to the Land and Environment Court).

Armidale Regional Council Mayor Sam Coupland: The Coalition of Renewable Energy Mayors has been lobbying regarding the expectations for renewable energy proponents. We are concerned that there will be some watering down once the Department has consulted

with proponents. We believe a Statewide approach is needed and we will oppose robustly any watering down of agreements with proponents.

Kiersten Fishburn: Thank you for your comments.

Muswellbrook Shire Council Mayor Steve Reynolds: The data for populations does not reflect our reality. Where are we at for jobs and employment lands (mining is in the too hard basket)?

Kiersten Fishburn: We need to talk to the Department of Regional NSW.

CMA Executive Member and Bega Valley Shire Mayor Russell Fitzpatrick delivered a report on Financial Sustainability with CMA Chair and Gunnedah Mayor Jamie Chaffey, who also went through the 2024 CMA Member survey results.

Russell highlights the real data, including own source revenue, with ALGA stating that nationally it can be as much as 90% but in country NSW it averages 44%.

There is \$7billion held in trust by NSW Councils.

City NSW Councils have close to a billion in unrestricted cash reserves but still receive grants.

Jamie Chaffey said Russell Fitzpatrick has put a huge amount of work in, as a member of the CMA Executive Committee. Russell explained that he sourced data from individual Council websites and collated but there were several Councils whose financials were too difficult to find.

Q: Could we put the spreadsheet on the CMA website?

Jamie and Russell said that it could be dangerous and councils have not given permission for sensitive data to be published in a comparable way.

Jamie then went through the member survey. Financial Sustainability is still number one but housing has crept up to number two priority for members.

Correspondence

Moree Plains Shire Council moved and Orange City Council seconded that the correspondence be accepted. Endorsed unanimously.

Finances

It was announced that 10 councils are still owing fees.

General Business

Greater Hume Mayor Tony Quinn: What's going to happen after disaster funding runs out?

Queanbeyan-Palerang Regional Council GM Rebecca Ryan: Can we make it an agenda item on the next meeting?

Singleton Mayor Sue Moore: I would be happy to discuss a report we have sourced from Professor Joseph Drew.

CMA Chair and Gunnedah Mayor Jamie Chaffey: The Muswellbrook Mayor asked about the cost of the CMA getting Prof. Drew to consult on report.

Forbes Shire Mayor and CMA Exec. Member Phyllis Miller: We are saving money by cutting Department of Public Works out of a project. They are charging like wounded bulls, they are not helpful, they are a hindrance.

Mayor Jamie Chaffey asked if we should invite Public Works to Kempsey. Public safety was suggested from the floor. Rebecca Ryan said she has no problem with Public Works. Oberon said they have similar issues with Public Works issues to Moree Plains.

Kempsey Shire Mayor Leo Hauville and GM Craig Milburn concluded the meeting with a presentation about the upcoming June Transport and Roads conference, which they are hosting.

There being no further business, the meeting was formally closed at 12:48 pm.

Cr Jamie Chaffey Chairman Country Mayor's Association of NSW

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 27th June 2024

ITEM 1 OUTSTANDING REPORTS CHECKLIST

(C14-7.4)

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
General Ma	anager			
25.2.21	41.2.21	Mobile and Internet Coverage in Nevertire	GM	Bi-monthly advice requests to Telstra being undertaken. The 2024 Regional Telecommunications Review soon to be commenced.
27.7.23	202.7.23	Warren Airport Projects	DMFA/ GM/IPM	A contract awarded on 31 July 2023. Site clearance, subgrade earthworks and gravel base completed and tested. Construction drawings issued to BRD. Foundation work by Contractor commenced in October 2023. Contractor resumed foundation works on 5th February 2024. Recent wet weather is delaying some outside works, installation of new septic tank - complete. Programmed for completion June 2024. Representatives from RNSW (Funding Body) visited the site on 6 June 2024 to witness Milestone
23.6.22	158.6.22	Tender C13-73 – Design, Deliver and Construct a	GM/IPM	#6 completion. Landmark commenced construction in February 2023.
	Prefabricated or Modular Sports Amenities Building for Carter Oval Youth Sports Precinct	*Nonconformance on the foundation concreting and building realignment being remedied by the Contractor in accordance with the PEER Review report recommendations which have been agreed to by the contractor.		
				*Landmark engaged new concreter and plumber to complete the works. Superstructure (post)

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 27th June 2024

ITEM 1 OUTSTANDING REPORTS CHECKLIST

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
General M			<u> </u>	
				misalignment (diagonal) corrected by Landmark. *Landmark conducted bearing capacity testing on foundations. Variation submitted for additional plumbing works. Raft slab stiffening arranged to cater for tree effects. *Landmark returned to site on 16 October 2023 to
				resume plumbing works. *Below ground plumbing works completed on 11 November 2023. New sub structure (floor slab) contractor commenced works on site on the first week of December 2023.
				*Raft slab concreting completed on 18 December 2023. Roof sheeting commenced on 8 January 2024. Defects associated with the finished floor level have been raised with Landmark to address. Landmark to nominate a solution for Council's consideration. Landmark Senior Management visited the site in January 2024 to work out a program of rectification works, which are scheduled to start on the week of 5th February 2024.
				Post cleaning conducted in March 2024 and tiling of the floor to follow before the wall paneling is to resume. Sample tiles presented for selection. Tiling works

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 27th June 2024

ITEM 1 OUTSTANDING REPORTS CHECKLIST

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
General Ma	anager			
				scheduled to happen in May 2024.
				*Starting of tiling works was delayed due to Landmark's pending decision making on the option/alternative option.
				*Landmark have now confirmed that they are going with tiling option and work on the 16 May 2024.
				Non-conforming with water proofing process and screeding for tiling being raised with Landmark. Landmark Senior Management visited site on 4 June 2024.
				New project completion forecasted at end of August 2024.
25.8.22	214.8.22	Reactivation of Visitor Services Volunteers During Peak Periods	GM/ EDVM	Registration of Interest recruitment remains ongoing with a new recruitment drive being underway.
			*Current volunteers will continue to provide for relief coverage where required such as when both the Economic Development and Visitation Manager and Tourism Information Officer are required to be outside the VIC.	
				Recruitment for new suitably matched volunteers is continuing.
				*Volunteer Onboarding Program Package is completed and new applications from Volunteers

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 27th June 2024

ITEM 1 OUTSTANDING REPORTS CHECKLIST

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
General M	anager			
				will be assessed against selection criteria. The VIC is progressing quickly towards Accreditation and it is important that all staff, including volunteers meet the requirements to maintain standards.
25.1.23	12.1.23	Affordable Housing Opportunity – Housing Plus	GM/ DMES	Negotiations commenced to finalise the required agreement with Housing Plus for the eventual sale of all or most of the nine (9) vacant land lots in Gunningba Estate for a maximum five (5) year period. Waiting on a 'Remote' Round of funding from Housing Australia before considering going forward. Council blocks will be put on the market in the near future. Funding in 2023/2024 for investigations and design for the Stage 3 of Gunningba Estate including estimated costs and how Stage 3 would be funded, which will be reported to Council. Survey has been completed. Design is ongoing, including the industrial land near Stafford Street. Draft layouts for water, sewerage, stormwater and roads have been distributed for Council staff and Committees comment.
25.1.23	13.1.23	Warren and the Visitor Economy Community Consultation Report August 2022 - Executive Summary	GM/ EDVM	Council communicate to the community about the importance of visitors to the region – Action Plan being formulated.

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 27th June 2024

ITEM 1 OUTSTANDING REPORTS CHECKLIST

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
General M	anager			
				Council ensures that the reformed Destination Macquarie Marshes Taskforce has representation from every local government area that sees the Macquarie Marshes as an asset to their visitation, form a MOU with each Council to support the Economic Development of the region with this Taskforce having the potential to drive the regional destination promotion with consistent messaging, a reflection of values and increased engagement with the communities – in progress. Council collaborate on increasing the access to the Macquarie Marshes by commercial providers and free-independent travellers (FITs) whilst working towards providing a diverse offering to the access and experience that the Macquarie Marshes can offer a variety of markets – Action Plan being formulated.
25.5.23	118.5.23	Destination Macquarie Marshes Taskforce	GM/ EDVM	That within 12 months and, after the Taskforce's short and long term goals and Destination Macquarie Marshes Action Plan, Macquarie Marshes Promotions Strategy and Stakeholder Engagement Strategy are formulated, other organisations/community representatives

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 27th June 2024

ITEM 1 OUTSTANDING REPORTS CHECKLIST

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
General M	anager			
				be invited to be members of the Taskforce.
				*Destination Macquarie Marshes Taskforce Workshops to progress the development of a Detailed Strategy and Action Plan are scheduled to commence on the 27 March, 2024.
				Workshops facilitated by the Economic Development and Visitation Manager.
				*The first workshop has been undertaken with taskforce delegates progressing the first pillar strategy "Build the Brand".
				The Economic Development and Visitation Manager will be progressing the Strategy and Action Plan further and future workshops will be scheduled to refine the actions within the document.
7.12.23	293.12.23	Destination Macquarie Marshes Taskforce Meeting 7th June 2023	GM/EDV M	 That grant funding opportunities to improve signage in the Macquarie Marshes be investigated - ongoing.
				2. That neighbouring Councils to the Macquarie Marshes be requested to consider funding grant applications for appropriate signage to the Macquarie Marshes.
7.12.23	294.12.23	Destination Macquarie Marshes Taskforce Meeting 2023 – 13 September 2023	GM/ EDVM	That workshops be scheduled with current members of the Destination Macquarie Marshes Taskforce to progress the development of the Draft

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 27th June 2024

ITEM 1 OUTSTANDING REPORTS CHECKLIST

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action		
General Manager						
				Destination Macquarie Marshes Taskforce Action Plan 2023 together with determination of the high priority actions and short- term goals.		
				Goal is to have an updated Action Plan available for review and adoption prior to inviting new membership of the taskforce by the agreed 12 month period, i.e. May 2024.		
				The first workshop has been held with taskforce delegates meeting on 27th March, 2024. Future workshops are to be scheduled.		
7.12.23	301.12.23	Internal Auditor – Human Resources Review – June 2021	GM	The priorities as listed in the recommendation be actioned and progressed.		
7.12.23	301.12.23	Internal Auditor – Contract Management Processes Review – October, November, December 2021 And February 2022	GM/IPM	 The following priority and action be progressed: Detailed Contracts Guideline which includes performance management processes. Contract Management Road		
				Map being considered. Is in the desktop planning stage. Draft Contract Management flow chart being developed.		
7.12.23	316.12.23	Regional Drought Resilience Plan Program	GM/ EDVM	*Documentation now being drafted by the Project Team and engaged Consultant.		
				Further consultation sessions are upcoming and an online community survey, run over 3 days, closed on 11th April, 2024. Results tabulated and distributed by the engaged		

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 27th June 2024

ITEM 1 OUTSTANDING REPORTS CHECKLIST

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action		
General Manager						
				Consultant and final briefing meeting held.		
				Draft Document with CSIRO.		
*22.2.24	56.2.24	Relining of Warren War Memorial Swimming Pool	IPM	Council declines to accept any tenders received. Council continues to seek necessary funding from grant opportunities when available. Request for funding provided to Member for Barwon.		
*24.4.24	86.4.24	Fraud and Corruption Policy and Framework	GM	 The Draft Fraud and Corruption Policy and Fraud and Corruption Framework 2024 has been placed on public exhibition for a minimum of 28 days and closes 6th June 2024; and Subject to no adverse submissions being received, the Draft Fraud and Corruption Policy and Fraud and Corruption Framework 2024 as amended be adopted — complete. 		
24.4.24	87.4.24	Warren Shire Council Customer Service Ethos Policy	GM	The Draft Customer Service Ethos Policy be redeveloped to solely consider Ethos and a separate Policy be developed to cover Customer Service.		
23.5.24	114.5.24	Regional Industry Educational Partnership (RIEP)	GM / EDVM	Arrange for Council to continue to participate in the Regional Industry Educational Partnership (RIEP) Pilot Program - in progress		

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 27th June 2024

ITEM 1 OUTSTANDING REPORTS CHECKLIST

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
General Ma	anager			
23.5.24	122.5.24	Warren Shire Council Risk Management Policy Renewal, New Warren Shire Council Risk Management Plan and Warren Shire Council Corporate Risk Register Renewal	GM	 The renewed Warren Shire Council Risk Management Policy, new Warren Shire Council Risk Management Plan and renewed Warren Shire Council Corporate Risk Register has been placed on public exhibition, with a closing date for submissions of 4 pm Thursday, 4th July 2024; Subject to no adverse submissions being received, the documents as amended, to be adopted.
*23.5.24	127.5.24	Audit, Risk and Improvement Committee (ARIC) – Appointment of Chairperson and Two (2) Independent Members	GM	Mr Graeme Fleming PSM Orange has been appointed as Chairperson of the Warren Shire Council ARIC subject to appropriate criminal record and financial status checks for an initial four (4) year term commencing 27th May 2024. Messrs Grahame Marchant, Dubbo and Paul Smith, Warren have been appointed as the Independent Members of the Warren Shire Council ARIC subject to appropriate criminal record and financial status checks for an initial four (4) year term commencing 27th May 2024. Council has thanked the unsuccessful EOIs of interested applicants for the Independent Member

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 27th June 2024

ITEM 1 OUTSTANDING REPORTS CHECKLIST

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
General M	lanager			
				positions for their time in applying.

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action			
Divisional N	Divisional Manager Finance and Administration						
7.12.23	301.12.23	Internal Auditor – Media Communications Review – June 2023	DMFA	The following priority and action be progressed: - A new electronic document management system to be purchased and implemented. *A shortlist of providers has been made. Reported to SMT.			
				Licence Agreement has been signed and project will commence soon.			
7.12.23	301.12.23	Internal Auditor – Fraud Control Review – June, July 2023	DMFA	 The following priorities and actions be progressed: Online Fraud training to relevant staff – pending. Progressing. 			
7.12.23	337.12.23	Warren Shire Council General Manager 2022- 2023 Mid-Term and Annual Performance Review	DMFA	Arrange for the General Manager's Contract Employment Package to be increased as of 1st October 2023 by 3% - progressing.			

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 27th June 2024

ITEM 1 OUTSTANDING REPORTS CHECKLIST

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
Divisional	Manager Enginee	ring Services		
6.12.18	284.12.18	Amendments to the Boundaries of Lot 79 & 80 DP 724585 Wambianna Street, Collie to provide for the existing Collie Hotel accommodation units	DMES	Survey completed. This project is currently on hold until further discussions are held with the Hotel owners.
27.6.19 3.12.20	129.6.19 256.12.20	Warren Levee Rehabilitation (total project - \$7.1M)	DMES	*Application under the National Flood Mitigation Infrastructure 2021-2022 arranged and has been successful (\$5.325M). *Resilience NSW has committed \$887,500 which is half of the required \$1.775M co-contribution.
				*OLG has approved the \$887,500 grant.
				Tender for floodgates has been awarded.
				Final review of levee rehabilitation drawings is ongoing and followed by tender advertisement.
				Tender for the supply of 8 submersible flood pumps submitted to the May 2024 Council Meeting. Pumps and generators have been ordered.
26.9.19	204.9.19	Bundemar Street Warren Proposed Centre Median Alteration	DMES	Investigations are being undertaken to allow the submittal of plans, documents and detailed budget to Council for consideration and approval ongoing.
24.9.20	214.9.20	New Sewage Treatment Works	TSM	Groundwater monitoring wells and flowmeter to be installed. Decommissioning Plan for STP & SPS being developed

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 27th June 2024

ITEM 1 OUTSTANDING REPORTS CHECKLIST

Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action			
Divisional Manager Engineering Services						
			however, recommencement of works during the later part of 2024 for evaporation lagoon construction will delay the decommissioning.			
67.3.23	Water and Sewerage Telemetry and Pump Funding Request	DMES/ DMFA/ TSM	*Drafting of RFT documents/ investigating amending the scope to simplify the project and reduce the cost, in progress – ongoing. *Grant funding may be			
			available in June/July 2024. Change of Scope request approved/endorsed by Water and Sewerage Committee 7 June 2024.			
143.6.21	Ewenmar Waste Management Facility	DMES/ MHD/ TSM	Budget amended by a further \$100,000 using the Domestic Waste Restricted funds, works in progress. Earthworks complete, gravel			
			resheeting, final concreting and fencing in progress.			
148.7.21	Warren CBD Upgrade Stage 2	DMES	Seek necessary grants for this extensive 10 year project – ongoing. Commonwealth Government Grant Program Application submitted.			
33.2.23	Proposed Hale Street Crossing and Chester Street Crossing's No Stopping Zone	DMES/ RIM	 The installation of a new children's (school) crossing on Hale Street, west of the Chester Street intersection be approved. The required undertaking has been obtained from the Principal of Warren Central School; Funding be sought from 			
	Qwn Manager Engineer 67.3.23	Outstanding Matter Manager Engineering Services 67.3.23 Water and Sewerage Telemetry and Pump Funding Request 143.6.21 Ewenmar Waste Management Facility 148.7.21 Warren CBD Upgrade Stage 2 33.2.23 Proposed Hale Street Crossing and Chester Street Crossing's No	Qwn Manager Engineering Services 67.3.23 Water and Sewerage Telemetry and Pump Funding Request 143.6.21 Ewenmar Waste Management Facility MHD/TSM 148.7.21 Warren CBD Upgrade Stage 2 33.2.23 Proposed Hale Street Crossing and Chester Street Crossing's No			

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 27th June 2024

ITEM 1 OUTSTANDING REPORTS CHECKLIST

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action		
Divisional Manager Engineering Services						
				Wales to implement the recommendations. Design has been completed and sent to TfNSW.		
23.2.23	37.3.23	Upgrade/Replacement of Play Equipment	DMES/ TSM	Arrange a new Ext 1002 piper playground equipment setup and install the equipment in house. Delivery of new equipment undertaken in September 2023. Equipment expected to be installed by end of June 2024.		
23.3.23	67.3.23	Warren Shire Council Water Supply Bore Inspection Program	DMES/ DMFA/ TSM	All Bores have been inspected. Nevertire New Bore to be cleaned in the colder months of 2024.		
26.10.23	270.10.23	Warren CBD Upgrade – Land Acquisition	DMES/ GM	Further investigations be undertaken and reported on in regard the estimated cost of any proposed private land purchases, what could be developed and the estimated costs of the proposed use.		
26.10.23	272.10.23	Replacement of P226 – Toyota Hilux Single Cab 2wd	DMES	Arrange for the replacement of P226 – Toyota Hilux Single Cab 2WD using \$20,000 of available unrestricted cash and funds received from the expected insurance payout – replacement vehicle arrangements in train.		
*7.12.23	295.12.23	Airport Operational Manual Update	TSM	That Council reallocates the current \$25,000 for RNAV contribution in the 2023/2024 Budget to undertake an appropriate Windshear Modelling Assessment, Calculations and Report. Manual to be submitted to CASA for their review and approval.		

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 27th June 2024

ITEM 1 OUTSTANDING REPORTS CHECKLIST

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action			
Divisional Manager Engineering Services							
				Synergetics Pty Ltd have been engaged to carryout the Windshear Modelling (\$27,000). Windshear Report received and reviewed. Second Draft presented to Airport Committee on the 5 June 2024. Endorsed for submission to CASA. Windshear report submitted to Airport Committee on the 5 June 2024. Permanent NOTAM regarding windshear issued.			
7.12.23	298.12.23	Local Roads & Community Infrastructure Phase 3	DMES/ RIM	That Council subject to approval of the Commonwealth Government (Department of Infrastructure, Transport, Regional Development, Communication and the Arts) reallocate \$176,815 from the SR58 Nevertire – Bogan Road Project to SR83 Rifle Range Road Intersections with the Ellengerah Road and Oxley Highway.			
				*Variation has been approved by the Commonwealth Government (Department of Infrastructure, Transport, Regional Development, Communication and the Arts), work being programmed. *An application for extension of time has been approved till June 2025.			

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 27th June 2024

ITEM 1 OUTSTANDING REPORTS CHECKLIST

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action			
Divisional I	Divisional Manager Engineering Services						
				Range Road/Oxley Highway intersection.			
7.12.23	302.12.23	River Water Tank for Carter Oval Irrigation	DMES/ TSM	*Irrigation storage tank at Bore Flat to improve irrigation of Carter Oval and minimise interference with the Warren river water supply was installed on the 2nd February 2024.			
				Connection to river water at Carter Oval ring main to be carried out as contractors become available.			
7.12.23	12.23 302.12.23 Additional Evaporation DMES/ Lagoon – Warren STP TSM	1	Arrange for the construction of a third evaporation lagoon at the new STP as reported. Public Works Authority (PWA) finalising RFT.				
				*Geotech Report provided. Waiting on final design and tender documents from PWA.			
7.12.23	304.12.23	Proposed National Polocrosse Titles Warren 2028 — Presentation By Phil Waterford And Simon Turnbull	DMES/ TSM/GM/ EDVM	2. Council form a Sub- Committee consisting of the relevant Councillors from the Showground/ Racecourse Committee, Council Staff, General Manager, Town Services Manager, Divisional Manager Engineering Services, Economic Development and Visitation Manager, all Showground/ Racecourse User Groups, Regional Polocrosse Representatives (future), Phil Waterford, Simon Turnbull to determine whether the proposal			

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 27th June 2024

ITEM 1 OUTSTANDING REPORTS CHECKLIST

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
Divisional N	Manager Engineer	ring Services		
				could and should be progressed; and 3. A Planning Group consisting of Phil Waterford, Simon Turnbull, Warren Polocrosse Club, Holly Turnbull and Katlyn Turnbull be formed for presentation to the Sub-Committee on the framework of the proposal and the required business case to undertake the
28.3.24	60.3.24	Warren Shire Council IWCM Strategy Document	DMES	proposed event. 2. Subject to funding approval by DCCEEW, Council proceed with the development of the Integrated Water Cycle Management (IWCM) Strategic planning document as per the NSW Public Works proposal. Awaiting Funding Deed.
*28.3.24	62.3.24	Airport Operational Manual Update	TSM	2. The Draft Aerodrome Manual be implemented on a trial basis with a review to be carried out at the next meeting of the Committee. Reviewed. Amended version will be submitted to CASA for approval.
23.5.24	115.5.24	Warren Local Emergency Management Committee	DMES	Follow up with Agencies to provide updated contact information for updating the Consequence Management Guidelines and send it back to the Agencies for review and approval.

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 27th June 2024

ITEM 1 OUTSTANDING REPORTS CHECKLIST

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
Divisional N	Manager Engineer	ring Services		
*23.5.24	135.5.24	LGNSW Water Management Conference 2024	DMES / TSM	Proceed with arrangements for the attendance of one (1) interested Councillor with the Town Services Manager or nominee to the 2024 Local Government NSW Water Conference held in Goulburn 23rd, 24th and 25th July 2024. No Councillor available to attend, the Town Services Manager will be attending the Conference.
*23.5.24	141.5.24	Tender No. T142425OROC – Supply and Delivery of Aggregates and Raw Material	GM	 Council, in accordance with the Local Government (General) Regulation 2021, formally agree to accept the analysis of the tender evaluation, for the joint group of Member Councils for the Contract T142425OROC Supply & Delivery of Aggregates & Raw Material within the Warren Shire Council for the two-year period commencing 1st July 2024 and ending 30th June 2026. The Council will allow for a 12-month extension based on satisfactory supplier performance which may take this tender through to 30th June 2027. Council issue approval to Regional Procurement to adjust the prices of the Contract Supply and Delivery of Aggregates and Raw Material in accordance with the price variation Clause detailed

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ITEM 1 OUTSTANDING REPORTS CHECKLIST

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
Divisional N	Manager Engineer	ing Services		
				within the Contract T142425OROC.
				4. Council issue approval to the executive staff of Regional Procurement Initiative to sign the Deed of Agreement on behalf of Council for Contract T142425OROC; and
				5. Warren Shire Council award this contract as a panel contract for the period beginning 1st July 2024 to close of business 30th June 2026 in accordance with the terms and conditions of Contract T142425OROC for Holcim Australia Pty Ltd, Boral Resources Country Pty Ltd, and Regional Quarries Australia Pty Ltd.
				Advice has been emailed to Regional Precurement.
23.5.24	142.5.24	Supply and Delivery to Warren NSW, Eight Electric Submersible Pumps	DMES / TSM	Council, subject to final endorsement from the Department of Climate Change, Energy, the Environment and Water (DCCEEW), in accordance with the Local Government (General) Regulation 2021, formally agree to, and accept the analysis of the tender evaluation, for the Contract C13-93, Supply and Delivery to Warren NSW, Eight Electric Submersible Pumps and award the tender to Q-Max Pumps for the tendered price of \$132,550.00 including GST — ordered.

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ITEM 1 OUTSTANDING REPORTS CHECKLIST

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
Divisional N	Manager Engineer	ing Services		
23.5.24	143.5.24	Upgrade of Thornton Avenue Sewerage Pumping Station – Warren NSW	DMES / TSM	 In accordance with the provisions of Clause 178 (1) (b) of Local Government (General) Regulation 2021 under the Local Government Act 1993, Council decline to accept any of the tenders for Contract No. C13-91 for the Upgrade of Thornton Avenue Sewerage Pumping Station – Warren NSW as all tenders received far exceed the budget for the project; and In accordance with the provisions of Clause 178 (3) (d) and (e) of Local Government (General) Regulation 2021 under the Local Government Act 1993, Council authorises the General Manager to negotiate, in accordance with Clause 169, with representatives from Western Mill Engineering, Dubbo to establish if they are interested in tendering for a contract of the same kind as the proposed contract and finalise and accept an approved scope of work within the budget of the project as Western Mill Engineering, Dubbo have been deemed a suitable and experienced contractor to undertake the proposed contract work.

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 27th June 2024

ITEM 1 OUTSTANDING REPORTS CHECKLIST

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
Manager H	ealth and Develo	pment Services		
27.2.20	36.2.20	Draft Plans of Management	MHD	1. Categories assigned as detailed in report. 2. Crown Reserves classified identified as operational land. 3. Draft Plans of Management nearing completion. The Victoria Oval and Oxley Park Plan complete. Draft Parks Plans of Management received. To be reviewed. Feedback provided.
24.2.22	74.2.22	Deacon Drive Homes Status and Progress Matters	MHD	Matter progressing in the District Court with required affidavits. Council authorises the Mayor, the General Manager, and the Manager Health and Development Services to formulate settlement terms if required. District Court Mediation undertaken on the 30th April 2024. Report provided to the May 2024 Council Meeting. District Court dates set for 4 - 8 November 2024.
25.8.22	211.8.22	CCTV Options at the Ewenmar Waste Facility	MHD	Investigate better CCTV options and locations – in progress, but is subject to funds being available. A single CCTV camera will be installed at the Operators Office as part of the LRCI Round 4.
22.6.23	181.6.23	Warren War Memorial Swimming Pool	MHD/ GM	Arrangements in train for the commencement of legal proceedings against Beaucorp Projects Pty Ltd for the unsatisfactory

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 27th June 2024

ITEM 1 OUTSTANDING REPORTS CHECKLIST

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
Manager H	lealth and Develo	pment Services	•	
				workmanship at the Warren War Memorial Swimming Pool;
				The Mayor, the General Manager, and the Manager Health and Development Services be authorised to formulate settlement terms if required.
7.12.23	301.12.23	Internal Auditor – Waste Control Review – November 2022 – February 2023	MHD	The following priority and action be progressed: - An overarching Operational Plan be developed to include risk assessments, procedures, control measures and future strategic actions – in progress.
7.12.23	328.12.23	Warren LEP Health Check and Recommended Changes	MHD	Council progress the recommendations as reported – in progress.
24.4.23	83.4.24	Ewenmar Waste Depot Recycling Options	MHD	 *The results of the survey be communicated to the Warren Shire Community - complete; *Kerbside recycling services be placed on hold - noted;
				 The Manager Health and Development Services to investigate the feasibility of implementing a return and earn facility and other recycling services in conjunction with NetWaste, on a regional basis and other organisations; and Council re-assesses the community's satisfaction

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 27th June 2024

ITEM 1 OUTSTANDING REPORTS CHECKLIST

CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
Manager I	Health and Develo	pment Services		
				with recycling services in 2 years time.

RECOMMENDATION:

That the information be received and noted and that the items marked with an asterisk (*) be deleted.

Report of the General Manager

to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 27th June 2024

ITEM 2 COMMITTEE/DELEGATES MEETINGS

(C14-2)

The following is a listing of various committee/delegates meetings of Council since the last meeting.

MEETINGS HELD

Date	Committee / Meeting	Location
24.5.2024	Alliance of Western Council's GMAC Meeting	Narromine
31.5.2024	LGEA Strategy Day and Committee of Management Meeting	Sydney
03.06.2024	2024 Local Roads Congress – IPWEA (NSW)	Sydney
04.06.2024	IPWEA NSW and ACT Board Meeting	Online
05.06.2024	Airport Operations Committee Meeting	Warren
06.06.2024	Audit Risk and Improvement Committee (ARIC) Meeting	Warren
07.06.2024	Water and Sewerage Committee Meeting	Warren
07.06.2024	WOW Agency Communications and Content Meeting	Online
11.06.2024	Roads Committee Meeting	Warren
12.06.2024	2WEB General Manager Interview by Nathan Filmer	Phone
12.06.2024	Traffic Committee Meeting	Warren
13-14.06.2024	Western Division Councils of NSW Conference	Cobar
17.06.2024	Warren Public Arts Committee Meeting	Warren
18.06.2024	IPWEA Roads and Transport Directorate COM Meeting	Online
18.06.2024	Manex Committee Meeting	Warren

FUTURE MEETINGS NOT ON MEETING SCHEDULE

DATE	COMMITTEE / MEETING	LOCATION
27.06.2024	Official Opening for the "Doorways to an Open Air Library"	Warren
28.06.2024	Strata Annual General Meeting	Warren
03.7.2024	NSW Rural Fire Service NW Zone SLA Meeting	Online
13.07.2024	Marra Field Day	The Marra
23-25.07.2024	2024 LGNSW Water Management Conference	Goulburn
6-8.08.2024	Resources, Energy and Industry Innovation Forum (REIIF)	Dubbo

RECOMMENDATION:

That the information be received and noted.

Report of the General Manager to the Ordinary Meeting of Council to be held at Council Community Room, Warren on Thursday, 27th June 2024

ITEM 3 WORKS PROGRESS REPORTS – INFRASTRUCTURE PROJECTS

(C14-7.2, G4-1)

RECOMMENDATION:

That the information be received and noted.

The following are details of Infrastructure Projects and Grant Applications that are being managed by the Executive Office including the Infrastructure Projects Manager for the period 10th May 2024 to 11th June 2024:

Project	Budget	Expenditure/ Committed	Resp	Comment
General				
Warren Airport Upgrade (Drought Stimulus Package Funding – RNIG2-004-NSW DPIE) Includes \$610,340 allocated from restricted funds for infrastructure improvement/ replacement. JC 3400-2560-0	716,561	675,895	IPM	Terminal construction contract awarded to B & D Design & Construction P/L on 31st July 2023. *All major works completed in May 2024 including the concrete pavement works outside. *Electrical installations including air conditioning units installed and commissioned. Punch list outstanding items issued to the contractor for addressing and for completion, work such as signage, roof anchorage, disability compliance signage, electronic security etc. Landscaping works, top dressing and fencing installations will commence once contract works are complete.

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ITEM 3 WORKS PROGRESS REPORTS – INFRASTRUCTURE PROJECTS

Project	Budget	Expenditure/ Committed	Resp	Comment
				03/21 Runway drainage: *Excavating a channel along the Egelabra property approximately 500 metres. *Alignment of the channel is subject to concurrence of Egelabra, shifted slightly to avoid any tree damage. *Providing piped overflow line from Airport land stormwater channel to proposed Egelabra channel such that the access along the boundary fence is not affected. *Checked the availability of contractor to use the scraper for the channel excavation and indicated availably possibly towards the end of April 2024 subject to weather conditions. *Jim MacKay visited the site and provided a quotation. Jim confirmed his discussion with Egelabra property manager and NIS manager (Malcom Kater) indicating their agreement on the alignment of the channel that negates any tree damage. Scraper contractor commenced works on site on 25th May 2024. However wet weather is delaying the progress.
Carter Oval and the Development of the Surrounds Carry Over (MDB Economic Development Program - Improvement of Regional Structures Grant) (Includes \$460,000 previously allocated from Council's Infrastructure Improvement Replacement Reserve)	233,052	170,865	IPM	Quotation for artificial turfing on the Practice Pitch and Junior cricket pitch obtained from two installers. Order issued to 'L-Don Sporting Areas'. Work on site likely to start in July 2024, once the practice pitch nets are complete.

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 27th June 2024

ITEM 3 WORKS PROGRESS REPORTS – INFRASTRUCTURE PROJECTS

Project	Budget	Expenditure/ Committed	Resp	Comment
JC 104-108-0				
Change Rooms and Amenities Block at Carter Oval	301,830	281,090	IPM	Floor slab reinforcement works commenced on 4th December 2023. Slab concreted on 18th December 2023. Roof sheet installation commenced on 8th January 2024.
(Stronger Country Communities Round 4)				- Tiling work commenced on the 16th May 2024. Landmark was notified of the potential deterioration of stored materials and the need for a through quality check before the intended use on the building.
JC 104-118-0				Meeting with Landmark held on 4th June 2024 on tile works quality matters.
Cricket Practice Nets	15,000	15,000	IPM	Quotation for net being sought from Fencing Contractor.
(Cricket Legacy Fund)				Quotations are being sought currently for artificial turfing.
JC 104-117-0				Quotation received on 9th April 2024 for 30x7 (2 pitches) for the amount of \$45,000, being reviewed to align with budget. Alternative quote with G.I Mesh (\$36,310.21) being considered as well.
				Quotations accepted for G.I Mesh netting, work scheduled to start in early July 2024.
Regional Racecourse Stimulus Funding Program 2022 –	272,727	Nil	IPM/ TSM	Funding has been granted by the NSW Government towards drought proofing project and public area fencing.
'Irrigation System' Drought Proofing project and Public Area Fencing/Exclusion Fencing				*Scope/area determined by Showground/ Racecourse Committee on 7th October 2021 being revised. Length 4,100m and 3 double gates and 2 single gates.
l enemy, enemy				*RFQ document prepared to call for quotations.
				*Exclusion fence like airport exclusion fence being considered but 2.1m high.
				*Options and estimate prepared for 1.8m and 2.1m high fencing for Racing NSW considerations and funding supplement. (Other grant funds required).

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 27th June 2024

ITEM 3 WORKS PROGRESS REPORTS – INFRASTRUCTURE PROJECTS

Project	Budget	Expenditure/ Committed	Resp	Comment
				*Details of proposed options being considered (2.1m high) sent to Warren Jockey Club for sourcing additional funding.
				*Liaising with Matt Colwell/ Nicole McKay on possible funding support from Racing NSW. RFQ documents revised for seeking prices for 2.1m high chain wire and chain link fabric options.
				*Quotation for exclusion fencing called in June 2023. Racing NSW is looking for firm quotes to ascertain the amount of financial support.
				*Four (4) tenderers submitted and being analysed. Additional information sought from the preferred quoter with regards to their submission to RFQ compliance. The preferred quoter revised the price for the options. Prices changed the relativity of the quoters.
				*Lowest price received for the options are as follows:
				1. 2.1m chain wire - \$218,000; and
				2. 2.1m chain link fabric \$357, 000.
				*Racing NSW will be supplied with the quotations and price revised as part of seeking funding their support.
				*2.1m high chain link fabric is the preferred option and that meets Racing NSW requirements.
				*Evaluations indicate that additional funding in the order of \$328k is needed to complete the work.
				*Discussions with Racing NSW were held. It suggests that a formal 'Application for Financial Assistance' be submitted from the Club level as per Racing NSW letter dated 5 June 2023 for the boards consideration and approval. As 80:20 contribution ratio is the general norm applied based on the proportioned length of racing track area to be protected but subject to approval.

