

ORDINARY MEETING

MINUTES

THURSDAY 25TH JUNE 2020

WARREN SHIRE COUNCIL

Minutes of the Ordinary Meeting of Council
held in Council Chambers, 115 Dubbo Street Warren
on Thursday 25th June 2020 commencing at 8:30 am

Present:

COUNCILLORS

MJ Quigley Chair

KR Irving

MJ Beach

HJ Druce

KW Taylor

BD Williamson

SJ Derrett

RJ Higgins

KL Walker

AJ Brewer

P Serdity

STAFF MEMBERS

G Wilcox General Manager (GM)

D Arthur Divisional Manager Finance & Administration (DMFA)

R Lawford Divisional Manager Engineering Services (DMES)

M Stephens Manager Health & Development Services (MHD)

J Burtenshaw Executive Assistant (EA)

APOLOGIES

Nil.

CONFIRMATION OF MINUTES

MOVED Derrett/Walker that:

1. The Minutes of the Ordinary Meeting of Council held on Thursday, 28th May 2020 be adopted as a true and correct record of that Meeting; and
2. Councillor Irving's vote against the minutes of the 23rd April 2020 be formally recorded.

**Carried
110.6.20**

DISCLOSURES OF INTERESTS

Nil.

MAYORAL MINUTE(S)

Nil.

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REPORTS OF COMMITTEES

Manex (C14-3.4)

MOVED Irving/Beach that the Minutes of the Manex Meeting held on Tuesday, 16th June 2020 be received and noted with the following recommendations:

Item 5.1 WORK HEALTH AND SAFETY PERFORMANCE SUMMARY (S12-14.1)
That the Work Health and Safety Performance Summary information be reviewed and monitored.

Item 5.2 WORK HEALTH AND SAFETY CORRECTIVE ACTION REPORTS (S12-14.1)
That the status of Work Health and Safety Corrective Action Reports be reviewed and monitored.

Item 5.3 WORK HEALTH AND SAFETY ACTION PLAN (S12-14.1)
That the Warren Shire Council Work Health and Safety Action Plan actions are reviewed, and their status monitored.

Item 9 BACKFLOW PREVENTION POLICY (P13-1, W1-1)

1. The information be received and noted; and
2. The Policy be submitted to Council for approval with noted changes.

Carried
111.6.20

Roads Committee (C14-3.28)

MOVED Beach/Druce that the Minutes of the Roads Committee Meeting held on Wednesday, 17th June 2020 be received and noted with the following recommendations:

Item 1.1 Inaugural Committee Meeting (C14-3.28)

1. The information be received and noted; and
2. Council adopt the Roads Committee structure.

Item 1.2 Road Maintenance Council Contract (W6-11)
That the Committee recommend to Council that:

1. Council write to the Minister for Transport for NSW and advise the Minister that the Council is not able to act as the principal contractor due to the contract requirements, the level of guarantee required as to works undertaken both by Council and contractors and the resource requirements that need to be provided by a small remote council;
2. Council write to Transport for NSW and advise that it cannot sign the submitted contract as a principal contractor due to the resource needs to meet Transport for NSW requirements, guarantees and service level expectations;
3. Council advise Transport for NSW that it is able to act as a sub-contractor for Transport for NSW or other contractors within the Warren Local Government Area on the basis that Transport for NSW undertake all designs, provide material quantities and its source, that Transport for NSW acts as the principal contractor, undertakes its own contract supervision and meets all work guarantees, traffic control plans and supervision and ensures compliance with Work Safety requirements both under legislation and Transport for NSW Codes and adopted policies.

Carried
112.6.20

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GENERAL MANAGER'S REPORTS

Item 1 Outstanding Reports Checklist (C14-7.4)

EA-N **MOVED** Taylor/Serdity that the information be received and noted and that the items marked with an asterisk (*) be deleted.

**Carried
113.6.20**

Item 2 Committee/Delegates Meetings (C14-2)

MOVED Irving/Derrett that the information be received and noted.

