



WARREN SHIRE COUNCIL

BUSINESS PAPER

ORDINARY MEETING

Thursday 27th October 2016

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WARREN NSW 2824

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Warren Shire Council

AGENDA - ORDINARY COUNCIL MEETING

27th October 2016

APOLOGIES

CONFIRMATION OF MINUTES

Extra Ordinary meeting held on Thursday 22nd September 2016

Ordinary Meeting held on Thursday 22nd September 2016

SECTION 1 (WHITE)

DELEGATES REPORTS

Item 1 Warren Interagency Support Services (C3-9)

COMMITTEE MINUTES

Meeting of Manex held on Tuesday 13th September 2016 (C14-3.4)

Meeting of the OROC Board held on Friday 30th September 2016 (C14-6.2)

Meeting of the Castlereagh Macquarie County Council
held Monday 10th October 2016 (C15-1)

Meeting of the Sporting Facilities Committee
held on Wednesday 12th October 2016 (C14-3.18)

SECTION 2 (LILAC)

POLICY

Nil.

SECTION 3 (BLUE)

REPORT OF THE GENERAL MANAGER

Item 1	Outstanding Reports Checklist (C14-7.4)	Page 1
Item 2	Committee/Delegates Meetings (C14-2)	Page 2
Item 3	Local Government Amendment (Governance and Planning) Bill 2016 (L5-10.2/1)	Page 4
Item 4	Community Strategic Plan (A7-4.1/1)	Page 5
Item 5	Murray Darling Basin Authority – Northern Basin Review – Technical Overview of the Socioeconomic Analysis – Interim Report (C12-3.4)	Page 6
Item 6	Provisions of Facilities for Mayors and Councillors (C14-5.1)	Page 9
Item 7	Immediate Flood Relief Funding (F8-9.3).....	Page 10
Item 8	Committee Meeting Schedule (C14-1)	Page 11

SECTION 4 (GREEN)

REPORT OF THE MANAGER FINANCE AND ADMINISTRATION

Item 1	Reconciliation Certificate (B1-10.13)	Page 1
Item 2	Statement of All Outstanding Rates and Extra Charges as at 11th October 2016 (R1-4)	Page 3
Item 4	September 2016 – Budget Review (A1-5.35)	Page 4

SECTION 5 (YELLOW)

REPORT OF THE MANAGER ENGINEERING SERVICES

Item 1	Works Progress Report - Roads Branch (C14-7.2)	Page 1
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Item 4	Works Progress Report - Fleet Branch (C14-7.2)	Page 8
Item 5	Traffic Information (T5-4)	Page 11
Item 6	Victoria Park – Main Oval Rehabilitation Works (P1-7.11)	Page 12

SECTION 5 (YELLOW) CONTINUED

Item 7 Drought Proofing Warren Shire’s Water Supplies
Project Summary (W1-20) Page 15

Item 8 Telemetry Upgrade (W1-1, S5-1) Page 20

Item 9 Country Passenger Transport Infrastructure Grants
Scheme (CPTIGS) – Grant Application (P7-1) Page 22

SECTION 6 (PINK)

REPORT OF THE MANAGER HEALTH & DEVELOPMENT

Item 1 Development Application Approvals (B4-9) Page 1

Item 2 Department of Planning Circulars (P15-10) Page 2

Item 3 Sporting and Cultural Centre Report (S21-2) Page 3

Item 4 Information Centre Record for September 2016 (T4-6.1) Page 4

Item 5 Impounding Officer’s Report (P4-4) Page 5

SECTION 7 (LILAC)

REPORT OF THE LIBRARIAN

Nil.

MAYORAL MINUTES

QUESTIONS WITHOUT NOTICE

SECTION 9 (GREY)

CONFIDENTIAL

Nil.

PRESENTATIONS

Nil.

Section

1

Delegates & Committees

WARREN SHIRE COUNCIL
Delegates Report by Councillor P Serdity
to the Ordinary Meeting of Council to be held in the Council Chambers,
115 Dubbo Street, Warren on Thursday 27th October 2016

ITEM 1 WARREN INTERAGENCY SUPPORT SERVICES (C3-9)

I attended the Interagency meeting on the 25th August 2016. Cllr Julian Campbell AM was an apology for this meeting due to external commitments.

Attendance was down at this meeting due to road closures, as many of our attendees travel from out of the area. Those who did attend provided updates on their programs and some new members provided an overview on the services they can offer to the Warren community.