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 27th June 2024

ITEM 3 WORKS PROGRESS REPORTS – INFRASTRUCTURE PROJECTS

Project	Budget	Expenditure/ Committed	Resp	Comment
				*Details of the quotes and tendering gap information was sent to the Warren Jockey Club for inclusion in the Funding Support Application to Racing NSW.
				*Warren Jockey Club in its communication dated 19th January 2024, advised that no further progression on this matter as Racing NSW have advised that they can't cover the amount (\$328,000) needed. Racing NSW would only look to contribute towards a fence that goes around the track.
				*An analysis will be conducted for what Racing NSW would fund for both options.
				*A further meeting is planned to discuss with the Warren Jockey Club and also with Racing NSW. A meeting is scheduled for 6th May 2024 but cancelled on request from the Warren Jockey Club.
				Option to extend the diplomatic fencing or chain link fabric fence separating the Showground Racecourse track with the remaining funds being considered.
				Racecourse Irrigation System:
				Rescoping in progress for an appropriate irrigation system and project may need further grants for the full scope of works.
				A concept and cost estimate report was received from the consultant in April 2023.
				Design consultant asked to break the estimate into two projects to maximise funding support by Racing NSW:
				1. Inner irrigation system and pumping upgrade (up to 80% funding by Racing NSW); and
				2. Construct outer irrigation system.
				Cost estimate indicates that substantial additional funding is needed to proceed with the project.

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 27th June 2024

ITEM 3 WORKS PROGRESS REPORTS – INFRASTRUCTURE PROJECTS

Project	Budget	Expenditure/ Committed	Resp	Comment
				*Grant funding application Crown Reserve Improvement Fund (CRIF) submitted in November 2023 but was not successful.
Sewerage Services				
Restart NSW Warren (STP) Upgrade	100,000	Nil	TSM	Rehabilitation program for Old Sewerage Treatment Plant and bore installation being formulated but will be delayed until evaporation pond construction is complete.
JC 220-3-0				
Stronger Country Communities Fund Round 5 (SCCFR5)	1,193,603	1,157,832	IPM	This project will replace the existing Male & Female with "All Access" modern facilities. Include Disabled and Ambulant toilets in the amenities.
(\$856,903) – Upgrading of Amenities, Change rooms, Canteen and Club House				Replace the existing entry, office and kiosk adding in a club house room with a modern compliant, fit for purpose fit out.
Facilities at the Warren				*Work on site commenced on 2nd April 2024.
Memorial Pool, includes the				*Earthworks for the club room and accessible changeroom commenced, all pier works
\$336,699.72 allocated from the Infrastructure Reserves Fund				complete. Some sections of brick works reinforced as part of the upgrade works due to existing cracks that may compromise integrity. Brick wall buttressing for one section approximately 4.5m of brickwork completed.
JC 3450-4300-0				*Concrete slabs to commence week of 13th May 2024, weather depending. Raft floor slab concreting scheduled for 17th May 2024, termite proofing and plumbing inspection scheduled for 16th May 2024.
				*All internal plumbing installations below ground works completed.
				Wall frames and roof trusses being installed.
NSW Severe Weather & Flood Grant (\$1,000,000) for AGRN 1025				This project once implemented will ensure that the Warren town is prepared for major flooding and potentially immune from future natural disasters. This project will enable the

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 27th June 2024

ITEM 3 WORKS PROGRESS REPORTS – INFRASTRUCTURE PROJECTS

Project	Budget	Expenditure/ Committed	Resp	Comment
(part of \$7,100,000 project reported elsewhere)				resilience of the Warren Community as it equips the town with the mechanisms necessary to deal with future adverse environmental conditions.
Warren Town Levee				*Funds have been paid however, works program has been approved by OLG in April 2024.
Remediation	887,500	7,287	GM IPM	*The funding body has requested additional information multiple times since the initial grant submission on 20 October 2022.
JC 3300-4410-1			DMES TSM	*Extension of time request sent to grant approval body to extend the works beyond June 2024.
				*2023-24 3rd Quarterly report submitted on the 9th May 2024.
				*Funding body was asked to confirm the Grant Approval or Deed to be signed.
				*ARGN Program – confirmation letter has been received on 4th April 2024.
Macquarie Park Restoration JC 3300-4430-0	112,500	112,500	GM IPM DMES TSM	This project once implemented will ensure that the Warren town is prepared for major flooding and potentially immune from future natural disasters. This project will enable the resilience of the Warren Community as it equips the town with the mechanisms necessary to deal with future adverse environmental conditions.
				Funds have been paid, works program approved.
				*The funding body has requested additional information multiple times since the initial grant submission on 20 October 2022.
				*Extension of time request sent to grant approval body to extend the works beyond June 2024.
				*3rd Quarterly report submitted on 9th May 2024.
				*ARGN Program – confirmation letter has been received on 4th April 2024.
				Tender for soft fall replacement works closed on the 4th April 2024 and reported to the April 2024 Council Meeting. Works to commence in July 2024.

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 27th June 2024

ITEM 3 WORKS PROGRESS REPORTS – INFRASTRUCTURE PROJECTS

Project	Budget	Expenditure/ Committed	Resp	Comment
Office of Sport - Female Friendly Community Sport Facilities and Lighting Upgrades Grant	500,000	23,500	IPM/ WSCC M	This project involves construction of new amenities building including two separate changerooms and public access toilets will be constructed to provide safe, equitable and accessible facilities for female participants within Victoria Park Precinct.
Program Victoria Park Precinct New Female Amenities. JC 3450-4310-0				Barnson was asked to complete the structural design to call a construct only tender with option for submitting alternative tender for superstructure. A tender is likely to be called by May 2024; once the design is fully complete, expect construction completion in November/December 2024.
				The Sporting Facility Committee at its last meeting on the 1st May 2024 pointed out the need for natural lighting; stopping any vision through the screen, etc. These matters are being looked at by Barnson currently.
				Hydraulic and Electrical concept design inclusions in the RFT being looked at.
				Request for Tender called on 11th June 2024, with a closing date on 2nd July 2024.
Local Roads and Community Infrastructure Grant Programs for Phase 4A and Phase 4B - Infrastructure Projects Management Office Projects:				
Carter Oval - Off Road Car Park	96,720	Nil	IPM/	Carter Oval Secondary Carpark Refurbishment Works for Reseals.
			DMES	10,685m2 of 7mm bitumen resealing.
Safety Management System	75,825	Nil	WHS- RC /GM	Works Program being formulated.
Asset Management & IPR	112,636	Nil	GM/ DMES	Works program being formulated.

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 27th June 2024

ITEM 3 WORKS PROGRESS REPORTS – INFRASTRUCTURE PROJECTS

Project	Budget	Expenditure/ Committed	Resp	Comment
Transport for NSW (TNSW) The Open Streets Grant Program - 2024 Warren Christmas Street Party	60,000	Nil	GM/ TSM/ PAO	This grant is for a 2024 Warren Christmas Street Party, designed to spread holiday cheer with activities for the whole family, complete with a visit from Santa Claus, kid's rides and holiday market stalls showcasing unique gifts and crafts from local artisans, performances by local artists and ending the event with a fireworks display.

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 27th June 2024

ITEM 3 **WORKS PROGRESS REPORTS – INFRASTRUCTURE PROJECTS**

CONTINUED

Project	Budget	Expend	Resp	Comment
Grant Applications				
*Crown Reserves Improvement Fund Program 2023/24 Racecourse Irrigation Upgrade	825,000	N/A	TSM/ IPM	An application was submitted on 17 November 2023. The upgrading will enhance operations sustainability by delivering water efficiency to optimize value, and enjoyment for the community. This upgrade will enhance Council's ability to work towards environmentally sustainable practices allowing watering of the racetrack and it will also eliminate manual handling issues for staff during watering activities. Unsuccessful
*Crown Reserves Improvement Fund Program 2023/24 Showground/Racecourse Disability Ramp	96,636	N/A	IPM	An application was submitted on 17 November 2023. This project will enable the Council to provide a compliant accessible concourse within the Showground/ Racecourse complex. Disabled access to the GB Falkiner Lounge and Grandstand area is currently not available, these proposed improvements will enable the Council to address this lack of access for the Warren and visitor community. Unsuccessful
*Crown Reserves Improvement Fund Program 2023/24 Racecourse Exclusion Fencing Improvements	361,364	N/A	IPM	An application was submitted on 17 November 2023. The project for this Grant aims to improve the fencing that encloses the circumference of the Showground/Racecourse Complex encompassing Racecourse, Showground, Equestrian Arena and Pony Club facilities etc. offering superior protection against potential kangaroo intrusion, thereby providing a safe workplace for riders on the racetrack and other facilities. Unsuccessful

The items marked with an asterisk (*) be deleted.

ACRONYMS	GM - General Manager	

DMFA - Divisional Manager Finance & Administration

MHD - Manager Health and Development Services

DMES - Divisional Manager Engineering Services

TSM - Town Services Manager

RIM - Roads Infrastructure Manager

IPM - Infrastructure Projects Manager

PAO - Projects Administration Officer

PO – Projects Officer - Assets

WSCCM – Warren Sporting & Cultural Centre Manager

EDVM - Economic Development and Visitation Manager

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 27th June 2024

ITEM 4 DETERMINATION OF THE LOCAL GOVERNMENT REMUNERATION TRIBUNAL 2024 (2024/2025) (C14-5.1)

RECOMMENDATION

That Council adopt the full 3.75% increase as determined by the Local Government Remuneration Tribunal for 2024 making the Councillor fee \$10,811.49 and the Mayoral fee \$29,488.86 as of 1st July 2024.

PURPOSE

Section 239 of the Local Government Act 1993 (the LG Act) provides for the Local Government Remuneration Tribunal to determine the categories of Councils and Mayoral Offices and to place each Council and Mayoral Office into one of those categories. The categories are to be determined at least once every three (3) years.

Section 241 of the LG Act provides for the Tribunal to determine for each of the categories determined under Section 239, the maximum and minimum amount of fees to be paid to Mayors and Councillors of Councils, as well as Chairpersons and Members of County Councils.

This report is to finalise the fees payable to the Mayor and Councillors for 2024/2025 following the determination of the Tribunal.

BACKGROUND

The Tribunal is required to determine the remuneration categories of Councils and Mayoral offices at least once every three (3) years under Section 239 of the *Local Government Act 1993*. The Tribunal undertook a review of the categories as part of its 2024 determination.

The Tribunal has completed its 2024 review of fees payable to Mayors and Councillors in NSW.

Pursuant to Section 241 of the Local Government Act 1993, the Tribunal is required to make an annual determination by 1st May of each year on the fees payable to Mayors and Councillors.

REPORT

Sections 248 and 249 of the *Local Government Act 1993* (the LG Act) require Councils to fix and pay an annual fee to Councillors and Mayors from 1st July 2024 based on the Tribunal's determination for the 2024/2025 financial year.

The 2024/2025 Determination of the Local Government Remuneration Tribunal has been received. The Local Government Remuneration Tribunal has determined an increase of 3.75% to Mayoral and Councillor fees for the 2024/2025 financial year, with effect from 1st July 2024.

A 3.75% increase would change the annual fees to as follows:

Mayor \$29,488.86 Councillor \$10,811.49

This is affordable within the Draft Estimates for 2024/2025. The Tribunal's Determination was provided to all Councillors electronically on the 16th May, 2024.

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 27th June 2024

ITEM 4 DETERMINATION OF THE LOCAL GOVERNMENT REMUNERATION TRIBUNAL 2024 (2024/2025) CONTINUED

FINANCIAL AND RESOURCE IMPLICATIONS

Warren is classified as Rural and pursuant to Section 241 of the Act the Tribunal has determined the maximum and minimum amount of fees for this category as follows: -

		Minimum	Maximum	Proposed New Fee
•	Councillor / member annual fee	\$ 10,220.00	\$ 13,520.00	\$10,811.86
•	Mayor	\$ 10,880.00	\$ 29,500.00	\$29,488.86
	Council has paid \$28,423.00 for the Councillor and	e Mayoral allowa nual fee for 2023		0.71 for the

The proposed increase can be afforded within the Councillor and Mayoral Fees Vote contained within the Draft 2024/2025 Estimates.

LEGAL IMPLICATIONS

Sections 248 and 249 of the Act requires Councils to fix and pay an annual fee based on the Tribunal's determination. Any changes from the existing fees would normally require a formal resolution of Council and take effect from 1st July 2024. If Council does not fix a fee, it must pay the minimum.

RISK IMPLICATIONS

N/A.

STAKEHOLDER CONSULTATION

N/A.

OPTIONS

Council may accept the 3.75% increase in the fees, or it may review the maximum and minimum fees for the category. Council may reject any increase.

CONCLUSION

The matter is now listed for Council's consideration to adopt the remuneration applicable for Councillors and the Mayor, with any changes effective from 1st July 2024.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

5.3.2 Create a productive and cooperative working environment for Councillors to support their governance responsibilities (Provide timely, accurate and relevant reporting and information to Councillors to enable informed decision making).

SUPPORTING INFORMATION /ATTACHMENTS

Local Government Remuneration Tribunal – Annual Determination, Report and Determination under Sections 239 and 241 of the *Local Government Act 1993*, dated 29th April 2024 provided under separate cover on the 16th May, 2024.

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 27th June 2024

ITEM 5 DRAFT MEMORANDUM OF AGREEMENT (MOA) – RIVERSMART AUSTRALIA LIMITED (C12-3.5, P1-7.17/1)

RECOMMENDATION:

That Council endorse the Memorandum of Agreement (MOA) between Warren Shire Council and RiverSmart Australia Limited dated 1st July 2024.

PURPOSE

For the Council to consider and endorse the draft Memorandum of Agreement (MOA) between Warren Shire Council and RiverSmart Australia Limited that has been negotiated between both parties.

BACKGROUND

Council at its meeting on the 24th March 2022 in part resolved the following:

"The Chair of the Economic Development and Promotions Committee, Mayor and General Manager be delegated the authority to negotiate the renewal of an appropriate Memorandum of Agreement (MOA) between Warren Shire Council and RiverSmart Australia Limited for the management, operations and maintenance of the facilities at the Window on the Wetlands Centre Precinct and that the outcome of negotiations be reported back to Council."

The Memorandum of Agreement (MOA) has been in place covering the two-year period, 1st July 2022 to 30th June 2024.

A new draft Memorandum of Agreement (MOA) now needs to be endorsed for the next two-year period of 1st July 2024 until 30th June 2026. Appropriate drafting of a new MOA has been undertaken and following meetings, negotiations have now been completed.

REPORT

Attached is a copy of the finalised negotiated MOA for Council's consideration.

The draft MOA contains much of the previous document and expands on what is expected by both parties for the period of the agreement.

Each section of the MOA was clarified between all parties during the negotiation period to ensure an understanding of the practicalities and obligations of both parties.

The MOA is for a period of two (2) years commencing 1st July 2024.

FINANCIAL AND RESOURCE IMPLICATIONS

Council's commitments in the MOA are contained within reason, in the Estimates detailed within the 2024/2025 Budget.

It would be considered similar for the future 2025/2026 Budget.

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 27th June 2024

ITEM 5 DRAFT MEMORANDUM OF AGREEMENT (MOA) – RIVERSMART AUSTRALIA LIMITED (CONTINUED)

LEGAL IMPLICATIONS

Nil

RISK IMPLICATIONS

The only risk is RiverSmart Australia Limited not being able to fulfil its obligations within the MOA.

STAKEHOLDER CONSULTATION

Appropriate negotiation meetings were held with the RiverSmart Australia Limited Committee Executive.

OPTIONS

Council does not necessarily need to agree with and endorse the MOA.

CONCLUSION

A final draft MOA is presented to Council for its endorsement.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

- 2.2.1 Prepare and implement a tourism strategy for the Shire.
- 2.2.2 Provide and promote sustainable recreation and tourism access to our rivers and marshes.
- 5.2.4 Explore partnerships with others to share costs.
- 5.4.3 Actively seek external support (financial and in-kind) from Government, alliance partners, the community and philanthropists to support the provision of new services and amenities for the community.

Warren Shire Council Economic Development Strategy and Action Plan.

SUPPORTING INFORMATION /ATTACHMENTS

Draft Memorandum of Agreement (MOA) between Warren Shire Council and RiverSmart Australia Limited, dated 1st July 2024.

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 27th June 2024

ITEM 5 DRAFT MEMORANDUM OF AGREEMENT (MOA) – RIVERSMART AUSTRALIA LIMITED (CONTINUED)

Memorandum of Agreement Between Warren Shire Council and RiverSmart Australia Limited

MEMORANDUM OF AGREEMENT BETWEEN WARREN SHIRE COUNCIL AND RIVERSMART AUSTRALIA LIMITED

1. INTRODUCTION

THIS MEMORANDUM OF AGREEMENT ("MOA"), dated 1st July, 2024 between WARREN SHIRE COUNCIL ("COUNCIL") an organisation established under the New South Wales Local Government Act 1993 with its offices at 115 Dubbo Street, Warren, NSW represented by the General Manager and "RiverSmart Australia Limited" ("RiverSmart") a not-for-profit company with its principal place of business at the Windows on the Wetlands (WOW) Centre Precinct in Warren, New South Wales, represented by The Directors; collectively referred to as "the Partners".

PREAMBLES

Warren Shire Council is a *not-for-profit* organisation established with a legislative framework that includes consideration of the principles of ecologically sustainable development and the development of tourism for economic growth in the Warren Shire Council area. Council is responsible for the marketing, promotion, tourism and economic development of Warren Shire and the training of the community to obtain grants to further improve the assets and services within the Shire.

WHEREAS, RiverSmart Australia Limited is a not-for-profit organisation, qualified under the Corporations Act 2001, registered on 9 December 2008 and with the vision of managing rivers for people, wildlife and sustainability.

WHEREAS, this Agreement has as its objective the collaboration and participation of both organisations' for the sustainability of the Macquarie River and Marshes and the development of tourism in the Warren Shire Council area and for this reason this Agreement facilitates the establishment of channels of communication that permit the creation and interchange of information, as well as scientific, technical, financial and institutional collaboration.

WHEREAS, the missions of the Partners are complementary;

THEREFORE, the Partners wish to continue working together and in compliance with the following clauses:

GOAL

This AGREEMENT is to describe the partnership arrangements and to support and work collectively for the operation of the WOW Centre Precinct and develop education, recreation, heritage and tourism for the Warren Shire area.

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 27th June 2024

ITEM 5 DRAFT MEMORANDUM OF AGREEMENT (MOA) – RIVERSMART AUSTRALIA LIMITED (CONTINUED)

Memorandum of Agreement Between Warren Shire Council and RiverSmart Australia Limited

4. AREAS OF COLLABORATION

DESCRIBE AREAS OF COLLABORATION BETWEEN COUNCIL AND RIVERSMART

- 1. LEARNING AND BUILDING CAPACITY.
 - This includes the sharing of knowledge and lessons learned, organisational development and sustainability and conservation initiatives.
- CONSERVATION, COMMUNICATIONS AND BUILDING A CONSERVATION ETHIC.
 This includes the joint promotion of sustainability strategies as well as communications that will build public conservation awareness and support for conservation.
- 3. TOURISM AWARENESS.
 - This includes co-operation to deliver tourism outcomes that promote the regions natural and cultural assets.
- 4. GRANT FUNDING.

To work collaboratively to apply for grant funds identified in Council and RiverSmart strategic planning documents that benefit the environment and tourism development.

5. RESPONSIBILITIES OF COUNCIL

DESCRIBE THE RESPONSIBILITIES OF WARREN SHIRE COUNCIL UNDER THIS AGREEMENT

- Council will work with RiverSmart to create, implement, monitor and evaluate annual Work Plans
 that identify specific objectives and activities of interest to both Partners particularly in the region
 of the Macquarie River and Macquarie Marshes and the WOW Centre Precinct;
- Within the context of specific projects, Council will work with RiverSmart to establish mutually amenable methods of coordination, including support for joint grant applications which will be included as part of the Work Plans mentioned above;
- Council will provide financial support to cover Lease, Rates and Water and Sewerage Service costs
 of the WOW Centre Precinct annually, except for the Old Church Building (Old Kookaburra Kiosk);
- Council will undertake maintenance of buildings and other structures at the WOW Centre
 Precinct, except for the Old Church Building (Old Kookaburra Kiosk). Maintenance shall be
 incorporated in the annual Work Plans;
- Council will not reject any proposal included in the agreed Work Plans if it is legally allowable;
- Council will allow the sub-licensing of the Old Church Building (Old Kookaburra Kiosk) for legal
 activities subject to RiverSmart providing Council with a copy of license documents and insurances;
- Council will insure all buildings and other structures at the WOW Centre Precinct;
- Council will undertake the operation of an unaccredited Warren and Macquarie Marshes
 Visitor Information Centre out of the Old Scout Hall Facility using its resources (Staff and

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 27th June 2024

ITEM 5 DRAFT MEMORANDUM OF AGREEMENT (MOA) – RIVERSMART AUSTRALIA LIMITED (CONTINUED)

Memorandum of Agreement Between Warren Shire Council and RiverSmart Australia Limited

Council controlled volunteers) from Monday to Friday and where possible it be open on Saturday and Sunday staffed by RiverSmart and Council volunteers, commencing 1 July, 2023;

- Council will undertake marketing, promotions, tourism, economic development and community grants training within Warren Shire in accordance with the Warren Shire 2035
- · Community Strategic Plan, Delivery Program and Annual Operational Plan;
- Council will continue to monitor and analyse for inclusion in future budgets any increased levels
 of Council staff resources that may allow the future increased level of accreditation of the Warren
 Shire and Macquarie Marshes Visitor Information Centre at the WOW Centre Precinct which is at
 an initially low-level accreditation;
- Council will be responsible for the cleaning, maintenance and operation of toilet facilities at the WOW Centre Precinct from 1 July, 2024 with the standard of cleanliness achieved by approximately two (2) hours per week of toilet facility cleaning to cater for the normal public use of the facilities;
- Council will continue to provide assistance and be involved in future grant applications for the
 continued improvement of the WOW Centre Precinct particularly related to the improvements
 listed in the 2021 Regional Tourism Activation Grant access, carpark, through road, kerb
 and gutter, drainage design and sealed construction, disabled access ramp to Tiger Bay Wetlands
 construction, signage construction etc; and
- Council will provide a desk for one (1) person in the Warren and Macquarie Marshes Visitor Information Centre (Old Scout Hall Building) to enable the administration and management work of RiverSmart activities to be undertaken for a period of three months from 1 July, 2024 to 31 October, 2024. After this time, RiverSmart Australia Limited is to have vacated the Warren and Macquarie Marshes Visitor Information Centre (including removal of all RiverSmart items stored on the premises).

6. RESPONSIBILITIES OF RIVERSMART AUSTRALIA LIMITED

DESCRIBE THE RESPONSIBILITIES OF RIVERSMART AUSTRALIA LIMITED UNDER THIS AGREEMENT

- RiverSmart will work with Council to create, implement, monitor and evaluate annual Work Plans
 to identify specific objectives and activities of interest to both Partners particularly in relation to
 the Macquarie River and Macquarie Marshes and the WOW Centre Precinct;
- Assign volunteers from RiverSmart to work with Council, and with other partners of Council, or with
 other regional or local organisations, to conduct activities agreed upon by both parties, to ensure
 that work is completed in accordance with the approved Work Plan;
- Provide an up to date education, recreation and cultural heritage venue that promotes Warren Shire Council area and highlights the Macquarie Marshes as a traveler destination;
- Provide tourism advice on tourism trails both within Warren Shire Council and adjoining areas that
 promote return visitation;

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 27th June 2024

ITEM 5 DRAFT MEMORANDUM OF AGREEMENT (MOA) – RIVERSMART AUSTRALIA LIMITED (CONTINUED)

Memorandum of Agreement Between Warren Shire Council and RiverSmart Australia Limited

- Help promote all businesses within the Warren Shire that provide education of aquatic and floodplain biodiversity, provide accommodation, food or general leisure activities;
- Maintain the buildings and other structures at the WOW Centre Precinct in accordance with annual Work Plans;
- RiverSmart shall provide an annual statement of accounts indicating the expenditure of funds in accordance with the agreed annual Work Plans;
- RiverSmart shall provide to Council a copy of its insurances for public liability and volunteers annually;
- Riversmart shall be responsible for the operation and maintenance of the toilet facilities at the WOW Centre Precinct required due to events and functions undertaken by RiverSmart that are over the normal public use of the facilities; and
- RiverSmart to ensure that any sub-license of the Old Church Building (Old Kookaburra Kiosk)
 adheres to the terms and conditions of the sub-license. RiverSmart shall develop and provide to
 Council a Business Plan that will enable RiverSmart to return to its core priorities of rivers for
 people, wildlife and sustainability and review its focus on educational and tourism delivery using
 the WOW Centre Precinct gardens, Tiger Bay Wetlands, Macquarie River and Marshes and
 information displays and events utilising the WOW precinct gardens and Stage area.
- Notwithstanding Clause 9 of this Agreement, RiverSmart will continue to provide Council access
 to and continued use of RiverSmart intellectual property and associated equipment, for example
 brochures, maps etc for the Tiger Bay Audio Walk, for display and use by visitors to the Warren
 and Macquarie Marshes Tourist Information Centre;
- RiverSmart will base its normal future activities out of the Old Church Building (Old Kookaburra Kiosk), unless sub-licensed to another party, with joint use of the other facilities and grounds in accordance with this Agreement;
- RiverSmart will provide volunteers who will become part of Council's pool of Council organised
 volunteers who will be able to assist Council's employee(s) operate and staff the Warren and
 Macquarie Marshes Visitor Information Centre during the weekend and days/times of
 unavailability of Council's employee(s);
- RiverSmart understands and ensures that persons providing volunteer assistance through RiverSmart in the Warren and Macquarie Marshes Visitor Information Centre are under the control of Council and must adhere to all of Council's Policies, Procedures and professional behaviour and are not representatives of RiverSmart;
- RiverSmart understands and ensures that persons providing RiverSmart Administration and Management work of RiverSmart activities out of the Warren and Macquarie Marshes Visitor Information Centre (during the period 1 July, 2024 to 31 October, 2024) and in or around the WOW Precinct, do not interfere with the management and operation of the Council run and staffed Warren and Macquarie Marshes Visitor Information Centre;
- RiverSmart seeks grant funding as soon as practical for the construction of separate facilities within the WOW Centre Precinct to house the RiverSmart administration and management activities

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 27th June 2024

ITEM 5 DRAFT MEMORANDUM OF AGREEMENT (MOA) – RIVERSMART AUSTRALIA LIMITED (CONTINUED)

Memorandum of Agreement Between Warren Shire Council and RiverSmart Australia Limited

(Windows on the Wetlands Manager and RiverSmart Members) to ensure that there is clear demarcation of the Council run and operated Warren and Macquarie Marshes Visitor Information Centre and RiverSmart activities;

- RiverSmart to organize the removal of the RiverSmart storage containers from their current location to a new site behind the old Sewerage pump station, as agreed with Council and the organise cleanup and removal of materials from the area immediately behind and adjacent to the Warren and Macquarie Marshes Visitor Information Centre (Old Scout Hall building). All to be completed by 31 October, 2024.
- RiverSmart undertakes garden, lawn and landscaping maintenance and development of the WOW
 Centre Precinct including the provision of tools, equipment, plants and volunteer labour, to be
 acknowledged as a donation to the community;
- RiverSmart will be responsible for the marketing and promotion of RiverSmart activities; and
- RiverSmart will continue to develop, organise and promote tours on its behalf that will benefit the Warren Shire Region.

DUE DILIGENCE

The Council may request copies of documents to ensure that RiverSmart meets appropriate standards of capacity, competence, and financial accountability.

These documents include but are not limited to the following: a list of the names of all of its Board members, copies of RiverSmart's Constitution, Vision and Mission Statements and Business Plan.

RiverSmart agrees to notify the responsible authority under Australian and State Government law and its PARTNER immediately of any change in RiverSmart's status or operations, or if any official judicial, legislative, or administrative proceeding is instituted against RiverSmart.

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Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 27th June 2024

ITEM 5 DRAFT MEMORANDUM OF AGREEMENT (MOA) – RIVERSMART AUSTRALIA LIMITED (CONTINUED)

Memorandum of Agreement Between Warren Shire Council and RiverSmart Australia Limited

8. PRINCIPAL CONTACTS

The Principal Contacts for each one of the organisations is:

PARTNER: Warren Shire Council

The General Manager 115 Dubbo Street Warren

Postal Address: PO Box 6 Warren NSW 2824

Telephone: (02) 6847 6600

PARTNER: RiverSmart Australia Ltd

Chair

PO Box 322 WARREN 2824 Telephone: 0499 874 614

Such Principal Contacts may be changed in writing from time to time by their respective Partners.

Contact between Council and RiverSmart will be between the Principal Contacts.

9. USE OF INTELLECTUAL PROPERTY

The parties agree that any intellectual property, which is jointly developed through activities covered under this MOA, can be used by either party for non-profit, non-commercial purposes without obtaining consent from the other and without any need to account to the other.

All other intellectual property used in the implementation of the MOA will remain the property of the party that provided it. This property can be used by either party for purposes covered by the MOA, but consent will be obtained from the owner of the property before using it.

10. EFFECTIVE DATES AND AMENDMENTS.

This MOA shall take effect upon signing by both Parties and shall remain in effect for a period of two (2) financial years from that date unless earlier terminated. Neither party may assign or transfer all or any portion of this MOA without the prior written consent of the other party.

The MOA may be renewed at the end of this period by mutual written agreement by both Parties. The provisions of this MOA may only be amended or waived by mutual written agreement by both Parties.

Any Party may terminate this MOA and any related Agreement, Work Plan and budget at any time and for any reason by giving thirty (30) days prior written notice to the other Party; provided, however, that in the event RiverSmart fails to perform any of its obligations under this MOA Council shall have the right to terminate this MOA and any related Agreement, Work Plan and budget immediately upon written notice.

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 27th June 2024

ITEM 5 DRAFT MEMORANDUM OF AGREEMENT (MOA) – RIVERSMART AUSTRALIA LIMITED (CONTINUED)

Memorandum of Agreement Between Warren Shire Council and RiverSmart Australia Limited

The individuals signing this MOA on behalf of their respective entities represent and warrant (without personal liability therefore) that upon the signature of each, this MOA shall have been duly executed by the entity each represents.

MEETINGS

The Partners may undertake to meet six-monthly. The meetings of the Partners are to discuss the Work Plan, the terms of this MOA and to share advice on the development of tourism and educational outcomes.

A strategic planning meeting shall be held in the ultimate six-month period of the Work Plan to develop a new Work Plan for consideration and agreement by the Partners under Clauses 5 and 6 of this MOA.

12. TRANSFER OF FUNDS

The parties acknowledge and agree that this MOA does not create any financial or funding obligation on either party, and that such obligations shall arise only upon joint execution of a subsequent Agreement or Work Plan (which shall include a budget) that specifically delineates the terms and nature of such obligations and that references this MOA. Such subsequent agreements or Work Plans, and budgets, will be subject to funding being specifically available for the purposes outlined therein. All PARTNER funds are further subject to the respective PARTNER's obligation to expend PARTNER funds solely in accordance with the agreed upon budget and the line items contained therein.

13. NO JOINT VENTURE

Notwithstanding the terms "Partners" and "Partnership", the Partners agree that they are not entering into a Legal Partnership, joint venture or other such business arrangement, nor is the purpose of the Partners to enter into a commercial undertaking for monetary gain. Neither Partner will refer to or treat the arrangements under this Agreement as a Legal Partnership or take any action inconsistent with such intention.

14. DISPUTE RESOLUTION

The Partners hereby agree that, in the event of any dispute between the Partners relating to this Agreement, the Partners shall first seek to resolve the dispute through informal discussions. In the event any dispute cannot be resolved informally within sixty (60) calendar and consecutive days, the Partners agree that the dispute will be negotiated between the Partners through mediation, if Partners can agree on a mediator. The costs of mediation shall be shared equally by the Partners. Neither Partner waives its legal rights to adjudicate this Agreement in a legal forum.

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Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 27th June 2024

ITEM 5 DRAFT MEMORANDUM OF AGREEMENT (MOA) – RIVERSMART AUSTRALIA LIMITED (CONTINUED)

FOR: WARREN SHIRE COUNCIL	FOR: RIVERSMART AUSTRALIA LTD
OK. WARREN STIKE COUNCIE	POR. RIVERSIVIARI AUSTRALIA LID
[NAME]	[NAME]
[TITLE]	[TITLE]
Date:	Date:
Date	Date
Witness:	Witness
Date	Date
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Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 27th June 2024

ITEM 5 DRAFT MEMORANDUM OF AGREEMENT (MOA) – RIVERSMART AUSTRALIA LIMITED (CONTINUED)

Memorandum of Agreement Between Warren Shire Council and RiverSmart Australia Limited

SCHEDULE A: TO THE MEMORANDUM OF AGREEMENT DATED 1st July 2024

Work Plan as Reference by Clause(s) 5 and 6 of the Memorandum of Agreement (MOA)

The following Work Plan has been agreed by the Partners to the MOA and is dated 1st July 2024.

This Work Plan shall cover the periods 2024/2025 and 2025/2026 as per Clauses 5 and 6 of the MOA and shall not be amended, altered or undertaken as an agreement to perform work or provide funding or services other than those stated in the Work Plan, with the exception, that the Work Plan may be amended or waived by mutual written agreement by both Parties under Clauses 5 and 6.

This Work Plan has been divided into two sections being, General Commitment and Financial Commitmen

t

Section 1: General Commitment

Agreed Action		RiverSmart Responsibility	Warren Shire Council Responsibility
Provide letters of support for grant develop regional tourism.	applications that	*	/
Provide support for grant application to prepare the grants as and when repare the grants are also as a second secon		~	/
3. Apply for grants for interpretive sign	nage for Tiger Bay.	/	
Ensure that any Sub-Licensee is mer conditions of the Sub-Licence.	eting the terms and	/	
 RiverSmart to assist Council by ensu WOW Precinct Gardens, Old Church Information Centre are adhering to restrictions. 	Building and Visitor	,	,
RiverSmart to organize the removal storage containers from their curre behind the old Sewerage pump stat Council and the organise cleanup at from the area immediately behind: Warren and Macquarie Marshes Vis (Old Scout Hall building). All to be of October, 2024.	nt location to a new site ion, as agreed with nd removal of materials and adjacent to the sitor Information Centre	,	

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 27th June 2024

ITEM 5 DRAFT MEMORANDUM OF AGREEMENT (MOA) – RIVERSMART AUSTRALIA LIMITED (CONTINUED)

Memorandum of Agreement Between Warren Shire Council and RiverSmart Australia Limited 7. Pursue options for improving access to Warren's top weir (both sides of the river) to encourage visitors to stay longer and paddle on the river, and to provide a stopover for travellers. 8. RiverSmart to assist Council in its oversight and management of proposed future developments of the Window on the Wetlands (WOW) Centre Precinct (and Old Church Building (Old Kookaburra Kiosk)) as a primary meeting place, tourism, educational and cultural heritage 9. Continue to participate on the Destination Macquarie Marshes Task Force. 10. Assist with seeking and developing grants for implementing the relevant parts of this Work Plan. 11. Provide assistance with developing a plan of management for Tiger Bay Wetlands. 12. Provide advice with weed control and other measures to improve the ecology and amenity values of the Macquarie River from weir to weir. 13. When Warren Shire Council constructs its new Sewage Treatment Plant, support Council's efforts to see the existing ponds incorporated into the Tiger Bay Wetlands and walking trails. 14. Investigate Regional Funding options for improving access through the Monkeygar Creek Crossing potentially leading to future works, depending on recommended options, costs 15. Explore opportunities and funding sources for creating a network of trails to link the existing cycleways, using levee banks and other roadways, to support healthy lifestyles for active locals and for travellers to explore the town and its points of interest.