**Carried
114.6.20**

Item 3 Warren Public Arts Committee (C14-3.29)

MOVED Williamson/Druce that:

1. Council form a S355 Committee under the Local Government Act 1993 to develop Warren Public Arts and that three (3) Councillors be elected today and five (5) community representatives be elected;
2. There will be some minor changes to the formation to the Committee that will come back to the Council in July; and
3. It be noted that Councillor Williamson, Councillor Serdity and Councillor Irving accepted their nominations;
4. Councillor Williamson, Councillor Serdity and Councillor Irving be formally appointed as delegates to the Warren Public Arts Committee.

**Carried
115.6.20**

ITEM 4 WARREN WAR MEMORIAL SWIMMING POOL SHADE COVERS (S19-2)

MOVED Taylor/Williamson to suspend standing orders to allow discussion of the Minutes.

**Carried
116.6.20**

MOVED Taylor/Williamson reinstated standing orders.

**Carried
117.6.20**

MOVED Taylor/Williamson that this item be deferred to the conclusion of this meeting to enable further information to be obtained at morning tea.

**Carried
118.6.20**

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DIVISIONAL MANAGER FINANCE AND ADMINISTRATION'S REPORTS

CONTINUED

Item 4 Making and Levying of Rates and Fixing of Charges - 2020/2021 Continued

6. It is hereby resolved to make a Business ad valorem rate of 8.183489 cents in the dollar subject to a minimum rate of \$525.00 per assessment on the land value of all land within the Warren Centre of Population area subject to such rate and satisfying business criteria, in accordance with the Local Government Act, 1993, as amended, for the 2020/2021 financial year.
7. It is hereby resolved to make a Business – Other Warren ad valorem rate of 0.59411 cents in the dollar subject to a minimum rate of \$283.00 per assessment on the land value of all land meeting the business criteria which are situated on the fringes of the Warren Centre of Population, in accordance with the Local Government Act, 1993, as amended, for the 2020/2021 financial year.
8. It is hereby resolved to make a Business – Nevertire ad valorem rate of 1.47757 cents in the dollar subject to a minimum rate of \$283.00 per assessment on the land value of all land meeting the business criteria which is identified in the LEP 2012 - Industrial Zoning area of Nevertire, in accordance with the Local Government Act, 1993, as amended, for the 2020/2021 financial year.
9. It is hereby resolved to make a Business - Airport Area ad valorem rate of 0.61417 cents in the dollar subject to a minimum rate of \$283.00 per assessment on the land value of all land meeting the business criteria which is identified in the LEP 2012 - Industrial Zoning area of the Warren Airport area, in accordance with the Local Government Act, 1993, as amended, for the 2020/2021 financial year.
10. Council determine the interest rate from 1st July 2020 to 31st December 2020 at 0% then from 1st January 2021 to 30th June 2021 at 7% as the rate at which overdue rates are to be charged in accordance with the provisions of Section 566(3) of the Local Government Act, 1993.
11. Approval be given for the rates made under the preceding clauses of this resolution to be levied as Combined Rates for the Warren Water Availability Charge, Warren Residential Sewerage Charge, Non-residential Sewerage Charge, Warren Domestic Waste Charge, Warren Waste Management Charge, Nevertire Water Availability Charge, Nevertire Sewerage Charge, Nevertire Domestic Waste Charge, Collie Water Availability Charge, Collie Domestic Waste Charge, Warren Airport Water Supply, Domestic Waste Vacant Charge and Waste Depot Access Charge to be levied in advance on Council's Rate Notice.
12. Council make an availability charge for all assessments for the Warren Water Supply of \$453.00 per annum and usage charges as follows:
Bore water usage charge of \$1.26 per kilolitre up to 450 kls, then \$1.91 per kilolitre for usage over 450 kls.
River water usage charge of 46 cents per kilolitre up to 450 kls, then 81 cents per kilolitre for usage over 450 kls.
13. Council make an availability charge for all assessments for a Warren Residential Sewerage Charge allowing for a standard 2 pedestals per assessment at a rate of \$567.00 per annum.
14. Council make an availability charge for all assessments for a Non-residential Sewerage Access Charge of \$520.00 per annum and a usage charge of \$1.91 per kl multiplied by the relevant Sewerage Discharge Factor for the type of business being conducted.