Those in attendance were as follows:

Maryanne Stephens - Warren Shire Council, provided an update on the Community Builders and EIPP programs.

Jenny Brooker - Warren Central School, provided a much needed update on the outstanding items on the checklist.

Wendy Beetson - Ability Links, CareWest

Amber Knee - Schizophrenia Fellowship (PHaMs)

Erin Stageman - Schizophrenia Fellowship of NSW

Sandra Black - Department of Human Services – Indigenous Services Officer

Various flyers were provided by those present and these will be included with the meeting minutes. Networking continued with those present as per usual.

Our next meeting will be held on Thursday 27th October 2016 and a decision will be made at this meeting whether to hold a December meeting or not.

Councillor Pauline Serdity
Chairperson/Secretary
Warren Interagency Support Services/Youth Sub Committee.

RECOMMENDATION:

That the information be received and noted.

MANEX

Minutes

Attached are the Minutes of the Meeting of Manex held on Tuesday 13th September 2016.

RECOMMENDATION:

That the Minutes of the Meeting of Manex held on Tuesday 13th September 2016 be received and noted.

WARREN SHIRE COUNCIL

Minutes of the Manex Committee Meeting
held in the Council Chambers, Administration Building, Warren,
on Tuesday 13th September 2016 commencing at 2.35 pm

PRESENT:

Ashley Wielinga	General Manager (Chair)
Darren Arthur	Manager Finance & Administration
Jillian Murray	Treasurer
Maryanne Stephens	Manager Health & Development
Les Morgan	Manager Engineering Services
Tim Wark	Water & Sewer Manager
Dirk McCloskey	Operations Manager

1. APOLOGIES

Nil.

2. MINUTES

MOVED Arthur/Morgan that the Minutes of the Manex Committee meeting held on 16th August 2016 be adopted as a true and correct record of that meeting.

Carried

3. BUSINESS ARISING FROM MINUTES

Nil.

WARREN SHIRE COUNCIL

Minutes of the Manex Committee Meeting
held in the Council Chambers, Administration Building, Warren,
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4. ACTION CHECKLIST

Date	Action by	Subject	Comment
Ongoing	GM	Delegations to Staff	Re-issue all delegations
Ongoing	ALL	Employee Performance Reviews	Bring reviews up to date
10.5.16	GM	WHS Meeting	Arrange meeting regarding duties
15.6.16	GM	Railway land fencing	Write to Mark Bermingham
19.7.16	MHD	39 Garden Avenue roof structure	External quotations to be sought

MOVED Arthur/Murray that the information be received and noted and items marked with an asterisk (*) be deleted.

Carried

5. EXTERNAL PROMOTIONS

No action.

6. SENIOR STAFF – WORK PROGRAM

Each Manex team member advised of any important meetings, days away, etc., over the next month.

7. ASSET MANAGEMENT

- The Manager Engineering Services and Manager Finance & Administration gave the meeting an update on the Local Government Innovation Fund and the Asset Management presentation of various software packages.

WARREN SHIRE COUNCIL

Minutes of the Manex Committee Meeting
held in the Council Chambers, Administration Building, Warren,
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8.1 SPECIFIC WORKS STATUS REPORT

Project	Budget	Expend	Resp	Comment
Admin Building Air conditioning	6,500	Nil	MFA	
Computer software & hardware	8,000	Nil	MFA	
Practical Plus Software	64,542	34,183	MFA	
Computer Server Upgrade – internal wiring	10,458	10,458	MFA	Complete
Asset Management - IP & R	59,542	Nil	MES/ MFA	Ongoing
Risk Management	15,000	Nil	ALL	Development of Asbestos Register, contractor engaged
Training	115,000	32,818	ALL	
Mobile phone upgrades	3,600	Nil	ALL	
Depot Yard Extension	256,000	3,490	MES	Project Engineer to be secured.
RFS Hazard Reduction	40,000	2,005	MFA/ MHD	By December 16
Desexing Program - Cat		Nil	MHD	
Desexing Program - Dog		Nil	MHD	
Dwelling Specific M & R	20,000	1,914		
2 Roland Street		Nil	MHD	Silky Oak Tree to be removed, vents and Insulation in Roof Cavity
39 Garden Avenue		Nil	MHD	Roof Structure repairs
56 Garden Avenue		Nil	MHD	Carpets and Blinds
Levee M & R	12,546	1,519	MES	Ongoing
Stormwater Drainage M & R	9,884	16,106	MES	Major works required at Nevertire.
Gunningba Drainage	88,924	Nil	MES	November 16. Pipes ordered and some delivered.
Nature Links River Corridor	19,558	Nil	MHD	