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Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 27th June 2024

ITEM 5 DRAFT MEMORANDUM OF AGREEMENT (MOA) – RIVERSMART AUSTRALIA LIMITED (CONTINUED)

Memorandum of Agreement Between Warren Shire Council and RiverSmart Australia Limited

Section 2: Financial Commitment

Action	RiverSmart Responsibility and year	Budget\$	Warren Shire Council Responsibility and year	Annual Budget \$
Upgrade the entrance driveway to the Windows on the Wetlands (WOW) Centre Precinct land and seal entry (Subject to Action Item 20).	-	-	See Item 20 below	Grant funded
Undertake lawn mowing of the larger lawn areas.	-	-	Ongoing	\$6,000
Support the development of tourism for the Macquarie Marsh area and provide tourism advertising.	-	-	Within Council's existing Tourism budget (2024/2025 & 2025/2026)	\$5,000
 Council to pay for general rates and non-commercial water usage. 	-	-	Ongoing	\$3,000
 RiverSmart to pay commercial water usage, internet, maintenance, sewerage charges and for electricity used in the Old Church Building (Old Kookaburra Kiosk) (note - this is on a separate meter). 	Ongoing	\$3,000	-	-
 Council will undertake the maintenance and operation of buildings and other structures at the Windows on the Wetlands (WOW) Centre Precinct except for the Old Church Building (Old Kookaburra Kiosk). 	-	-	Ongoing	\$15,00
 Regular grading of carpark and pothole repairs to the entrance road. 	-	-	Ongoing	\$1,000
 Tree-lopping to remove potentially dangerous dead tree limbs in the Windows on the Wetlands (WOW) Centre Precinct and Tiger Bay Wetlands. 	-	-	Ongoing	\$1,000

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Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 27th June 2024

ITEM 5 DRAFT MEMORANDUM OF AGREEMENT (MOA) – RIVERSMART AUSTRALIA LIMITED (CONTINUED)

Memorandum of Agreement Between Warren Shire Council and RiverSmart Australia Limited

Action	RiverSmart Responsibility and year	Budget \$	Warren Shire Council Responsibility and year	Annual Budget \$
 Addressing site drainage issues including on the right hand-side of the entrance road. 	-	-	See Item 20 below	Grant Funding
10. Provision of road base/blue metal and crusher dust and seal to weather proof car parking areas and garden paths, respectively.	-	-	See Item 20 below	Grant Funding
 Widening of car entrance road, to allow easier access by caravans. 	-	-	See Item 20 below	Grant Funding
12. Assistance with providing plants, mulch and drainage works to complete landscaping.	-	-	Ongoing	\$500
 Related to the above, Council staff to regularly water the levee as they do the Oxley Park parklands. 	Seek grant funds for automatic sprinkler system	\$10,000	Ongoing (2024/2025 & 2025/2026)	\$1,000
14. Regular weed spraying and pothole repairs to the walking trails around Tiger Bay Wetlands.	-	-	Ongoing	\$1,000
 Installation of traffic warning signs where pedestrians cross the Oxley Highway when on the Tiger Bay Wetlands walk. 	-	-	Seek Transport for NSW Approval through Traffic Committee. Signage installation	\$1,000
16. Measures to prevent car movements along the levee beside the Old Church Building (Old Kookaburra Kiosk), which is also now a walking trail of the Tiger Bay Wetlands.	-	-	Complete barriers as required each end of levee wall section (2024/2025).	\$500
17. Water for the Tiger Bay Wetlands as required and indicated by the Plan of Management.	Support the development of a Management Plan and seasonal irrigation to replicate breeding or migration needs (2024/2025)	-	Development of a Management Plan and seasonal irrigation to replicate breeding or migration needs (2024/2025)	-

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Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 27th June 2024

ITEM 5 DRAFT MEMORANDUM OF AGREEMENT (MOA) – RIVERSMART AUSTRALIA LIMITED (CONTINUED)

Action	RiverSmart Responsibility and year	Budget\$	Warren Shire Council Responsibility and year	Annual Budget \$
18. Undertake the maintenance and improvement of the Old Church Building (Old Kookaburra Kiosk).	Ongoing	\$3,000	-	-
19. Undertake the maintenance and development of garden, lawn and landscaping of the Windows on the Wetlands (WOW) Centre Precinct including provision of tools, equipment, plants and volunteer labour.	Ongoing	\$3,000	-	-
20. That grant funding is sought to improve the Windows on the Wetlands (WOW) Centre Precinct – access carpark, through road, kerb and gutter, drainage design and sealed construction, disabled access ramp to Tiger Bay Wetlands construction, signage construction etc (\$800,000 Project).	Seek and support grant funding (2024/2025 & 2025/2026)	-	Seek and support grant funding (2024/2025 & 2025/2026)	-
21. That grant funding is sought to provide an appropriate separate work space facility away from the Warren and Macquarie Marshes Visitor Information Centre within the Windows on the Wetlands (WOW) Centre Precinct to house the RiverSmart administration and management activities (\$800,000 project).	Seek grant funding (2024/2025 & 2025/2026)	-	-	-

Note:

- Council costs are subject to Council's approval within the budget 2024/2025 and 2025/2026 years.
- Grant funded projects shall be included in Council's budget if contributory funding is required. Grants requiring Council contributions can not be made unless Council has matching funding.

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Report of the General Manager to the Ordinary Meeting of Council to be held in the

Council Community Room, Warren on Thursday, 27th June 2024

ITEM 6 DELIVERY PROGRAM PROGRESS REPORT

(A7-4.1/1)

RECOMMENDATION

That Council note the Delivery Program Progress Report under s404(5) Local Government Act 1993 and the ongoing actions.

PURPOSE

This report has been prepared in accordance with Section 404(5) of the Local Government Act 1993 and is required to inform Councillors and the community of the final progress being undertaken towards meeting the community's goals.

BACKGROUND

Council is required under section 404 of the Local Government Act 1993 to work with its community to develop and adopt a four-year delivery program. Council adopted its current Delivery Program for 2022/23 to 2025/2026 on the 23rd June 2022.

REPORT

Attached to this report is a summary document of the Delivery Program. The summary has been developed to allow Council and the community to easily view the plan and to see how Council is working to achieve the outcomes.

The plan contains target colours to indicate:

- Green on target;
- Yellow progressing or a minor concern; and
- Red not commenced or a concern.

FINANCIAL AND RESOURCE IMPLICATIONS

The Delivery Plan is funded as per Council's Four (4) Year Long Term Budget.

LEGAL IMPLICATIONS

Section 404 states:

"404 Delivery program

- (1) A council must have a program (its delivery program) detailing the principal activities to be undertaken by the council to implement the strategies established by the community strategic plan within the resources available under the resourcing strategy.
- (2) The delivery program must include a method of assessment to determine the effectiveness of each principal activity detailed in the delivery program in implementing the strategies and achieving the strategic objectives at which the principal activity is directed.
- (3) The council must establish a new delivery program after each ordinary election of councillors to cover the principal activities of the council for the 4-year period commencing on 1 July following the election

Report of the General Manager

to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 27th June 2024

ITEM 6 DELIVERY PROGRAM PROGRESS REPORT

(CONTINUED)

- (4) A draft delivery program must be placed on public exhibition for a period of at least 28 days and submissions received by the council must be considered by the council before the delivery program is adopted by the council.
- (5) The general manager must ensure that regular progress reports are provided to the council reporting as to its progress with respect to the principal activities detailed in its delivery program. Progress reports must be provided at least every 6 months."

RISK IMPLICATIONS

No risks identified as plan is reported within legal time frames.

STAKEHOLDER CONSULTATION

The Delivery Program is available via Council for review.

OPTIONS

No options on report exist. The Delivery Program must be reported to Council.

CONCLUSION

The Delivery Program is a lead Council document to establish goals and objectives for Council and the community. The attached report provides advice on the Council's progress for the year to date and on an ongoing basis.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

The Delivery Program 2022/23 to 2025/2026.

SUPPORTING INFORMATION /ATTACHMENTS

Six monthly report attached.

ACRONYMS

GM - General Manager

DMFA - Divisional Manager Finance & Administration

DMES - Divisional Manager Engineering Services

MHD - Manager Health and Development Services

EDVM - Economic Development and Visitation Manager

EA – Executive Assistant to the Mayor and General Manager

TREAS - Treasurer

LIB - Librarian

TSM - Town Services Manager

RIM - Roads Infrastructure Manager

FRSPM – Flood Restoration and Special Projects Manager

PO - Project Officer - Assets

IPM - Infrastructure Projects Manager

WHS/RC - Work Health Safety/Risk Co-ordinator

HRO - Human Resources Officer

SMT – Senior Management Team

Manex - Management Executive

(Bold = First responsible officer)

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 27th June 2024

ITEM 6 DELIVERY PROGRAM SIX MONTHLY REVIEW REPORT

Object	Social Strategy	n community-focussed resources Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target
1.1.1	Improve ageing, youth and disability services within the community	Review and define existing directory of service providers with a focus on aged care, youth and disability services	GM, MHD , DMFA, Interagency Delegates	Updated Directory	X				In progress by the Department of Regional NSW funded Business Development Facilitator, but will not be completed in 2023/2024. Determination of how to complete this project will be undertaken with the Department of Regional NSW and the Economic Development and Visitation Office.	
		Obtain expressions of interest for at least one care provider to establish satellite office/shop front in Warren	GM, MHD	Satellite office established	X	X	х		No action to date.	
		Provide leadership and work with the Warren Interagency Support Services Group to consider how best to support the Shire's local community services	MHD, Interagency Delegates	Regular meetings organised	X	X	X	X	Ongoing.	
		Host an expo on health services in Warren, including ageing, youth and disability services	MHD, Interagency Delegates	Expo conducted		Х			No action to date.	

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 27th June 2024

ITEM 6 DELIVERY PROGRAM SIX MONTHLY REVIEW REPORT

	Social Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target
		Display list of service providers and their services on media channels (billboard, social media and Council's website)	MHD, Interagency Delegates	Information disseminated	X	Х	X	Х	In progress, where possible information provided on the Community Room Display Screen as information is provided.	
.1.2	Improve health services within the community	Advocate for improved medical services including General Practitioners and Allied Health Providers	Mayor, GM	Advocacy strategy developed and implemented	X	X	Х	Х	Ongoing. RFDS commenced providing General Practice Services 15th December 2022 support provided and meetings held with RFDS General Manager Health Service and CEO.	
		Liaise with the Warren Multi-Purpose Health Service and other health providers to seek to provide improved health services	Mayor, GM	Meetings conducted	х	Х	Х	Х	Ongoing. Meetings held with RFDS, Warren MPHS, WHAC, CEO Western Local Area Health District.	

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 27th June 2024

ITEM 6 DELIVERY PROGRAM SIX MONTHLY REVIEW REPORT

Social Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Targe
Improve educational services within the community	Explore enhancements to our library services for our entire community Advocate for new and additional educational services	GM, DMFA, LIB	Advocacy strategy developed and implemented	X	X	X	X	Ongoing. Mondays used for the Library Outreach Program provided to St Mary's School, Warren Central School, Warren Preschool and Little Possums. Temporary Library set up in old VIC Building while renovations were completed. Renovations practically complete early February 2024. Official Opening scheduled for 27 June 2024. In progress, Dolly Parton's Imagination Library implemented, program expected to continue, but is subject to grant funding.	

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 27th June 2024

ITEM 6 DELIVERY PROGRAM SIX MONTHLY REVIEW REPORT

	Social Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target
1.1.4	Ensure current and future housing needs for the community are met	Research the status of the local housing market including vacancy rates and current demand	MHD	Research	X				In progress. Housing provision in the Orana and Central Darling Report provided by RDA Orana. Negotiations commenced for an Agreement with Housing Plus to purchase 8-9 Gunningba Estate blocks for use of affordable housing/key worker accommodation. Construction proposal subject to funding from the Commonwealth Government.	

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 27th June 2024

ITEM 6 DELIVERY PROGRAM SIX MONTHLY REVIEW REPORT

Social Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Targe
	Research industry and economic forecasts for Warren to gauge projected employment demand and related demand for housing	MHD	Research completed	X				In progress however, the 2024/2025 Operational Plan & Estimates contains the construction of part of Gunningba Estate Stage 3 which will be progressed only if Gunningba Estate Stage 2 vacant blocks are taken up by Housing Plus or others.	
	Summarise specific housing needs by category: ✓ short- to medium-term housing opportunities for seasonal workers, visitors and residents ✓ permanent housing opportunities for new residents	MHD	Report prepared	X				In progress however, the 2024/2025 Operational Plan & Estimates contains the construction of part of Gunningba Estate Stage 3 which will be progressed only if Gunningba Estate Stage 2 vacant blocks are taken up by Housing Plus or others.	

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 27th June 2024

ITEM 6 DELIVERY PROGRAM SIX MONTHLY REVIEW REPORT

Social Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Targe
	Review the land release timetable for Warren	GM , MHD	Audit of suitable land completed	X				In progress however, the 2024/2025 Operational Plan & Estimates contains the construction of part of Gunningba Estate Stage 3 which will be progressed only if Gunningba Estate Stage 2 vacant blocks are taken up by Housing Plus or others.	
	Amend our Local Environmental Plan (LEP) to enable new housing options to be created (including community housing)	GM, SMT, MHD	LEP amended	X				In progress, advertising for any proposed amendments by the community undertaken. Reporting provided to the 7th December 2023 Council Meeting on the recommended LEP changes and Action Plan and Consultant engaged to progress the new Draft LEP.	

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 27th June 2024

ITEM 6 DELIVERY PROGRAM SIX MONTHLY REVIEW REPORT

Social Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Targe
	Promote new housing opportunities to property developers and facilitate future investments	Mayor, GM , SMT	Promotions undertaken	X	X	X	X	In progress, working with Housing Plus to provide an affordable housing opportunity using Council owned public land in Gunningba Estate. Draft Call Option Agreement being formulated for the eventual purchase of eight (8) blocks of land at Gunningba Estate by Housing Plus for the provision of "Key Worker Accommodation". The 2024/2025 Operational Plan & Estimates contains the construction of part of Gunningba Estate Stage 3 which will be progressed only if Gunningba Estate Stage 2 vacant blocks are taken up by Housing Plus or	

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 27th June 2024

ITEM 6 DELIVERY PROGRAM SIX MONTHLY REVIEW REPORT

	Social Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target
1.1.5	Work with local Police and the community to ensure that our community is safe	Advocate for an appropriate level of policing services	Mayor, GM	Advocacy strategy rolled out with key meetings conducted	Х	X	X	X	In progress, meeting undertaken with local Acting Sergeant and Inspector, particularly as the current local policing levels are lower than normal. This has not seen any increase yet and arrangements to have a Council Safety Precinct Meeting are still in train.	
		Continually monitor and take legal action on the use of illicit drugs within the community	Mayor, GM	Meetings conducted to facilitate actions leading to a reduction in crime and the use of illicit drugs	х	X	х	х	In progress, appropriate reporting undertaken to the NSW Police.	

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 27th June 2024

ITEM 6 DELIVERY PROGRAM SIX MONTHLY REVIEW REPORT

	Social Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target
		Provide animal control services to meet the demands of the community	MHD	Reduction in complaints	X	X	X	X	In progress, advertising campaign undertaken to educate the community on provision of advice to Council relating to dog complaints. A campaign was undertaken leading up to Christmas 2023. Subject to further scoping following advice from other Rangers, another campaign is expected to be undertaken leading up to Christmas 2024.	
1.1.6	Recognise and support our wide range of local community groups	Develop strategies across social, economic and environmental issues	GM, MHD, SMT, MANEX	Strategies developed and implemented	X				Ongoing, arrangements in train for an Aboriginal Elder to provide a Welcome to Country at the first Meeting of the new Council in October 2024.	
		Council to meet with local peak indigenous organisations	GM , Mayor, SMT	Regular meetings organised	Х	X	Х	Х	In progress, however availability of relevant members affecting meeting levels.	

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 27th June 2024

ITEM 6 DELIVERY PROGRAM SIX MONTHLY REVIEW REPORT

	Social Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target
		Council to meet with community peak bodies and stakeholders to build collaborative relationships	GM , Mayor, SMT, MANEX	Regular meetings organised	х	Х	Х	Х	Ongoing, however availability of relevant members affecting meeting levels.	
1.1.7	Improve transport services within the community	Facilitate the improvement of transport services both within the Shire and those to and from the Shire	GM, DMES, MHD, Interagency Delegates	Increased level of connectivity for residents	X	X	X	X	In progress, some contact at high levels undertaken by the Economic Development and Visitation Manager. The Warren Interagency Support Services Group also investigating improved transport services.	

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 27th June 2024

ITEM 6 DELIVERY PROGRAM SIX MONTHLY REVIEW REPORT

	Social Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target
1.2.1	Maintain ongoing community engagement to instil a strong collaborative environment with the community	Implement Council's Community Engagement Strategy	GM, EDVM, MANEX	Increased engagement with the community	Х	Х	Х	Х	Ongoing, Community Engagement Plans enacted for all major projects and programs.	
1.2.2	Support and promote community-based lifestyle and social events	Work with community to support community-based events	GM, EDVM, MANEX	Activities and events supported by Council held	X	X	X	X	Ongoing, major events program enacted. Arrangements for Warren Street Christmas Party 2023 completed and in train for Warren Street Christmas Party 2024.	
		Train and assist community organisations in obtaining grants	EDVM, IPM, MANEX	Grants received by Council and the community organisations	X	X	X	X	Economic Development and Visitation Office and Infrastructure Projects Management Office undertaking assistance within resources constraints.	

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 27th June 2024

ITEM 6 DELIVERY PROGRAM SIX MONTHLY REVIEW REPORT

Object	tive 1.2: Engage with the	community								
-	Social Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target
1.2.3	Encourage volunteerism within the community	Build a collaborative relationship with community organisations to offer assistance to volunteer organisations	GM, MANEX, Interagency Delegates	Positive feedback from volunteer organisations	X	X	X	X	Ongoing. A grant application arranged for the training of volunteers within several organisations within Warren Shire however, unsuccessful. A number of community based organisation grant applications completed by Council staff and finding success.	
		Work with the Warren Interagency Support Services Group to encourage volunteerism	MHD, Interagency Delegates	Regular meetings organised	х	Х	Х	Х	Ongoing.	

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ITEM 6 DELIVERY PROGRAM SIX MONTHLY REVIEW REPORT

	tive 1.2: Engage with the		Responsible		2022	2023	2024	2025		
	Social Strategy	Council delivery program actions	officer / department	Measures	/ 2023	/ 2024	/ 2025	/ 2026	Comment	Target
1.2.4	Ensure that our emergency services organisations are ready to support our community during natural disasters and other emergencies	Assist with the coordination of emergency services, through the Local Emergency Management Committee	GM, Mayor, DMES (LEMO), MHD, TSM	Efficient coordination of emergency services management	X	X	X	X	Ongoing, LEMC meeting regularly and providing support to combat agencies. Debrief of the 2022 Floods undertaken (what was done well and areas of improvement). The Warren Local Emergency Management Plan (Emplan) 2023 completed. Currently, the Warren Shire Flood Emergency Sub Plan to draft stage.	
1.2.5	Support Aboriginal people and organisations to increase the broader	Build and maintain collaborative relationships with the Warren Local Aboriginal Land Council	GM , Mayor, MANEX	Regular meetings held	х	Х	Х	Х	In progress, however availability of relevant members affecting meeting levels.	

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Social Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Targe
community's awareness and recognition of local Aboriginal cultural identity in Warren Shire			Support provided to increase cultural awareness and inclusion	X	X	X	X	Ongoing. Code of Meeting Practice has an appropriate Acknowledgement of Country included. Council will continue to ensure indigenous representation on relevant community based Committees. Arrangements in train for an Aboriginal Elder to provide a Welcome to Country at the first Meeting of the new Council in October 2024.	

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 27th June 2024

ITEM 6 DELIVERY PROGRAM SIX MONTHLY REVIEW REPORT

	Social Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target
1.3.1	Support programs and services that support and assist young people in our community	Support the Warren Youth Foundation to develop strategies to assist the youth of Warren Shire	MHD, Interagency Delegates	Number of successful projects undertaken	X	X	X	X	Ongoing. Success with Children and Young People Well Being Recovery Initiative – Get Fit Get Strong Healthy Minds, which was completed in July 2023. Funding auspice in relation to Youth Counselling Services. Support provided to the 2023 Grow Services Expo and 2024 Grow Services Expo by provision of advertising, participation by Council via a Stand and traffic control.	
1.3.2	Promote, to our youth, the facilities and activities that are available to them within the Shire	Address schools on the facilities that are available	MHD	School presentations conducted	Х	X	X	X	No action to date, an extensive promotional program will be instigated as soon as the Carter Oval Youth Sports Precinct becomes available.	

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Social Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target
	Promote the facilities and activities available through Council's website, social media and Council newsletters	MHD	Increased usage of facilities and participation in activities	X	X	X	×	Ongoing. An extensive promotional program will be instigated as soon as the Carter Oval Youth Sports Precinct becomes available. The Warren Soccer Club has commenced using the soccer fields at Carter Oval.	

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 27th June 2024

ITEM 6 DELIVERY PROGRAM SIX MONTHLY REVIEW REPORT

Object	tive 1.3: Support young p	eople and encourage their developmen	it							
	Social Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target
1.3.3	Develop traineeship programs to retain youth	Review opportunities to develop traineeships within Council's structure Liaise with businesses and the	GM, SMT	Council's structure reviewed	X	X	X	X	A Program has commenced on "Careers at Warren Shire Council" with the NSW Department of Education and Warren Central School which will provide opportunities for students in Years 10-12 to experience the array of careers available at Council. School Work Experience Visits are also being undertaken in the Parks and Gardens Section and at the Warren War Memorial Swimming Pool.	
		Warren Chamber of Commerce to encourage traineeships		conducted					been delayed due to the reduction of meetings of the Chamber.	

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ITEM 6 DELIVERY PROGRAM SIX MONTHLY REVIEW REPORT

Objec	tive 1.3: Support young p	eople and encourage their developmen	nt							
	Social Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target
		Develop indigenous traineeships within the Shire	GM , SMT	Indigenous traineeships developed	X	X	Х	X	In progress, Indigenous traineeship program will be considered in the future for the Warren and Macquarie Marshes Visitor Information Centre.	

	Economic Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target
2.1.1	Improve skilled and unskilled employment opportunities to attract and retain	Survey the community to ascertain reasons for leaving or staying	GM, SMT, EDVM	Surveys completed	X				In progress, survey drafted, working with the Warren Chamber of Commerce.	
	young people and working families	Survey business owners to ascertain what keeps their young people and what could bring them back	GM, SMT, EDVM	Surveys completed	x				In progress, survey drafted, working with the Warren Chamber of Commerce.	

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ITEM 6 DELIVERY PROGRAM SIX MONTHLY REVIEW REPORT

Objective 2.1: Our econom Economic Strategy	ic delivery program: Objective 2.1: Faci Council delivery program actions	litate the divers Responsible officer / department	sification of indust Measures	ries within 2022 / 2023	the Sh 2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target
	Interview business owners who have successfully employed skilled, unskilled and young people	GM, SMT, EDVM	Interviews conducted	X				In progress, working with the Warren Chamber of Commerce. Three (3) Employers Roundtable Sessions have been held through Pinnicle Business Solutions and Workforce Australia. Results have been collated and a further workshop to be held to develop solutions and best practice.	
	Survey business owners to understand what may have stopped them in attracting and keeping skilled and unskilled people	GM, SMT, EDVM	Surveys completed	X				In progress, three (3) Employers Roundtable Sessions have been held through Pinnicle Business Solutions and Workforce Australia. Results have been collated and a further workshop to be held to develop solutions and best practice.	
	Survey business owners to understand what skills they are missing	GM, SMT, EDVM	Surveys completed	Х				Completed as part of the Employers Roundtable Sessions.	

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	Economic Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target
		Collate findings and prepare action plan	GM, SMT, EDVM	Report prepared	Х	х			In progress, report compiled.	
2.1.2	Proactively identify and create new business opportunities and associated investment within the	Facilitate business-led community forums to identify business and investment opportunities	Mayor, GM, SMT, EDVM	Forums held	X	×	Х	x	In progress, initial forum undertaken with relevant local businesses (small and large) to start the process.	
	Shire	Engage with industry bodies and investors to share business and investment ideas	Mayor, GM, SMT, EDVM	Meetings conducted	X	X	X	X	In progress, Council has attended the Destination Country and Outback Tourism Outlook Forum, Regional Development Australia Orana – Regional Outlook Forum, Office of Regional Economic Development NSW Investment Attraction Seminar, Aboriginal Business Round table Forum and National Aboriginal Tourism Operators Council Cultural Investment Attraction Workshop.	

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ITEM 6 DELIVERY PROGRAM SIX MONTHLY REVIEW REPORT

Obje	ective 2.1: Our economic	delivery program: Objective 2.1: Faci	litate the divers	ification of industri	es within	the Shi	re			
	Economic Strategy	Council delivery program actions	Responsible officer /	Measures	2022 /	2023	2024	2025	Comment	Target
		,, ,	department		2023	2024	2025	2026		
		Meet with potential businesses and investors to explore opportunities	Mayor, GM, SMT, EDVM	Meetings conducted	х	X	×	X	In progress, facilitated a meeting with GDT potential investors and the Office of Regional Economic Development.	
		Seek to close out investment	Mayor, GM,	Opportunities	х	Х	Х	Χ	In progress.	
		opportunities	SMT, EDVM	completed						

	Economic Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target
2.2.1	Prepare and implement a tourism strategy for the Shire	Prepare a tourism strategy for the Shire with input from the community	GM, SMT, EDVM	Strategy completed	X				In progress. Warren Visitor Economy Consultation undertaken. Consultation Group has been arranged and a more detailed community forum scheduled for late 2024.	

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Economic Strategy	council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target
	Implement the tourism strategy with support from tourism businesses, the community and Government	GM, SMT, EDVM	Strategy implemented	X	X	X	X	In progress. Consultation Group has been formulated. Established a working relationship with Destination Country and Outback (Tourism Operator Representation). The Economic Development and Visitation Manager is part of a working group for National Aboriginal Tourism Operators Council (NATOC) to develop tourism operators and cultural tourism for Warren Shire.	

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Economic Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target
	Prepare a visitor destination management plan for the Shire with input from the community	GM, SMT, MANEX, EDVM	Plan completed	X				In progress with Warren Visitor Economy Consultation undertaken. Destination Macquarie Marshes Taskforce facilitated with Destination Macquarie Marshes Strategy and Action Plan being formulated.	
	Implement the visitor destination management plan for the Shire with support from tourism businesses, the community and Government	GM, SMT, MANEX, EDVM	Plan implemented	x	X	X	X	In progress with Warren Visitor Economy Consultation undertaken. Destination Macquarie Marshes Taskforce facilitated.	

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ITEM 6 DELIVERY PROGRAM SIX MONTHLY REVIEW REPORT

live 2.2. Proactively suppl	ort the development of tourism as a ke	ly industry for th	ne Shire						
Economic Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target
Provide and promote sustainable recreation and tourism access to our rivers and marshes	Confirm preferred locations to provide access to rivers for fishing and other recreational activities Develop selected river locations	GM, SMT, MANEX, EDVM GM, SMT, MANEX, EDVM	Locations identified Development complete	X	x	X		In progress. Destination Macquarie Marshes Taskforce facilitated and working with RiverSmart Australia Limited and Murray Darling Basin Authority to facilitate more activity in Tiger Bay and along the Macquarie River. In progress. Destination Macquarie Marshes Taskforce facilitated and working with RiverSmart Australia Limited and Murray Darling Basin Authority to facilitate more activity in Tiger Bay	
	Provide and promote sustainable recreation and tourism access to	Provide and promote sustainable recreation and tourism access to our rivers and marshes Council delivery program actions Confirm preferred locations to provide access to rivers for fishing and other recreational activities	Provide and promote sustainable recreation and tourism access to our rivers and marshes Confirm preferred locations to provide access to rivers for fishing and other recreational activities Develop selected river locations Responsible officer / department GM, SMT, MANEX, EDVM Develop selected river locations GM, SMT, MANEX,	Provide and promote sustainable recreation and tourism access to our rivers and marshes Council delivery program actions Confirm preferred locations to provide access to rivers for fishing and other recreational activities Develop selected river locations GM, SMT, MANEX, EDVM Development complete	Provide and promote sustainable recreation and tourism access to our rivers and marshes Confirm preferred locations to provide access to rivers for fishing and other recreational activities Develop selected river locations Confirm preferred locations to provide access to rivers for fishing and other recreational activities GM, SMT, MANEX, EDVM Development X Development X Development X MANEX, Complete	Provide and promote sustainable recreation and tourism access to our rivers and marshes Develop selected river locations Responsible officer / department	Provide and promote sustainable recreation and tourism access to our rivers and marshes Develop selected river locations Council delivery program actions Responsible officer / department GM, SMT, MANEX, EDVM Confirm preferred locations to provide access to rivers for fishing and other recreational activities GM, SMT, MANEX, EDVM Development X X X EDVM Development X X X	Provide and promote sustainable recreation and tourism access to our rivers and marshes Confirm preferred locations to provide access to rivers for fishing and other recreational activities Develop selected river locations Develop selected river locations Confirm preferred locations to provide access to rivers for fishing and other recreational activities GM, SMT, MANEX, EDVM Confirm preferred locations to provide access to rivers for fishing and other recreational activities GM, SMT, MANEX, EDVM Development X X X A X	Provide and promote sustainable recreation and tourism access to our rivers and marshes Develop selected river locations Develop selected ri

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	tive 2.2: Proactively supp	ort the development of tourism as a ke Council delivery program actions	y industry for the Responsible officer / department	ne Shire Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target
		Actively assist with the maintenance, improvement and expansion of recreational infrastructure at the Macquarie Marshes	GM, SMT, MANEX, EDVM	Support provided	X	X	X	X	In progress. Destination Macquarie Marshes Taskforce facilitated. Burrima Boardwalk Access Road constructed by Council as a contractor, Infrastructure for Destination Macquarie Marshes Phase 1 grant project completion report provided to Infrastructure NSW with most works complete. The Monkeygar Birdviewing Platform construction was completed at the end of December 2023.	
2.2.3	Develop and deliver a customer service framework for all	Research best practice customer service approaches	GM, SMT, MANEX, EDVM	Research completed	Х	Х			In progress.	
	businesses in our Shire	Host a customer service workshop with local businesses to consider best practice customer service approaches	GM, SMT, MANEX, EDVM	Workshop conducted		Х			No formal action to date.	

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Objective 2.2: Proactively supp	oort the development of tourism as a ke	y industry for th	ne Shire						
Economic Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	/	2025 / 2026	Comment	Target
	Facilitate agreement on a customer service framework for all businesses in the Shire	GM, SMT, MANEX, EDVM	Framework agreed		Х			No formal action to date.	

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	Economic Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target
.3.1	Facilitate the growth of local businesses	Research industry and economic forecasts for Warren	GM, SMT, MANEX, EDVM	Research	X				In progress. The Economic Development and Visitation Manager has attended the Destination Country and Outback Tourism Outlook Forum, Regional Development Australia Orana – Regional Outlook Forum, Office of Regional Economic Development NSW Investment Attraction Seminar, Aboriginal Business Round table Forum and National Aboriginal Tourism Operators Council Cultural Investment Attraction Workshop.	

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Economic Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target
	Research growth strategies adopted by Shires like ours	GM, SMT, MANEX, EDVM	Research completed	X				In progress. The Economic Development and Visitation Manager has commenced gathering examples of Growth Strategies adopted by other Councils and collation of statistical data.	
	Facilitate a business growth working group comprised of business-focussed community groups and individual businesses to: ✓ identify barriers to growth ✓ consider growth opportunities for existing businesses	GM, SMT, MANEX, EDVM	Working group established and operating	X	Х			In progress. The Economic Development and Visitation Manager has commenced gathering examples of Growth Strategies adopted by other Councils and collation of statistical data. The Economic Development and Visitation Office Stakeholders Group established.	

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Economic Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Targe
	Facilitate the development and implementation of a business growth strategy	GM, SMT, MANEX, EDVM	Strategy developed and implemented	X	X	X	X	In progress, the Economic Development Strategy and Action Plan finalised and continually updated and provided to Council's Economic Development and Promotions Committee on progress. The Warren Town Centre Master Plan – Dubbo Street Upgrade finalised and appropriate grant application to the Commonwealth Government arranged. Growth Strategies examples being obtained.	

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Object	tive 2.3: Support the grow	vth and revitalisation of existing and ne	w local busines	ses						
	Economic Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target
2.3.2	Facilitate improvements in business efficiency for local businesses	Research best practice business efficiency approaches Host a business efficiency workshop with local businesses to consider best practice business efficiency approaches	GM, SMT, MANEX, EDVM	Research completed Workshop conducted	X	X			In progress. The Economic Development and Visitation Manager is working with local businesses and community organisations (Warren Museum and Art Gallery, RiverSmart Australia Limited, Warren Youth Foundation, Warren Gun Club, Warren Chamber of Commerce and new accommodation providers) to build business proficiency, improvements and best practice. In progress with a Small Business Workshop, Mental Health in the Workplace undertaken during the 2023 Small Business Month via a grant.	

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Economic Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target
	Facilitate the implementation of new business efficiency approaches	GM, SMT, MANEX, EDVM	Efficiency approaches implemented		X	X	X	In progress. The Economic Development and Visitation Manager is working with local businesses and community organisations (Warren Museum and Art Gallery, RiverSmart Australia Limited, Warren Youth Foundation, Warren Gun Club, Warren Chamber of Commerce and new accommodation providers) to build business proficiency, improvements and best practice.	

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Object	tive 2.3: Support the grow	vth and revitalisation of existing and ne	w local busines	ses						
	Economic Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target
2.3.3	Diversify land use options in the Warren CBD to support new business opportunities for the community	Conduct community consultation regarding possible new land uses for the Warren CBD and collate outcomes	GM, SMT, MANEX, EDVM	Community consultation completed	X				The Warren Town Centre Master Plan – Dubbo Street Upgrade finalised and appropriate grant application to the Commonwealth Government arranged. Regional NSW Business Development Facilitator undertaking a Land and Property Availability Analysis Report for Commercial, Industrial, Residential, Airport, etc. including Vacant Business Premises not expected to be completed. Department of Regional NSW and Economic Development and Visitation Office to determine how this report can be completed.	

