

ORDINARY MEETING

MINUTES

THURSDAY 26TH OCTOBER 2023

WARREN SHIRE COUNCIL

Minutes of the Ordinary Meeting of Council
held in the Council Community Room, 115 Dubbo Street Warren
on Thursday 26th October 2023 commencing at 8:48 am

Present:

COUNCILLORS	MJ Quigley	Chair
	RJ Higgins	
	GJ Whiteley	
	DJ McCloskey	
	KW Taylor	
	AJ Brewer	
	NR Kinsey	
	SJ Derrett	
	RA Jackson	
STAFF MEMBERS	G Woodman	General Manager (GM)
	B Pascoe	Divisional Manager Finance & Administration (DMFA)
	S Otieno	Divisional Manager Engineering Services (DMES)
	M Stephens	Manager Health and Development Services (MHD)
	J Burtenshaw	Executive Assistant (EA)

ACKNOWLEDGEMENT OF COUNTRY

The Acknowledgement of Country was made by the Mayor.

APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

Apologies were tendered on behalf of Councillor Druce, Councillor Van Eldonk and Councillor Walker who were absent due to external commitments, and it was **MOVED** Higgins/McCloskey that the apologies be accepted and a leave of absence for the members concerned be granted.

Carried
268.10.23

CONFIRMATION OF MINUTES

MOVED Jackson/Whiteley that the Minutes of the Ordinary Meeting of Council held on Thursday, 28th September 2023 be adopted as a true and correct record of that Meeting.

Carried
269.10.23

DISCLOSURES OF INTERESTS

Councillor McCloskey declared a pecuniary interest in regard to the Town Improvement Committee Minutes Item 5.3 Warren CBD Upgrade – Land Acquisition and advised that he would vacate the meeting room and take no part in the debate or voting on the matter.

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MAYORAL MINUTE(S)

Nil.

At this point in the meeting, the time being 8.52 am Councillor McCloskey left the meeting room due to his Pecuniary Interest Declaration and was not in sight of the meeting room.

REPORTS OF COMMITTEES

Town Improvement Committee (C14-3.17)

MOVED Taylor/Higgins that the Minutes of the Town Improvement Committee Meeting held on Monday, 16th October 2023 be received and noted and the following recommendations be adopted:

Item 5.1 Warren CBD Upgrade- Community Engagement (R4-20.6)

That the results of the Warren CBD Upgrade community engagement be received and noted.

Item 5.2 Warren CBD Upgrade – Cost Estimate (R4-20.6)

DMES – A
Chk Lst That it be noted that any grant application will include an approximate estimated cost for land acquisition.

Item 5.3 Warren CBD Upgrade – Land Acquisition (R4-20.6)

That:

- DMES – N
1. Council take no action on the purchase of private land contained with the Warren CBD Upgrade Project at this present time;
 2. Further investigations be undertaken and reported on in regard the estimated cost of any proposed private land purchases, what could be developed and the estimated costs of the proposed use; and
 3. The Warren CBD Upgrade Project Plans be amended to not include any private land purchases and what was envisaged on those private properties.
- DMES – A
Chk Lst
- DMES – A
Chk Lst

Item 5.4 Warren Library Lobby Area Upgrade and Landscaping Project (G4-1.66, C13-77)

That:

- GM – A
Chk Lst
1. The Town Improvement Committee concur with the final rescoped Landscape Design presented in this report, being Option 3 with left over funds to be used on extra landscaping and trees; and
 2. The General Manager be authorised to vary the contract (No.C13-77-Separable Portion 1)- Library Lobby Area Upgrade Works to include rescoped landscape works.
- GM – A
Chk Lst

**Carried
270.10.23**

At this point in the meeting the time being 8.54 am, Councillor McCloskey returned to the meeting room.

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REPORTS OF COMMITTEES

Manex (C14-3.4)

MOVED Whiteley/Taylor that the Minutes of the Manex Meeting held on Tuesday, 17th October 2023 be received and noted.

Carried
271.10.23

Plant Committee

MOVED Whiteley/McCloskey that the Minutes of the Plant Committee Meeting held on Tuesday, 24th October 2023 be received and noted and the following recommendations be adopted:

Item 6.1 Replacement of P32 - Mack Valueliner and P153 Freuhauf Water Trailer (P2-1)

That:

- DMES – A
Chk Lst
1. The following options in priority be taken up for the replacement of P32 – Mack Valueliner, and P153 Freuhauf Water Trailer:
- Option 1 – Second hand 6 x 4 prime mover truck and new approximately 25,000 litre triaxle water trailer with an estimated total cost of \$385,000.
 - Option 2 – Brand new 6 x 4 prime mover truck, road train specification and new approximately 25,000 litre triaxle water trailer with an estimated total cost of \$470,000.
- DMFA – N
2. Funding be provided using \$300,000 from available unrestricted cash, funds received from the expected insurance payout and the delay of the purchase of the telehandler (\$140,000) (Plant 104 replacement).