WARREN SHIRE COUNCIL

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8.1 SPECIFIC WORKS STATUS REPORT

CONTINUED

Project	Budget	Expend	Resp	Comment
Ewenmar Waste Depot Improvements				
Site building	3,649	Nil	MHD	Report in progress
Fencing	7,560	Nil	MHD	
Roads	1,495	Nil	MHD	
Victoria Park – Fitness Circuit	15,000	Nil	MES	On hold until Connections Study adopted
Showground PA System	45,000	Nil	MES	September 16
Library – Drainage & leak proofing	7,681	Nil	MHD	Complete
Library – Shelving	87,283	Nil	LIB	
Library - IT		Nil	LIB	Computer ordered
Library - Furnishings		Nil	LIB	
Playground equipment	41,208	Nil	MES	Investigating priority needs.
Playground soft fall	25,272	Nil	MES	Investigating priority needs.
Tourist Information Bay – Collie	2,500	Nil	GM	Review scope of works
Information Centre – Internal Painting	15,000	Nil	MHD	Complete
Information Bay – Nevertire	11,000	Nil	GM	Review scope of works
Outdoor Advertising	10,000	3,773	GM	
Water Supplies				
Water valve and mains replacement	22,000	3,673	MES	Works to recommence 21st September 16
Telemetry System Upgrade	25,000	Nil	MES	Proposal completed – approval Sept 16, works to commence Oct 16
Nevertire Reservoir Refurb	175,000	11,625	MES	50% 2016/2017 50% 2017/2018 next budget
Warren – New Bore 8	190,849	2,365	MES	Tenders being currently assessed.

8.1 SPECIFIC WORKS STATUS REPORT

CONTINUED

Project	Budget	Expend	Resp	Comment
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WARREN SHIRE COUNCIL

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Project	Budget	Expend	Resp	Comment
Warren – New Bore 7	95,450	1,537	MES	Tenders being currently assessed.
Nevertire – New Bore 2	92,881	2,264	MES	Tenders being currently assessed.
Collie – New Bore 2	303,514	1,537	MES	Drilling to commence September 16.
Sewerage Services				
Warren STP	800,000	Nil	MES	Waiting funding response
Mains Upgrade	20,000	Nil	MES	Works to be completed March 17
Mains Relining (600-700 m)	100,000	Nil	MES	LMWUA contract nearly finalised
Telemetry System Upgrade	25,000	Nil	MES	Proposal completed – approval Sept 16, works to commence Oct 16
ROADS BRANCH				
State Highway 11				
Ordered Works				
· Reseals	150,000	21,021	MES	February 17
· Heavy patching	100,000	10,428	MES	August 16
· Golf Club Bridge	68,982	Nil	MES	August 16
· Golf Club Road Widening	113,130	Nil	MES	
· Wonbobbie Bend	279,275	Nil	MES	August / September 16
Regional Roads				
Reseals	263,416	Nil	MES	February 17
Recycling – RR 424	200,000	Nil	MES	November 16
Resheeting	86,000	24,929	MES	February 17
Blackspot Tenandra Bridge	149,400	Nil	MES	January 17
REPAIR Program – Warren Road	660,000	Nil	MES	February/April 17
Urban Local Roads				
Urban Reseals	56,700	Nil	MES	February 17
XC5 footpaths	38,492	11,259	MES	Ongoing

WARREN SHIRE COUNCIL

**Minutes of the Manex Committee Meeting
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8.1 SPECIFIC WORKS STATUS REPORT

