

ORDINARY MEETING

MINUTES

THURSDAY 26TH MARCH 2020

WARREN SHIRE COUNCIL
Minutes of the Ordinary Meeting of Council
held in Warren Sporting & Cultural Centre, Udora Road, Warren
on Thursday 26th March 2020 commencing at 8:35 am

Present:

COUNCILLORS	MJ Quigley	Chair
	KR Irving	
	MJ Beach	
	HJ Druce	
	BD Williamson	
	SJ Derrett	
	RJ Higgins	
	KL Walker	
	AJ Brewer	
	P Serdity	
STAFF MEMBERS	G Wilcox	General Manager (GM)
	J Burtenshaw	Executive Assistant (EA)

APOLOGIES

An apology was tendered on behalf of Councillor Taylor who was absent due to external commitments, and it was **MOVED** Derrett/Brewer that the apology be accepted and a leave of absence for the member concerned be granted.

**Carried
37.3.20**

CONFIRMATION OF MINUTES

MOVED Irving/Druce that the Minutes of the Ordinary Meeting of Council held on Thursday, 27th February 2020 be adopted as a true and correct record of that Meeting.

**Carried
38.3.20**

DISCLOSURES OF INTERESTS

Councillor Williamson declared an interest in the Section - Reports of Committees Item - Showground/Racecourse Committee.

MAYORAL MINUTE(S)

The Mayor addressed the following areas:

- That grant funding used on village roads has been well used to ensure our staff have maintained work and the villages have been improved.
 - That Councillors are requested to make known to the Divisional Manager Engineering Services any rural road concerns raised by the community.
 - The Mayor gave an overview of the teleconference that was held between himself, the General Manager, Minister Pavey and her advisor Tom Chesson on Tuesday, 24th March 2020. Items discussed included the water management in the Macquarie River, raising of Burrendong Dam to 120%, proposed pipeline to Nyngan and Cobar and Gin Gin regulator.
-

WARREN SHIRE COUNCIL
Minutes of the Ordinary Meeting of Council
held in Warren Sporting & Cultural Centre, Udora Road, Warren
on Thursday 26th March 2020 commencing at 8:35 am

REPORTS OF COMMITTEES

Manex (C14-3.4)

MOVED Irving/Higgins that the Minutes of the Manex Meeting held on Tuesday, 17th March 2020 be received and noted.

Item 5.1 Work Health and Safety Performance Summary (S12-14.1)

That the Work Health and Safety Performance Summary information be reviewed and monitored.

Item 5.2 Work Health and Safety Corrective Action Reports (S12-14.1)

That the status of Work Health and Safety Corrective Action Reports be reviewed and monitored.

Item 5.3 Work Health and Safety Action Plan (S12-14.1)

That:

1. The updated WHS Action Plan is formally adopted; and
2. The Warren Shire Council Work Health and Safety Action Plan actions are reviewed, and their status monitored.

Item 5.4 Work Health and Safety Policy Review (P13-1, S12-14.4)

That the reviewed Work Health and Safety Policy be formally adopted.

Item 10 Operational Procedures (I2-11.1)

That:

1. The information be received and noted; and
2. The procedures; Securing the Building – Warren Sporting and Cultural Centre, Updating Monthly Bookings Schedule – Warren Sporting and Cultural Centre and Instructions to Operate and Maintain the Emergency Generator – Warren Sporting and Cultural Centre be adopted.

Carried
39.3.20

Ewenmar Waste Depot Sunset Committee (C14-3.23)

MOVED Serdity/Druce that the Minutes of Ewenmar Waste Depot Sunset Committee meeting held on Wednesday, 18th March 2020 be received and noted with the following recommendations:

Item 5.1 Opening Hours for the Ewenmar Waste Facility (G2-4.3)

1. That the opening hours of the Ewenmar Waste Depot facility be:

Monday	1pm - 5pm
Tuesday	1pm - 5pm
Wednesday	1pm - 5pm
Thursday	1pm - 5pm
Friday	1pm - 5pm
Saturday/Sunday	9am - 5pm
2. That the Chamber of Commerce be invited to meet with the Committee, regarding the operation of the Ewenmar Waste Depot facility.
3. That when a decision is made that the public be informed by a letter drop, notice in the paper, website and Facebook.

