



WARREN SHIRE COUNCIL

ORDINARY MEETING

MINUTES

THURSDAY 28TH SEPTEMBER 2017

WARREN SHIRE COUNCIL
Minutes of the Ordinary Meeting of Council
Held in Council Chambers, 115 Dubbo Street Warren
on Thursday 28th September 2017 commencing at 8:30 am

Present:

COUNCILLORS NRF Wilson OAM Chair
MJ Quigley
MJ Beach
HJ Druce
BD Williamson
KW Taylor
SJ Derrett
RJ Higgins
KR Irving
AJ Brewer
P Serdity

STAFF MEMBERS G Wilcox General Manager (GM)
D Arthur Manager Finance and Administration (MFA)
J Cleasby Acting Manager Health and Development Services (AMHD)
L Morgan Manager Engineering Services (MES)
D Clark Acting Water & Sewer Manager (WSM)
N Livingstone Secretary Engineering Services

APOLOGIES

An apology was tendered on behalf of Councillor KL Walker who was absent due to external commitments, and it was **MOVED** Serdity/Higgins that the apology be accepted and a leave of absence for the member concerned be granted.

Carried
234.9.17

CONFIRMATION OF MINUTES

MOVED Williamson/Serdity that the Minutes of the Ordinary Meeting of Council held on Thursday 24th August 2017 be adopted as a true and correct record of that Meeting.

Carried
235.9.17

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DELEGATES AND COMMITTEES

Traffic Committee **(T5-2)**

MOVED Taylor/Derrett that the Minutes of the 48th Meeting of the Warren Shire Traffic Committee held Thursday 7th September 2017 be received and the following recommendations be adopted:

Item 4.1 Status Report **(T5-11, T5-9, R4-2.2, R4-1.70, R4-2.5, R4-1.91, R4-1.65)**

The status of all items be noted and that items 4.2 and 4.3 be removed from the status report.

Item 4.2 Directional Signs – Macquarie Marshes **(D3-1.4)**

MES-A
Chk Lst

Warren Traffic Committee advised that directional and other signage by the Window on the Wetlands Centre (WOW) that they need to consult with National Parks and to submit application for signage with TASAC.

Item 5 General Business

Council amend its Committee Constitution to comply with the RMS Guidelines that only allow RMS, Council, Police and the Local Member (or representative) to vote at the Local Traffic Committee Meetings.

Carried
236.9.17

Plant Committee **(C14-3.8)**

MOVED Brewer/Beach that the Minutes of the Meeting of the Plant Committee held on Thursday 14th September 2017 be received and noted and the following recommendations be adopted:

Item 4.1 2017/2018 Plant Replacement Program **(P2-1)**

MES-A
Chk Lst

1. The information be received and noted
2. Provide a report to Committee on the replacement of the Lonking and Hitachi loaders and look at plant fund balances and review machine hours; and
3. That approval be issued to advertise through Local Government Procurement for the Paveliner - Plant 72.

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DELEGATES AND COMMITTEES

CONTINUED

Plant Committee

Continued

Item 4.2 Plant Quotation 17/18 – 02 Supply and Delivery of One (1) Mini Compact Hydraulic Excavator – Plant 168 (P2-5.36/02)

- MES-A
Chk Lst
1. The information be received and noted;
 2. Council accept the supply and delivery offer from the Wideland Group, for one (1) JCB 8018 CTS – X Mini Compact Excavator for the price of \$39,868.00 (ex. GST);
 3. Council accept the trade price of \$3,091.00 (ex. GST) offered by the Wideland Group for Council's existing excavator;
 4. The total changeover cost of \$36,777.00 (ex. GST) be noted;
 5. The deficit of \$727.00 in changing over this plant be noted.

**Carried
237.9.17**

Water and Sewer Committee

(C14-3.4)

MOVED Williamson/Higgins that the Minutes of the Water Supply and Sewerage Steering Committee held on Thursday 21st September 2017 be received and noted.

**Carried
238.9.17**

Manex

(C14-3.4)

MOVED Wilson/Taylor that the Minutes of the Meeting of Manex held on Wednesday, 19th September 2017 be received and noted and the following recommendations be adopted:

8.1 Work Health Safety Performance Summary (S12-14.1)

That Work Health and Safety information be reviewed and monitored.

8.2 Work Health Safety Risk and Priority Issues (S12-14.1)

That Work Health and Safety Risks and Priority Issues be reviewed and monitored.

8.3 Work Health and Safety Legal Issues (S12-14.1)

1. Council undertake and review its obligatory responsibilities of the NSW Pesticides Regulation 2017.
2. Council staff receive training to comply with the NSW Pesticides Regulation 2017.