CONTINUED

Project	Budget	Expend	Resp	Comment
Kerb & Guttering	92,767	Nil	MES	Ongoing
New footpath		Nil	MES	
Urban Roads – Heavy Patching	50,000	Nil	MES	February/March 17
Urban Roads – Bundemar Street	161,171	Nil	MES	February/March 17
Rural Local Roads				
Rural Reseals	294,100	Nil	MES	February 17
Rural Resheeting	978,345	40,936	MES	Ongoing
Reconstruction - Buckiinguy	670,250	146,584	MES	August/October 16
Recycle – Bullagreen Road	364,468	Nil	MES	November 16
Recycle – Lemongrove Road	370,800	Nil	MES	September/November 16
Reconstruction - Ellengerah Road	1,057,356	Nil		February/May 17
Reconstruction – Lemongrove Rd	220,803	131,133	MES	September/November 16
Culvert replacement	60,000	Nil	MES	Ongoing – Pipes ordered
Plant				
Heavy Plant Purchases - Nett	524,336	Nil	MES	October/December 16
Light Plant Purchases - Nett	103,573	Nil	MES	Ongoing

MOVED McCloskey/Wark that the information be received and noted.

Carried

WARREN SHIRE COUNCIL

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8.2 PROJECTS AND ASSETS STATUS REPORT

STATUS REPORT ON CURRENT PROJECTS

The following projects are currently being undertaken by the Engineering Department:-

PROJECT	STATUS	
Town Centre Beautification Roundabout	Lighting	The RMS has reviewed the design and found that it does not accommodate all necessary vehicles. An amended design has been received by Council and is currently being reviewed. Bollards and lighting to be done with roundabout works.
	Concrete Annulus	
	Bollards	
	"Town Centre" Signage	
Depot Yard Extensions		
Nevertire Information Bay	Review scope of works.	
Blackspot Tenandra Bridge	To commence December 2016	
Active Transport	Public comment period for the Warren Health, Sporting and Cultural Precinct – Connections Study 2016 completed. Report to go to the October Council meeting.	
Country Passenger Transport Infrastructure Grant Scheme (CPTIGS)	Applications due 30th September 2016.	
Playground Equipment	Investigate softfall in all playgrounds and updating play equipment.	

MOVED McCloskey/Wark that the information be received and noted.

Carried

WARREN SHIRE COUNCIL

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9. WORK HEALTH SAFETY

No action.

10.1 DIVISION OF LOCAL GOVERNMENT CIRCULARS

(L5-3)

The following circulars have been received from the Division of Local Government since last Manex.

Circulars

Date	Circular No.	Description	Comment/Action
15.8.16	16-24	Section 355 Committees	Noted
19.8.16	16-25	Preparing for new Joint Organisations in each region	Noted
26.8.16	16-26	Voting at the upcoming Council Elections on 10 September 2016	Noted
30.8.16	16-27	Annual reporting requirements for Councils with Elections in September 2016	Noted
30.8.16	16-28	Annual and end-of-term reporting requirements for Councils with deferred Elections	N/A
31.8.16	16-29	Changes to the online GIPA Tool for new Councils – Update from the Information and Privacy Commission (IPC)	Noted
2.9.16	16-30	Local Government Amendment (Governance and Planning) Act	Report to September Meeting
5.9.16	16-31	End of Year Financial Reporting 2015-16	Noted
9.9.16	16-32	Oath or affirmation of office by Councillors	Report to September Meeting
12.9.16	16-33	2016 Local Government Elections – Hit the Ground Running Councillor Workshops	Report to September Meeting

Ministerial Circulars

Date	Circular No.	Description	Comment/Action
		Nil.	

MOVED Arthur/Morgan that the information be received and noted.

Carried

WARREN SHIRE COUNCIL

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10.2 OFFICE OF LOCAL GOVERNMENT STRATEGIC TASKS (L5-3)

The following is the Office of Local Government's Strategic Tasks Guide for the months of August and September 2016.

Strategic Tasks Guide

DATE	TASK	STATUS
SEPTEMBER		
10	2016 Local Government Elections	Noted
30	Roads and Bridges Data Return due (Grants Commission)	Completed 8/9/16
30	General Manager to advise OLG and LGNSW the results of the election of Mayor (Sch 7 CI 13 LGGR)	Noted
30	Lodge completed Pecuniary Interest returns for Councillors and designated persons (s.449 (3)). General Manger table returns at next council meeting (s.450A).	Noted
OCTOBER		
2	Closing date for Pensioner Concession subsidies claims.	Noted
17	Request for extension to lodge financial statements to be submitted in writing to OLG.	N/A
30	Annual report of obligations under the Public Interest Disclosures Act 1994 to the Minister and the Ombudsman (s.31)	Completed 7/9/16
	Annual report of obligations under the Government Information (Public Access) Act 2009 to the Minister and the Information Commissioner (s.125).	In progress
31	Second quarter rates instalment notice to be sent (s.562)	Noted
	Lodgment of ALGA's National Local Roads Data System Return (Grants Commission)	Noted
	Audited Financial Statements and FDR to be lodged with OLG (s.417 (5)).	Statements complete FDR in progress

MOVED Murray/Wark that the information be received and noted.