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ITEM 6 DELIVERY PROGRAM SIX MONTHLY REVIEW REPORT

Objective	2.3: Support the grow	vth and revitalisation of existing and ne	w local busines	ses						
Ecor	nomic Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target
		Amend our Local Environmental Plan (LEP) where required Promote zoning changes to the community	GM, MHD, SMT GM, MHD, SMT, MANEX	Promotion undertaken	X	X	X	X	In progress, advertising for any proposed amendments by the community undertaken. Reporting provided to the 7th December 2023 Council Meeting on the recommended LEP changes and Action Plan. Consultant engaged to undertake a new Draft LEP. In progress, advertising for any proposed amendments by the community undertaken. Reporting provided to the 7th December 2023 Council Meeting on the recommended LEP changes and Action Plan. Consultant engaged to undertake a new Draft	

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ITEM 6 DELIVERY PROGRAM SIX MONTHLY REVIEW REPORT

Object	tive 3.1: Provide reliable a	and accessible connectivity across the S	hire							
Inf	rastructure Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target
3.1.1	Ensure that the road network is maintained to acceptable community standards	Ensure that our roads are maintained to acceptable community standards in a cost effective, efficient and safe manner – as outlined in the asset management plans	DMES, RIM, PO, FRSPM	Maintenance activities conducted in accordance with good engineering practice	X	X	X	X	In progress however, recent floods and storms have severely affected the road network. The appointment of RIM, PO and FRSPM has progressed numerous road construction and maintenance projects. AGRN1034 Flood Claim amounting to over \$10.9M. Other flood damage programs are being instigated. 6.3 kms of RR7515 Warren Road reconstructed, 8.0 kms of SR 58 Nevertire-Bogan Road reconstruction commenced, extensive bitumen reseal program SH 11 (Oxley Hwy), Regional Road Network, Urban and Shire Roads undertaken.	

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Objective 3.1: Provide reliable and accessible connectivity across the Shire										
Infrastructure Strategy		Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target
		Actively seek grants from Federal and State Governments	DMES , RIM, PO, FRSPM	Increased level of grant funds obtained	х	Х	Х	Х	Ongoing – see grant applications reported to Council.	
3.1.2	Advocate for reliable telecommunications services throughout the Shire	Collate local data to demonstrate the importance of having reliable telecommunications networks throughout the Shire including: ✓ Mobile phone networks ✓ Data networks	GM , SMT	Report prepared	X				Constant contact with Telstra however, with success with improvements currently not possible.	
		Lobby relevant Government Ministers and Departments to advocate for improved telecommunications infrastructure	Mayor, GM	Meetings conducted for advocacy and lobbying	Х	х	Х	Х	In progress however, submissions seem to be not working.	
3.1.3	Ensure that the Shire is well positioned to rapidly adopt new, modern energy technologies as they emerge	Monitor trends in the energy supply sector, particularly with respect to renewable energy	GM , SMT	Research conducted	Х	х	х	X	Program of solar panel installation on/in Council facilities complete. Further works including a EV charging station and solar panel on facilities funded by grants are in progress.	

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Objec	Objective 3.1: Provide reliable and accessible connectivity across the Shire										
In	frastructure Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target	
		Lobby the Government, energy authorities and energy providers to ensure that Warren Shire is included in the Central-West Orana Renewable Energy Zone with improved high-voltage connectivity	Mayor, GM	Meetings conducted and submissions made	X	Х	Х	Х	Now not possible however, Council is receiving Development Applications for small scale Solar Farms in the Nevertire area.		
3.1.4	Advocate for improved rail access to Warren	Lobby relevant Government Ministers and Departments to advocate for improved rail access to Warren	Mayor, GM	Meetings conducted for advocacy and lobbying	X	X	X	X	In progress, advice provided to the Local State Member. Draft Action Plan Report on the Gunningbar Creek Railway Bridge replacement progress produced by the Regional NSW Business Facilitator for future consideration of the Economic Development and Promotions Committee. Finalisation of this report to be arranged by the Department of Regional NSW and Economic Development and Visitation Office.		

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Objective 3.2: Provide sustainable infrastructure for the community Responsible 2022 2023 2024 2025										
Inf	rastructure Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target
3.2.1	Maintain community assets (swimming pools, library, council buildings, parks, gardens, reserves, cemeteries, aerodrome, stormwater, water and sewer infrastructure) to acceptable community standards	Conduct community consultation regarding community assets Ensure that community assets are maintained to acceptable community standards in a cost effective, efficient and safe manner – as outlined in our asset management plans	GM, SMT, MANEX, MHD, IPM, TSM DMES, MHD, TSM	Community consultation completed Maintenance activities conducted	X	X	X	X	Ongoing, constant monitoring of complaints and actions required. Ongoing, follow-up processes in place. Expect the Carter Oval Youth Sports Precinct Development, playground equipment soft fall installed at Carter Oval Splash Park, Macquarie Park equipment, Ravenswood Park equipment, and Warren Showground / Racecourse re-development by August 2024. Improvements in water and sewerage infrastructure in train for completion by June 2025.	

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	frastructure Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target
		Actively seek grants from Federal and State Governments	GM, SMT, MANEX , TSM, IPM, LM	Increased level of grant funds obtained	X	X	X	X	Warren Airport redevelopment including Terminal building expected to be completed June 2024. Warren War Memorial Swimming Pool kiosk and amenities redevelopment expected to be complete early September 2024. Ongoing – see grant applications reported to Council. Concern in regard to the level of State Government grant funding for 2023/2024.	
3.2.2	Ensure that the Warren levee	Undertake a regular renewal and repair program for the Warren levee	DMES, TSM	Renewals and repairs completed	Х	Х	Х	х	Ongoing with Project Management Team formulated.	

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Objective 3.2: Provide sustainable infrastructure for the community										
Infrastructure Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target	
continuously remains fit for purpose	Actively seek grants from Federal and State Governments	DMES , TSM	Grant funds obtained	X	X	X	X	In progress. Project Management Team have finalised funding from both the State and Commonwealth Governments with the complete rehabilitation project funded by grants. Tenders accepted for the provision of submersible pumps and electric generators with the levee rehabilitation design in progress.		

Object	Objective 3.3: Proactively manage our infrastructure assets										
Inf	rastructure Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target	
3.3.1	Adopt comprehensive and practical asset management plans that support, and are	Prepare asset management plans for each class of asset	DMFA, DMES, MHD, TSM, RIM, PO, FRSPM	Plans adopted by Council	х	Х	Х	Х	In progress for Roads, Stormwater, Water and Sewer.		

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Infrastructure Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target
supported by, our long-term financial plans	Ensure that plans are integrated with our long-term financial plans	DMFA , PO	Plans completed	X	X	X	X	In progress, new 10 Year Financial Plan expected to be complete early July 2024 following the adoption of the 2024/2025 Operational Plan & Estimates.	
	Ensure that operations, maintenance, capital renewal and capital expansion activities are undertaken in accordance with the asset management plans	DMES, MHD, TSM, RIM, PO, FRSPM, IPM	Programs in place	Х	Х	х	х	In progress.	
	Capture accurate and complete asset condition data regularly	DMES, MHD, TSM, RIM, PO, FRSPM	Condition assessments undertaken	X	X	X	х	In progress, Confirm Asset Management System yet to be fully implemented. Reflect will be used for the management of the road network including RMCC.	

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Inf	rastructure Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target
		Actively seek grants from Federal and State Governments	DMES, MHD, TSM, RIM, PO, FRSPM, IPM	Increased level of grant funds obtained	X	X	X	X	Ongoing – see grant applications reported to Council. The supposed dry up of 2023/24 grants from the State Government is most concerning.	
3.3.2	Maintain a well- resourced team of infrastructure staff to ensure that our infrastructure needs are met	Ensure infrastructure staff are appropriately experienced and qualified to adequately maintain and improve infrastructure	GM, SMT, RIM, PO, FRSPM, TSM, IPM	Experienced and qualified staff	X	X	X	X	In progress. Appointment of RIM, PO and FRSPM has ensured that the team is well resourced to progress numerous road construction and maintenance projects. Unfortunately, the ability to fill vacant operational positions in roads and services has curtailed some works.	

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Objective 3.4: Revitalise the Warren, Nevertire and Collie streetscapes										
Inf	rastructure Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target
3.4.1	Continually upgrade streetscapes in Warren, Nevertire and Collie to create attractive places to live and to visit	Finalise investigation, design and implementation of the upgrading of the Warren CBD streetscape	GM, DMES	Design and implementation completed	X	X	X	X	In progress, the Warren Town Centre Master Plan – Dubbo Street Upgrade finalised and appropriate grant application to the Commonwealth Government arranged. Milling and AC work in Dubbo Street and other Warren town streets was undertaken in August 2023. The bitumen reseal of SH 11 (Oxley Hwy) through Warren and shoulders undertaken in May 2024.	
		Continue consultation with the Warren, Nevertire and Collie communities on possible future streetscape improvements	DMES	Consultation program instigated	Х	Х	X	X	In progress with appropriate consultation completed for the Warren Town Centre Master Plan – Dubbo Street Upgrade.	

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Objective 4.1: Manage the impact of climate change on our local community										
Env	vironmental Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target
4.1.1	Work with appropriate agencies to proactively address the local impacts of climate	Actively participate in Macquarie Floodplain Management Committee	Mayor, GM	Meetings attended	X	X	х	x	Ongoing, active involvement by both the Mayor and General Manager.	
	change	Actively participate in the Central West Councils Environment and Waterways Alliance	MHD	Meetings attended	х	х	Х	Х	Ongoing, active involvement.	
		Respond to climate-driven regulatory changes that impact our community	GM, MHD, DMES, RIM, PO, FRSPM, TSM	New initiatives implemented	X	X	X	X	In progress, six (6) sites completed for solar panel installation. EV charging station contribution will be arranged via a grant for the Warren and Macquarie Marshes Visitors Information Centre. Further grants for EV charging stations to be arranged.	
		Lobby Government to pipe the Albert Priest channel	Mayor, GM	Pipe installed	Х	Х			Ongoing, submissions continue to be provided.	

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Objective 4.1: Manage the ir	npact of climate change on our local comr	nunity							
Environmental Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target
	Amend our Local Environmental Plan (LEP) to enable Council to better manage the impact of solar farms on our agricultural land and our community	GM, SMT, MHD	LEP amended	X				Ongoing, report provided to the 7th December 2023 Council Meeting on the recommended LEP changes and Action Plan. Consultant engaged to write a Draft LEP.	
	Review our Consequence Management Guides under our Local Emergency Management Plan	GM, DMES (LEMO), MHD, TSM	Review completed	X	X	X	X	Local Emergency Management Plan (Emplan) renewal completed. CMG's were the responsibility of the relevant combat agencies and have been included in the renewed Local Emergency Management Plan (Emplan).	
	Update our Local Emergency Management Plan to take into account the impact of climate change	GM, DMES (LEMO), MHD, TSM	Plan updated		х			Local Emergency Management Plan (Emplan) renewal completed. Currently, the Warren Shire Flood Emergency Sub Plan to draft stage.	

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Object	Objective 4.1: Manage the impact of climate change on our local community										
Env	vironmental Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target	
4.1.2	Encourage the local community to embrace sustainable living and business practices	Provide the community with access to education, information and activities that promote sustainable living and business practices	MHD	Information delivered	X	X	X	X	In progress. Solar energy information to be provided through the Warren Chamber of Commerce and the Economic Development and Promotions Committee using a consultant if possible.		

Object	Objective 4.2: Proactively manage environmental-based assets for the community											
Env	vironmental Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target		
4.2.1	Sustainably manage the Shire's limited water resources	Assist with the education of landowners on the role and activities of the Natural Resources Access Regulator	MHD	Educations programs completed	х	х	Х	Х	No action to date.			

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Object	ive 4.2: Proactively mana	age environmental-based assets for the	community							
Env	rironmental Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target
		Lobby the Government to increase the capacity of the Burrendong dam	Mayor, GM	Submissions made	X	Х	X	X	In progress, submissions including for the Macquarie Castlereagh Regional Water Strategy undertaken with meetings with the Minister for Water arranged. The Regional Water Strategy now includes the increase in capacity of Burrendong Dam as one of the priorities.	
4.2.2	Ensure that our town water usage complies with our licenced	Monitor water usage to ensure that extraction limits are not exceeded	DMES, TSM	Water usage remains within our limits	X	Х	Х	Х	Ongoing, constant reporting.	
	allocations	Investigate the installation of smart meters	DMES, TSM	Investigation undertaken		X			Smart meters installed on all Council licenced water extraction points. Smart meters for domestic users a low priority and considered an expensive option. A report will be provided to the Water and Sewerage Committee in the future.	

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Object	tive 4.2: Proactively mana	age environmental-based assets for the	community							
Env	vironmental Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target
		Educate the community on sustainable water usage	DMES, TSM	Education program delivered	Х	X	X	X	No action to date. Conditions being monitored to determine if an education program needs to be delivered.	
4.2.3	Provide Warren and the villages of Nevertire and Collie with an adequate and safe water supply that is appropriately priced for all consumers	Maintain and renew our water supply network in accordance with our water supply network asset management plan	DMES, TSM	Adherence to asset management plans	X	X	X	X	Ongoing, including the provision of funding for bore replacement refurbishment works and pumps. Inspection of all bores undertaken and all bores cleaned excluding Nevertire (new). Replacement of Telemetry System in progress and subject to reporting to the June 2024 Council Meeting.	
		Comply with current best practices for water supply networks	DMES, TSM	Affirmative annual compliance report	Х	Х	Х	Х	Ongoing.	

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Env	vironmental Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target
		Upgrade the chlorination systems at Warren, Nevertire and Collie to best practice levels Remain actively involved in the Orana Water Utilities Alliance	DMES, TSM , IPM DMES, TSM	Chlorination systems installed Meetings attended	x	x	x	x	Upgrading of chlorination systems is complete. Ongoing, active involvement.	
4.2.4	Provide Warren and the village of Nevertire with an adequate and environmentally acceptable sewerage scheme that is appropriately priced for all consumers	Maintain and renew our sewerage network services in accordance with our sewerage network asset management plan	DMES, TSM	Sewerage network renewed and maintained	X	X	X	X	Ongoing, new Sewerage Treatment Works and Pump Station operational November 2022. Arrangements in train for the design and tendering of the construction of a further evaporation lagoon. Replacement of Telemetry System in progress and subject to reporting to the June 2024 Council Meeting.	
		Comply with current best practices for sewerage systems	DMES, TSM	Affirmative annual compliance report	х	Х	Х	Х	Ongoing.	
		Remain actively involved in the Orana Water Utilities Alliance	DMES, TSM	Meetings attended	Х	Х	Х	Х	Ongoing, active involvement.	

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Obje	tive 4.2: Proactively mana	age environmental-based assets for the	community							
Er	vironmental Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target
4.2.5	Ensure that our stormwater drainage system remains effective	Maintain our stormwater drainage assets in accordance with our stormwater drainage asset management plan	DMES, TSM	Adherence to asset management plan	Х	х	x	х	Ongoing.	
		Install stormwater quality improvement devices (SQIDs)	DMES, TSM	Funding approved and devices installed		Х	Х	Х	Subject to grant funding.	

Object	ive 4.3: Provide a sustair	nable waste management service for the	e community							
Env	vironmental Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target
4.3.1	Reduce the rate of landfill through appropriate waste minimisation and	Participate in regional initiatives relating to the reduction of waste deposited in our landfill facilities	MHD	Reduction in waste deposited in our landfill facilities	х	х	Х	х	Ongoing with the Netwaste Contract for scrap steel being utilised.	

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Objective 4.3: Provide a susta	ninable waste management service for the	e community							
Environmental Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target
waste collection processes	Investigate and implement improved waste collection and waste processing processes	MHD	New improved processes implemented	X	X	X	X	Implementation of the new Ewenmar Waste Depot Management Regime, Strategies and Plan expected to be implemented in August 2024 when the Waste Transfer Station is completed.	
	Implement the Ewenmar Waste Depot Management Regime, Strategies and Plan	MHD	New Management Plan implemented	X				In progress, excavator and equipment purchased, other works delayed due to wet weather. Implementation of the new Ewenmar Waste Depot Management Regime, Strategies and Plan expected to be implemented in early August 2024 when the Waste Transfer Station is completed.	

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Object	tive 4.3: Provide a sustain	able waste management service for the	e community							
En	vironmental Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target
4.3.2	Introduce new sustainable waste management practices for both green waste and recyclable materials	Investigate and implement improvements in green waste processing Investigate and implement new uses for processed green waste	MHD	New green waste processing implemented New uses for processed green waste identified and utilised	X	X	X	x	In progress. A program of green waste shredding undertaken with the shredded material used around the Ewenmar Waste Depot site. Use of processed green waste is subject to materials cleanliness, which may be improved with the implementation of the Ewenmar Waste Depot Management Regime, Strategies and Plan.	

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Objec	ctive 4.3: Provide a sustair	nable waste management service for th	e community							
Er	ovironmental Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target
		Investigate and implement state of the art recycling initiatives	MHD	New recycling initiatives introduced	X	X	X	X	In progress, second hand goods and materials sale area arranged. Research and information collated for future recycling initiatives and costs. Council has determined to not progress kerb side recycling and other types of recycling initiatives will be further investigated and reported over the next two (2) years.	

Object	Objective 4.4: Support environmentally sustainable land management practices											
Env	vironmental Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target		
4.4.1	Actively manage noxious weeds	Apply the weed management guidelines of the Castlereagh Macquarie County Council (CMCC) to land that Council manages	DMES, MHD, TSM, RIM, PO, FRSPM	Guidelines adhered to	х	х	х	х	In progress, particularly following reports.			

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Object	tive 4.4: Support environ	mentally sustainable land management	practices							
Env	vironmental Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target
		Assist in promoting and endorsing the CMCC guidelines to landowners	MHD	Guidelines promoted and endorsed	X	X	X	X	Ongoing, Council monthly newsletter now being utilised when information is provided by the CMCC and some program signage installed.	
4.4.2	Actively manage pests	Continually liaise with Local Land Services (LLS) to ensure that current pest management initiatives are undertaken on land that Council manages	DMES, MHD, TSM, RIM, PO, FRSPM	Initiatives undertaken when requested by LLS	х	х	X	х	Ongoing.	
4.4.3	Ensure that crown land is managed using environmentally sustainable principles and practices	Continually liaise with Government to ensure that Council maintains the crown land under its management in an environmentally sustainable way	DMES, MHD, TSM	Environmentally sustainable management achieved	X	X	X	X	In progress with Plans of Management in train nearing completion. Victoria Park and Oxley Park Plan of Management complete, other Plans of Management to draft stage and to be reported to Council through relevant Committees.	

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Object	tive 4.4: Support environr	mentally sustainable land management	practices							
Env	vironmental Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target
4.4.4	Preserve and protect endangered ecological communities (EEC) of native plants, animals and other organisms living in unique	Liaise with Government and other agencies to remain appraised of the latest legislation and initiatives concerning the preservation and protection of endangered ecological communities	DMES, MHD, TSM, RIM, PO, FRSPM	Current EEC legislation and initiatives understood	Х	Х	Х	Х	Ongoing.	
	habitats within the Shire	Implement preservation and protection initiatives as required	DMES, MHD, TSM, RIM, PO, FRSPM	Processes implemented	Х	Х	Х	Х	Ongoing.	
4.4.5	Sustainably manage Council's road-making materials and storage sites (gravel, sand, loam pits and roadside	Regularly monitor the safety and operations of gravel, sand and loam pits and roadside stockpile sites to ensure high environmental standards are adhered to	DMES, RIM, PO, FRSPM, WHS/RC	Monitoring in progress and actions undertaken	Х	х	х	х	In progress, gravel pit investigation being undertaken.	
	stockpile sites)	Redevelop and implement the Quarry Safety Management Plan	DMES, RIM, PO, FRSPM, WHS/RC	Plan in place	Х				In progress.	

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Object	tive 5.1: Ensure strong en	gagement and collaboration with the co	ommunity							
G	overnance Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target
5.1.1	Undertake regular community engagement activities as per the Community Engagement Strategy	Complete all community engagement activities outlined in the Community Engagement Strategy	Mayor, GM, SMT, MANEX	Strong community engagement	X	X	X	X	Ongoing, Community Engagement Plans enacted for all major projects/programs. Local paper being utilised together with Council's social media platforms and the Community Room display screen.	
5.1.2	Provide training to the community on making grant applications	Disseminate grant opportunities to the community	GM, SMT, MANEX, IPM, EDVM	Grant opportunities promoted	X	х	х	х	Ongoing, by the Infrastructure Projects Management Office and Economic Development and Visitation Office.	

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Object	tive 5.1: Ensure strong en	gagement and collaboration with the c	ommunity							
G	overnance Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target
		Train community members and community groups on best practice grant preparation	EDVM	Number of successful grants	X	X	X	X	Progress by the Infrastructure Projects Management Office. With the appointment of the Economic Development and Visitation Manager preparation for this training has commenced. The Economic Development and Visitation Manager has also been able to progress a number of grant applications for community groups. There is concern that State Government grants have significantly reduced even for community organisations.	
5.1.3	Promote Warren Shire Council to wide audiences both within	Prepare and implement community engagement plans	Mayor, GM, SMT, MANEX , EDVM	Plans completed and implemented	х	X	х	Х	Ongoing, Community Engagement Plans enacted by all major projects/programs.	

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Objective 5.	bjective 5.1: Ensure strong engagement and collaboration with the community											
Govern	nance Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target		
	Shire and ernally	Promote Council through websites, social media and other relevant promotional channels (print and online)	Mayor, GM, SMT, MANEX, EDVM	Increased positive image of Council	Х	Х	Х	Х	Ongoing through newsletters, Community Room display screen, Facebook posts, website, LinkedIn, Western Plains App, Warren Star Newspaper and local radio stations etc.			

Object	Objective 5.2: Maintain a financially sustainable Council that provides cost effective services											
G	overnance Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target		
5.2.1	Ensure that this strategic planning framework becomes an integral part of our operating culture	Adopt all delivery programs from this strategic planning framework	GM, SMT, MANEX	Strategic planning framework imbedded within Council operations	Х	Х	Х	Х	In progress. Responsibilities being communicated.			

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Objec	tive 5.2: Maintain a finan	cially sustainable Council that provides	cost effective se	ervices						
G	Governance Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target
5.2.2	Proactively manage known compliance risks	Review our compliance risk register	GM , SMT, MANEX, WHS/RC	Number of non- compliance notices	Х	X	X	X	Ongoing, Legislative Compliance Register continually updated and actioned plans implemented to reduce non-compliance.	
		Implement actions to mitigate against known compliance risks	GM, SMT, MANEX, WHS/RC	Number of non- compliance notices	Х	Х	Х	Х	Ongoing, Council Enterprise – Wide Risk Management Matrix has been updated to include Cyber Security and other matters.	

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Object	ive 5.2: Maintain a finan	cially sustainable Council that provides	cost effective se	ervices						
G	overnance Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target
5.2.3	Seek new sources of income for Council	Implement the Road Maintenance Council Contract (RMCC) from the State Government for the maintenance of Government-owned roads	GM, DMES , RIM, PO, FRSPM	Successful delivery of contract maintenance and improvement works	X	X	X	X	Ongoing, with commencement on the 1 September 2022. Successful management of the Oxley Highway during the September – December 2022 floods and with good results being achieved on Contractor Performance Reports and an extensive program of heavy patching and bitumen reseals in May 2024, with reconstruction of the "Milawa" section in progress.	
		Apply for private works contracts with local businesses, landowners and the community	DMES , RIM, PO, FRSPM, TSM	Contracts in place	Х	Х	Х	Х	Ongoing, successful undertaking of construction of the Burrima Boardwalk access road.	

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Objective 5.2: Maintain a financially sustainable Council that provides cost effective services										
G	overnance Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target
		Reassess Council's schedules of rates, fees and charges	GM, SMT, DMFA, DMES, MHD, MANEX	New schedules confirmed	x	Х	х	Х	Ongoing, contained within the Draft 2024/2025 Operational Plan & Estimates.	
		Review Council's investment management strategies	DMFA	New strategies developed and implemented	Х	Х	Х	Х	Ongoing, Investment Policy renewed following liaison with TCorp.	
		Continually review and seek grant opportunities	GM, SMT, MANEX, MHD, RIM, PO, FRSPM, TSM, IPM	Grants won	Х	Х	Х	X	Ongoing – see successful grant applications reported to Council. Concerned about the reduction of State Government funding in 2023/2024.	
5.2.4	Explore partnerships with others to share costs	Create partnerships with Government, businesses and NGOs to create shared services agreements	Mayor, GM, SMT, MANEX	Shared services agreements in place	Х	X	Х	Х	Ongoing.	
5.2.5	Improve procurement practices to maximise cost efficiency whilst	Utilise and maintain the VendorPanel procurement and contract management system	GM, SMT, MANEX	VendorPanel actively used	Х	Х	Х	Х	Ongoing.	

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Object	tive 5.2: Maintain a finan	cially sustainable Council that provides	cost effective s	ervices						
G	overnance Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target
	supporting local businesses where possible	Train staff in procurement and contract management practices	GM, SMT, MANEX	Staff trained	X	X	X	X	In progress, grant application for training of staff responsible for procurement arranged however, unfortunately unsuccessful. Further grant applications being considered. Appropriate training arranged using Council's training allocation in March 2024.	
		Promote opportunities for local businesses to provide services to Council	GM, SMT, MANEX	Community and businesses informed	X	Х	Х	Х	Ongoing, VendorPanel constantly advertised.	
5.2.6	Embrace a team centred culture of continual improvement to improve operational efficiency	Consult with the community to agree on the levels of service it requires from Council	GM, SMT, MANEX	Levels of service agreed	Х	X	X	X	The Senior Management Team received training in November 2023 and four (4) Service Reviews expected to be undertaken in 2024/2025 to determine service improvements within resources.	

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 27th June 2024

ITEM 6 DELIVERY PROGRAM SIX MONTHLY REVIEW REPORT

Governance Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Targe
	Equip, empower and support staff to achieve their goals	GM, SMT, MANEX	Positive staff surveys	Х	Х	х	Х	In progress, Performance Management training undertaken in May 2024.	
	Embrace the use of new technology to support our processes	GM, SMT, MANEX	Processes improved	X	X	X	X	Ongoing, a Draft ICT Strategy and Action Plan developed which will see Managed Services implemented, a new Electronic Document System and a full Financial Software Package implemented in 2024/2025. Improvements in Council's cyber security expected to be implemented at the end of 2023/2024.	

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 27th June 2024

ITEM 6 DELIVERY PROGRAM SIX MONTHLY REVIEW REPORT

Object	tive 5.3: Support our peo	ple to provide high-quality services to t	he community							
G	overnance Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target
5.3.1	Provide effective training and development of our staff	Review our staff evaluation and goal-setting processes to incentivise staff	GM , SMT, MANEX	Updated staff evaluation process	Х				Ongoing, Performance Management training to be undertaken in May 2024.	
		Equip, empower and support staff to achieve their goals	GM , SMT, MANEX	Updated Workforce Plan and Strategy	X	Х	Х	Х	In progress, Performance Management training undertaken in May 2024.	
		Provide career path opportunities to incentivise staff and to improve business continuity	GM , SMT, MANEX	Updated Workforce Plan and Strategy	Х	Х	Х	Х	In progress.	
		Implement a tailored training and development program for each member of staff	GM , SMT, MANEX	Staff reviews completed	X	х	х	х	Nearing completion for 2023/2024.	
		Implement formal flexibility working arrangements for staff	GM , SMT, MANEX	Updated Workforce Plan and Strategy	Х	х	х	х	In progress, Extended Flexible Working Hours Agreement for Road Crews and Associated Staff agreed to for 2023/2024 and 2024/2025.	
		Review our salary system against current best practice	GM , SMT, MANEX	Updated salary system	Х	Х	Х	Х	No action to date.	

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 27th June 2024

ITEM 6 DELIVERY PROGRAM SIX MONTHLY REVIEW REPORT

Object	tive 5.3: Support our peo	ple to provide high-quality services to t	he community							
G	overnance Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target
5.3.2	Create a productive and cooperative working environment for Councillors to support their governance responsibilities	Train Councillors on their roles and responsibilities	GM, SMT	Programs delivered	х	x	х	х	Ongoing. Asset Management Training undertaken by interested Councillors. Arrangements in train for an Induction Workshop for new Councillors in October 2024.	
		Provide Councillors with community leadership opportunities	GM , SMT	Opportunities provided	Х	х	Х	х	Ongoing.	
		Provide timely, accurate and relevant reporting and information to Councillors to enable informed decision making	GM, SMT, MANEX	Reports and information delivered	Х	Х	х	х	Ongoing.	
5.3.3	Ensure a quality customer service focus by customer staff	Promote quality customer service approaches to all Council employees	GM, SMT, MANEX	Customer service training implemented	X	X	X	X	In progress, initial report provided to the April 2024 Council Meeting on a Customer Service Ethos Policy. Further reporting in the near future on both a Customer Service Ethos Policy and a Customer Service Policy.	

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ITEM 6 DELIVERY PROGRAM SIX MONTHLY REVIEW REPORT

Objective 5.3: Support our people to provide high-quality services to the community										
G	Governance Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target
		Obtain community feedback on Council's customer service	GM, SMT, MANEX	Increased customer satisfaction	X	X	X	X	In progress, initial report provided to the April 2024 Council Meeting on a Customer Service Ethos Policy. Further reporting in the near future on both a Customer Service Ethos Policy and a Customer Service Policy.	

Object	tive 5.4: Collaborate with	external parties to capture new oppor	tunities for the	community						
G	overnance Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target
5.4.1	Obtain new development funds from developers to	Arrange through negotiations Planning Agreements with developers	GM, SMT, MHD	Planning Agreements implemented	х	х	Х	х	No action to date, currently not applicable.	
	support the provision of improved infrastructure services	Negotiate with major developers to obtain new development funds	GM, SMT, MHD	Negotiations completed	Х	Х	Х	Х	No action to date, currently not applicable.	
		Allocate additional funds to the provision of new infrastructure and services for the community	GM, SMT, MHD, MANEX	Fund allocated	X	Х	Х	Х	No action to date, currently not applicable.	

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 27th June 2024

ITEM 6 DELIVERY PROGRAM SIX MONTHLY REVIEW REPORT

Object	Objective 5.4: Collaborate with external parties to capture new opportunities for the community									
G	overnance Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target
5.4.2	Lobby the State Government to reduce the amount of cost shifting, from Government to Council, for the provision of community services	Develop and implement a lobbying plan for cost shifting reduction measures	Mayor, GM	Lobby plan developed and implemented	X	X	X	X	Ongoing, submissions provided to both the State Government Inquiry into the Ability of Local Governments to Fund Infrastructure and Services and the Commonwealth Government Inquiry and Report into Local Government Sustainability. Liaison with the Local Member for Barwon undertaken.	
		Obtain the support of other local Councils and the Alliance of Western Councils	Mayor, GM	Support obtained	Х	х	Х	Х	Ongoing.	
		Meet with relevant State Government Ministers and Departments	Mayor, GM	Meetings conducted	Х	Х	Х	X	Ongoing, use of Country Mayors Association and other meetings and Conferences to hold appropriate meetings with State Government Ministers.	

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 27th June 2024

ITEM 6 DELIVERY PROGRAM SIX MONTHLY REVIEW REPORT

Object	tive 5.4: Collaborate with external parties to capture new opportunities for the community									
G	overnance Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target
5.4.3	Actively seek external support (financial and in-kind) from Government, alliance partners, the community and	Meet with community groups to consider the support that they might require to develop new community services and amenities	GM, SMT, MANEX	Meetings conducted	X	X	Х	X	Ongoing, particularly through the Warren Chamber of Commerce and the Warren Interagency Support Services Group.	
	philanthropists to support the provision of new services and amenities for the	Facilitate the development of a plan to target and engage with potential support providers	GM , SMT, MANEX	Plan developed and implemented		In progress.				
	community	Facilitate meetings between the potential support providers and our community groups	GM , SMT, MANEX	Meetings conducted	Х	Х	Х	Х	In progress.	

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ITEM 7 2024 NSW LOCAL ROADS CONGRESS – IPWEA (NSW & ACT)

(C14-5.4, R4-13.2)

RECOMMENDATION:

That the information be received and noted.

PURPOSE

To provide Council with a summary of the attendance of the 2024 NSW Local Roads Congress.

BACKGROUND

Council at its meeting on the 28th March, 2024 resolved to approve the attendance of Councillor McCloskey and Councillor Whiteley with the General Manager and Divisional Manager Engineering Services or nominee to the 2024 NSW Local Roads Congress on Monday, 3rd June 2024.

For Council's information, the General Manager, Gary Woodman is on the Board of the Institute Public Works Engineering Australasia (IPWEA) NSW & Act Division and a Portfolio Director responsible primarily for the Roads and Transport Directorate of the IPWEA (Chairperson of the Committee of Management) and Asset Management (Secondary portfolio). The Directorate is responsible for the conduct of the Congress.

Councillor McCloskey and Councillor Whiteley and the Divisional Manager Engineering Services will also talk to this report as required at the Council Meeting.

REPORT

Attachment 1 is a copy of the 2024 NSW Local Roads Congress Program. The Congress was held at the NSW Parliament House and was delivered as a hybrid event where the wider public works community was able to attend online.

The Congress theme was 'Planning for the Future'.

The Congress was attended physically by over 120 Delegates who consisted of Mayors, Councillors, General Managers, Directors of Engineering and others responsible for road networks.

Key Note Addresses were conducted by IPWEA NSW & ACT Vice President Will Barton, Councillor Darriea Turley AM, President of the Local Government NSW, the Hon. Jenny Aitchison MP, Minister for Regional Transport and Roads, the Hon. John Graham MLC, Minister for Roads, the Hon. Natalie Ward MLC, Shadow Minister for Transport and Roads and David Layzell MP, Shadow Minister for Regional Transport and Roads.

Minister Aitchison MP comes from a tour and transport operator background having been an active member of industry organisations across regional, tourism and transport sectors for nearly 20 years. She spoke mostly in relation to having well-functioning road and public transport networks in regional, remote and rural NSW to ensure that those communities thrive and making sure that roads and transport are positive social determinates of health, education, opportunity and jobs.

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There is much concern that the level of funding to the Regions for the road networks could be in serious decline.

Minister Graham provided details of over \$1 Billion of funding for the road network leading to the new Airport in Western Sydney and accordingly there was expectations that there would be some sort of announcement from the Minister for Regional Transport and Roads in regard to further funding of roads in the region that would be in the soon to be announced NSW Government Budget. Unfortunately, there was no information of this nature and only generalist comments in regard to Regional Transport Strategic Plans that are being rolled out.

The Key Note Address of the Hon. Natalie Ward MLC and David Layzell MP were reasonable generalist. They also wait the announcements from the 2024/2025 State Government Budget to determine if funding to the Regions for the road network is existent.

There was a very good Panel Session of the two (2) Ministers and two (2) Shadow Ministers, which was reasonably collegiate and informative. However, it does seem that the State Opposition is not keeping the Government to account, particularly in relation to the level of funding normally provided to the road network in the Regions.