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DIVISIONAL MANAGER FINANCE AND ADMINISTRATION'S REPORTS

CONTINUED

Item 4 Making and Levying of Rates and Fixing of Charges - 2020/2021 Continued

15. Council make an availability charge for all assessments for Warren Domestic Waste Charge within the Warren Scavenging District of \$292.00 with an additional charge of \$5.61 for each service exceeding the minimum number of one service weekly. Council make a Vacant Domestic Waste Charge within the Warren scavenging district of \$49.00 per annum for all vacant rateable land.
16. Council make an availability charge for all assessments for Warren Waste Management Charge within the Warren Scavenging District of \$292.00 with an additional charge of \$5.61 for each service exceeding the minimum number of one service weekly. Council make a Vacant Waste Charge within the Warren scavenging district of \$49.00 per annum for all vacant rateable land.
17. Council make an availability charge for all assessments for the Nevertire Water Supply of \$600.00 per annum and usage charges as follows:
Bore water usage charge of 72 cents per kilolitre up to 450 kls, then \$1.06 per kilolitre for usage over 450 kls.
Further that all assessments being eligible for connection to the supply but not connected be charged at \$240.00 per annum.
18. Council make an availability charge for all assessments for Nevertire Sewerage Charge allowing for a standard 2 pedestals per assessment at a rate of \$593.00 per annum.
Further that all assessments being eligible for connection to the service but not connected be charged at \$226.00 per annum.
19. Council make an availability charge for all assessments for Domestic Waste Charge within the Nevertire Garbage Scavenging District of \$292.00 with an additional charge of \$5.61 for each service exceeding the minimum number of one service weekly. Council make a Vacant Domestic Waste charge within the Nevertire Scavenging District of \$49.00 per annum for all vacant rateable land.
20. Council make an availability charge on all assessments connected to the Collie Water Supply at a rate of \$459.00 per annum and usage charges as follows:
Bore water usage charge of \$1.55 per kilolitre up to 450 kls, then \$2.36 per kilolitre for usage over 450 kls.
Further that all assessments being eligible for connection to the supply but not connected be charged at \$240.00 per annum.
21. Council make an availability charge for all assessments for Domestic Waste Charge within the Collie Garbage Scavenging District of \$292.00 with an additional charge of \$5.61 for each service exceeding the minimum number of one service weekly. Council make a Vacant Domestic Waste charge within the Collie Scavenging District of \$49.00 per annum for all vacant rateable land.
22. Council make an availability charge for all assessments for Warren Aerodrome Water within the Warren Aerodrome Precinct of \$150.00 per annum
Bore water usage charge of \$1.26 per kilolitre up to 450 kls, then \$1.91 per kilolitre for usage over 450 kls.
23. In the case of residential flats and multi-unit dwellings that are adapted or are capable of being adapted for separate occupancy be subject to an additional charge of \$284.00 for each pedestal being ½ of the Warren Sewerage charge for each occupancy.

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DIVISIONAL MANAGER FINANCE AND ADMINISTRATION'S REPORTS

CONTINUED

Item 4 Making and Levying of Rates and Fixing of Charges - 2020/2021 Continued

24. In the case of residential flats and multi-unit dwellings that are adapted or are capable of being adapted for separate occupancy be subject to an additional charge of \$297.00 for each pedestal being ½ of the Nevertire Sewerage charge for each occupancy.
25. Council make a Waste Depot Access Charge for the provision of Waste Management Services on each occupied assessment categorised as Residential - Rural, Business – Other and Business - Airport that are outside the waste collection area of the shire of \$75.00.
26. Council make a Vacant Domestic Waste Charge for the provision of Waste Management Services on each vacant assessment categorised as Residential - Rural, Business – Other Warren and Business – Airport Area that are outside the waste collection area of the shire of \$49.00.