Carried

11. OPERATIONAL PROCEDURES (I2-11.1)

Nil.

WARREN SHIRE COUNCIL

Minutes of the Manex Committee Meeting
held in the Council Chambers, Administration Building, Warren,
on Tuesday 13th September 2016 commencing at 2.35 pm

12. AUGUST 2016 MINUTES AND SEPTEMBER 2016 BUSINESS PAPER

The Committee previewed the September 2016 Business Paper and the August 2016 Minutes and actions required were placed on the Action Checklist in Item 1 of the General Manager's Report.

16. GENERAL BUSINESS WITHOUT NOTICE

- The Treasurer requested if road condition information could be advised as soon as practical to Council's frontline office staff to enable them to give the correct advice to the enquiring public.
- The General Manager requested an update on the Manager Health and Development Services vehicle. The vehicle is waiting to be taken to Sayers Smash Repairs for assessment.
- The General Manager advised he would be forwarding an email to all users regarding reasonable internet and facebook usage.
- The General Manager requested if the Manager Health and Development Services could review the works required on Council dwellings and also secure quotations for the replacement of the kitchens in 11 Pittman Parade, 39 Garden Avenue and 56 Garden Avenue. A quotation is also required to repair the roof frames at 39 Garden Avenue. Following receipt of this information, a report is to be prepared for Manex and Council.

There being no further business the meeting closed 4.05 pm.



Orana Regional Organisation of Councils

MINUTES

Minutes of Meeting held in Dubbo

On Friday 30th September 2016

RECOMMENDATION:

That the Minutes of the meeting of OROC Board held in Dubbo on Friday 30th September 2016 be received and noted.



Minutes of the OROC Board Meeting

held at
Dubbo Regional Council
Central Conference Room
On Friday 30th September 2016
at 9.30am

1.1 Meeting Open

Chair: Clr Rex Wilson, OROC Joint Deputy Chair and Mayor Warren Shire Council.

Present: Ashley Wielinga, General Manager Warren Shire; Greg Lamont, General Manager Narromine Shire; Clr Craig Davies, Mayor Narromine Shire; Michael Kniepp, Administrator Dubbo Regional Council; Clr Peter Abbott, Deputy Mayor Cobar Shire; Peter Vlatko, General Manager, Cobar Shire; Clr Peter Shinton, Mayor Warrumbungle Shire; Steve Loane, General Manager Warrumbungle Shire; Clr Michael Webb, Mayor Coonamble Shire; Rick Warren, General Manager Coonamble Shire; Don Ramsland, General Manager Walgett Shire; Clr Ian Woodcock, Mayor Walgett Shire; Clr Phillip O'Connor, Mayor Brewarrina Shire; Dan Simmons, General Manager Brewarrina Shire General Manager; Clr Doug Batten, Mayor Gilgandra Shire; David Neeves, General Manager Gilgandra Shire; David Dwyer, Acting Interim General Manager Dubbo Regional Council; Ross Earl, General Manager Bourke Shire; Clr Barry Hollman, Mayor Bourke Shire; Brad Cam, General Manager Mid-Western Regional; David Swan, Lower Macquarie Water Utilities Alliance (LMWUA); Stewart McLeod, Director Technical Services Dubbo Regional (representing LMWUA) Kerrie Murphy, Director Infrastructure and Engineering Services Narromine Shire (representing LMWUA) and Belinda Barlow OROC Executive Officer.

Apologies: Clr Ray Donald, Mayor Bogan Shire; Derek Francis, General Manager Bogan Shire; Clr Lilliane Brady, Mayor Cobar Shire; Mark Riley, Interim General Manager Dubbo Regional and Clr Des Kennedy, Mayor Mid-Western Regional.

1.2 Welcome to Dubbo Regional Council

Acting Interim General Manager Dubbo Regional, David Dwyer warmly welcomed the OROC Board and guests to Dubbo Regional Council.