Presentations were then provided as follows:

Sponsor Presentation by Nabil Issa, Chief Executive Officer, Streets Opening Coordination Council;

Streets as Shared Spaces by Peter Shields, Chief Engineer, Sydney City Council and IPWEA NSW & Act Board Member;

Future Freight by Scott Greenow, A/Executive Director Freight, Transport for NSW;

Asset AI Project Update by Joshua Devitt, Chief Engineer, IPWEA NSW & ACT. Attachment 2 is a copy of a Press Releases particularly relevant to Warren Shire Council;

Electric Vehicle Implementation by Dr Austin Morris, Director of Engineering & Environmental Services, Lockhart Shire Council; and

Integrated Network Planning by Warren Sharpe OAM, Director, Warren Sharpe Strategic Services Pty Ltd.

If possible, the presentations may be available for perusal by interested Councillors at the Council Meeting.

Local Roads Congress Communique

Attachment 3 is a copy of the Draft Local Roads Congress Communique.

If available, the final Communique will be provided to Councillors hopefully before the Council Meeting.

Report of the General Manager

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General

Attendees were able to undertake a reasonable amount of networking this year, particularly with fellow Councillors, General Managers and Roads Engineers.

The Congress met expectations.

Attachment 4 are relevant attendance photographs.

FINANCIAL AND RESOURCE IMPLICATIONS

Funds were available from Council's Delegates expenses to attend and expenditure is appropriately justified.

LEGAL IMPLICATIONS

Nil.

RISK IMPLICATIONS

Nil.

STAKEHOLDER CONSULTATION

Nil.

OPTIONS

N/A.

CONCLUSION

A most interesting Congress and it is believed that Warren Shire Council's attendance is most applicable.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

- 3.1.1 Ensure that the road network is maintained to acceptable community standards;
- 5.3.1 Provide effective training and development of our staff;
- 5.3.2 Create a productive and cooperative working environment for Councillors to support their governance responsibilities; and
- 5.4.3 Actively seek external support (financial and in-kind) from Government, alliance partners, the community and philanthropists to support the provision of new services and amenities for the community.

SUPPORTING INFORMATION /ATTACHMENTS

- 1. 2024 NSW Local Roads Congress Program;
- 2. Transport for NSW Media Release 4th June, 2024 Asset AI;
- 3. Draft 2024 Local Roads Congress Communique Questions on Notice; and
- 4. 2024 Local Roads Congress Attendance Photos.

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 27th June 2024

ITEM 7 2024 NSW LOCAL ROADS CONGRESS – IPWEA (NSW & ACT)

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Attachment 1: 2024 NSW Local Roads Congress Program

LOCAL GOVERNMENT NSW	2024 LOCAL ROADS CONGRESS Planning for the Future						
	MORNING PROGRAM						
8:30am – 9:00am	Delegate registration						
9:00am	Uncle Allen Madden 'Welcome to Country'						
9:10am	Rob Carlton 'Congress Welcome'						
9:20am	Will Barton Vice President, IPWEA NSW & ACT 'Vice President's Welcome'						
9:30am	Cr Darriea Turley AM President, Local Government NSW 'Welcome Address - LGNSW'						
9:40am	Mal Lanyon APM Acting CEO, NSW Reconstruction Authority 'Future Disaster Recovery'						
):00am – 10:30am	MORNING TEA						
10:30am	The Hon. John Graham MLC Minister for Roads 'Keynote Address'						
10:45am	The Hon. Natalie Ward MLC Shadow Minister for Transport and Roads 'Keynote Address'						
11:00am	The Hon. Jenny Aitchison MP Minister for Regional Transport and Roads 'Keynote Address'						
11:15am	David Layzell MP Shadow Minister for Regional Transport and Roads 'Keynote Address'						
11:30am	Panel Discussion - Ministers						
12:00pm-1:30pm	LUNCH – in the Strangers' Room						
*Program subject to change							

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Attachment 2: Transport for NSW Media Release 4th June, 2024 Asset Al



Transport for NSW Media Release

4 June 2024

"Interviews and images available for download <u>here</u>

New Sydney roads and more regional councils join Asset AI®

Two additional regional New South Wales councils and a Sydney-based Transport for NSW team have joined an innovative artificial intelligence project, which seeks to revolutionise road asset maintenance and operations.

The Asset Al® project uses a combination of dash-mounted cameras on council vehicles and sensors to detect, log - and eventually predict - critical road defect issues like damaged signs, faded line markings, potholes and rutting, and escalate them based on severity and safety risk, to council asset maintenance teams.

Shoalhaven City and Warren Shire councils have just joined the project and are now feeding data into the platform and receiving updates through the system.

The Transport for NSW asset inspection team that carries out quality assurance monitoring of state roads across Sydney will also trial three vehicles fitted with dash-mounted cameras.

Asset Al® is a Transport for NSW-led project, in partnership with the Institute of Public Works Engineering Australasia (IPWEA) NSW and ACT Division and City of Canterbury Bankstown.

The platform uses the IPWEA NSW and ACT risk-based defect priority scoring system to help maintenance crews ensure they address the most critical defects first, reducing the overall risk to road users and the community.

Canterbury-Bankstown and Griffith councils were the first councils to trial the Australian-first technology with data from Asset Al® cameras on vehicles including street sweepers and utes feeding near-real time road condition updates into the platform.

The application allows councils to easily see the location of each issue detected by Asset Al®, pull up images and severity ratings for defects, and receive an overall rating of the condition of the road network

Councils ready to be onboarded in 2024 include Liverpool Plains Shire and Mid Coast. Another 48 local councils across NSW have also expressed an interest in joining the project.

Asset Al® received a \$2.9 million funding co-contribution through the NSW Government's Smart Places Acceleration Program, a special reservation under the Digital Restart Fund.

Find out more about Asset Al® at transport.nsw.gov.au/assetai

Transport for NSW Executive Director of Road Maintenance and Motorway Partnerships, Matthew Wilson said:

Media contact: (02) 8265 6555, media@transport.nsw.gov.au

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"Asset AI® is an exciting and ambitious project, and we are now for the first time trailing its use for quality assurance monitoring of our state roads around Sydney.

"There are nearly 3000 kilometres of state roads around Sydney with 85,000 metres of line markings, 5,000 metres of median strips and more than 800 bridges and 18 tunnels.

"It's great to see our Transport teams as early adopters using this new technology and its potential to enhance our current quality inspection capabilities and help shift contracted road maintenance programs towards preventative, and ideally predictive maintenance."

Shoalhaven City Council Mayor, Amanda Findley said:

"We are hopeful that the application of this new technology will create efficiencies in the process to remediate our roads and potentially reduce costs by cutting back on the manual inspection and assessment process.

"Right now, gathering data on our assets such as the critical road network infrastructure is vital to planning and allocating budgets in the long term.

"The installation of AI cameras on road worker crew vehicles will be a welcome addition to the fleet and effectively act as another set of eyes inspecting our roads."

Warren Shire Council Divisional Manager Engineering Services, Sylvester Otieno said:

"Asset Al provides a fantastic platform to monitor the condition of our vast road network.

"As a small rural and remote Council with severe challenges in attracting qualified staff, the platform would lessen the effort required in road inspection, thus enabling our staff to be deployed elsewhere."

City of Canterbury Bankstown Systems Coordinator Waste, Troy Leedham said:

"Early results of the trial have shown that Asset AI can successfully detect many different types of defects within Council's roads including potholes, pavement cracking, faded line marking, damaged signs and even graffiti.

"It's helping us identify faults in the road before they become a bigger issue. Getting onto issues proactively and improving our ability to fix them."

Griffith City Council Director Infrastructure and Operations Phil King said:

"The Asset AI platform allows Griffith staff to get a much broader picture across our entire LGA, particularly over the rural roads, to show where the defects are, and we hope to improve our response time to address these defects.

"Council's continuous monitoring of the data collected provides feedback to the AI model and this will improve the ability to identify what is happening to the road assets over time."

IPWEA NSW and ACT Chief Engineer Joshua Devitt said:

"The IPWEA NSW and ACT risk-based defect priority scoring system allows easy comparison of all defects across the road network.

"We are excited to work with additional NSW councils over the next 12 months before the platform is made available to further councils in mid-2025."

Media contact: (02) 8265 6555, media@transport.nsw.gov.au

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Attachment 3: Draft 2024 Local Roads Congress Communique Questions on Notice



We encourage all Councillors and attending staff to report back to their own Councils and seek support for the Congress Communique by resolution of Council. United with your own Council's advocacy efforts we can improve the outcomes delivered by our local and regional roads for communities across NSW. We also provide these sample Questions on Notice to allow Councillors to bring information relating to the management of local and regional road networks into the public arena. A draft format is provided here to assist Councils to provide information to their elected body and community.

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Context and background

The NSW Roads Congress has a strong record of bringing Councillors, senior staff and Members of Parliament together to discuss current and future challenges facing Councils in managing their local and regional road networks. The subsequent advocacy work has resulted in the allocation of substantial additional funds and new grant funding programs that have provided great assistance to local Councils and their communities across NSW.

The NSW Roads Congress 2024 highlighted the critical role Councils have in delivering primary objectives including improved road safety (reduced road related fatalities and trauma), improved worker and first responder safety, improved resilience to natural disasters and climate change, greater freight productivity, adequate provision for development and growth as well as improved liveability and economic outcomes in our CBDs, around schools and in our urban spaces.

The Congress also highlighted:

- the links between improved infrastructure planning for our local and regional roads, and
 potential grant funding programs by producing evidence-based network wide plans that
 move our road network toward the required future state to deliver these improved
 outcomes
- real examples of the inadequacies of rate pegging and existing grant funding arrangements in keeping pace with actual cost increases faced by Councils in delivering maintenance, renewal, and improvement of local and regional roads.
- the need for Councils to give greater consideration in adapting road networks to improve outcomes for:
 - Road safety
 - Worker safety and
 - Community, first responder, worker, and agency safety during and immediately following natural disasters

It is recognised that the skills shortage, natural disasters, and COVID-19 have all taken a toll on the resourcing available for infrastructure planning and delivery of works across local and regional road networks. However, it is important for Council to 'take stock' and determine the best way forward to ensure we have a strong plan and direction for the future.

The following questions are placed on notice to allow an improved understanding of how our Council is dealing with these critical challenges and what additional resources might be required to address any current shortfalls.

Question 1 - Road Hierarchy

Many Councils have established a common road hierarchy for their local road network that all ows the level of service to be linked to the different functions and traffic volumes using the local road networks. This approach includes placing a greater focus on higher function and important routes to better manage the risk to the community and Council, whilst balancing service delivery to ensure equity across the entire road network.

The NSW Roads and Transport Directorate has published a functional road hierarchy to assist. Councils to move towards a more uniform approach, which is important when the community travels across LGA borders.

Has our Council implemented a road hierarchy?

Is our Council working with our neighbours to ensure consistency across LGA borders?

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Has our Council linked pro-active and reactive maintenance and cyclic renewal (such as reseal frequency, gravel resheeting frequency, linemarking) to that hierarchy to ensure the most effective spend of Council funds?

Question 2 - Asset Management Planning

Does Council have an up-to-date asset management plan for our local and regional road network? If yes, what year was this plan last updated? Does this plan link to Council's long term financial plan?

If no, what resources and time are required to complete this essential task?

What work is being done to improve our datasets and knowledge of the road assets that Council owns or maintains?

Does this include progressively improving our knowledge of our road pavements, including the depth of gravel and sub-grade strength so we can better plan and budget for future works? Does our Council contribute to efforts to compile data across the entire local road network, such as the NSW Roads and Transport Directorate's Road Asset Benchmarking Project?

Question 3 - Roads Risk Policy and Code of Practice

The Civil Liabilities Act 2002 offers Councils limited protection from public liability claims provided Council has direct links between the resourcing available and the work able to be delivered on behalf of the community.

Many Councils have adopted appropriate policies to strengthen the link between resourcing, risk and the maintenance work undertaken by their Council. These are often supported by codes of practice developed by staff outlining how road defects are identified, prioritised, and actioned to mitigate the risk to the community taking account of resourcing and geographic practicalities.

Statewide Mutual has best practice guides to assist Councils.

Does our Council have a specific risk policy approved by the elected Council for local and regional roads?

Does Council have a code of practice supporting that policy to ensure consistent operational implementation of the policy?

If not, when can staff develop an appropriate policy for consideration of the Council and when can staff develop a supporting code of practice?

Question 4 - Cost Escalation and Budgeting

The cost of undertaking work on roads has increased at a faster rate than covered by rate pegging and many of the grant funding programs that Councils rely upon have not kept pace with these increases. Additionally, the local road network is growing in size each year.

Can Council staff provide examples of these cost increases over the last five years compared to rate pegging so Councillors can better understand the adverse cumulative impacts on the level of service able to be delivered to our community for our local and regional roads?

Please include information on resealing, resheeting, maintenance grading and linemarking costs along with other elements staff believe are relevant.

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Question 5 - Cyclic Renewal

It is known that cyclic renewal of road surfacing significantly improves the safety and resilience of our local roads, particularly against the impacts of wet conditions. Many recommend that these critical cyclic activities be prioritised by Councils before major capital upgrades so existing networks do not deteriorate further.

Resealing involves applying a new bitumen surface and stone to existing sealed roads. This is a bit like painting the weather boards on a house in that the reseal reduces the water penetrating into the underlying structural road pavement. Combined with good drainage maintenance, this prolongs the life of the underlying structural road pavement, saving on much more expensive repairs (often costing more than ten or more times the cost of a reseal).

Pavement resealing also offers vastly improved skid resistance and significantly reduces potholing and other defects. Thus, resealing of existing bitumen roads offers vastly improved road safety outcomes, reducing fatalities and road related trauma to the community and vehicle damage.

Resheeting of gravel roads typically involves reshaping an existing gravel road, undertaking minor improvements to the sub-grade, width and drainage and then applying a new layer of surfacing gravel. A minimum crossfall of 6% is recommended for unsealed roads.

It is recommended that Councils align these cyclic renewal activities to differing road hierarchies and traffic volumes to provide the most cost-effective management of the local road network, including better risk management for the available funds. Ideally, these cyclic activities should be budgeted on an annual cyclic basis, increased for actual cost and the growth in the size of the network.

An example from another Council is provided below. Sealed roads

- Regional and major local distributor roads 10 year reseal cycle
- Local collector roads = 12 year reseal cycle
- Local and access roads 15 year reseal cycle

Unsealed roads resheeting

- Local collector roads 12-15 years
- Local and access roads = 15-18 years

It is recognised that these renewal cycles may vary depending upon the climatic conditions, terrain, types of traffic and the financial capacity of each Council.

Does our Council link the pro-active resealing and gravel resheeting of our local roads to a road hierarchy?

What average cyclic renewal frequency for reseals and resheeting does our Council achieve with our own base source funding and annual grants such as FAGS-Roads, Roads to Recovery and the Regional Road Block Grant program?

Has Council been able to achieve an increase in this reseal frequency in recent years from any other grant funding sources to help address any shortcomings and/or backlogs? If so, what was that funding and what was achieved?

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Question 6 - Road Safety

Fatalities and serious road crash injuries have increased significantly over the last year.

Councils look after almost 90% of roads in NSW and almost 60% of fatalities occur on local and regional roads. About two thirds of fatalities involved local people dying on local roads.

Local and regional roads often have an unforgiving roadside environment with numerous roadside hazards and long-term legacy issues. Many of these can be addressed at low cost, improving the forgiveness of local and regional roads and significantly reducing road trauma when errors or crashes occur.

Best practice recommends Councils develop their own Council Road Safety Plan aligned to the NSW (2026 Road Safety Action Plan (nsw.gov.au)) and Australian (National Road Safety Action Plan 2023-25 | National Road Safety Strategy) action plans. The Council plan should use a Safe Systems Approach (safer roads, safer people, safer vehicles and safer speeds) and identify the role Council does, and does not, have in road safety both from a community and organisational perspective.

The NSW Roads and Transport Directorate has produced an easy-to-follow guide and there are good examples of evidence-based plans that have been developed by other Councils. Some assistance may also be available from Transport for NSW relating to crash data and analysis.

Has our Council developed a road safety plan that includes the improvements to our road infrastructure?

Does this plan make recommendations that will also improve worker safety?

If not, what resources would be required to complete a road safety plan for our Council?

Question 7 - Critical Infrastructure Resilience

Across NSW, Councils have experienced devastating natural disasters, especially since 2019-20. This resulted in significant adverse impacts to the community and high risk to first responders (many of whom are volunteers) and Council workers during and immediately after natural disasters.

All Councils are experiencing a high turnover of staff. This means that the lived experience and knowledge can often be lost from Council if not well recorded.

Has our Council documented how the natural disasters impacted critical infrastructure (including local and regional roads) in our Council area and the consequences this had on our community? Has our Council used this evidence to develop a critical infrastructure resilience plan aimed at identifying the works needed to progressively reduce the susceptibility of our critical infrastructure, including local and regional roads, to natural disasters?

Is Council using the lessons learnt to improve our approach to maintenance, cyclic renewal and upgrade of our local and regional roads?

Is Council using that plan/information to pursue grant funding to help address known shortcomings?

If not, what resources would be required to prepare a critical infrastructure resilience plan, at least for local and regional roads?

Is our Council able to work with our Joint Organisation to pursue grant funding to assist with this work?

Report of the General Manager

to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 27th June 2024

ITEM 7 2024 NSW LOCAL ROADS CONGRESS – IPWEA (NSW & ACT)

CONTINUED



Question 8 - Local and regional road network planning

There are many demands placed upon our local and regional road network. As with all networks, our local and regional roads were developed over decades and built to the standard of the day.

Changes to transport types, increasing traffic volumes, heavier vehicles and development, improved knowledge and standards, mean that many existing local and regional roads no longer meet the current or future need.

The recommended way to optimise the management and progressive improvement of the road network is to prepare a Network Plan that integrates maintenance, cyclic renewal and progressive improvement works to address road safety, worker and first responder safety, resilience, growth and development, freight and liveability needs.

The aim of a network plan is to set the 'future state' required for critical routes and the network as a whole. This in turn allows all subsequent asset management and improvement activities undertaken by Council on the road network to move us toward our ultimate goal. The plan also assists in making grant applications to help provide the funding support that Council will need to implement the plan, especially for any major works.

Most often these plans are developed based on current knowledge and readily obtainable evidence such as:

- Road crash data (from TfNSW)
- Traffic counts/studies & freight movements
- Roadside hazards, particularly on rural sealed roads
- · Trends in growth of traffic & development
- Disaster experience & damage including critical alternate routes
- Existing flood studies (if relevant)
- Changes in type of vehicles & modes of travel (e.g. heavier transport, electric push bikes)

It is accepted that Council may not have all of the information needed, however, this should not inhibit progress on sound forward planning. The network plans can include improvement actions to pursue additional knowledge (e.g. such as the flood capacity/resilience work or load carrying capacity of bridges, the adequacy of drainage on a route, the adequacy of the structure of an older road pavement, etc.)

Good examples of network plans exist from other Councils.

Does our Council have an adopted network plan for our local and regional roads?

If not, what resources would be needed to develop this network plan?

Given the criticality of our local and regional roads, could we prioritise the development of an integrated network plan for our local and regional roads?

Could this network plan be integrated to incorporate the infrastructure components needed to address:

- improved asset management (pro-active maintenance and cyclic renewal) and;
- route and network improvements to progressively move our local road network toward the required future state to improve:
 - road safety outcomes
 - worker and first responder safety outcomes
 - resilience to natural disasters and climate change
 - o freight productivity (including first mile challenges)
 - servicing of growth and development
 - and liveability outcomes?

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 27th June 2024

ITEM 7 2024 NSW LOCAL ROADS CONGRESS – IPWEA (NSW & ACT) CONTINUED

Attachment 4: 2024 Local Roads Congress Attendance Photos.



Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 27th June 2024

ITEM 8 2024 WESTERN DIVISION COUNCILS OF NSW MID TERM CONFERENCE ATTENDANCE REPORT (C14-5.4)

RECOMMENDATION:

That the information be received and noted.

PURPOSE

To provide details of Council's attendance of the 2024 Western Division Councils of NSW Mid Term Conferences.

BACKGROUND

Council at its Meeting in December, 2022 resolved that where possible the Mayor, Deputy Mayor and General Manager should attend the Western Division Councils of NSW Conferences.

Warren Shire Council is not a member of the Western Division Councils of NSW however, receives an invitation at most times to attend due to being a neighbouring Council of the Western Division Councils of NSW area.

The 2024 Western Division Councils of NSW Mid Term Conference was held at Cobar on the 13-14 June 2024, Warren Shire Council was invited to attend and subsequently the Mayor, Deputy Mayor and General Manager were able to attend.

The Mayor and Deputy Mayor may also wish to talk to this report.

REPORT

Attachment 1 is a copy of the final program of the 2024 Western Division Councils of NSW Mid Term Conference.

The main purpose of attendance of the Conference is the ability to positively network with NSW State Government Ministers, Opposition Spokespersons, Government Departments, Agency Senior Staff, Ministerial Advisors and Local Members, both State and Commonwealth.

If possible, presentations will be made available to interested Councillors at the Council Meeting.

Unfortunately, the only NSW Minister who was able to attend was the Hon. Tara Moriarty, MLC, Minister for Agriculture, Minister for Regional NSW, Minister for Western New South Wales. Minister Moriarty MLC gave a very generalist key note address with no additional information for the Western NSW Regions. She was able to expand in regard to the recent \$35 million funding announcement in regional development which includes \$15 million for a regional and remote airstrips program, which may be beneficial to Warren Shire Council.

The Minister did not detail anything in regard to the restructure of the Department of Regional NSW (her Department), which is to take affect from the 1st July 2024. It was discovered later in the Conference that the Department of Regional NSW has been decimated, with it being reduced in resources and most senior management being transferred to be under Premier & Cabinet.

Nothing was said in regard to the resourcing and funding of the Department of Agriculture, let us hope of no or minimal resource changes.

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 27th June 2024

ITEM 8 2024 WESTERN DIVISION COUNCILS OF NSW MID TERM CONFERENCE ATTENDANCE REPORT CONTINUED

However, the new Department will be known as the Department of Primary Industries and Regional Development with changes to the way the NSW Government will serve regional communities, with a supposed enhanced focus on protecting biosecurity, supporting agriculture, fisheries, forestry and mining as well a broader regional development.

There will also be new leadership with the incoming Department Secretary being the current Chief Executive Officer Local Land Services, Mr Steve Orr.

Warren Shire Council attendees were able to have positive and constructive conversations with the following:

- The Hon. Tara Moriarty MLC, Minister for Agriculture, Minister for Regional NSW, Minister for New South Wales;
- Mr Ian George Regional Engagement Manager New England and Western NSW Telstra;
- Mr Shaun Barker Area Manager Far West Acting Crown Lands and Public Spaces Group,
 Development of Planning, Housing and Infrastructure;
- Mrs Angela Shepherd Deputy Director Far West, Department of Regional NSW;
- Mr Naamon Eurell Executive Officer Statewide Mutual;
- Mr Alister Lunn Regional Director West Community and Place/West Region, Regional and Outer Metropolitan, Transport for NSW;
- Member for Barwon, Mr Roy Butler MP Office Staff; and
- Ms Justine Campbell Chief Executive Officer Regional Development Australia Orana.

The President of LGNSW, Clr Darriea Turley AM was not able to attend and was replaced by Clr Cameron Walters, Director Regional/Rural – Local Government NSW.

Mr Alistair Lunn from Transport for NSW did not have any good news in relation to roads funding from the NSW Government. There is a serious concern in regard to any funds being made available to Regional NSW for roads and this will be confirmed by the budget announcements, with Budget Day being 18th June, 2024. Regional NSW needs programs to replace Fixing Local Roads (FLR), Fixing Country Bridges (FCB), Fixing Council Roads (FCR), REPAIR Program, Restart NSW etc.

One positive is that Transport for NSW will be arranging tri-partied agreements for the funding of Disaster Recovery Arrangements to ensure Councils are able to successfully undertake the large road restoration program that are soon to be commenced in 2024/2025 (Warren Shire Council could be up to \$12 million) without financial concerns.

Unfortunately, Mr Roy Butler MP, Member for Barwon was not able to attend in person. Two (2) Staff Members did attend and they were provided further copies of Warren Shire Council and other Councils Missing Grant Analysis Documents that clearly shows that grants have completely dried up for 2023/2024 i.e. apart from the roads grants listed previously — other Restart NSW Projects, Stronger Country Communities Fund etc.

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 27th June 2024

ITEM 8 2024 WESTERN DIVISION COUNCILS OF NSW MID TERM CONFERENCE ATTENDANCE REPORT CONTINUED

The Staff Members were also reminded of Council's need for reimbursement of levee emergency funds from the November 2021 and September 2022 Floods, where almost \$700,000 of Council's costs are yet to be reimbursed.

Let us all hope that the Member for Barwon's promise to obtain the same level of grant funds for his electorate that was received in the previous term of government (\$983 million) comes to fruition.

Of particular interest was the presentation from Mr Peter Adams – Group Director, Strategic Projects and Service Delivery, Department of Regional NSW in regard to the lack of action and direction for provision of improved telecommunication to Regional NSW. The commercial realities of the big 3 telecommunication providers – Telstra, Optus and TPG is a disaster for regional communities and something has to be done. Regional NSW is a third world country in relation to telecommunications (mobile, fixed and data) and is embarrassing. The Commonwealth Government has to do something about it. Let us hope the next Regional Telecommunications Review does just that.

Hopefully RDA – Orana will soon be able to help Warren Shire Council with its vacant positions by using where required the Designated Area Migration Agreement (DAMA) that RDA – Orana is now responsible for in NSW. Attached is a copy of the RDA Orana DAMA Occupation and Concession List (Attachment 2).

RDA – Orana have also taken over by licence the management of the Stables Group facility in Dubbo 'The Exchange Orana', 98 Macquarie Street, Dubbo and are now based out of this facility.

General Matters

It has been found that attendance at the Western Division Councils of NSW Conferences and Mid-Term Meetings are worthwhile and it is pleasing that Warren Shire Council and other Alliance Western Councils who are not members are invited.

Normally there would be many more Ministers and Shadow Ministers attending however, the 2024 Mid Term Conference was still worthwhile attending.

Warren Shire Council now has a standing resolution that where practical the Mayor, Deputy Mayor and General Manager continue to attend these Conferences if Warren Shire Council is invited.

FINANCIAL AND RESOURCE IMPLICATIONS

Funds were available from Council's Delegates Expenses to attend and the expenditure is appropriately justified.

LEGAL IMPLICATIONS

Nil.

RISK IMPLICATIONS

Nil.

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 27th June 2024

ITEM 8 2024 WESTERN DIVISION COUNCILS OF NSW MID TERM CONFERENCE ATTENDANCE REPORT CONTINUED

STAKEHOLDER CONSULTATION

Nil

OPTIONS

N/A.

CONCLUSION

A most interesting Conference and it is believed that Warren Shire Council's attendance is most applicable when Ministerial, Opposition Spokespersons, Government Departments and Agencies, Local Member and Ministerial Advisor Briefings are possible.

It is hoped that Warren Shire Council continues to receive an invitation to attend both the Conference and Mid-Term Meetings.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

- 5.1.3 Promote Warren Shire Council to wide audiences both within the Shire and externally.
- 5.4.2 Lobby the State Government to reduce the amount of cost shifting, from Government to Council, for the provision of community services.
- 5.4.3 Actively seek external support (financial and in-kind) from Government, alliance partners, the community and philanthropists to support the provision of new services and amenities for the community.

SUPPORTING INFORMATION /ATTACHMENTS

- 1. Western Division Councils of NSW 2024 Mid Term Conference Conference Program; and
- 2. RDA Orana DAMA Occupation and Concession List.

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 27th June 2024

ITEM 8 2024 WESTERN DIVISION COUNCILS OF NSW MID TERM CONFERENCE
ATTENDANCE REPORT CONTINUED

Attachment 1 - Western Division Councils of NSW 2024 Mid Term Conference - Conference Program:



"Sustainability – to be or not to be"



WESTERN DIVISION COUNCILS OF NSW 2024 MID TERM CONFERENCE

updated 12th June 2024

CONFERENCE PROGRAM

13th to 14th June 2024

Hosted by Cobar Shire Council



Sponsored by Public Works Advisory, Statewide Mutual, Local Government Procurement & RDA Orana.

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 27th June 2024

ITEM 8 2024 WESTERN DIVISION COUNCILS OF NSW MID TERM CONFERENCE ATTENDANCE REPORT CONTINUED

PROGRAM	
Thursday 13th June 2024	The Pavilion Ward Oval, Maidens Avenue Çobar
1pm to 2pm	Lunch & Registration
2pm to 2.05pm	Welcome - Chair of the Western Division Mr Dave Gallaghe
2.05pm to 2.10pm	Acknowledgment of Country, Mr. Colby Lawrence
2.10pm to 2.15pm	Welcome- Mayor of Cobar Shire Council, Mayor Jarro Marsden
2.15pm to 2.45pm	The Hon. Tara Moriarty MLC Minister for Agriculture, Minister f Regional NSW, Minister for Western New South Wales
2.45pm to 3.10pm	Mr. Doug Walter Executive Director -Office of Loc Government
3.10pm to 3.25pm	Afternoon Tea
3.25pm to 4.00pm	Telstra update. Mr. Ian George- Regional Engagement Manag New England & Western NSW
4.00pm to 4.30pm	Mr. Shaun Barker Area Manager -Far West (A/g) Crow Lands and Public Spaces Group Department of Plannin Housing, and Infrastructure.
4.30pm to 4.45pm	Regional NSW- TBC
4.45pm to 5.00pm	Cr. Cameron Walters Director Regional/ Rural - Loc Government NSW
5.00pm to 5.15pm	Mr. Naamon Eurell Executive Officer- Statewide Mutual
5.15pm to 6.00pm	Close of Day and Drinks
6.00pm to Late	Dinner at The Pavilion Ward Oval, Maidens Avenue Coba
Friday 14th June 2024	AND THE PARTY OF T
8.30am to 9.00am	Coffee & Tea
9.00am to 9.30am	Mr. Peter Adams Group Director, Strategic Projects, ar Service Delivery – Department of Regional NSW.
9.30am to10.00am	Mr. Alistair Lunn Regional Director West- Community ar Place/West Region, Regional and Outer Metropolita Transport for NSW
10.00am to 10.30am	Ms. Bronwyn Challis Head of Business Development & M Jerram Fairclough Business Development Manager Local Government Procurement
10.30am to 10.45am	Mr. Gavin Priestley, Regional Director- Public Works Adviso
10.45am to 11.00am	Morning Tea
11.00am to11.30am	Ms. Justine Campbell CEO -Regional Development Austral Orana
11.30am to 11.45am	Superintendent Gerard Lawson Commander- Central Nor Police District
11.45am to 12 noon	General Discussions
12noon to 12.15pm	Closing address- Chair Dave Gallagher
12.15pm	Lunch & Close of day two

Sponsored by Public Works Advisory, Statewide Mutual, Local Government Procurement & RDA Orana.