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DELEGATES AND COMMITTEES

CONTINUED

Manex

Continued

8.4 Work Health and Safety Action Plan

(S12-14.1)

That Warren Shire Council Work Health and Safety Action Plan actions are reviewed and their status monitored and a report be prepared for the Work Health and Safety Committee each quarter to review the status and compliance.

12. Fraud and Corruption Control Policy and Plan

(P13-1, A1-3)

1. Manex submit a report to Council's October 2017 meeting to request that the Policy and Plan are placed on public exhibition; and
2. Councillors are provided with a copy of the Policy and Plan in September to allow time to review prior to reporting in October 2017.

13. Draft Procurement and Disposal Policy

(P13-1, P12-1)

1. Manex submit a report to Councils October 2017 meeting to request that the Policy and Plan are placed on public exhibition; and
2. Councillors are provided with copy of Policy in September to allow time to review reporting in October 2017.

14. Draft Business Support Policy

(P13-1, D3-1)

1. That Manex submit a report to Councils October 2017 meeting to request that the Policy is placed on public exhibition; and
2. That Councillors are provided with a copy of the Policy in September to allow time to review prior to reporting in October 2017.

15. Work Force Vacancies

(S12-25.6/16, S12-25.6/1, S12-25.6/3)

That Manex note the report and commence recruitment of vacant positions

16. Statewide Mutual Continuous Improvement Plan

(I2-4.1/1)

That Manex note the report and commence the assessment process and provide the completed reports back to the insurer.

18. General Business

That Manex suggest that the Biodiversity Conservation Act 2016 be brought up at the next OROC meeting for further discussion.

**Carried
239.9.17**

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GENERAL MANAGER'S REPORTS

Item 1 Outstanding Reports Checklist (C14-7.4)

MOVED Serdity/Irving that the information be received and noted and that the items marked with an asterisk be deleted.

Carried
240.9.17

Item 2 Committee/Delegates Meetings (C14-2)

MOVED Serdity/Druce that the information be received and noted.

Carried
241.9.17

ITEM 3 Association of Mining Related Councils Membership (C14-6.3)

MOVED Irving/Brewer that a Councillor and the General Manager attend a meeting of the Association of Mining Related Councils and provide a report back to Council as to future membership.

Carried
242.9.17

GM-A
Chk Lst

Item 4 Meeting dates, times and order of business (C14-2)

MOVED Taylor/Druce that Council adopt the meeting dates as listed.

Thursday	26th October 2017	Warren
Thursday	7th December 2017	Warren
Thursday	25th January 2018	Warren
Thursday	22nd February 2018	Warren
Thursday	22nd March 2018	Warren
Thursday	26th April 2018	Warren
Thursday	24th May 2018	Warren
Thursday	28th June 2018	Warren
Thursday	26th July 2018	Warren
Thursday	23rd August 2018	Warren
Thursday	27th September 2018	Warren

Carried
243.9.17

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MORNING TEA

At this point in the meeting, the time being 10.05 am, Council adjourned for Morning Tea.

RESUMPTION

The meeting resumed at 10.37 am with all Councillors present.

MANAGER ENGINEERING SERVICES REPORTS **CONTINUED**

Item 2 **Works Progress Report – Town Services** **(C14-7.2)**

MOVED Serdity/Derrett that the information be received and noted.

Carried
250.9.17

Item 3 **Works Progress Report – Fleet Branch** **(C14-7.2)**

MOVED Irving/Derrett that the information be received and noted; and

Carried
251.9.17

Item 4 **Botanical Gardens in Warren** **(P1-1)**

MOVED Taylor/Druce that:

MES-A
Chk Lst

1. Council not proceed with the development of a botanical gardens and;
2. Council thank Mr Burke for his letter

Carried
252.9.17

Item 5 **Airport Committee** **(C12-3.12)**

MES-A
Chk Lst

MOVED Williamson/Taylor that Council establish a S355 Committee to assist Council in the Management of the Warren Airport as per the committee constitution.

Carried
253.9.17

ITEM 6 **Emergency Air Strip – Gibson’s Way** **(R4-1.36, E6-1)**

MES-A
Chk Lst

MOVED Brewer/Derrett that Council investigate with adjoining Councils the provision of an emergency air strip in a suitable location.

Carried
254.9.17

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ACTING MANAGER HEALTH AND DEVELOPMENT'S REPORTS CONTINUED

Item 7 Biodiversity Conservation Act 2017

MOVED Williamson/Serdity for discussion.

**Carried
261.9.17**

MOVED Quigley/Serdity that:

MHD-A
Chk Lst

1. The information be Received and noted.
2. Council refer the Biodiversity Conservation Act item to OROC for consideration and discussion and referral to the Minister and Department.