WARREN SHIRE COUNCIL
Minutes of the Ordinary Meeting of Council
held in Warren Sporting & Cultural Centre, Udora Road, Warren
on Thursday 26th March 2020 commencing at 8:35 am

REPORTS OF COMMITTEES

CONTINUED

Ewenmar Waste Depot Sunset Committee

Continued

Item 5.3 Waste Depot Access Charge to the Ewenmar Waste Facility (G2-4.3)

1. That Council progressively increase the Waste Depot Access Charge on all assessments categorised as Rural Residential, Business – Other and Business - Airport outside the current waste collection area to align with the same portion of the Warren Residential DWM Charge for the operational cost of the Ewenmar Waste Depot.
2. That the 2020/2021 Waste Depot Access Charge for all occupied land categorised as Rural Residential, Business – Other and Business - Airport outside the current waste collection area be set at \$75.00.
3. That all vacant land categorised as Rural Residential, Business – Other and Business - Airport outside the current waste collection area be charged the 2020/2021 Warren Domestic Waste Vacant charge of \$49.00.

**Carried
40.3.20**

Economic Development Committee

(C14-3.25)

MOVED Brewer/Walker that the Minutes of the Economic Development Committee held on Wednesday, 25th March 2020 be received and noted and the following recommendations be adopted:

Item 4.1 Signage

(D3-1.4)

That Council proceed with town signs and seek designs for the six (6) Mitchell Highway signs (Nevertire Billboards).

Item 4.2 Proposed Event - Warren Chamber Music Festival

(D3-1.4)

That Council support the development of the inaugural 2021 Warren Chamber Music Festival. Support is to be in the following forms: Provision of information in relation to relevant grants that the Committee can apply for, access to Council's audio equipment (free of charge) where required, and matched funds up to the maximum value of \$2,500 to assist with Festival expenses.

**Carried
41.3.20**

Council Chambers Development Sunset Committee

(C14-3.25)

MOVED Quigley/Serdity that the Minutes of the Council Chambers Development Sunset Committee held on Wednesday, 25th March 2020 be received and noted and the following recommendations be adopted:

Item 1 External Façade of Council's Administration Building

(S1-1.15/1)

That:

1. Council does not accept option one (1) having fake timber cladding.
2. The existing administration building is rendered, that the original roof design that covers the community building and existing offices remain, that the community centre facade is face

WARREN SHIRE COUNCIL
Minutes of the Ordinary Meeting of Council
held in Warren Sporting & Cultural Centre, Udora Road, Warren
on Thursday 26th March 2020 commencing at 8:35 am

REPORTS OF COMMITTEES

CONTINUED

Council Chambers Development Sunset Committee

Continued

brick with a brick parapet above the roof height, that a shadow line is provided at the adjoining building intersection. The steel beam over the community centre entry will be reviewed as to size and additional columns. The existing building will allow for the windows to be changed at each level, the balcony will be removed and the access doors will be changed to windows and walls. The existing administration building will be rendered and painted as required.

3. The Committee considered the installation of a new ramp and stair and a redesign to piers to avoid underground services. A costing shall be provided to the Committee as to a ramp and stairs. No additional drawings required.
4. The floor plan as tendered remains the same.

Item 2 Requests by B Creative Architecture and Photography

(S1-1.15/1)

That Council note that a request by B Creative Architecture and Photography for information in relation to community, Councillor and staff consultation will not be provided for the requested concept design work and that Council will continue to review concepts, budgets and community outcomes.

**Carried
42.3.20**

Showground Racecourse Committee

(C14-3.2)

At this point in the meeting, the time being 9.10 am Councillor Williamson declared an interest and left the meeting and was not in sight of the meeting room.

Item 1 Equestrian Arena

(G4-1.7/1)

MOVED Beach/Druce that:

1. The Showground Racecourse Committee recommend to Council the quotation from State-Wide Sheds of \$348,957 (Including GST) for the construction of a 42m wide x 80m long Equestrian Arena building be accepted; and
2. Council continue to seek additional grant funding for the construction of an awning to provide undercover spectator seating and for future facility improvements.

**Carried
43.3.20**

At this point in the meeting the time being 9.13 am, Councillor Williamson entered the meeting room.

DELEGATES REPORTS

Item 1 Association Mining and Energy Related Councils (NSW) Inc.