1.3 Acknowledgement of previous OROC Board Members

Clr Rex Wilson acknowledged the contributions of all former OROC Board Members, particularly OROC Chair Clr Bill McAnally and OROC Joint Deputy Chair Clr Andrew Lewis.

1.4 Apologies

Motion: *That the apologies be accepted by the OROC Board.*

Moved: Clr Ashley Wielinga

Seconded: Clr Doug Batten

CARRIED

2. Lower Macquarie Water Utilities Alliance

Project Officer's Report to the Board

2.1 LMWUA Technical Committee Minutes

The minutes of the LMWUA Technical Committee Meetings held on 26th April 2016, 21st June 2016 and 23rd August 2016 were noted by the Board.

2.2 Water and Drought Security Report Launch

OROC Executive Officer advised the Board that Ministers Toole, Blair and Joyce were all unavailable for a launch of the LMWUA Water and Drought Security Report Launch on Friday 21st October 2016 (National Water Week). It was noted that Member for Parkes Mark Coulton MP is available in Dubbo on 21st October 2016 for a launch of the report.

Motion: *That LMWUA will launch the 'Drought and Water Security Report' in Dubbo on Friday 21st October 2016 and that a deputation will meet with relevant State Government Ministers in early 2017 for an official State launch of the publication.*

Moved: Doug Batten

Seconded: Steve Loane

CARRIED

2.3 Retirement of Stewart McLeod

Stewart McLeod accepted the thanks of the Board and spoke to the report making the following points:

- The Technical Committee was working through the recommendations of the Strategic Business Plan. The Strategic Business Plan has been a good document and process. Stewart considered its value and suggested a review of the Plan every 5 years.
- Due to imminent retirement from local government, Stewart McLeod offered a suggestion to the Board to re-engage Daryl McGregor as 'a champion/mentor' to the LMWUA.

Motion: *That LMWUA formally thank Stewart McLeod for his role within the Alliance and that LMWUA seek Daryl McGregor's interest in being involved following Stewart McLeod's retirement from local government in early 2017.*

Moved: Ashley Wielinga

Seconded: Greg Lamont

CARRIED

2.4 Asset Management Group

It was reported that the Asset Management Group had participated in 4 meetings to date and was now starting to make progress in the Asset Management area. *Brearley and Hansen* have been engaged by LMWUA to facilitate the LMWUA Asset Management Group and will be presenting to the next meeting of GMAC.

The Board noted the Asset Management Report.

2.5 Drinking Water Quality Review Committees

LMWUA Project Officer David Swann advised that the first round of meetings were underway and all but three Councils had now met. The meetings had progressed well and the facilitator engaged by LMWUA was proving to be a valuable during this process.

The Board noted the Drinking Water Quality Review Committee report.

2.6 Microbial Health Based Targets

The Board noted the report in respect to Microbial Health Based Targets.

2.7 NSW Water Directorate

Stewart McLeod advised the Board that four Councils owed outstanding membership contributions towards the Water Directorate. Stewart also reported that General Managers will be encouraged to vote for suggested LMWUA nominees to the Water Directorate in the future.

The Board noted the report in respect to NSW Water Directorate.

2.8 Vale Sam Samra

Motion: *That LMWUA write to Mrs Joyce Samra the late wife of Sam Samra expressing the Board's condolences on his recent passing.*

Moved: Rick Warren

Seconded: Clr Michael Webb

CARRIED

Motion: *That LMWUA Project Officer's report be accepted by the Board.*

Moved: Peter Vlatko

Seconded: Ashley Wielinga

CARRIED

2.9 Midwestern Regional Council

As a late item, Brad Cam, General Manager Mid-Western Regional Council, indicated the Council's interest in joining LMWUA.

Motion: *i) That LMWUA invite Mid-Western Regional Council to join LMWUA.*

ii) That the LMUWA Board unanimously endorse the inclusion of Mid-Western Regional Council as a member of LMWUA.

Moved: Peter Vlatko

Seconded: David Neeves

CARRIED

At this juncture David Swann and Stewart McLeod left the meeting.

At this juncture Ian Scott NBN Co joined the meeting.

3. NBN Co – Ian Scott Community Affairs Manager

Ian Scott offered the OROC Board an update on the roll out of NBN in the region. A copy of Ian Scott's presentation has been supplied to each OROC Member Council.

At this juncture Ian Scott left the meeting.