**Carried
262.9.17**

MAYORAL MINUTES

The Mayor advised that the following items of general interest and Council business transacted through the period since the last Council Meeting.

- * The Mayor advised that on the 14th September 2017, himself and the General Manager attended a meeting with representatives of NSW Planning.
- * The Mayor advised that on the 20th September 2017, himself and the General Manager had attended a meeting with Scott McLachlan NSW Health (Western Area Health) and his senior staff to discuss the WMPHS and its future development and concerns.
- * The Mayor advised that on the 25th September 2017, himself and the General Manager attended a RDA Orana release of Freight Strategy.
- * The Mayor advised that on the 26-27th September 2017, himself and the General Manager had attended a meeting with Infrastructure NSW Regional Co-Ordinator and Department of Premier and Cabinet to look at Regional Infrastructure and employment.
- * The Mayor advised that the Spring Festival will held in Warren on Saturday 14th October 2017 and that the CWA AGM is also being held the same day, which he was invited to.

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QUESTIONS WITHOUT NOTICE

By Councillor Quigley

1. Councillor Quigley enquired when the Tour de OROC was taking place as there will be one local competing and will pass through Nevertire. The General Manger and Councillor Brewer both confirmed the date as Saturday 7th October 2017.

By Councillor Beach

MES-A
Chk Lst

1. Councillor Beach enquired about school bus signs on Marthaguy Road. The Manager Engineering Services took this on notice to review.

By Councillor Druce

1. Councillor Druce liked the addition of the Councillor newsletter
2. Councillor Druce expressed concern from landowners near the Ewenmar Waste Depot, that plastic was being blown out from the Waste Depot.

By Councillor Williamson

1. Councillor Williamson suggested that Councillor tent at the Spring Festival be placed near the Macquarie Toyota tent, this way Councillor Williamson can attend to both tents

By Councillor Taylor

1. Councillor Taylor enquired about when the NBN will be up and running in Warren. The General Manager advised that he believes it will be up and running in the first quarter of next year, however unsure of exact date.

By Councillor Derrett

MES-A
Chk Lst

1. Councillor Derrett enquired about the mowing of the cemetery and the dirt issues. Manager of Engineering to report back.

By Councillor Higgins

1. Councillor Higgins expressed that he has received very positive feedback with regards to Council.

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QUESTIONS WITHOUT NOTICE

CONTINUED

By Councillor Irving

1. Councillor Irving clarified minutes regarding the relieving Principal at Warren Central School and that the relieving Principal is working well and that he is making some positive changes
2. Councillor Irving advised she was on the 150 Year Committee for the school and the celebration is going to be held on the 25-27th October 2017
3. Councillor Irving thanked Council for the letter to Ministers EOH and Planning on Coal Seam Gas
4. Councillor Irving enquired on information on the APA meeting. Councillor Beach advised on the Community Consultative Committee meeting.
5. Councillor Irving enquired as to who was attending the meeting with Mark Colton MP and if Council were wanting to present items as a group rather than individual Councillors.

By Councillor Brewer

1. Councillor Brewer enquired to what is happening with the Nevertire Solar Farm and how it is progressing. The Acting Manager Health and Development advised works should commence in the last quarter of 2017.

By Councillor Serdity

1. Councillor Serdity enquired about the dry grass at Nevertire. Manager Engineering Services advised work is still to be undertaken.
- MES-A
Chk Lst 2. Councillor Serdity enquired if someone could please replenish the sand at the Play Equipment at Nevertire.
- MES-A
Chk Lst 3. Councillor Serdity enquired whether someone could please make some general repairs at Nevertire cemetery including the red bin.
- MHD-A
Chk Lst 4. Councillor Serdity enquired whether Council could please store the Interagency files as she is no longer on the Committee.
5. Councillor Serdity enquired if Council are happy for her to attend the Outback Arts Conference and Council reimburse her for accommodation. Council acknowledge Councillor Serdity's attendance.
6. Councillor Serdity advised that Outback Arts received a grant to develop a building.

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QUESTIONS WITHOUT NOTICE

CONTINUED

By Councillor Wilson OAM

1. Councillor Wilson OAM shared a thank you letter from Mrs Annette McCalman
2. Councillor Wilson OAM advised he received a letter from Regional Health regarding accommodation needs.

There being no further business the meeting closed at 12.00 pm.

**THESE MINUTES WERE CONFIRMED AT THE ORDINARY MEETING OF COUNCIL
HELD ON THURSDAY 28TH SEPTEMBER 2017 AS BEING
A TRUE AND CORRECT RECORD.**

MINUTE NO. 264.10.17

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GENERAL MANAGER

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CHAIRMAN