Item 6.3 Replacement of P226 – Toyota Hilux Single Cab 2WD (P2-1)

DMES – A
Chk Lst

That the replacement of P226 – Toyota Hilux Single Cab 2WD be undertaken using \$20,000 of available unrestricted cash and funds received from the expected insurance payout.

Carried
272.10.23

DELEGATES REPORTS

Item 1 NSW Public Libraries Association Central West Zone Ordinary Meeting (L2-7)

MOVED Derrett/Higgins that the Minutes of the NSW Public Libraries Association Central West Zone Ordinary Meeting held on Friday, 15th September 2023 be received and noted.

Carried
273.10.23

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GENERAL MANAGER'S REPORTS

Item 1 Outstanding Reports Checklist (C14-7.4)

EA - N **MOVED** Taylor/Kinsey that the information be received and noted and that the items marked with an asterisk (*) be deleted.

**Carried
274.10.23**

In recognition of Warren being a healthy town and to keep awareness of a healthy lifestyle, Council will be standing while dealing with Item 2 of the General Manager's report.

Item 2 Committee/Delegates Meetings (C14-2)

MOVED Derrett/McCloskey that the information be received and noted.

**Carried
275.10.23**

Item 3 Works Progress Reports – Infrastructure Projects (C14-7.1, G4-1)

MOVED Brewer/Higgins that the information be received and noted.

**Carried
276.10.23**

Item 4 RELAX ALCOHOL FREE ZONE IN DUBBO STREET FOR THE WARREN STREET CHRISTMAS PARTY 2023 (D3-1.6, L7-1.2)

GM – A
Chk Lst **MOVED** Taylor/McCloskey that Council relax the Alcohol-Free Zone in Dubbo Street between Burton and Hale Streets between 3.00 pm to 10.00 pm Friday, 8th December 2023 for the cordoned off area allocated to Ellerslie Lane who will be the alcohol licensee for the function, with bring your own (BYO) alcohol not being permitted in the rest of the closed off street.

**Carried
277.10.23**

PRESENTATION

Mrs Kelly Sinclair, Executive Officer from the Warren Youth Foundation and Youth Support Group

Mrs Sinclair firstly wished to acknowledge the huge contribution to the Warren Youth Foundation and Youth Support Group by founder the Late Mr Tony McAlary. Mrs Sinclair gave the meeting an overview of the agency's work profile over the last 12 months. This included new staffing opportunities, funding/grants obtained, improvements to the building facility and the many projects and programs that have been undertaken.

Mrs Sinclair also noted some shortfalls in the community for the youth, these included team sports for teenagers and the availability of help for the youth to obtain drivers' licences.

The Mayor thanked Mrs Sinclair for coming along today and for her presentation.

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DIVISIONAL MANAGER FINANCE AND ADMINISTRATION'S REPORTS

CONTINUED

Item 6 Warren Shire Librarian's Operations Report (L2-2)

MOVED Derrett/Higgins that the information be received and noted.

**Carried
283.10.23**

Item 7 September 2023 Quarterly Budget Review (A1-4.42)

DMFA – A
Chk Lst

MOVED Whiteley/McCloskey that amendments to the itemised budgets as listed in the September 2023 Budget Review be authorised.

**Carried
284.10.23**

DIVISIONAL MANAGER ENGINEERING SERVICES REPORTS

Item 1 Works Progress Reports - Roads (C14-7.2)

MOVED McCloskey/Higgins that the information be received and noted.

**Carried
285.10.23**

Item 2 Works Progress Reports – Town Services (C14-7.2)

MOVED Whiteley/Derrett that the information be received and noted.

**Carried
286.10.23**

Item 3 Works Progress Reports – Fleet/Workshop (C14-7.2)

MOVED Jackson/Higgins that the information be received and noted.

**Carried
287.10.23**

MANAGER HEALTH AND DEVELOPMENT SERVICES REPORTS

Item 1 Development Application Approvals (D4-9)

MOVED Jackson/Kinsey that the information be received and noted.

**Carried
288.10.23**

Item 2 Works Progress Reports – Health and Development Services (C14-7.3)

MOVED Kinsey/Jackson that the information be received and noted.

**Carried
289.10.23**

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NOTICES OF MOTIONS/QUESTIONS WITH NOTICE

Nil.

MATTERS OF URGENCY

Nil.

CONFIDENTIAL MATTERS

Nil.

There being no further business the meeting closed at 11.35 am.

THESE MINUTES WILL BE CONFIRMED AT THE ORDINARY MEETING OF COUNCIL
HELD ON THURSDAY, 7TH DECEMBER 2023 AS BEING
A TRUE AND CORRECT RECORD.

MINUTE NO. 291.12.23

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GENERAL MANAGER

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MAYOR