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 27th June 2024

ITEM 8 2024 WESTERN DIVISION COUNCILS OF NSW MID TERM CONFERENCE ATTENDANCE REPORT CONTINUED

Attachment 2 - RDA - Orana DAMA Occupation and Concession List





ORANA

RDA ORANA DAMA OCCUPATION AND CONCESSION LIST

Updated April 2024

ANZSCO Code	Occupation	ANZSCO Skill Level	TSMIT Concession	English Language Concessions	Age Concessions	PR Pathway
551111	Accounts Clerk	4	YES	NO	YES (55)	YES
423111	Aged or Disabled Carer	4	YES	NO	YES (55)	YES
721111	Agricultural and Horticultural Mobile Plant Operator	4	YES	YES	YES (55)	YES
311111	Agricultural Technician	2	YES	YES	YES (55)	YES
253211	Anaesthetist	1	NO	NO	YES (55)	YES
121311	Apiarist	1	NO	NO	YES (55)	YES
311114	Aquaculture or Fisheries Technician	2	NO	NO	YES (55)	YES
841111/842111	Aquaculture Worker	5	YES	YES	YES (50)	YES
321111	Automotive Electrician	3	NO	YES	YES (55)	YES
721212	Backhoe Operator	4	YES	YES	YES (55)	YES
351111	Baker	3	NO	NO	YES (55)	YES
831111	Baking Factory Worker	5	YES	YES	YES (50)	YES
712911	Boiler or Engine Operator	4	NO	NO	YES (55)	YES
551211	Bookkeeper	3	YES	NO	YES (55)	YES

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 27th June 2024

ITEM 8 2024 WESTERN DIVISION COUNCILS OF NSW MID TERM CONFERENCE ATTENDANCE REPORT CONTINUED





ANZSCO Code	Occupation	ANZSCO Skill Level	TSMIT Concession	English Language Concessions	Age Concessions	PR Pathway
331111	Bricklayer	3	NO	NO	YES (55)	YES
712912	Bulk Materials Handling Plant Operator	4	YES	YES	YES (55)	YES
721213	Bulldozer Operator	4	YES	YES	YES (55)	YES
351211	Butcher or Smallgoods Maker	3	YES	YES	YES (55)	YES
394111	Cabinetmaker	3	NO	NO	YES (55)	YES
141111	Cafe or Restaurant Manager	2	YES	NO	YES (55)	YES
331212	Carpenter	3	NO	NO	YE\$ (55)	YES
351311	Chef	2	NO	YES	YES (55)	YES
399211	Chemical Plant Operator	3	NO	NO	YES (55)	YES
421111	Child Care Group Leader	2	NO	NO	YES (55)	YES
421111	Child Care Worker	3	YES	NO	YES (55)	YES
233211	Civil Engineer	1	NO	NO	YES (55)	YES
272311	Clinical Psychologist	1	NO	NO	YES (55)	YES
263111	Computer Network and Systems Engineer	1	NO	NO	YES (55)	YES
133111	Construction Project Manager	1	NO	NO	YES (55)	YES
351411	Cook	3	YES	YES	YES (55)	YES
121313	Dairy Cattle Farmer	1	NO	NO	YES (55)	YES
831114	Dairy Products Maker	5	YES	YES	YES (50)	YES

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 27th June 2024

ITEM 8 2024 WESTERN DIVISION COUNCILS OF NSW MID TERM CONFERENCE ATTENDANCE REPORT CONTINUED





ANZSCO Code	Occupation	ANZSCO Skill Level	TSMIT Concession	English Language Concessions	Age Concessions	PR Pathway
732111	Delivery Driver	4	YES	YES	YES (55)	YES
411211	Dental Hygienist	1	NO	NO	YES (55)	YES
253312	Dentist	1	NO	NO	YES (55)	YES
321212	Diesel Motor Mechanic	3	NO	YES	YES (55)	YES
712211	Driller	4	NO	NO	YES (55)	YES
241111	Early Childhood (Pre-primary School) Teacher	1	NO	NO	YES (55)	YES
721211	Earthmoving Plant Operator (General)	4	NO	NO	YES (55)	YES
233311	Electrical Engineer	1	NO	NO	YES (55)	YES
342211	Electrical Linesworker	3	NO	NO	YES (55)	YES
341111	Electrician (General)	3	NO	NO	YES (55)	YES
341112	Electrician (Special Class)	3	NO	NO	YES (55)	YES
253912	Emergency Medicine Specialist	1	NO	NO	YES (55)	YES
712311	Engineering Production Worker	4	NO	YES	YES (55)	YES
411411	Enrolled Nurse	2	NO	NO	YES (55)	YES
721214	Excavator Operator	4	YES	YES	YES (55)	YES
323211	Fitter (General)	3	NO	YES	YES (55)	YES
323212	Fitter and Turner	3	NO	YES	YES (55)	YES
234212	Food Technologist	1	NO	NO	YES (55)	YES

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 27th June 2024

ITEM 8 2024 WESTERN DIVISION COUNCILS OF NSW MID TERM CONFERENCE ATTENDANCE REPORT CONTINUED





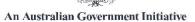
An Australian Government Initiative

ANZSCO Code	Occupation	ANZSCO Skill Level	TSMIT Concession	English Language Concessions	Age Concessions	PR Pathway
721311	Forklift Driver	4	YES	YES	YES (55)	YES
832113	Fruit and Vegetable Packer	5	YES	YES	YES (50)	YES
841212	Fruit or Nut Picker	5	YES	YES	YES (50)	YES
531111	General Clerk	4	YES	NO	YES (55)	YES
253111	General Practitioner	1	NO	NO	YES (55)	YES
721215	Grader Operator	4	YES	YES	YES (55)	YES
831116	Grain Mill Worker	5	YES	YES	YES (50)	YES
121215	Grape Grower	1	NO	NO	YES (55)	YES
142114	Hair or Beauty Salon Manager	2	NO	NO	YES (55)	YES
363114	Horticultural Supervisor	3	NO	NO	YES (55)	YES
149999	Hospitality, Retail and Service Managers nec	2	YES	NO	YES (55)	YES
141311	Hotel or Motel Manager	2	NO	NO	YES (55)	YES
721216	Loader Operator	4	YES	YES	YES (55)	YES
133411	Manufacturer	1	NO	NO	YES (55)	YES
831211	Meat Boner and Slicer	4	NO	YES	YES (55)	YES
831311	Meat Process Worker	5	YES	YES	YES (50)	YES
312512	Mechanical Engineering Technician	2	NO	NO	YES (55)	YES
234611	Medical Laboratory Scientist	1	YES	YES	YES (55)	YES

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 27th June 2024

ITEM 8 2024 WESTERN DIVISION COUNCILS OF NSW MID TERM CONFERENCE ATTENDANCE REPORT CONTINUED







ANZSCO Code	Occupation	ANZSCO Skill Level	TSMIT Concession	English Language Concessions	Age Concessions	PR Pathway
311213	Medical Laboratory Technician	2	NO	NO	YES (55)	YES
322311	Metal Fabricator	3	NO	YES	YES (55)	YES
323299	Metal Fitters and Machinists nec	3	NO	YES	YES (55)	YES
323214	Metal Machinist (First Class)	3	NO	YES	YES (55)	YES
712212	Miner	4	NO	YES	YES (55)	YES
121411	Mixed Crop and Livestock Farmer	1	NO	NO	YES (55)	YES
842499	Mixed Production Farm Workers nec	5	YES	NO	YES (50)	YES
721999	Mobile Plant Operators nec	4	YES	YES	YES (55)	YES
321211	Motor Mechanic (General)	3	YES	YES	YES (55)	YES
423312	Nursing Support Worker	4	YES	NO	YES (55)	YES
252411	Occupational Therapist	1	NO	NO	YES (55)	YES
512111	Office Manager	2	NO	NO	YES (55)	YES
332211	Painting Trades Worker/ Painter	3	NO	NO	YES (55)	YES
324111	Panel Beater	3	YES	YES	YES (55)	YES
712916	Paper and Pulp Mill Operator	4	NO	NO	YES (55)	YES
711311	Paper Products Machine Operator	4	NO	YES	YES (55)	YES
351112	Pastry Cook	3	YES	YES	YES (55)	YES
551311	Payroll Clerk	4	YES	NO	YES (55)	YES

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 27th June 2024

ITEM 8 2024 WESTERN DIVISION COUNCILS OF NSW MID TERM CONFERENCE ATTENDANCE REPORT CONTINUED





ANZSCO Code	Occupation	ANZSCO Skill Level	TSMIT Concession	English Language Concessions	Age Concessions	PR Pathway
521111	Personal Assistant	2	YES	NO	YES (55)	YES
423313	Personal Care Assistant	4	YES	NO	YES (55)	YES
311215	Pharmacy Technician	2	YES	NO	YES (55)	YES
252511	Physiotherapist	1	NO	NO	YES (55)	YES
334111	Plumber (General)	3	NO	NO	YES (55)	YES
121321	Poultry Farmer	1	NO	NO	YES (55)	YES
241213	Primary School Teacher	1	NO	NO	YES (55)	YES
392311	Printing Machinist	3	NO	NO	YES (55)	YES
133512	Production Manager (Manufacturing)	1	NO	NO	YES (55)	YES
254412	Registered Nurse (Aged Care)	1	NO	NO	YES (55)	YES
254415	Registered Nurse (Critical Care and Emergency)	1	NO	NO	YES (55)	YES
254499	Registered Nurse nec	1	NO	NO	YES (55)	YES
254423	Registered Nurse (Perioperative)	1	NO	NO	YES (55)	YES
254424	Registered Nurse (Surgical)	1	NO	NO	YES (55)	YES
253112	Resident Medical Officer	1	NO	NO	YES (55)	YES
411715	Residential Care Officer	2	YES	NO	YES (55)	YES
251513	Retail Pharmacist	1	NO	NO	YES (55)	YES
831313	Seafood Process Worker	5	YES	YES	YES (50)	YES

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 27th June 2024

ITEM 8 2024 WESTERN DIVISION COUNCILS OF NSW MID TERM CONFERENCE ATTENDANCE REPORT CONTINUED







ANZSCO Code	Occupation	ANZSCO Skill Level	TSMIT Concession	English Language Concessions	Age Concessions	PR Pathway
241411	Secondary School Teacher	1	NO	NO	YES (55)	YES
363115	Senior Broadacre Crop and Livestock Farm Worker	3	NO	NO	YES (55)	YES
363116	Senior Broadacre Crop Farm Worker	3	NO	NO	YES (55)	YES
442217	Security Officer	4	YES	NO	YES (55)	YES
831212	Slaughterer	4	NO	YES	YES (55)	YES
272511	Social Worker	1	NO	NO	YES (55)	YES
252712	Speech Pathologist	1	NO	NO	YES (55)	YES
331112	Stonemason	3	YES	YES	YES (55)	YES
741111	Storeperson	4	YES	YES	YES (55)	YES
312116	Surveying or Spatial Science Technician	2	NO	NO	YES (55)	YES
232212	Surveyor	1	NO	NO	YES (55)	YES
423314	Therapy Aide	4	NO	NO	YES (55)	YES
733111	Truck Driver - general	4	NO	YES	YES (55)	YES
841215/842221	Vegetable Picker	5	YES	YES	YES (50)	YES
324311	Vehicle Painter	3	YES	YES	YES (55)	YES
234711	Veterinarian	1	NO	NO	YES (55)	YES
361311	Veterinary Nurse	3	YES	NO	YES (55)	YES
242211	Vocational Education Teacher	1	NO	NO	YES (55)	YES

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 27th June 2024

ITEM 8 2024 WESTERN DIVISION COUNCILS OF NSW MID TERM CONFERENCE ATTENDANCE REPORT CONTINUED







ORANA

ANZSCO Code	Occupation	ANZSCO Skill Level	TSMIT Concession	English Language Concessions	Age Concessions	PR Pathway
431511	Waiter (Food and Beverage Attendant)	4	YES	NO	YES (55)	YES
333411	Wall and Floor Tiler	3	NO	NO	YES (55)	YES
712921	Waste Water or Water Plant Operator	4	NO	NO	YES (55)	YES
322313	Welder (first class)	3	NO	YES	YES (55)	YES
272613	Welfare Worker	1	NO	NO	YES (55)	YES
234213	Wine Maker	1	NO	NO	YES (55)	YES
831118	Winery Cellar Hand	5	YES	YES	YES (50)	YES

Please note: Concessions are not automatically applied. Please request with DAR if you wish to access the concessions.

Please contact:

Justine Campbell (CEO) - ceo@rdaorana.org.au

Zannat Shrestha (Migration Manager) - dama@rdaorana.org.au

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 27th June 2024

ITEM 9 DISCLOSURES OF INTEREST – COUNCILLORS AND DESIGNATED PERSONS

(A7-9)

RECOMMENDATION:

That the tabled Disclosures of Interest Returns for Councillors and Designated Persons be received and noted.

PURPOSE

Under the Warren Shire Council's Code of Conduct (Code of Conduct) Section 4.21 all Councillors and Designated Persons, must lodge a written return of interest with the General Manager within (3) months after:

- a) Becoming a Councillor or Designated Person:
- b) 30 June of each year: and
- c) The Councillor or Designated Person becoming aware of an interest they are required to disclose under Schedule 1 that has not been previously disclosed in a return lodged under paragraphs (a) or (b).

BACKGROUND

Returns of interests are an important accountability mechanism for promoting community confidence in decision making by Councillors and others and for ensuring that they disclose and appropriately manage conflicts of interest they may have in matters dealt with by the Council.

It is important that Councillors and others complete their returns of interests correctly and disclose all relevant interests and provide additional Returns as their circumstances warrant.

REPORT

This report is presented to Council in accordance with Council's Code of Conduct requirements and to advise of Disclosures of Interest Return for Councillors and Designated Persons received from Council's Warren Shire Council Audit, Risk and Improvement Committee Chairperson Mr Graeme Fleming PSM, and Independent Members Mr Grahame Marchant and Mr Paul Smith who have all been deemed as Designated Persons.

The General Manager is required to keep a register of returns, and these need to be tabled at the first meeting of the Council after the last day for lodgement.

The returns have been tabled for Council's information and have been uploaded to Council's website with relevant information redacted as determined by the General Manager.

FINANCIAL AND RESOURCE IMPLICATIONS

Nil.

LEGAL IMPLICATIONS

Code of Conduct Section 4.21.

RISK IMPLICATIONS

Nil – the return has been completed and lodged with the General Manager and will be tabled at the meeting in accordance with legislative requirements.

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday, 27th June 2024

ITEM 9 DISCLOSURES OF INTEREST – COUNCILLORS AND DESIGNATED PERSONS CONTINUED

STAKEHOLDER CONSULTATION

Consultation with Councillors and Designated Persons.

OPTIONS

This is a requirement of Councillors and Designated Persons.

CONCLUSION

In accordance with Council's Code of Conduct, all Councillors and Designated Persons have completed and lodged their returns with the General Manager as required within the appropriate timeframe.

The returns have been uploaded to Council's website with appropriate redaction.

Accordingly, the returns are tabled for Council's information.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

5.3.2 Create a productive and cooperative working environment for Councillors to support their governance responsibilities. (Provide timely, accurate and relevant reporting and information to Councillors to enable informed decision making).

SUPPORTING INFORMATION /ATTACHMENTS

Tabled Disclosures of Interest Returns for Councillors and Designated Persons as submitted by the Warren Shire Council Audit, Risk and Improvement Committee Chairperson Mr Graeme Fleming PSM, and Independent Members Mr Grahame Marchant and Mr Paul Smith.

Report of the Divisional Manager of Finance and Administration to the Ordinary Meeting of Council to be held in the Council Chambers, Warren on Thursday 27th June 2024

ITEM 1 RECONCILIATION CERTIFICATE – MAY 2024

(B1-10.16)

RECOMMENDATION:

That the Statements of Bank and Investments Balances as at 31st May 2024 be received and noted.

PURPOSE

To certify that the internal and external cash and investments position of Council is reconciled each month.

BACKGROUND

Clause 212 of the Local Government (General) Regulation 2021 requires the Responsible Accounting Officer to provide a written report setting out details of all money that the Council has invested under Section 625 of the Local Government Act.

REPORT

Following is the reconciled internal funds of Council that have been reconciled with the Bank Statements as at 31st May 2024.

INTERNAL LEDGER ACCOUNT RECONCILIATION

	Balance		Balance
	30-Apr-24	Transactions	31-May-24
General	6,282,111.79	419,209.06	6,701,320.85
Water Fund	631,135.62	(27,234.33)	603,901.29
Sewerage Fund	1,849,445.44	1,318.53	1,850,763.97
North Western Library	198,711.53	(7,567.07)	191,144.46
Trust Fund	89,596.68	0.00	89,596.68
Investment Bank Account	(4,241,159.63)	1,000,000.00	(3,241,159.63)
	4,809,841.43	1,385,726.19	6,195,567.62

Report of the Divisional Manager of Finance and Administration to the Ordinary Meeting of Council to be held in the Council Chambers, Warren on Thursday 27th June 2024

ITEM 1 RECONCILIATION CERTIFICATE – MAY 2024 CONTINUED

BANK STATEMENT RECONCILIATION

Balance as per Bank Statement =	6,195,567.62
Add: Outstanding Deposits for the Month	0.00
Less: Outstanding Cheques & Autopays	0.00
Balance as per Ledger Accounts less Investments =	6,195,567.62

INVESTMENTS RECONCILIATION

Investments as at 31st March 2024

No.	Institution	Amount	Term & Rate	Maturity Date
	National Australia Bank	231,159.63	Variable	On Call A/c
3	AMP	1,500,000.00	182 days @ 5.0%	29-Jul-24
4	AMP	1,500,000.00	182 days @ 5.0%	29-Jul-24
40	National Australia Bank	10,000.00	60 days @ 1.45%	TBA
тоти	AL INVESTMENTS =	3,241,159.63		

BANK AND INVESTMENT ACCOUNTS BREAKDOWN

TOTAL BANK & INVESTMENTS ACCOUNTS BALANCE =	9,436,727.25
2023/24 General Fund Operating Income & Grants	885,726.19
Internally Restricted Funds Invested	2,388,718.00
Externally Restricted Funds Invested	6,162,283.06

As Councils Responsible Accounting Officer, this notification outlines a measure of non-compliance within current Council Investment Policy, however changes in ratings for institutions and maturation dates will allow full compliance into the future.

Report of the Divisional Manager of Finance and Administration to the Ordinary Meeting of Council to be held in the Council Chambers, Warren on Thursday 27th June 2024

ITEM 1 RECONCILIATION CERTIFICATE – MAY 2024

CONTINUED

FINANCIAL AND RESOURCE IMPLICATIONS

N/A.

LEGAL IMPLICATIONS

N/A.

RISK IMPLICATIONS

There is a risk that the measure of non-compliance with Council Investment Policy, specifically counterparty limits, may impact TCorp risk assessment of Council and potentially limit future borrowing ability. This may also extend to TCorp reporting to other governing bodies, such as the Office of Local Government.

STAKEHOLDER CONSULTATION

N/A.

OPTIONS

N/A.

CONCLUSION

This report is provided to advise Council of its financial position.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

5.3.2 Create a productive and cooperative working environment for Councillors to support their governance responsibilities. (Provide timely, accurate and relevant reporting and information to Councillors to enable informed decision making.)

SUPPORTING INFORMATION / ATTACHMENTS

N/A.

Report of the Divisional Manager of Finance and Administration to the Ordinary Meeting of Council to be held in the Council Chambers, Warren on Thursday 27th June 2024

ITEM 2 STATEMENT OF RATES & ANNUAL CHARGES

(R1-4)

RECOMMENDATION:

That the Statement of Rates and Annual Charges information for period ending 30th June 2024 is noted as being tabled for provision at the July 2024 Council meeting.

PURPOSE

To advise Council of the rates and annual charges levied, which at this time is considered more appropriate to delay reporting until 30th June 2024 and provide for the July 2024 Council meeting.

BACKGROUND

A major source of revenue Council receives each year is through the levying of rates and annual charges on property owners in the Warren Shire Council local government area to provide and maintain services to the Warren Shire community.

REPORT

End of June 2024 report will be provided in July 2024 Council meeting.

FINANCIAL AND RESOURCE IMPLICATIONS

Nil.

LEGAL IMPLICATIONS

Nil.

RISK IMPLICATIONS

N/A.

STAKEHOLDER CONSULTATION

N/A.

OPTIONS

N/A.

CONCLUSION

This report is going to be provided to advise Council of the balance of rates and annual charges for the current financial year period ending 30th June 2024, reported in July 2024.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

5.3.2 Create a productive and cooperative working environment for Councillors to support their governance responsibilities. (Provide timely, accurate and relevant reporting and information to Councillors to enable informed decision making.)

Report of the Divisional Manager of Finance and Administration to the Ordinary Meeting of Council to be held in the Council Chambers, Warren on Thursday 27th June 2024

WORKS PROGRESS REPORT – FINANCE & ADMINISTRATION PROJECTS ITEM 3

(C14-7.1, C9-1)

RECOMMENDATION:

That the information be received and noted.

The following are details of the projects undertaken by the Finance and Administration Department for the 2023/2024 financial year.

Project	Budget	Expend	Resp	Comment
Office Equipment Purchases – PC Purchases – Electronic Records Management System Investigation/Implementation	\$101,840	\$54,527	DMFA	New office equipment purchases, PC's and other as needed. Document management system project has commenced, other ICT updates of equipment have occurred preparing for ICT managed services.

ACRONYMS

GM - General Manager

DMFA - Divisional Manager Finance & Administration

ICT – Finance Clerk – Rates & Water / Information Communication Technology

MHDS - Manager Health & Development Services

LIB – Librarian

IPM - Infrastructure Projects Manager

Report of the Divisional Manager of Finance and Administration to the Ordinary Meeting of Council to be held in the Council Chambers, Warren on Thursday 27th June 2024

ITEM 4 ADOPTION OF THE 2024/2025 OPERATIONAL PLAN & ESTIMATES

(E4-44, A7-4.1/1, R1-6.1)

RECOMMENDATION that:

- Council notes the submissions and comments received on the Draft 2024/2025 Operational Plan & Estimates during the advertising period which closed on Thursday 30th May 2024;
- Council adopt the amended 2024/2025 Operational Plan & Estimates which contains Council's Revenue Policy and Fees and Charges with the changes as detailed within this report; and
- 3. Council formally resolve to make and levy the Rates and Charges as detailed within the Statement of Revenue Policy 2024/2025 (Statement of Rates) to enable the levying of the 2024/2025 Rates from July 2024.

PURPOSE

To adopt the amended 2024/2025 Operational Plan & Estimates after giving due consideration to submissions received through the advertising period, required changes during the advertising period and to make levy Rates and Charges for 2024/2025 from July, 2024.

BACKGROUND

It is a requirement under Section 405 of the Local Government Act, 1993 for Council to adopt an Operational Plan & Estimates for the ensuing year after giving due consideration to all submissions lodged and required changes advised by the Office of Local Government and others as detailed within the report.

REPORT

The Draft 2024/2025 Operational Plan & Estimates were advertised in the Warren Star News and on Council's website, Community Room display board, noticeboards, Council's service counters and Facebook page from Wednesday 1st May 2024 until closing at 4.00pm on Thursday 30th May 2024.

Council has received one submission from Mrs Kate Mildner which is detailed as follows:

"Feedback on the Draft 24/25 Operation Plan and Estimates for consideration by Council From Kate Mildner

- As a ratepayer & chair of RiverSmart I wish to fully support the development of a Discover Warren Website - this is critical to increase Tourism in the Warren Shire travellers do not look at the Warren Council webpage for tourism information. It is also critical that a dedicated Warren tourism/event social media presence is developed - I note that this is listed under the detailed actions for the tourism strategy.
- 2. Installation of infrastructure at key river locations is mentioned to increase visitation via camping installation of amenities is important given the caravan park is actively discouraging camping and caravans. Having toilet facilities and ideally showers at the lower weir would be a good place to start. Investigation of the upper weir for at the very least picnic facilities should also be a priority area.

Report of the Divisional Manager of Finance and Administration to the Ordinary Meeting of Council to be held in the Council Chambers, Warren on Thursday 27th June 2024

ITEM 4 ADOPTION OF THE 2024/2025 OPERATIONAL PLAN & ESTIMATES

CONTINUED

- Maintenance of Tiger Bay infrastructure needs to be improved and done more regularly. This action fits the protection of endangered ecological communities strategy.
- 4. Re Diversify Landuse in the CBD could seed funding be provided by council for accommodation provision by businesses or alternatively innovative economic or tourism ideas.
- 5. Re the strategy to decrease landfill & create a potential income for the council. Given the waste depot is now supervised, green waste should not be contaminated this creates the option of chipping and turning into quality compost for resale or use on council parks and gardens. Adequate training on composting would be important.
- 6. The Economic and Tourism budget doesn't include the Discover Warren website money. It does however include \$145,000 for programme expenses it is my understanding that the WOW agency has been used to do promotional media and newsletters etc I think this began with a grant in the past. I now believe that you have existing staff with the expertise to produce this material and could additionally train further staff in these activities this would be part of strategy 5.3.1 effective training of staff. Reducing the cost going to this agency would allow more of the \$145.000 available for actions developed within the tourism strategy."

Comments in relation to the submission are as follows:

- Noted, appropriate funding has been provided for the 'Discover Warren Website and Social Media";
- 2. Infrastructure at key river locations would be subject to further community consultation and grant funding. Currently, Council staff are preparing estimates of costs for amenities at Bob Christensen Reserve for future budget consideration;
- 3. Maintenance noted, appropriate maintenance of the Tiger Bay facilities in accordance with the RiverSmart MOA is contained within the budget for Parks and Facilities;
- 4. Landuse diversification in the CBD could be subject to future grant applications;
- 5. There will always be concern in relation to contamination of the green waste even with the increased Council staff supervision. The current arrangement is that clean wood chips by Tree Contractors are stockpiled either at the old Warren saleyards site or Warren Showground/Racecourse Complex for both Council and the community's use; and
- 6. The \$145,000 mentioned has been adjusted in the new Draft 2024/2025 Operational Plan and Estimates to \$139,040 that includes a \$60,000 of Grant from Transport for NSW for the 2024 Warren Street Christmas Party and \$79,040 for Warren Shire Council Media and Communication expenditure. The Senior Management Team are continually looking at better ways to provide Council's Media and Communications Program. Currently the majority of this work is undertaken by the WOW Agency and how the program is undertaken, either by being internal staff resources, extra employee resources, contract or consultant is determined as required. Currently, numerous neighbouring Councils have not been able to fill staff position undertaking this work, due to the required skills and is expected that this would be the same case for Warren Shire Council in the future. Over the next three (3) months, the Senior Management Team will be looking at the different ways this program can be resourced.

Report of the Divisional Manager of Finance and Administration to the Ordinary Meeting of Council to be held in the Council Chambers, Warren on Thursday 27th June 2024

ITEM 4 ADOPTION OF THE 2024/2025 OPERATIONAL PLAN & ESTIMATES

CONTINUED

Office of Local Government

On the 19th April 2024, the Office of Local Government provided Council Circular 24-05 Information about Rating 2024-25 which is **Attachment 1.** The Circular advises of the changes for Interest on Overdue Rates from 9.0% to 10.5% and amends the cost of Section 603 Certificates from \$95.00 to \$100.00.

No other information in Circular 24-05 Information about Rating 2024-25 is relevant to Warren Shire Council.

Fees for Cemetery Internment 2024/2025 Financial Year

Fees for Cemetery internment has been reduced for 2024-25, advice received from Cemeteries and Crematoria NSW indicates the additional fee "cemeteries tax" is not applicable until 1/7/2025.

Fees for Hire of Airport Terminal Building 2024/2025 Financial Year

Fees for hire of the Airport Terminal Building have been added to Council schedule of fee's and charges, full day hire \$150.00, half day hire \$75.00 and a cleaning charge (minimum 1 hour) \$81.00.

Fees for Planning Services 2024/2025 Financial Year

Fees for Planning Proposals – Rezoning Applications have been confirmed in the Draft 2024-2025 Fees and Charges.

Fees for Town Planning Certificates have been amended to \$69.00 and \$174.00 from the Draft 2024-2025 Fees and Charges.

Any other changes would be conveyed by the NSW Department of Planning and Environment and would automatically adjust Council's Fees and Charges.

Roads to Recovery

Council has received advice from the Commonwealth Government **Attachment 3** from the 1st July 2024 to 30th June 2029 Council will received \$5,766,293 for the five (5) year funding period. This will amend the Draft 2024/2025 Operational Plan & Estimates to projects as follows:

Financial Year	Rural Roads	Urban Roads	Total
	Reseal/Rehab	Reseal/Rehab	
2024/25	\$953,258.60	\$200,000.00	\$1,153,258.60
2025/26	\$1,000,000.00	\$153,258.60	\$1,153,258.60
2026/27	\$1,000,000.00	\$153,258.60	\$1,153,258.60
2027/28	\$1,000,000.00	\$153,258.60	\$1,153,258.60
2028/29	\$1,000,000.00	\$153,258.60	\$1,153,258.60

Report of the Divisional Manager of Finance and Administration to the Ordinary Meeting of Council to be held in the Council Chambers, Warren on Thursday 27th June 2024

ITEM 4 ADOPTION OF THE 2024/2025 OPERATIONAL PLAN & ESTIMATES

CONTINUED

Airport Exclusion Fencing

The Draft 2024/2025 Operational Plan & Estimates has been amended to correct the typographical error for the \$139,000 Airport Exclusion Fencing Project.

FINANCIAL AND RESOURCE IMPLICATIONS

As advised at the Councillor Workshop for Estimates, there will be some pressure on Council Budgets (staff salaries and wages) in 2024/2025 due to the increases contained within the new Local Government (State) Award that includes an "Additional Award Payment" for continuous service.

Council will also need to resolve to make and levy the Rates and Charges as detailed within the Statement of Revenue Policy – 2024/2025 (Statement of Rates).

LEGAL IMPLICATIONS

Section 405 Local Government Act 1993 (as amended).

Section 494, 496, 501, 504 and 535 of the Local Government Act 1993 requires Council to formally resolve to make (set) rates or charges prior to levying each year.

RISK IMPLICATIONS

Nil, unless the Draft 2024/2025 Operational Plan & Estimates is not adopted by Council by 1st July 2024.

Report of the Divisional Manager of Finance and Administration to the Ordinary Meeting of Council to be held in the Council Chambers, Warren on Thursday 27th June 2024

ITEM 4 ADOPTION OF THE 2024/2025 OPERATIONAL PLAN & ESTIMATES

CONTINUED

STAKEHOLDER CONSULTATION

This report is provided following the appropriate advertising of the Draft 2024/2025 Operational Plan in conjunction with the Draft 2024/2025 Estimates inviting written public submissions and comments up until 4.00 pm Thursday 30th May, 2024.

OPTIONS

Nil as the Draft Operational Plan & Estimates must be progressed and rates and charges levied.

CONCLUSION

It is recommended that the 2024/2025 Operational Plan & Estimates be adopted with the amendments as detailed within the report and that Council formally resolve to make and levy the rates and charges as detailed within the Statement of Revenue Policy – 2024/2025 (Statement of Rates) to enable the levying of the 2024/2025 Rates from July 2024.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

- 5.2.3 Seek new sources of income for Council;
- 5.3.2 Create a productive and cooperative working environment for Councillors to support their governance responsibilities. (Provide timely, accurate and relevant reporting and information to Councillors to enable informed decision making); and
- 5.4.3 Actively seek external support (financial and in-kind) from Government, alliance partners, the community and philanthropists to support the provision of new services and amenities for the community.

SUPPORTING INFORMATION / ATTACHMENTS

- 1. Office of Local Government Circular 24-05 Information about Rating 2024-25;
- 2. Commonwealth Government, Roads to Recovery Advice; and
- 3. Draft 2024/2025 Operational Plan & Estimates (previously provided under separate cover for the April 2024 Council Meeting).

Strengthening local government

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration to the Ordinary Meeting of Council to be held in the Council Chambers, Warren on Thursday 27th June 2024

ITEM 4 ADOPTION OF THE 2024/2025 OPERATIONAL PLAN & ESTIMATES

CONTINUED

Attachment 1



Circular to Councils

Circular Details	24-05 / 19 April 2024 / A894200
Previous Circular	23/02 - Information about Rating 2024-25
Who should read this	Councillors / General Managers / Council staff
Contact	Performance Team / (02) 4428 4100 / olg@olg.nsw.gov.au
Action required	Information / Council to Implement

Subject

Information about rating 2024-25

What's new or changing

- Maximum boarding house tariffs for 2024-25 have been determined.
- Maximum interest rate payable on overdue rates and charges for 2024-25 has been determined.
- Section 603 Certificate fee for 2024-25 has been determined.
- Statutory limit on the maximum amount of minimum rates for 2024-25 has been determined

What this will mean for your council

Councils should incorporate these determinations into their 2024-25 rating structures, Operational Plan and Revenue Policy.

Key points

Boarding House Tariffs

In accordance with section 516 of the Local Government Act 1993 (the Act), it has been determined that for the purpose of the definition of 'boarding house' and 'lodging house', the maximum tariffs, excluding GST, that a boarding house or lodging house may charge tariff-paying occupants are:

- Where full board and lodging is provided:
 \$453 per week for single accommodation; or
 \$747 per week for a family or shared accommodation
- b) Where less than full board or lodging is provided: \$305 per week for single accommodation; or \$502 per week for family or shared accommodation

Notice giving effect to these decisions has been published in the NSW Government Gazette (Government Gazette No 140 – 19 April 2024).

Maximum Interest Rate on Overdue Rates and Charges

In accordance with section 566(3) of the Act, it has been determined that the maximum rate of interest payable on overdue rates and charges for the period 1 July 2024 to 30 June 2025 will be 10.5% per annum.

Office of Local Government 5 O'Keefe Avenue NOWRA NSW 2541 Locked Bag 3015 NOWRA NSW 2541 T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209 E olg@olg.nsw.gov.au Wwww.olg.nsw.gov.au ABN 20 770 707 468

Report of the Divisional Manager of Finance and Administration to the Ordinary Meeting of Council to be held in the Council Chambers, Warren on Thursday 27th June 2024

ITEM 4 ADOPTION OF THE 2024/2025 OPERATIONAL PLAN & ESTIMATES

CONTINUED

The methodology used to calculate the interest rate applicable for the period 1 June 2024 to 30 June 2025 is the Supreme Court methodology (the Reserve Bank cash rate plus 6%), rounded to the nearest half per cent. The cash rate used for the purposes of the maximum interest rate for local government is based on the cash rate set by the Reserve Bank of Australia on 5 December 2023.

Notice giving effect to these decisions has been published in the NSW Government Gazette (Government Gazette No 140 – 19 April 2024).

Section 603 Certificate

Under section 603 of the Act, councils may issue a certificate as to the amount (if any) of rates, charges, etc. due or payable to the council for a parcel of land. Section 603(2) states the application must be accompanied by the approved fee. In accordance with the approved methodology, the approved fee for 2024-25 is determined to be \$100. This is an increase of \$5 from the 2023-24 fee.

This determination applies to the issuing of a certificate for the matters specified in section 603(2) of the Act. Where a council offers to provide other information as an optional service, the council is not prevented from separately determining an approved fee for that additional service. Furthermore, a council is not prevented from determining approved fees for additional services required by an applicant for the expedited processing of a Section 603 Certificate.

Statutory limit on the maximum amount of minimum rates

Following a recommendation by Independent Pricing and Regulatory Tribunal (IPART), clause 126 of the Local Government (General) Regulation 2021 will be amended on 1 July 2024 by the Local Government (General) Amendment (Minimum Amounts of Rate) Regulation 2024, so that under section 548(3)(a) of the Act, the maximum amount of the minimum ordinary rate will be \$617 for 2024-25.

The maximum amount of a minimum special rate (not being a water supply special rate or a sewerage special rate) prescribed by section 548(3)(b) of the Act will remain unchanged at \$2.

Where to go for further information

Office of Local Government has further information available at https://www.olg.nsw.gov.au/councils/council-finances/rating-and-specialvariations/

Douglas Walther Acting Deputy Secretary, Office of Local Government

Office of Local Government
5 O'Keefe Avenue NOWRA NSW 2541
Locked Bag 3015 NOWRA NSW 2541
T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209
E olg@olg.nsw.gov.au Wwww.olg.nsw.gov.au ABN 20 770 707 468

Report of the Divisional Manager of Finance and Administration to the Ordinary Meeting of Council to be held in the Council Chambers, Warren on Thursday 27th June 2024

ITEM 4 ADOPTION OF THE 2024/2025 OPERATIONAL PLAN & ESTIMATES

CONTINUED

Attachment 2



THE HON CATHERINE KING MP Minister for Infrastructure, Transport, Regional Development and Local Government THE HON KRISTY MCBAIN MP Minister for Regional Development, Local Government and Territories

Milton Quigley Mayor Warren Shire Council PO Box 6 WARREN NSW 2824

> Via: clrmquigley@warren.nsw.gov.au Cc: council@warren.nsw.gov.au

Dear Mayor/Councillor

I am writing to advise your funding allocation under the Roads to Recovery (RTR) Program. The Australian Government is proud of its continued support for road construction and maintenance through RTR with \$4.4 billion being made available over the next five years. In 2024-25, the annual RTR budget is \$650 million and will increase over the funding period to reach \$1 billion per year from 2027-28. This represents the first increase in RTR funding since 2019-20. This permanent increase will allow for more effective long-term planning for the safer maintenance and upgrade of our local roads without being subject to budget cycles.

I am pleased to advise that Warren Shire Council will receive \$5,766,293 for the five-year funding period 1 July 2024 to 30 June 2029. This allocation has been calculated based on an increase to the initial funding allocation received for the 2019-2024 RTR funding period.

The once-off additional allocation Warren Shire Council received in the 2020 calendar year on account of being eligible for the *Drought Communities Program* has now been exhausted. Over this period Warren Shire Council was temporarily allocated an additional \$655,258 for the period 2019-20 through 2023-24.

The Australian Government is continuing to invest and support communities affected by drought by investing \$519.1 million in Future Drought Fund programs to prepare for the next drought and build climate resilience. Further information can be found at https://www.agriculture.gov.au/agriculture-land/farm-food-drought/drought/future-drought-fund.

The RTR Program will continue to operate under simple administrative arrangements, allowing funding recipients to decide the priority local projects on which to spend their allocation. In accordance with the current arrangements, projects funded under RTR can be delivered at any time throughout the five-year funding period. While your nominal annual allocation gradually increases over the next five years, if you have local priorities that require access to funding sooner, I encourage you to identify and schedule your projects as early as

PO Box 6022 Parliament House, Canberra ACT 2600 | Tel: (02) 6277 7520

Report of the Divisional Manager of Finance and Administration to the Ordinary Meeting of Council to be held in the Council Chambers, Warren on Thursday 27th June 2024

ITEM 4 ADOPTION OF THE 2024/2025 OPERATIONAL PLAN & ESTIMATES

CONTINUED

possible in the new financial year and contact the Department of Infrastructure, Transport, Regional Development, Communications and the Arts by email to Roads.toRecovery@infrastructure.gov.au.

The department will soon write to formally advise you of the updated program conditions prior to the start of the new funding period, including in relation to your nominal annual allocation and own source expenditure requirements.

The Australian Government is committed to improving employment opportunities for First Nations peoples and we ask for this consideration to be applied to projects using RTR funding.

In addition to the RTR funding commitment, the Australian Government has increased funding to the Black Spot Program, and from 1 July 2024 will commence the new Safer Local Roads and Infrastructure Program. Collectively these programs provide a valuable source of funding to local governments seeking to improve road infrastructure and safety. Councils will also be interested to know that submissions are continuing to be accepted for the Heavy Vehicle Rest Area initiative. For further information on these programs and how to apply, please visit https://investment.infrastructure.gov.au/about/local-initiatives. I encourage you to consider these programs to support your local road safety improvements.