(C14-6.3)

MOVED Irving/Derrett the information be received and noted.

**Carried
44.3.20**

WARREN SHIRE COUNCIL
Minutes of the Ordinary Meeting of Council
held in Warren Sporting & Cultural Centre, Udora Road, Warren
on Thursday 26th March 2020 commencing at 8:35 am

DELEGATES REPORTS

CONTINUED

Item 2 Country Mayors Association of NSW Inc. (C14-5.5)

MOVED Quigley/Brewer that the information be received and noted.

**Carried
45.3.20**

Item 3 Central West Zone Library Meeting held at Dubbo on Wednesday 4th March 2020. (L2-7)

MOVED Serdity/Irving that the information be received and noted.

**Carried
46.3.20**

GENERAL MANAGER'S REPORTS

Item 1 Outstanding Reports Checklist (C14-7.4)

EA-N **MOVED** Irving/Derrett that the information be received and noted and that the item marked with an asterisk be deleted.

**Carried
47.3.20**

Item 2 Committee/Delegates Meetings (C14-2)

MOVED Brewer/Serdity that the information be received and noting that the Traffic Committee Meeting was not held and the Supporting Community Resilience in Cotton Regions – Stakeholder Workshop will now be a teleconference.

**Carried
48.3.20**

Item 3 Coronavirus (COVID-19) PANDEMIC (H2-8.1)

MOVED Serdity/Druce to suspend standing orders to allow discussion of the report.

**Carried
49.3.20**

MOVED Serdity/Druce to reinstate standing orders.

**Carried
50.3.20**

MOVED Serdity/Druce that:

1. Council note the actions taken to date;
2. Council approve the closure of non-essential service areas such as the Visitor Information Centre, Indoor Gym and Sporting and Cultural Centre;
3. Council note the action taken to develop and review the Emergency Management Plan;
4. Council suspend all face to face Council, Committee and Workshop meetings and that electronic meetings be held as required;
5. Council suspend the overdue book fines at the library;

DMFA-N

WARREN SHIRE COUNCIL
Minutes of the Ordinary Meeting of Council
held in Warren Sporting & Cultural Centre, Udora Road, Warren
on Thursday 26th March 2020 commencing at 8:35 am

DIVISIONAL MANAGER ENGINEERING SERVICES REPORTS

Item 1 Replacement Bridge Over Marthaguy Creek, Wonbobbie Road (B3-1.25)

MOVED Williamson/Higgins that:

DMES -A
Chk Lst

1. Council, in accordance with the *Local Government (Tendering) Regulation* 1999 and the Tender documentation, award the contract for the design and construction of a bridge to replace the existing deteriorated timber bridge over the Marthaguy Creek on the Wonbobbie Road (Tender No. ET/05) to Murray Constructions Pty Ltd of Augustus Street Deniliquin NSW at the tendered cost to Council of \$631,500.98 plus GST.
2. Authority is granted to the General Manager to sign the Tender Contract and any related documentation.

**Carried
55.3.20**

MANAGER HEALTH AND DEVELOPMENT'S REPORTS

Item 1 Targeted Earlier Intervention (C3-3)

MOVED Serdity/Druce to suspend standing orders to allow discussion of the report.

**Carried
56.3.20**

MOVED Serdity/Druce to reinstated standing orders.

**Carried
57.3.20**

MOVED Serdity/Druce that:

MHD-A
Chk Lst

1. The information is received and noted; and
2. Council sign the Service Agreement and Schedule for the Targeted Earlier Intervention contract: and
3. Council enter into a trial Memorandum of Understanding with the Warren Youth Support Group.

**Carried
58.3.20**

WARREN SHIRE COUNCIL
Minutes of the Ordinary Meeting of Council
held in Warren Sporting & Cultural Centre, Udora Road, Warren
on Thursday 26th March 2020 commencing at 8:35 am

There being no further business the meeting closed at 11.30am.

**THESE MINUTES WERE CONFIRMED AT THE ORDINARY MEETING OF COUNCIL
HELD ON THURSDAY, 23RD APRIL 2020 AS BEING
A TRUE AND CORRECT RECORD.**

MINUTE No. 60.04.20

.....
GENERAL MANAGER

.....
MAYOR