**Carried
122.6.20**

Item 5 Request for Assistance - Warren Museum & Gallery Association Inc. (G4-1.24)

MOVED Walker/Serdity to suspend standing orders to allow discussion of the Minutes.

**Carried
123.6.20**

MOVED Walker/Serdity to reinstated standing orders.

**Carried
124.6.20**

DMFA-A **MOVED** Walker/Serdity that:

Chk Lst

1. Council advise the Warren Museum and Gallery Association Inc. it will assist with the governance and financial management of the grant the same as currently being undertaken with the RNSW2215 – Destination Macquarie Marshes Project with RiverSmart;
2. Council make a donation to the Warren Museum and Gallery Association Inc. for the cost of the 2020/21 rates and charges following the finalisation of the building purchase; and
3. Council advise the Warren Museum and Gallery Association Inc. that further discussion regarding the possible ongoing support through a Memorandum of Agreement be undertaken to ascertain accurate costing and obligations on both parties be held and reported back to Council.

**Carried
125.6.20**

Item 6 Sale of Land – Lots 53 & 54 DP872884 – Deacon Drive Warren (S1-8.2/53 & 54)

DMFA-A
Chk Lst

MOVED Taylor/Derrett that:

1. That Council advise the prospective purchaser it will discount an amount of \$1,000.00 off each lot therefore reducing the sale price from \$35,600.00 to \$33,600.00;
2. Council agree to enter into an extended term contract with the prospective purchaser where one quarter of the purchase price being \$8,400.00 is payable on signing of the contract and three further instalments of \$8,400.00 payable annually over three years interest free;

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Item 6 Sale of Land – Lots 53 & 54 DP872884 – Deacon Drive Warren Continued

3. Council advise the prospective purchaser that Warren Shire Council will have the first Mortgage over the titles of the land until payment of the full price is repaid; and
4. Authority be given to the Mayor and/or General Manager to sign all documents in relation to the sale of land if the prospective purchaser wishes to proceed.

**Carried
126.6.20**

MORNING TEA

At this point in the meeting, the time being 10.26 am, Council adjourned for Morning Tea.

RESUMPTION

The meeting resumed at 11.05 am.

GENERAL MANAGER'S REPORTS

ITEM 4 WARREN WAR MEMORIAL SWIMMING POOL SHADE COVERS (\$19-2)

The General Manager gave the meeting an overview of the questions asked by Councillors and advised that the shade cover for the deep end of the main pool with open weave is approximately \$34,000 and approximately \$94,000 for a PVC water resistant shade cover. The breakdown cost of the structure was 30% shade cloth.

GM-A
Chk Lst

MOVED Williamson/Beach that:

1. That Council approve the purchase of an open weave shade cover for the deep end of the Main pool at a cost of approximately \$34,000;
2. That Council purchase an open weave shade cover for the Wading pool at \$34,210; and
3. That Council purchase a PVC water resistant shade cover for the viewing area \$61,570.

**Carried
127.6.20**

MATTER OF URGENCY

Councillor Walker requested if Council could provide a venue for the public to listen and view the Independent Planning Panel Hearing on the Narrabri Gas Project.

GM-A
Chk Lst

MOVED Walker/Derrett that Council make available a facility for the public viewing of the Independent Planning Panel Hearing on the Narrabri Gas Project.

**Carried
128.6.20**

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There being no further business the meeting closed at 11.23 am.

THESE MINUTES WERE CONFIRMED AT THE ORDINARY MEETING OF COUNCIL
HELD ON THURSDAY, 23RD JULY 2020 AS BEING
A TRUE AND CORRECT RECORD.

MINUTE No. 130.7.20

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GENERAL MANAGER

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MAYOR