I look forward to continuing the successful relationship between the Australian Government and your council over the coming years.

Yours sincerely

THE HON CATHERINE KING MP

Catherie Ky

Minister for Infrastructure, Transport, Regional Development and Local Government

THE HON KRISTY MCBAIN MP

Minister for Regional Development, Local Government and Territories

22 May 2024

Report of the Divisional Manager of Finance and Administration to the Ordinary Meeting of Council to be held in the Council Chambers, Warren on Thursday 27th June 2024

ITEM 4 ADOPTION OF THE 2024/2025 OPERATIONAL PLAN & ESTIMATES

CONTINUED

Dear Maryanne,

On Friday 31 May 2024 we shared the government's decision on the proposed expansion of the interment services levy following industry consultation.

According to our annual activity data you provided 50 interments or less in 2022/23. After considering the feedback from operators, the government is delaying the commencement of the levy for 1 year for you and all operators who reported 50 interments or less in 2022/23. This is to give you more time to prepare for the levy.

Operators who hold a Cemetery Operator (Caretaker) Licence (known as Category 4 for inactive cemeteries) remain exempt from the levy.

For more information on the main features of the levy please read <u>Interment services levy frequently asked questions</u>.

Contact us

Please contact us if you require further clarification or have any other questions. We are available on 02 9842 8473 and ccnsw.info@cemeteries.nsw.gov.au

We look forward to working with you as the levy expansion and operator portal are rolled out.

Yours sincerely

Jennifer Hickey CEO CCNSW

> ccnsw.info@cemeteries.nsw.gov.au https://www.cemeteries.nsw.gov.au/

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Report of the Divisional Manager Engineering Services to the Ordinary Meeting of Council to be held in the Council Community Room on Thursday 27th June 2024

ITEM 1 WORKS PROGRESS REPORTS – ROADS

(C14-7.2)

RECOMMENDATION:

That the information be received and noted.

The following are details of Projects, Programs and Grant Applications that are being managed by the Divisional Manager Engineering Services, Roads Infrastructure Manager and Flood Restoration and Special Projects Manager.

ACRONYMS

DMES Divisional Manager Engineering Services GR **Gravel Resheet** RIM Roads Infrastructure Manager BRL Bitumen Reseal Local Road RO **Roads Overseer** BRR Bitumen Reseal Regional Road PO Projects Officer - Assets FRSPM Flood Restoration and Special **Projects Manager**

Roads M & R (Maintenance and Repair) Budget and Works 14th June 2024

PROGRAM	BUDGET	EXPENDITURE
Urban Sealed Roads	\$61,576	\$37,852.00
Parking Areas	\$5,677	Nil
Kerb and Guttering	\$20,000	\$20,000
Footpaths	\$39,738	\$41,089.74
Urban Unsealed Roads	\$29,455	\$2,397.92
Rural Sealed Roads	\$408,738	\$349,221.00
Rural Unsealed Roads	\$1,135,383	\$479,707.00
Rural Bridges	\$15,000	Nil
Regional Sealed Roads	#\$565,945	\$566,206.00
Regional Unsealed Roads	\$119,061	\$111,020
Regional Bridges	\$18,439	Nil
Bushfire Hazard Reduction Works (Shire Roads, Regional Roads and Council Facilities)	\$326,404.75	\$163,686.78
Fixing Local Roads Pothole Repair Round	\$199,079.53 (Carryover from 2022/2023)	\$199,079.53
Total	\$2,944,496.28	\$1,970,259.97

#\$249,555 has been spent on Warren Road Rehabilitation Project as part of Council construction.

Report of the Divisional Manager Engineering Services to the Ordinary Meeting of Council to be held in the Council Community Room on Thursday 27th June 2024

ITEM 1 WORKS PROGRESS REPORTS – ROADS

PROGRAM		EXPEND/COMM		
		\$1,252,622.95		
	Road Name	Budget	Expenditure	
	Armatree	\$6,923.35	\$6,923.35	
	Booka	\$51,035.77	\$51,035.77	
	Buckinguy Road	\$2,325.84	\$2,325.84	
	Bullagreen	11,846.56	\$11,846.56	
	Catons	\$3,778.14	\$3,778.14	
	Christies Lane	02,259.78	\$102,259.78	
March 2021 AGRN	Collie Road	\$728.00	\$728.00	
960 Flood and	Coonamble St	\$740.63	\$740.63	
Storm Damage	Cullemburrawang	\$7,061.82	\$7,061.82	
Essential Public	Elsinore	\$128,551.22	\$85,582.81	64 002 270
Asset	Gibson	\$247,000.57	\$247,000.57	\$1,092,278
Reconstruction	Gunnegaldra	\$20,916.30	7247,000.57	
	Hatton	\$93,019.20	\$91,426.54	
	Killaloo Road	\$91,816.80	\$64,291.42	
			· · ·	
	Lamphs	\$90,651.24	\$70,572.08	
	Merrigal	\$63,945.02	\$63,945.02	
	Nellievale	\$131,396.19	\$125,610.28	
	Nevertire-Bogan	\$4,105.96	\$4,105.96	
	Notts	\$128,928.06	\$111,527.64	
	Pigeonbah	\$1,315.44	\$1,315.44	
	Sullivans	\$20,916.30	\$13,907.84	
	Wonbobbie	\$10,731.20	\$10,731.20	
	Yarrandale	\$32,629.43	\$15,561.47	
March 2021 AGRN 960 Flood and Storm Damage Essential Public		\$619,162.88		
Asset	Road Name	Budget	Expenditure	\$619,163
Reconstruction	Carinda	\$199,476.74	\$199,476.74	
Works – Regional	Billybingbone	\$419,010.48	\$419,010.48	
Roads – Package 1	Collie - Trangie	\$675.66	\$675.66	
March 2021 AGRN960 Flood and Storm Damage Essential Public Asset Reconstruction Works – Package 2 Merrigal Road (Dragon Cowal) -	(\$14,729.83 Retent	\$636,412		

Report of the Divisional Manager Engineering Services to the Ordinary Meeting of Council to be held in the Council Community Room on Thursday 27th June 2024

ITEM 1 WORKS PROGRESS REPORTS – ROADS

Disaster Risk				
Reallocation Fund				
PROGRAM		EXPEND/COMM		
		\$2,415,175		
	Road or/Suburb Name	Expected Cost	Expenditur e	
	Old Warren Road Rehabilitation	\$400,000	\$400,000	
	Industrial Access Road/Old Warren Road intersection	\$533,924	\$276,895	
	Dubbo Street Rehabilitation	\$898,287	\$898,287	
	Carinda Road Rehabilitation	\$119,911	\$119,911	
Regional and Local Roads Repair Program	Collie -Trangie Road Rehabilitation	\$134,221	\$134,221	\$2,158,146
	Marthaguy Road Rehabilitation			
	Warren Road Rehabilitation		_	
	Urban Streets in Warren, Nevertire and Collie Rehabilitation	\$183,479	\$183,479	
	Marthaguy Road Heavy Patching	\$145,353	\$145,353	
	Total	\$2,415,175	\$2,158,146	
September,	Road Name	Budget	Expenditure	
October,	Carinda Road	\$904,120	Nil	
November, December 2022	Collie – Trangie Road	\$238,875	\$138,417	
ARGN 1034 Flood	Marthaguy Road	\$258,300	\$258,300	\$874,774
and Storm Damage	Udora Road	\$570,150	\$478,057	
– ImmediateReconstruction	Wambianna Road	\$366,240	Nil	
Works	This subcategory ha			

Report of the Divisional Manager Engineering Services to the Ordinary Meeting of Council to be held in the Council Community Room on Thursday 27th June 2024

ITEM 1 WORKS PROGRESS REPORTS – ROADS

PROGRAM		EXPEND/COMM			
	Event	Subcat	Budget		
	*AGRN 987	EW	\$475,945	Works completed, claimed, and paid except for Council contribution.	
	*AGRN 987	IRW	\$241,591	Works completed, claimed, and paid.	
Warren Shire Council November 2021 to December	AGRN 1025	IRW	\$334,729	Works on Ellengerah Road. Completed. Claim submitted.	\$14,376,841
2022 Flood and Storm Damage Claim (ARGN 987 / 1025 / 1030 /	AGRN 1034	EW	\$991,672	Works completed. Payment claim is ongoing.	
1034) (DMES/FRSPM/RIM)	AGRN 1034	IRW	\$874,774	Works completed. Payment claim is ongoing.	
	AGRN 1034	EPA RW	\$11,428,956 (Submission 1 – \$6,650,812 Submission - \$4,182,94 Submission	submission 1,2 & 3 and included items redamaged in AGRN 960 & 987.	
	AGRN 1025	ÈW	- \$595,200) \$29,171	Payment claim is ongoing.	
	Project		Estimate / Budget	Comments	
	*Heavy Patching		\$1,466,247	Works have been completed and the 2 nd Claim Form has been submitted to	
Road Maintenance Council Contract (RMCC)- State Highway 11				TfNSW except the Line Marking cost (\$722,823.50).	

Report of the Divisional Manager Engineering Services to the Ordinary Meeting of Council to be held in the Council Community Room on Thursday 27th June 2024

ITEM 1 WORKS PROGRESS REPORTS – ROADS

(DMES/FRSPM/RIM)			Council has already received \$723,248.50 from the 1st Claim.	
Road Maintenance Council Contract	Milawa Pavement Rehabilitation – 3.25km	\$2,105,025	1km out of 3.25km of Road Construction has been completed. A partial claim (\$570,700.00) has been submitted to TfNSW)	
(RMCC)- State Highway 11 (DMES/FRSPM/RIM)	Routine Maintenance Activities	\$244,106	Quarter 1: \$50,551 (Claimed) Quarter 2: \$67,437 (Claimed) Quarter 3: Q3 Claim, \$91,458.81 has	
	Reseal Works	\$1,209,805	been submitted. Reseal Works have been completed. We are in the process of submitting the revised claim form for \$1,176,778.65 due to necessary adjustments for the Resealing Area.	

Report of the Divisional Manager Engineering Services to the Ordinary Meeting of Council to be held in the Council Community Room on Thursday 27th June 2024

ITEM 1 WORKS PROGRESS REPORTS – ROADS

CONTINUED

MAINTENANCE

WORK CREW	LOCATION	ACTIVITY	WORK COMPLETED
Grader Crew 1	Milawa Oxley Highway SH11	Rehab	900m Complete
(Three–man crew)	Relieving Overseer		
Grader Crew 2 (Three-man crew)	Milawa Oxley Highway SH11	, o , I Renah	
Grader Crew 3	SR58 Nevertire- Bogan Road	Rehab	Ongoing due to wet weather
(Three-man crew)	SR61 Elsinore Road	Flood Works	4km Complete
SR23 Gradgery Lan Grader Crew 4		Grading	6km Complete
(Three–man-crew)	SR48 Ringorah Road	Grading	4km Complete

Report of the Divisional Manager Engineering Services to the Ordinary Meeting of Council to be held in the Council Community Room on Thursday 27th June 2024

ITEM 1 WORKS PROGRESS REPORTS – ROADS

WORK CREW	LOCATION	ACTIVITY	EMULSION USED	STONE USED
	Marthaguy Road	232 Holes	1,500L	15T
	Lurie Elder Parking Bay	Edge Breaks	400L	4T
	RR333 Carinda Rd	180 Holes	1,600L	16T
Paveliner (Tar Patching)	SR9 Booka Road	40 Holes	350L	3.5T
(rai rateillig)	RR7516 Billybingbone	30 Holes	300L	3T
	SR12 Lemongrove Road	28 Holes	300L	3T
	SR59 Tottenham Road	130 holes	900L	9T

WORK CREW	LOCATION	ACTIVITY	WORK UNDERTAKEN
	RR347 Collie – Trangie Road	Slashing	42km Complete
	RR424 Marra Road	Slashing	44km Complete
	SR12 Lemongrove Road	Slashing	58km Complete
Roadside	SR5 Buckiinguy Road	Slashing	44km Complete
Maintenance Team	RR333 Carinda Road	Slashing	270km Complete
	RR7515 Warren Road	Slashing	41km Complete
	SR27 Bullagreen Lane	Slashing	32km Complete
	RR202 Marthaguy Road	Erection of signs	Complete
	SR91 Industrial Access	Erection of signs	Complete

Report of the Divisional Manager Engineering Services to the Ordinary Meeting of Council to be held in the Council Community Room on Thursday 27th June 2024

ITEM 1 WORKS PROGRESS REPORTS – ROADS

CONTINUED

UPCOMING WORKS (JUNE-JULY)

WORK CREW	LOCATION	ACTIVITY		
Grader Crew 1 (Three-man crew)	SR58 Nevertire-Bogan Road	Rehabilitation (Team understaffed)		
Grader Crew 2 (Three-man crew)	SH11 Oxley Highway	Rehabilitation		
Grader Crew 3 (Three-man crew)	SR58 Nevertire-Bogan Road	Rehabilitation (Team understaffed)		
	SR61 Elsinore Road	Flood Works		
	SR24 Hatton Road	Flood Works		
	SR10 Killaloo Road	Flood Works		
Grader Crew 4	SR17 Lamphs Road	Flood Works		
(Three-man crew)	SR20 Nellievale Road	Flood Works		
	SR16 Notts Lane	Flood Works		
	SR93 Yarrendale Road	Flood Works		
	Note: Council needs to spend remaining \$140,169.00 within 30 th June 2024 related to AGRN 960 Event.			
Grader Crew 5 (Three-man crew)	Being Arranged.			

Project	Budget	Expend/ Comm	Resp	Comment			
Capital Works In Progre	Capital Works In Progress						
*CBD Improvements	\$5,462	\$1,645	DMES	Investigation and design work for CBD Improvement Program is complete. Grant application submitted.			
*RR 7515 Warren Road Reconstruction	\$3,677,377	\$3,678,396	DMES/ RIM	Completed. Expenditure includes retention money due to contractor (\$29,266.05). Claims ongoing.			

Report of the Divisional Manager Engineering Services to the Ordinary Meeting of Council to be held in the Council Community Room on Thursday 27th June 2024

ITEM 1 WORKS PROGRESS REPORTS – ROADS

Project	Budget	Expend/ Comm	Resp	Comment
Gunningba Estate Stage 3 Investigation and Design	\$30,000	\$26,620	DMES	Survey completed. Design ongoing.
*Gravel Resheeting Priority Roads 1. Old Warren Road	\$239,900	\$226,581	DMES/ RIM	Old Warren Road Completed.
Bridges Renewal Program RR 7515 Warren Road Replacement of Newe Park Bridge and Marthaguy Creek Bridge	\$5,010,000	\$247,574	DMES/ RIM	Tender Closed: 5/12/23. Tender evaluation presented at February 2024 Council Meeting, contractor engaged.
Footpath Replacement	\$15,756	\$622	DMES/ RIM	Ongoing.
Kerb and Gutter Renewal	\$15,545	Nil	DMES/ RIM	Ongoing.
Urban Unsealed Roads Resheeting	\$15,000	\$1,012	DMES/ RIM	Ongoing.
Regional Emergency Roads Repair Program (This program will be spread out over 4 years until 2027.)	\$3,386,576	Nil	DMES/ RIM	Assessment and final scoping currently being undertaken- 1. Carinda Road widening (\$1,200,000) 2. Warren Road Heavy Patching (\$511,576) 3. Bullagreen Road Shoulder Widening (\$1,000,000) 4. Nevertire Bogan Road Rehabilitation (Reseal) (\$175,000) 5. Tottenham Road Rehabilitation (Reseal) (\$175,000) 6. Gillendoon Street Heavy patching (\$125,000) 7. Cobb Lane Heavy patching (\$100,000)

Report of the Divisional Manager Engineering Services to the Ordinary Meeting of Council to be held in the Council Community Room on Thursday 27th June 2024

ITEM 1 WORKS PROGRESS REPORTS – ROADS

Project	Budget	Expend/ Comm	Resp	Comment
				8. Stubbs, Burton, and Zora Streets Rehabilitation (Reseal) (\$100,000)

Local Roads and Community Infrastructure Grant Programs for Phase 3, Phase 4A and Phase 4B					
Project	Budget	Expend/ Comm	Resp	Comment	
*Victoria Oval and Park Roadway Bitumen Reseal JC: 3350-24-510	\$69,930	\$32,902	DMES/ RIM	Completed. Line marking complete.	
Macquarie Park Roadway Bitumen Reseal JC: 3350-25-510	\$12,285	\$2,139	DMES/ RIM	Works being rescoped.	
*Bore Flat/Depot Parking Area Reseal JC: 3350-20-510	\$18,900	\$10,377	DMES/ RIM	Completed.	
*Oxley Park Drive Through Area Reseal JC: 3350-21-510	\$8,505	\$4,801	DMES/ RIM	Completed.	
*Ebert Park U-Turn Bay Area Reseal JC: 3350-22-510	\$5,670	\$4,022	DMES/ RIM	Completed 4 November 2023.	
*Warren Cemetery Access Road Reseal JC: 3350-23-510	\$9,450	\$4,117	DMES/ RIM	Completed 4 November 2023.	
*Monkeygar Creek Bird Viewing Platform Contribution	\$65,000	\$54,492	DMES	Platform and toilet completed. Carpark completed. Expenditure includes \$9,559 retention money due to Central Industries at end of DLP.	

Report of the Divisional Manager Engineering Services to the Ordinary Meeting of Council to be held in the Council Community Room on Thursday 27th June 2024

ITEM 1 WORKS PROGRESS REPORTS – ROADS

Local Roads and Community Infrastructure Grant Programs for Phase 3, Phase 4A and Phase 4B				
Project	Budget	Expend/ Comm	Resp	Comment
				(\$4096.52 - Job Number 33.50.27 & \$5462.73 - Job Number 34.60.10)
Local Roads and Community Infrastructure Program Phase 3 (Commonwealth) and Fixing Local Roads Round 4 Nevertire – Bogan Road, Segment 4,6,8 and 10 Rehabilitation.	\$3,496,725 Made up of \$2,797,380 grant & \$699,345 Council	\$940,758	DMES/ RIM	Scoping completed. 32,000t of gravel has been stockpiled onsite. Tree works complete. Culvert extension works complete. Road construction commenced 20 May 2024. Project Extension request has been approved by LRCI up to 30 th June 2025.
Gravel Resheeting of SR62 Buddabadah Road	\$170,100	Nil	DMES/ RIM	Being scoped and programmed.
Local Roads and Community Infrastructure Program Phase 3 (Commonwealth) Rifle Range Road, Oxley Highway and Ellengerah Road Intersections Construction	\$176,815	\$6,100	DMES/ RIM/ FRSPM	Being scoped and programmed. Approved from TfNSW is being sought. Extension of Time from LRCI has been approved up to 30th June 2025.
Rehabilitation of Marthaguy Road Segment 0 to Segment 6.	\$450,000 Block Grant and \$3 Million AGRN 1034 EPARW (TBA)	Nil	RIM	AGRN 1034 EPARW funding pending approval by TfNSW. Gravel haulage ongoing. Culvert replacement on going.

Report of the Divisional Manager Engineering Services to the Ordinary Meeting of Council to be held in the Council Community Room on Thursday 27th June 2024

ITEM 1 WORKS PROGRESS REPORTS – ROADS

Project	Budget	Expend/ Comm	Resp	Comment
Grant Applications				
Regional Precincts and Partnership Program – Precinct Delivery – Warren CBD Upgrade Grant Application	\$13,244,452	Nil	DMES/ TSM	Pending grant approval.
Heavy Vehicle Safety and Productivity Program - Warren Road Rehabilitation Segments 12,14 and 16.	\$2,500,000 Co- contribution of \$500,000 from RERRF allocation	Nil	DMES/ RIM/ FRSPM	Pending grant approval.
Heavy Vehicle Safety and Productivity Program - Industrial Access Road Rehabilitation	\$2.1 Million Co- contribution of \$400,000 from RTR allocation	Nil	DMES/ RIM/ FRSPM	Pending grant approval.
Bridges Renewal Program - Replacement of Beleringar Bridge, Ellengerah Road	\$2 Million	Nil	DMES/ RIM/ FRSPM	Pending grant approval.
NSW Disaster Ready Fund – Electronic Signage at Reddenville Break and Stoney Creek Crossing.	\$77,021.00	Nil	DMES	Pending grant approval.
Safer Roads Program – Carinda Road, Segment 62 to 70; Shoulder Widening.	\$3,599,000.00	Nil	DMES	Pending grant approval.

Report of the Divisional Manager Engineering Services to the Ordinary Meeting of Council to be held in the Council Community Room on Thursday 27th June 2024

ITEM 1 WORKS PROGRESS REPORTS – ROADS

Project	Budget	Expend/ Comm	Resp	Comment
Safer Roads Program – Marthaguy Road, Segment 12 to 20; Safety Improvements.	\$3,925,000.00	Nil	DMES	Pending grant approval.
Floodplain Management Program (DCCEEW) – Warren Town Flood Study	\$226,308	Nil	DMES	Pending grant approval.

Report of the Divisional Manager Engineering Services to the Ordinary Meeting of Council to be held in the Council Community Room on Thursday 27th June 2024

ITEM 1 WORKS PROGRESS REPORTS – ROADS

TRAFFIC CLASSIFIER REPORT						
	8/05/2024	to	5/06/2024			
Road	Segment	Class	AADT	V%	Days	
Dubbo St.	0	Light	729	91%	28	
D 4550 3t.	U	Heavy	71	9%	28	
RR202 Marthaguy	10	Light	139	79%	28	
Titizoz Martilagay	10	Heavy	38	21%	28	
RR7515 - Warren	4	Light	222	82%	28	
KK/313 - Wallell	4	Heavy	47	18%	28	
RR7515 - Warren	36	Light	150	76%	28	
MM7313 - Wallell	30	Heavy	48	24%	28	
SR27 Bullagreen	30	Light	24	85%	28	
3N27 Bullagreen	30	Heavy	4	15%	28	
SR53 Thornton	0	Light	36	86%	27	
SKSS IIIOIIIIOII		Heavy	6	14%	27	
SR58 Nevertire - Bogan	4	Light	178	84%	15	
SN36 Nevertire - bogain	4	Heavy	35	16%	15	
SR58 Nevertire - Bogan	14	Light	21	48%	27	
SNOW WEVER the - Bogan	14	Heavy	22	52%	27	
SR64 Ellengerah	4	Light	110	83%	28	
SINOH LITETISETATI	4	Heavy	23	17%	28	
SR91 Industrial Access	2	Light	470	85%	28	
SN91 IIIUUSUIdi Access		Heavy	81	15%	28	
SR59 - Tottenham Road	14	Light	16	21%	27	
2005 - TOTTEIIIIAIII KOAU	14	Heavy	62	79%	27	

Report of the Divisional Manager Engineering Services to the Ordinary Meeting of Council to be held in the Council Community Room on Thursday 27th June 2024

ITEM 2 WORKS PROGRESS REPORTS – TOWN SERVICES

CONTINUED

RECOMMENDATION:

That the information be received and noted.

The following are details of Projects, Programs and Grant Applications that are being managed by the Town Services Manager for the budget and works period up to and including 9th June 2024.

ACRONYMS

DMES Divisional Manager Engineering Services

TSM Town Services Manager

MHD Manager Health & Development Services

IPM Infrastructure Projects Manager

TSO Town Services Overseer

TOWN SERVICES OPERATIONS AND MAINTENANCE BUDGET TO 14th June 2024

Project	Budget	Expend/ Comm	Resp	Comment
General				
Generator and Transfer Switch Warren Airport GL: 3420-4320-0120 JC: 2550-0-10	\$31,710	\$24,058	TSM	Removed from LR&CIGP. Now funded from internal Council reserves, see Manex Committee Recommendation. 11/08/23 Generator and transfer switch ordered. 28/11/2023 Generator Delivered. 11/06/2024 Slab constructed.
*Install Swing to Nevertire Park. GL: JC: 0096-0050-0100	\$10,080	\$9,598	TSM	4/09/23 Swing to be ordered. 26/09/23 Swing ordered. 12/12/23 Swings delivered.

Report of the Divisional Manager Engineering Services to the Ordinary Meeting of Council to be held in the Council Community Room on Thursday 27th June 2024

ITEM 2 WORKS PROGRESS REPORTS – TOWN SERVICES

Project	Budget	Expend/ Comm	Resp	Comment
General				
				28/05/24
				Swings to be installed early June 2024.
				11/6/24
				Swings installed.
Community Local Infrastructure Recovery Package (CLIRP 2022) Community Assets Program CAP – 070				Replacement of signage at Tiger Bay Wetlands and the Bitumen reseal of Various Walk and Cycle Ways. Notification expected late June 2023.
GL: 3420-4320-0151 – Tiger Bay Signage. GL: 3420-4320-150 -				12/07/23 Notification has not been received.
Laurie Elder Walkway. GL: 3420-4320-152 - Beemunnel Walkway.	\$191,511	\$127,575	DMES / TSM	25/08/23
GL: 3420-4320-153 - Rotary Centennial Walkway.				Approved. 14/05/24
3420-4320-154 = Tiger Bay Walkway.				Preparation work has commenced for bitumen reseal of the various walkways and
JC: 0701-0005-0000 – Refurbishment of Tiger Bay Signage.(\$63K).				cycleways to be completed in May 2024.
				28/05/24 Bitumen reseals complete.

Report of the Divisional Manager Engineering Services to the Ordinary Meeting of Council to be held in the Council Community Room on Thursday 27th June 2024

ITEM 2 WORKS PROGRESS REPORTS – TOWN SERVICES

Project	Budget	Expend/ Comm	Resp	Comment
General				
				Waiting on Artwork from Riversmart for the replacement signs at Tiger Bay.

Project	Budget	Expend/ Comm	Resp	Comment				
Water Supplies	Water Supplies							
Oxley Park Flowmeter replacement.	\$15,000	\$9,457	TSM	NRAR Meter at Oxley Park to be replaced. Quote for replacement meter has been requested. 5/03/24 Flowmeter purchased. Aquawest to install, commission and validate the meter.				
Water Extraction Meter Compliance GL: 4580-4320-0003 JC: 0190-0010-0000	\$3,217	\$1,841	TSM	12/07/23 Application for Water Access Licence for Ellengerah Bore has been lodged with DPE Water. Awaiting Outcome.				
Clean New Bore – Nevertire. GL: 4230-2200-0000 JC: 0171-0001-0005	\$31,586	\$31,586	TSM	4/09/23 Cleaning postponed until Autumn 2024. 1/05/2024 Cleaning Contractor to be on site week of 6/05/2024. 28/05/24 Contractor expected to be on site end of June 2024				
*Reconfigure Pumping Arrangements at Collie Bore. GL: 4580-4320-0060	\$80,000	\$40,305	TSM	New pumps installed and operating. Waiting on Invoices. 11/06/2024 Complete.				

Report of the Divisional Manager Engineering Services to the Ordinary Meeting of Council to be held in the Council Community Room on Thursday 27th June 2024

ITEM 2 WORKS PROGRESS REPORTS – TOWN SERVICES

Water Supplies					
Bore Flat – Carter Oval Irrigation Tank GL: 4580-4320-0045	\$80,000	\$29,222	TSM	5/02/24 New 250,000 litre River water tank has been installed. 5/03/24 Connection to river water supply and Carter Oval ring main and relocation of irrigation pump to be carried out as contractors become available. 1/05/2024 Connection not completed due to material delivery delays. 28/05/24 Connections and pump relocation to be completed by end of June 2024.	
Upgrade Water Network Telemetry System. JC: 0190-0020-0005	\$200,000	\$17,034	TSM	Design and implement a new Telemetry System for the water Network. 7/06/23 Technical Specification and tender documents being developed. 11/08/23 Draft RFT Documents received and being assessed. 17/10/23 Tender Documents to be developed. 10/1/24 Tender Documents being developed. 10/1/24. Project will be held over until July.	

Report of the Divisional Manager Engineering Services to the Ordinary Meeting of Council to be held in the Council Community Room on Thursday 27th June 2024

ITEM 2 WORKS PROGRESS REPORTS – TOWN SERVICES

Water Supplies				
				A Federal Grant, Connections Pathway will open in July 2024. Possibility for 50% grant funding.
				9/05/24 Investigating amending the scope to simplify the project and reduce the costs.
				11/06/24
				Reported to the Water and Sewerage Committee Meeting 7/06/24. Will be discussed at the June Council Meeting.
Regional Leakage Reduction Program – Local Water Utilities	\$174,742	\$154,123		The project involves the installation of equipment to assist in locating leaking water pipes before they become problematic. DPE Total Funding \$150,000 Council Contribution \$24,742.50.
Projects GL: 4580-4320-0004	Ψ174,742	7134,123		12/07/23 Sourcing monitoring equipment.
JC: 0190-0340-0000 Pressure 0005 Leak 0015			TSM	11/08/23 Equipment ordered.
Metering 0025				17/10/23
				ETA of equipment early January 2024.
				22/01/24
				Equipment delivery expected last week of January.
				20/02/2024

Report of the Divisional Manager Engineering Services to the Ordinary Meeting of Council to be held in the Council Community Room on Thursday 27th June 2024

ITEM 2 WORKS PROGRESS REPORTS – TOWN SERVICES

Water Supplies					
	Equipment delivery expected last week of February. Delayed by Customs.				
	14/05/24 Equipment Supplier will be on site 20 th May to configure all Instruments and train staff on their use.				
	28/05/24 Systems installed and collecting data.				
	11/06/24 Claim for Milestone 2 Submitted. \$37,500.				

Project	Budget	Expend/ Comm	Resp	Comment
Sewerage Services				
CCTV and Smoke Testing of Sewer at Warren and Nevertire GL: 5580-4320-0002	\$200,000	Nil	TSM	Quotation documents under development. 10/1/24 Documents nearing completion. 10/04/2024 Deferred until 2024/2025
Upgrade Sewerage Network Telemetry System GL: 5580-4320-4000 JC: 0226-0010-0005	\$150,000	\$11,356	TSM	Design and implement a new Telemetry System for the Sewerage Network. 7/06/23 Technical Specification and tender documents being developed. 11/08/23 Draft RFT Documents received and being assessed. 17/10/23

Report of the Divisional Manager Engineering Services to the Ordinary Meeting of Council to be held in the Council Community Room on Thursday 27th June 2024

ITEM 2 WORKS PROGRESS REPORTS – TOWN SERVICES

Project	Budget	Expend/ Comm	Resp	Comment		
Sewerage Services						
				Tender Documents to be developed.		
				12/12/23		
				Documents nearing completion.		
				20/02/2024		
				Project on hold until July 2024. Potential 50% Grant Funding available.		
				14/05/24		
				Investigating amending the scope to simplify the project and reduce the costs.		
				28/05/24		
				Report to the Water and Sewerage Committee in Early June.		
				11/06/24		
				Reported to the Water and Sewerage Committee Meeting 7/06/24. Will be discussed at the June Council Meeting.		
Warren Sewerage Treatment Plant Replacement	\$100,000	Nil	TSM	Rehabilitation Program for Old Sewerage Treatment Plant and bore installation being formulated.		
JC: 220-3-0				10/1/24 On hold until Evaporation Lagoon is constructed.		

Report of the Divisional Manager Engineering Services to the Ordinary Meeting of Council to be held in the Council Community Room on Thursday 27th June 2024

ITEM 2 WORKS PROGRESS REPORTS – TOWN SERVICES

Project	Budget	Expend/ Comm	Resp	Comment			
Sewerage Services							
Warren Sewerage Treatment Plant Construction of Additional Evaporation Lagoon JC: 5580-4320-1010	\$780,000	Nil	TSM	10/1/24 Public Works Authority (PWA) are developing the design and tender documents for the new lagoon. Waiting for Geotech results for the excavated spoil. 10/04/2024 Geotech report provided to PWA. 9/05/24 Waiting on PWA design and Tender Documents to be finalised.			
Lifting Gantry Tiger Bay Sewer Pump Station. JC: 201-90-45	\$29,400	\$1,922	TSM	17/10/23 Barnson to be engaged to design new footings for gantry. 12/12/23 Draft footing design completed. 10/04/2024 Footings in progress.			
Thornton Avenue Sewer Pump Station Refurbishment GL: 5580-4320-4000 JC: 201-90-10	\$275,000	\$168,170	TSM	Pump purchase arrangement in train. Switchboard ordered. RFQ for fit out being development. 14/05/2024 Two Tenders received. Reported to May Council Meeting.			

Report of the Divisional Manager Engineering Services to the Ordinary Meeting of Council to be held in the Council Community Room on Thursday 27th June 2024

ITEM 2 WORKS PROGRESS REPORTS – TOWN SERVICES

Project	Budget	Expend/ Comm	Resp	Comment
Sewerage Services				
				28/05/24 Negotiating with a contractor for the works to proceed.
Sewer Pump Stations Safety Improvements. JC: 201-90-0000	\$99,750	Nil	TSM	On-going 10/04/2024 Deferred until 2024/2025.

Report of the Divisional Manager Engineering Services to the Ordinary Meeting of Council to be held in the Council Community Room on Thursday 27th June 2024

ITEM 2 WORKS PROGRESS REPORTS – TOWN SERVICES

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Project	Budget	Expend/ Comm	Resp
Levee Restoration			
Warren Levee Rehabilitation			
JC: 3300-4400-0000 - Federal Government:	\$5,325,000	\$892,002	DMES/TSM/IPM/
3300-4410-0000 - State Government:	\$887,500	\$147,923	GM
3300-4410-0000 - OLG AGRN 1025:	\$887,500	\$148,182	

Comments

- 1. Funding currently being pursued for repairs to the reported section of the Warren levee.
- 2. Consulted with State Government Representatives
- 3. seeking financial assistance to rectify deteriorated section.
- 4. Works to be undertaken in-house using Council staff and local contractors.
- 5. Local contractors have been liaised with regarding the methods of repair.

Fresh applications have been submitted to the Federal Government Department of Home Affairs, waiting on confirmation of success or not. The matter is also with Resilience NSW who are also considering the application. Further application being arranged. Meeting & site inspections 15/12/21, between GM, ADMES and Tammy Greer from The National Recovery and Resilience regarding levee repairs and improved disaster preparation through the NSW Minister for Emergency Services. New application under the Commonwealth Government National Flood Mitigation Infrastructure Program (NFMIP) with a required 25% contribution from Council arranged.

\$5.325 million Commonwealth Funding

announced on the 4th of May 2022. Staff attempting to secure \$1.775 million co-contribution from State. Meeting held with Resilience NSW directors where they asked for original application and correspondence with respect to the application. This has been sent. Awaiting response. State Program information request provided 19th August 2022.

Resilience NSW met GM and DMES on 9th September 2022 and 16th September 2022. See report to October 2022 Council meeting concerning the Council contribution Funding, currently the NSW Government has only been able to fund \$887,500 of the required Council contribution of \$1,775,000. Council may have the option of using \$887,500 from the NSW Severe Weather Flood Grant for AGRN 1025 that is yet to be approved by OLG, however this is not preferred.

Project Kick-off meeting held 18/01/23. Work program submitted to funding body.

Inspection of levee by boat conducted 24/01/2023.

Scope variation has been submitted to funding body.

Staff to meet design consultant for a final meeting before tendering.

12/07/23

Scope variation has been approved.

- Specifications are being prepared in readiness for tendering.

Report of the Divisional Manager Engineering Services to the Ordinary Meeting of Council to be held in the Council Community Room on Thursday 27th June 2024

ITEM 2 WORKS PROGRESS REPORTS – TOWN SERVICES

CONTINUED

Project Budget Expend/ Comm Resp

- \$887,500 funding by OLG has been approved in principle.

10/01/24

RFT for new floodgates under development.

1/02/2024

RFT for the supply and installation of new levee flood gates advertised.

Mandatory pre - tender site meeting 15/02/2024 & 14/03/2024

RFT closes 4:00pm Thursday 4/04/2024.

To be reported to Council Meeting 24/04/2024

10/04/2024

Tender evaluation report attached to Report.

1/05/2024

Tender C13-89 for the Replacement of Floodgates on the Warren Town Flood Levee has been awarded to Precision Civil Infrastructure for the tendered price of \$868,888.19 including GST.

14/05/24

Tenders received for the supply and delivery to Warren NSW, Six Standby Generators and Eight Electric Submersible Pumps. Evaluation currently underway. Appropriate reporting to the May 2024 Council Meeting.

28/05/24

Tenders for the generators and submersible pumps have been awarded.

Report of the Divisional Manager Engineering Services to the Ordinary Meeting of Council to be held in the Council Community Room on Thursday 27th June 2024

ITEM 2 WORKS PROGRESS REPORTS – TOWN SERVICES

CONTINUED

Local Roads and Community Infrastructure Grant Programs for Phase 4A and Phase 4B as at 9th May 2024

		Expend/		
Project	Budget	Comm	Resp	Comment
				Included in the LR&CIGP to offset the Airport Generator. Previously funded from Parks Infrastructure Reserve, see Manex Committee Recommendation.
				11/08/23 Approved in the LRCI Grant Program of Works
Saunders Park – Replacement of Picnic				RFQ sent out.
Shelter. (LRCI)	\$25,200	\$11,335	TSM	17/10/23 Items ordered.
GL: 3360-4040-0005 JC: 3350-3-10				12/12/23 Items delivered. Installation works will commence early 2024.
				9/05/24
				Old structure and concrete slab removed.
				11/06/24
				Waiting on quotes for concrete works.
				11/08/23 Approved in the LRCI Grant Program of Works RFQ sent out.
Oxley Park Electric Barbeques (2) (LRCI)	\$19,950	\$11,335	TSM	17/10/23 Items ordered.
GL: 3360-4040-0005	, 15,55U	γ11,333	1 31VI	12/12/23 Items delivered. Installation works will commence early 2024.
JC: 3350-10-10				9/05/24 Installation works will commence in 2024.

Report of the Divisional Manager Engineering Services to the Ordinary Meeting of Council to be held in the Council Community Room on Thursday 27th June 2024

ITEM 2 WORKS PROGRESS REPORTS – TOWN SERVICES

CONTINUED

Local Roads and Community Infrastructure Grant Programs for Phase 4A and Phase 4B as at 9th May 2024

2024				
Project	Budget	Expend/ Comm	Resp	Comment
Macquarie Park Flying Fox and Playground Equipment Softfall Further Contribution. (LRCI) GL: 3360-4040-0005 JC: 3350-5-10	\$89,625 (LRCI) \$112,500 OLG Total Budget \$202,125	\$202,125	TSM	Approved in the LRCI Grant Program of Works. 17/10/23 OLG funds approved In-Principle. 5/03/24 RFT will open Thursday. 14/04/2024 with a closing date of 4/04/2024. To be reported to Council Meeting on Wednesday 24 th April 2024. 10/04/2024 Tender evaluation report attached to Council Report. 9/05/24 Tender awarded to Play Parks, expect commencement in early July 2024.
Warren Cemetery Seating Covering. (LRCI) GL: 3360-4040-0005 JC: 3350-7-10	\$15,750	\$11,335	TSM	Approved in the LRCI Grant Program of Works RFQ sent out. 17/10/23 Items ordered. 12/12/23 Items delivered. Installation works will commence early 2024. 9/05/24 Installation works will commence in July 2024.

Report of the Divisional Manager Engineering Services to the Ordinary Meeting of Council to be held in the Council Community Room on Thursday 27th June 2024

ITEM 2 WORKS PROGRESS REPORTS – TOWN SERVICES

CONTINUED

Local Roads and Community Infrastructure Grant Programs for Phase 4A and Phase 4B as at 9th May 2024

2024				
Project	Budget	Expend/ Comm	Resp	Comment
Nevertire Cemetery Seating Covering. (LRCI) JC: 3350-8-10	\$10,500	\$6,620	TSM	11/08/23 Approved in the LRCI Grant Program of Works. RFQ sent out. 17/10/23 Items ordered. 12/12/23 Items delivered. Installation works will commence July 2024.
*Nevertire Park – Installation of Irrigation System. (LRCI) GL: 3360-4040-0005 JC: 3350-19-10	\$14,700	Nil	TSM	11/08/23 Approved in the LRCI Grant Program of Works. 9/05/24 Removed from LRCI Program. Funds reallocated to CCTV project.
* Warren Cemetery Entrance Gates Refurbishment. (LRCI) GL: 3360-4040-0005 JC: 3350-6-10	\$21,000	Nil	TSM	11/08/23 Approved in the LRCI Grant Program of Works 9/05/24 Entrance gates have been removed, repaired, powder coated and will be reinstalled. 11/06/2024 Complete.
Warren CCTV System GL: 3360-4040-0005 JC: 3350-9-10	\$207,334	\$90,909	TSM	11/08/23 Approved in the LRCI Grant Program of Works. 17/10/23 Project approved "In-Principle" by the Town Improvement Committee.

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ITEM 2 WORKS PROGRESS REPORTS – TOWN SERVICES

Local Roads and Communit	ty Infrastructure	Grant Prog	rams for Ph	nase 4A and Phase 4B as at 9 th May
				5/03/24
				Adjustments to the SOW to include some requests by NSW Police where possible.
				1/05/2024
				Variation to the Scope of Work has been approved.
				Scope budget increased to \$207,334.00.
				Installed and commissioning of system expected Late August 2024.
				11/08/23
				Approved in the LRCI Grant Program of Works
				17/10/23
				Preparing tender documents.
				20/02/2024
Ravenswood Park Softfall				RFT will open Thursday 7/04/2024 with a closing date of 4/04/2024.
Installation. (LRCI)	\$89,145	\$78,153	TSM	To be reported to Council Meeting on Wednesday 24 th April.
GL: 3360-4040-0005				5/03/24
JC: 3350-12-10				RFT will open Thursday 14/04/2024 with a closing date of 4/04/2024.
				To be reported to Council Meeting on Wednesday 24 th April.
				1/05/2024
				Tender C13-90 for the Supply & Installation of Rubber Wet Pour Surfacing at Macquarie Park,

Report of the Divisional Manager Engineering Services to the Ordinary Meeting of Council to be held in the Council Community Room on Thursday 27th June 2024

ITEM 2 WORKS PROGRESS REPORTS – TOWN SERVICES CONTINUED

Local Roads and Community Infrastructure Grant Programs for Phase 4A and Phase 4B as at 9 th May 2024						
	Ravenswood Park, and The Splash Park has been awarded to Play Parks for the tendered price of \$283,725.85 Including GST, expect commencement in early July, 2024.					

Report of the Divisional Manager Engineering Services to the Ordinary Meeting of Council to be held in the Council Community Room on Thursday 27th June 2024

ITEM 2 WORKS PROGRESS REPORTS – TOWN SERVICES

Activity	Required Interval	Details		
Water System Planned Maintenan	ce			
		Flushing occurs three monthly when hydrants are flushed.		
River mains flushing	As required	• • • • • • • • • • • • • • • • • • • •	water mains are flushed ch as poor pressure/flow are	
Water main flushing (Bore)	As required	Sections are done v	where and when found	
Fire hydrants.				
Covers checked, painted, flushed, and replaced where necessary, Blue reflective indicators, HP and HR signs installed	Quarterly	Flushing every 3 months as agreed with NS RFS and Fire and Rescue NSW.		
	5 Year	The new Bore Flat bore was inspected and cleaned in November 2022. The old Nevertire bore was inspected in late November 2022. The condition of the Nevertire bore was imminent failure of the bore casing was possible. Condition 5. To prevent the loss of the pump if the bore collapsed, the pump will be removed from the bore and stored.		
Bore Inspections	Rolling Program	The new bore at Nevertire and both bores at Ellengerah inspected late February 2023.		
			tails of the pumping equipment in the new res will be collected so that spare pumps can purchased.	
		The Natural Resource Access Regulator (NRA carries out inspections of the bores and river extraction points on a random basis.		
Warren, Nevertire and Collie water chlorine, turbidity, temperature, and pH testing	Weekly at specific locations	Testing carried out daily		
Warren river pumps		Ellengerah Rd Oxley Park Macquarie Park Racecourse Breakdown maintenance only.		
Reservoir cleaning	3 to 5 years	Ellengerah and Nevertire Bore reservoirs Inspected and cleaned in December 2022. Next		

Report of the Divisional Manager Engineering Services to the Ordinary Meeting of Council to be held in the Council Community Room on Thursday 27th June 2024

ITEM 2 WORKS PROGRESS REPORTS – TOWN SERVICES

Activity	Required Interval	Details		
			Diver inspection December 2025.	
		Oxley Park River	Investigate using Remotely	
		Ellengerah River	Operated Vehicle (ROV) to inspect 2023/2024.	
Sewerage System Planned Mainter	nance			
Old and New Warren Sewerage Treatment Works	Quarterly	evaporation lagoor surface area of 48,4 level giving a total s The actual size of the evaporation lagoor the necessary area original design crite lagoon of 52,360M As the original desi commenced by Pub has engaged them	ns is 44,440m2, less than half To return the plant to the eria, a third evaporation needs to be constructed. needs to be constructed. new STP was olic Works Advisory, Council to design the new lagoon. nical results regarding the	
Sewer gravity main CCTV Inspection and Smoke Testing program		sewer mains in Wa Develop a sewer m program. Identify stormwate Develop a program and residents abou prevention. Develop a stormwa program for Counc	to carry out CCTV oke testing of all gravity rren and Nevertire. ain replacement/relining r infiltration locations. to educate property owners t stormwater infiltration ater infiltration rectification il assets and private ocuments being prepared.	
Water and Sewerage Works Subject to Funding				
Location	Work Under Development			
Collie Water Supply	Relocation of the two, large Pioneer tanks to a new site			
(Reliability, Quality and Chlorination)	located West of the Village. Construct a 10m high tank stand to support one or two, 25,000 litre water tanks at the Pioneer			

Report of the Divisional Manager Engineering Services to the Ordinary Meeting of Council to be held in the Council Community Room on Thursday 27th June 2024

ITEM 2 WORKS PROGRESS REPORTS – TOWN SERVICES CONTINUED

Activity Requ			iired rval	Details				
		tank location. Installation of small pa Plant and new gaseous chlorination e water supply to potable status. Install new building at the base of the new e Decommission and remove the old, e				quipment to return pressure pumps into a levated tanks.		
Project	Grant Reques	Estimat		Resn			ment	
Grant Applications			•			•		
*Crown reserves Improvement Fund (CRIF) General 2023-2024	\$825,000		¢1.10	00.000	TCNA	auto to W	Installation of inner & outer automatic irrigation system to Warren Racetrack.	
Showground/Racecourse			\$1,100,000	TSM		Pending grant approval.		
Irrigation Upgrade						11/06/2024		
						Unst	uccessful.	
Water and Sewe	er – Rout	ine Wo	rks Bu	dget vs E	xpenditure	To 1	1th June 2024	
Account				Budg	get		Expend/Comm	
Water Fund Maintenance and Repair		\$773,308		ur Ox riv	\$680,472 High expenditure due nexpected cleaning of kley Park Reservoir and yer water mains, total ost for both is \$116,000	d		
GL's: 4200-0003, 4220-0003, 4230-0003, 4240-0003, 4250-0003, & 4300-0003								
Sewer Fund Maintenance and Repair			\$428,206				\$213,362	
GL's: 5200-0003, 5250-0003, 5280-0003 & 5300-0003.								

Report of the Divisional Manager Engineering Services to the Ordinary Meeting of Council to be held in the Council Community Room on Thursday 27th June 2024

ITEM 2 WORKS PROGRESS REPORTS – TOWN SERVICES

CONTINUED

Water and Sewer Works

- Hydrant flushing Warren/Nevertire (on going)
- Training for competency/tickets in machine operations
- 18 Chester St. meter repairs
- Assist P&G in snipping.
- 42 Garden Ave. meter repairs
- Water leak Wilson St.
- Water leak at Nevertire (Near Hopley's)

Warren Sewerage Treatment Works inflow Sewerage Year – 1st June 2023 to 31st May 2024						
Month	Peak Daily Flow (KL)	Average Daily Flow (KL)	Monthly Flow (ML)	Cumulative Annual Flow (ML)		
June 2023	6558	3401	13.60	13.60		
July 2023	2154	717	12.91	26.52		
August 2023	786	420	12.69	39.20		
September 2023	762	490	14.68	53.88		
October 2023	1349	499	13.50	67.38		
November 2023	1241	437	13.11	80.49		
December 2023	568	396	12.28	92.77		
January 2024	918	411	12.75	105.52		
February 2024	1175	521	15.12	120.64		
March 2024	706	423	13.02	133.66		
April 2024	789	443	13.30	146.96		
May 2024	1146	413	12.39	159.35		

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ITEM 2 WORKS PROGRESS REPORTS – TOWN SERVICES

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Bulk Water Reading per Quarter

bulk water keading per Quarter										
Water Source	FIRST QUARTER READING 1/07/23- 31/09/23	BULK USAGE TO DATE (ML)	SECOND QUARTER READING 1/10/23 - 31/12/23	BULK USAGE TO DATE (ML)	THIRD QUARTER READING 1/01/24- 31/03/24	BULK USAGE TO DATE (ML)	FOURTH QUARTER READING 1/04/24 - 30/06/24	BULK USAGE TO DATE (ML)	% OF ANNUAL ALLOCATION	Max. Allocation (ML)
Warren Bores Bore 1 (Bore Flat) Lic.										
80AL703155	66.56	66.56	56.92	123.47	75.01	198.48	50.87	249.35		
Bore 2 (Ellengerah) Unlicensed	0.00	0.00	9.65	9.65	0.00	9.65	0.00	9.65		
	66.56	66.56	66.56	133.12	75.01	208.12	50.87	259.00	37.00%	700
Warren River										
Oxley Park Lic. 80AL700017	0.00	0.00	0.00	0.00	0.00	0.00	0.72	0.72		
Ellengerah Rd Lic. 80AL700017	45.98	45.98	73.16	119.14	51.29	170.43	22.83	193.26		
	45.98	45.98	73.16	119.14	51.29	170.43	23.55	193.98	25.86%	750
Showground (Racetrack)										
Lic. 80AL700645	4.85	4.85	20.05	24.90	17.01	41.91	9.12	51.03	27.14%	188
Nevertire Bore Lic. 80AL703158	6.16	6.16	10.83	16.99	12.21	29.20	5.12	34.32	85.80%	40
Collie Bore Lic. 80CA724011	0.94	0.94	2.64	3.58	2.49	6.07	0.99	7.06	28.24%	25
Macquarie Park 80AL700996	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	14.2

^{*}Rainfall for June: 4.2mm

^{*}Rainfall to date: 365.6mm

^{*}Burrendong Dam Level: 60% As of 11/6/24

Report of the Divisional Manager Engineering Services to the Ordinary Meeting of Council to be held in the Council Community Room on Thursday 27th June 2024

ITEM 2 WORKS PROGRESS REPORTS – TOWN SERVICES

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Parks And Gardens – Routine Works Budget Vs Expenditure to 9th May 2024					
Account	Budget	Expend/Comm			
Parks & Gardens, Cemeteries & Racecourse	\$1,906,335	\$890,363			
GL's: 0701-0003, 1151-0003, 1651-0003,	1701-0003, 2655-0003, 266	0-0003 & 2670-0003			

The maintenance mowing and weeding of the Parks and Gardens are carried out on a 2-week rotating cycle with the following areas generally grouped together.

Site or location	Works carried out			
Week One and Three				
Macquarie Park	Mown, whipper snipped and weeding			
Victoria Park	Mown, whipper snipped and weeding			
Ravenswood Park	Mown, whipper snipped and weeding			
Oxley Park	Mown, whipper snipped and weeding			
Ebert Park	Mown, whipper snipped and weeding			
Gillendoon Street	Mown, whipper snipped and weeding			
Orchard Street levee	Mown, whipper snipped and weeding			
Bob Christian Reserve	Mown, whipper snipped and weeding			
Lawson Street Levee	Mown, whipper snipped and weeding			
Family Health Centre	Mown, whipper snipped and weeding			
Collie Village	Mown, whipper snipped and weeding			
	Week Two and Four			
Saunders Park	Mown, whipper snipped and weeding			
Skate Park	Mown, whipper snipped and weeding			
Splash Park	Mown, whipper snipped and weeding			
Lions Park	Mown, whipper snipped and weeding			
Rotary Park	Mown, whipper snipped and weeding			
Warren Lawn Cemetery	Mown, whipper snipped and weeding			
Median Strips	Mown, whipper snipped and weeding			
Library	Mown, whipper snipped and weeding			
Len Woolnough Levee	Mown, whipper snipped and weeding			
Mary Stubbs Levee	Mown, whipper snipped and weeding			
Boston Street Levee	Mown, whipper snipped and weeding			

Report of the Divisional Manager Engineering Services to the Ordinary Meeting of Council to be held in the Council Community Room on Thursday 27th June 2024

ITEM 2 WORKS PROGRESS REPORTS – TOWN SERVICES

CONTINUED

Macquarie Drive Levee	Mown, whipper snipped and weeding
Nevertire Village	Mown, whipper snipped and weeding

The Play Equipment at Macquarie and Ravenswood Parks are inspected, and sand pit areas are raked daily.

BBQs at Macquarie Park, Oxley Park, Skate Park, and Splash Park are cleaned twice a week.

The following locations are mown, whipper snipped and weeded as needed:

- Bore Flat
- Bore Flat Levee
- Carter Oval
- Other Reserves
- Readford Street Levee
- WOW Centre

- Sewer Pumping Stations
- Shire Housing
- Town Medians and approaches
- Water Pumping Stations and Reservoirs
- Weed Spraying
- Tiger Bay Walking Track

Parks and Gardens Works

- Skate/Splash Park mow/snip
- Town approaches mowing
- Stubbs levee mow/snip
- Woolnough levee mow/snip
- Ravenswood Park mow/snip
- Event preparation Nevertire
- Victoria Oval mow/snip/line marking
- CBD area weeding/pruning/spraying
- Lawn Cemetery mow/snip
- Shire Chambers mow/snip
- Woolnough levee mow/snip
- Bob Christensen reserve mow/snip
- Saunders Park mow/snip
- Far West Academy mow/snip
- Warren Medical Centre mow/snip
- Warren median strip's mow/snip
- Inspect irrigation systems (on going)
- Line marking of Victoria Oval
- Preparation for football at Victoria Oval

- Boston St. levee mow/snip
- Blow down CBD area (leaf material).
- Library mow/snip
- CBD area tidy up weeding
- Victoria Oval Cricket pitch preparation (on going)
- Carter Oval Cricket pitch preparation (on going)
- Lions Park mow/snip
- Bore flat mow/snip
- Orchard St. Park mow/snip
- Ebert Park mow/snip
- Oxley Park mow/snip
- Rotary Park mow/snip
- Lions Park mow/snip
- Macquarie Park mow/snip
- Macquarie Drive mow/snip
- Tiger Bay pump station mow/snip
- Warren Shire Chambers mow/snip

Report of the Divisional Manager Engineering Services to the Ordinary Meeting of Council to be held in the Council Community Room on Thursday 27th June 2024

ITEM 2 WORKS PROGRESS REPORTS – TOWN SERVICES

CONTINUED

Town Crew

- Weed spraying around Warren
- Install cover over seats at Nevertire Cemetery (on going)
- Blow down leaves in CBD area.
- Repair signs at Industrial Access Road
- Clean grates around Warren

- Pick up limbs around Warren.
- Install solar pumps at Nevertire Cemetery (on going)
- Spraying weeds on town approaches

Non-Roads November/ December 2021 Flood and Storm Damage Works

Description	Expenditure/ Committed			
	\$173,456.91			
Non Roads November/ December 2021	Note: \$36,330 per event will be funded by Council as per the agreement. This includes the Roads Flood and Storm Damage Claim contribution.			
Non-Roads November/ December 2021 Flood and Storm Damage Levee and Flood Gate Emergency Operation Works.	9/05/24 Currently only \$73,012.03 has been approved for			
(Application for reimbursement	payment by SES/RA.			
submitted 8/03/2022)	GM met with the Minister for Emergency Services on 9th May 2024 in an attempt to obtain a			
	commitment and support for full reimbursement of both AGRN987 and AGR1034 emergency levee			
	operational costs by whatever means.			
0700-0050-0500, 0700-0050-0510, 0700-0050-0520, 0700-0050-0530, 0700-0050-0540				

Non-Roads July, August, September, October, November, and December 2022 Flood Damage Works

Description	Expenditure/ Committed
	\$757,745.33
Non-Roads July, August, September, October, November and December 2022 Flood and Storm Damage Levee and Flood Gate Emergency Operation Works.	Note: \$36,330 per event will be funded by Council as per the agreement. This includes the Roads Flood and Storm Damage Claim contribution. 9/05/24
(Application for reimbursement submitted 28/2/2023).	Currently only \$169,827.86 has been approved for payment by SES/RA.
	GM met with the Minister for Emergency Services on 9 th May 2024 in an attempt to obtain a

Report of the Divisional Manager Engineering Services to the Ordinary Meeting of Council to be held in the Council Community Room on Thursday 27th June 2024

ITEM 2 WORKS PROGRESS REPORTS – TOWN SERVICES

CONTINUED

	commitment and support for full reimbursement of both AGRN987 and AGR1034 emergency levee operational costs by whatever means.			
0700-0055-0500, 0700-0055-0510, 0700-0055-0520, 0700-0055-0530, 0700-0055-0540				

Account	Budget	Expenditure/ Committed
Aerodrome Operations	\$175,276	\$163,574

GL's: 2555-0003

JC: 2549-0-0

Report of the Divisional Manager Engineering Services to the Ordinary Meeting of Council to be held in the Council Community Room on Thursday 27th June 2024

ITEM 3 WORKS PROGRESS REPORTS – FLEET – WORKSHOP

(C14-7.2)

RECOMMENDATION

That the information be received and noted.

The following are details of Projects and Programs that are being managed by the Workshop Coordinator for the budget and works period to 12th June 2024.

Plant Number	Description	Repairs	Plant Down Time	Repair Time (Man Hours)					
Plant Rep	Plant Repairs to 12 th June 2024								
P2404	AAA Trailer Tri Axle Dolly	Turntable grease lines repaired and replaced.	Not in use	6hrs					
P28	John Deere 770G Grader	Electrical repairs to starting circuit. Diagnose and repair broken wire and blown fuses.	6.5hrs	6.5hrs					
P3616	Toyota Hilux 2WD	New tyres fitted Tyreright Warren. Wheel alignment done at Macquarie Toyota	4hrs	4hrs					
P36	Isuzu Med Tipper Truck	Diagnose and repair brake fade issue. Removed/replaced leaking slave cylinder LHS rear test. All OK now.	8hrs	8hrs					
P107	Isuzu Large Tipper	Diagnose and repair leak in PTO system. Remove PTO pump and replace seals. Refit, test for leaks. All seems OK now. Transmission service done.	Not in use	4hrs					
P2402 & p2403	Side Tipping Trailers	Measurements and discussions on roller over tarps for renewal.	1hr	1hr					
P2141	Superior 8" Slasher	Remove & replace x2 rear deck carry wheels.	4hrs	4hrs					
P2141	AI Traffic Lights	Batteries not charging possibly due to lack of sun, batteries checked and topped up with water, generator setup to maintain charge for now.	2hrs	2hrs					
P90	Isuzu Workshop Truck	Structural checks made to centre seat no issues found. Carry all cover replaced on back of seat.	1hr	1hr					
P3608	Toyota Hilux 2WD	Diagnose starting issues, battery failure. Remove/replace battery, check charging function. All OK.	1hr	1hr					

Report of the Divisional Manager Engineering Services to the Ordinary Meeting of Council to be held in the Council Community Room on Thursday 27th June 2024

ITEM 3 WORKS PROGRESS REPORTS – FLEET – WORKSHOP

CONTINUED

Plant Number	Description	Repairs	Plant Down Time	Repair Time (Man Hours)
P3622	Toyota Fortuner	Install two way and aerial combination.	6hrs	3hrs
P38	Lusty Float	Diagnose and repair taillight malfunction replaced wiring and trailer plug to RHS rear. HVAIS rego inspection passed all ok.	6hrs	6hrs
P3604	Toyota Hilux 2WD	Rego check performed; new tyres required. Fit by Tyreright wheel. Alignment done by Macquarie Toyota	8hrs	6hrs
P2380	Isuzu Paveline	New windscreen installed supplied by Fuller Bros, Workshop staff assisted fitment.	7hrs	7hrs
P2382	Mack Superliner Prime Mover	Installed bulbar and driving lights to machine.	8hrs	8hrs
P3612	Toyota Hilux twin cab	Assist changing of flat tyre,	1hr	1hr
P2123	John Deere 5093E Tractor	Diagnose and repair leaking coolant line in roof cavity.	2hrs	2hrs
P2380	Isuzu Paveline	Install new mirror passenger side.	1hr	1hr
P8	Cat 432F Backhoe	Remove/replace LHS front tyre sent for repairs, repairs made to front fork hitch points on bucket.	4hrs	4hrs
P2342	IVECO DAILY	Finally arrived 7-6-24 minus the Bullbar, Rego. Bullbar fitment and changeover to be completed no later than 20-6-24.	N/A	N/A

ACRONYMS

WC Workshop CoordinatorTBD To be determined.DTC Diagnostic trouble codeDPD Diesel particulate diffuse.

Report of the Manager Health & Development Services to the Ordinary Meeting of Council to be held in the Council Community Room on Thursday 27th June 2024

ITEM 1 DEVELOPMENT APPLICATION APPROVALS

(B4-9)

RECOMMENDATION:

That the information be received and noted.

PURPOSE

To inform the Councillors of the approved Development Applications by Council for the previous month.

BACKGROUND

Council received Development Applications from residents in the Warren Shire area to seek approval.

REPORT

Development Applications that have been received for approval for May 2024.

FILE	LOCATION	WORKS	RECEIVED	APPROVED
P16-24.04	3540 Ellengerah Road WARREN NSW 2824 Lot 78 DP755314	Installation of an inground Swimming pool.	22/2/2024	8/5/2025
P16-24.06	157 Hatton Lane WARREN NSW 2824	Alterations and Additions to Existing Structure.	30/4/2024	21/5/2024
P16-23.21	1 Wilson St WARREN NSW 2824 Lot 1 DP853548	RFS Station	3/11/2023	Withdrawn

LEGAL IMPLICATIONS

Council is required under the EPA Act to assess and determine applications within established timeframes.

RISK IMPLICATIONS

The EPA Act provides appeal mechanisms for applicants who believe that their application requires review.

STAKEHOLDER CONSULTATION OPTIONS

Council issues a S101 EPA Act list of approvals monthly for the community to review.

CONCLUSION

This report is provided to allow Council and the community to see the applications determined each month.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

- 1.1.4 Ensure current and future housing needs for the community are met.
- 5.2.1 Ensure that this strategic planning framework becomes an integral part of our operating culture.
- 5.2.6 Embrace a team centred culture of continual improvement to improve operational efficiency.

SUPPORTING INFORMATION/ ATTACHMENT

Nil.

Report of the Manager Health & Development Services to the Ordinary Meeting of Council to be held at Council Community Room, Warren on Thursday 27th June 2024

ITEM 2 WORKS PROGRESS REPORTS – HEALTH AND DEVELOPMENT SERVICES (C14-7.3)

RECOMMENDATION:

That the information be received and noted.

The following are details of the projects and grant applications that are being managed by the Manager Health and Development Services.

Budget and Works from 10th May 2024 – 12th June 2024

2020 Projects	Budget	Expend. /Comm	Resp	Comment
Construction of two (2) x Council dwellings.				Completed July 2020.
21 Deacon Drive and				New complaint lodged with Department of Fair-Trading
8 Deacon Drive.	56,145	60,328	MHD	18th May 2021. Additional information provided 2nd and 7th June 2021.
				Formal complaint lodged with Department of Fair-Trading 4th March 2021. Additional information provided 11th March 2021. A further report provided to Council in August 2021.
				Rectification order issued. Expired 26/10/2021 Builder expected at the end of November to complete requested maintenance and repair works which has not progressed.
				Report provided to February 2022 Committee of the Whole Closed Council Meeting concerning directions on this project.
				Council resolved that: Council proceeds to a hearing before The NSW Civil and Administrative Tribunal (NCAT) Consumer Division and if required the District Court.

Report of the Manager Health & Development Services to the Ordinary Meeting of Council to be held at Council Community Room, Warren on Thursday 27th June 2024

ITEM 2 WORKS PROGRESS REPORTS – HEALTH AND DEVELOPMENT SERVICES

2020 Projects	Budget	Expend. /Comm	Resp	Comment
				Proceedings have commenced on 28th July 2022, in NCAT in respect of both properties.
				Case has been lodged with District Court. Mediation undertaken on 30 th April 2024. Further reporting undertaken to the May 2024 Council Meeting.
2021 Projects	Budget	Expend. /Comm	Resp	Comment
Construction of the Waste Transfer Station at Ewenmar Waste Depot.	271,116	106,982	MHD/TSM	Final design complete. Contractor engaged to install drainage pipework at the end of November. Concreting works listed on vendor panel closed 3rd February 2022 contractor appointed. Due to time lapse, new quotations obtained and reassessed. MLB to commence once Equestrian Centre path is complete. No progress during September, October, November, December, January and February due to site being flooded and wet weather. Works commenced Wednesday 31st May 2023. Footings for the retaining wall were poured on the 12th July 2023. Wall completed December 2023. Unable to source contractor to date. Quotation obtained from Battleline as a possible suitable contractor.

Report of the Manager Health & Development Services to the Ordinary Meeting of Council to be held at Council Community Room, Warren on Thursday 27th June 2024

ITEM 2 WORKS PROGRESS REPORTS – HEALTH AND DEVELOPMENT SERVICES

2021 Projects	Budget	Expend. /Comm	Resp	Comment
				Quotation not accepted. Works re commenced Friday 3 rd May 2024. Construction of delivery platform 80% complete using a combination of Battleline and Council Day Labour.
*Completion of Tiger Bay Wetlands Walkway (Central West Councils Environment and Waterways Alliance 2021 Small Grants). (700-1400-5)	4,545	4,545	MHD/DMES	Works program to be determined. Site inspection completed 5 th January 2023. Contractor engaged. Site preparation works commenced April 2024. Works delayed due to wet weather. Culverts installed late April 2024.
2023 Projects	Budget	Expend. /Comm	Resp	Comment
*Completion of Tiger Bay Wetlands Walkway. (3310-4120-250)	30,218	25,455	MHD/DMES	See comment above.
Ewenmar Waste Depot Road repairs.	20,000	Nil	MHD/DMES	306 claim complete for \$220,500.
Warren Support Services	(Targeted Ear	ly Interventi	on)	
2.28 Warren Junior Soccer 2023.	5,000	Nil	DMFA	To be held over a period of 12 months.
2.31 Warren Youth Group - Psychology service.	50,000	Nil	MHD	To be held over a period of 12 months.
2.38 Barnardos - swimming lessons	1,200	Nil	MHD	Waiting on acquittal.
2.39 Piano Lessons	3,000	Nil	MHD	To be held over 12 months.
*2.40 Warren performing Arts and Language Place Inc Warraan Widji Arts Youth Chior	5,000	Nil	MHD	13/2/2024 – 23/4/2024

Report of the Manager Health & Development Services to the Ordinary Meeting of Council to be held at Council Community Room, Warren on Thursday 27th June 2024

ITEM 2 WORKS PROGRESS REPORTS – HEALTH AND DEVELOPMENT SERVICES

Warren Support Services (Targeted Ear	ly Intervent	ion)			
2.41 Warren performing Arts and Language Place Inc Warraan Widji Arts Dance and Grow	5,000	Nil	MHD	14/2/2024 - 4/12/2024		
*2.44 Warren Pastural and Ag Association, Free Entertainment for the children for the show.	5,000	5,000	MHD	25/5/2024		
2.45 Warren Pastural and Ag Association, Free Entertainment for the children for the show.	5,000	Nil	MHD	25/5/2024		
2.46 Grow Expo Warren Youth Group.	5,000	Nil	MHD	7/5/2024		
2.47 MPS Speech and Literacy Intervention 2024	5,000	Nil	MHD	To be held over 12 months.		
Capital Expenses						
Council Housing M & R. (Includes \$20,000 for 2023/2024)	87,886	50,513	MHD	56 Garden Avenue, Heavy Maintenance 90% Completed. Purchase order for kitchen		
Dwelling renewal, reserve \$56,145 and \$11,741 specific M&R				issued.		
Capital Renewal						
*Warren War Memorial Swimming Pool relining project.	405,455	Nil	MHD	Further report provided to the June 2023 Committee of the Whole Closed Council. Tenders closed 30 th January 2024 and reported to the February Council Meeting. On hold subject to grant funding.		
Animal Shelter Replacement. (Includes \$80,000 for 2023/2024).	140,000	Nil	MHD/IPM	Project in planning stage.		
Town Planning						
LEP Review.	45,000	28,000	MHD	Consultant engaged. Draft report provided, reviewed. Feedback provided. Progressing with the recommendations.		

Report of the Manager Health & Development Services to the Ordinary Meeting of Council to be held at Council Community Room, Warren on Thursday 27th June 2024

ITEM 2 **WORKS PROGRESS REPORTS – HEALTH AND DEVELOPMENT SERVICES CONTINUED**

LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PROGRAM - PHASE 4 - LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PROJECTS (G4-1.70, G4-1.84)

COMMUNITY INFRASTRUCTURE PROJECTS (G4-1.70, G4-1.84)						
	Budget	Expend. /Comm	Resp	Grant funding successful 8 th August 2023		
Solar Panel Installation Warren Swimming Pool.	40,000	25,570	MHD	Contractor commenced onsite 2 nd November 2023. Stage 1 completed 7 th November 2023.		
Victoria Oval Park Permanent Scoreboard Contribution.	35,000	23,612.50	MHD	\$20,000 grant funds (\$15,000 contribution from the Warren Rugby Club). Scoreboard arrived end December 2023. Operational late April 2024.		
Trailer Mounted Scoreboard (2) Contribution.	45,000	33,877.50	MHD	Purchase order issued. Scoreboard arrived end December 2023. Trailer options being investigated.		
Warren Sporting and Cultural Centre Retaining Wall (Stage 2).	30,000	15,680	MHD	Purchase order issued. Contractor commenced onsite January 2024. Complete February 2024.		
Windows on the Wetlands Centre Precinct EV Charging Station (up to 3) and Power Upgrade Contribution.	37,996	Nil	MHD/IPM			