4. Minutes of the previous OROC Board Meeting

Motion: *That the minutes of the meeting of OROC Board Meeting held in Gilgandra on 8th July 2016 be accepted as a true and accurate record of that meeting noting that item 9.1.2 is amended to reflect the item Moved by Ross Earl and Seconded by Clr Rex Wilson.*

Moved: Clr Barry Hollman

Seconded: Clr Doug Batten

CARRIED

4.1 Fit for the Future – Local Government Reform Submission 'Towards a new model for regional collaboration'

Motion: *That OROC's submission 'Towards a new model for regional collaboration' is noted by the OROC Board.*

Moved: Clr Peter Shinton

Seconded: Peter Vlatko

CARRIED

4.2. Fit for the Future – ‘Getting the Boundaries Right’

Invitation to Mid-Western Regional Council

- Motion:**
- i) That the OROC Board invite Mid-Western Regional Council to join OROC.*
 - ii) That the OROC Board unanimously endorses the inclusion of Mid-Western Regional Council as a member of OROC.*

Moved: *Clr Doug Batten* **Seconded:** *Clr Craig Davies* **CARRIED**

- Motion:**
- i) That the OROC Executive Officer prepares a submission to the Fit for the Future discussion paper ‘Getting the Boundaries Right’. That such a submission includes the 4 Far West Councils to be included as members of the Orana Joint Organisation as well as Mid-Western Regional Council. Also noting that, the JO boundary published for the Orana does not align/nest with the strategic growth planning boundary of Orana.*

Moved: *Clr Doug Batten* **Seconded:** *Clr Craig Davies* **CARRIED**

4.3 Fit for the Future Far West Initiative – ‘Improving the outcomes for people of Western NSW’

- Motion:** *That OROC prepares a submission to ‘Improving the outcomes for people of Western NSW.’*

Moved: *Clr Doug Batten* **Seconded:** *Clr Craig Davies* **CARRIED**

5. OROC Board Current Issues

5.1 OROC Constitution

- Motion:** *That the OROC Board notes the changes to the OROC constitution, replacing the membership of Dubbo City and Wellington Councils with the recently proclaimed Dubbo Regional Council and the recent inclusion of the membership of Mid-Western Regional Council.*

Moved: *Clr Doug Batten* **Seconded:** *Peter Vlatko* **CARRIED**

5.2 Office of Local Government – Hit the Ground Running Workshops

Brewarrina Shire Council is conducting a councillor training series ‘Elected Life’ that will be facilitated by LGNSW. Mid-Western Regional Council is running a series of training workshops over the next few months for councillors.

- Motion:** *That OROC determines the demand for ongoing professional development for elected members in the region once ‘Hit the Ground ‘ running workshops are conducted throughout the region.*

Moved: *Clr Greg Lamont* **Seconded:** *Clr Michael Webb* **CARRIED**

5.3 NSW Department of Industry

The OROC Board had before it the Central West/Orana and Far West Regional Economic Opportunities and Infrastructure Priorities Project documents.

That such information is noted by the OROC Board.

5.4 NSW Inquiry into Crown Land

Motion: *That OROC notes the submission to NSW Inquiry into Crown Land offered by OROC.*

Moved: Ashley Wielinga

Seconded: Greg Lamont

CARRIED

5.5 IPART – Draft Report on Rates Review

Motion: *That OROC notes the IPART Review of the local government rating system in NSW.*

Moved: Ashley Wielinga

Seconded: Greg Lamont

CARRIED

5.6 Western Mining Taskforce

The OROC Board had before it a communique dated 11th July 2016 from the NSW Western Mining Taskforce.

That such information is noted by the OROC Board.

5.7 Electricity Contracts Street Lighting

Motion: *That OROC Board nominates a delegate from Dubbo Regional Council to represent OROC on the Essential Energy Street Lighting Consultative Committee.*

Motion: *That OROC endorses the actions in engaging Energy and Management Services to undertake a full investigation of Essential Energy's proposal for LED street lighting.*

Moved: Clr Ian Woodcock

Seconded: Steve Loane

CARRIED

Motion: *That OROC seek a proposal from Energy and Management Services to scope the costs to provide the following:*

i) the benefit of installing smart meters for over 40kW hour sites across the region;

ii) the benefit of installing solar systems on council administration and works depot buildings.

The OROC Board noted that Midwestern Regional Council and Warrumbungle Shire Council have progressed to an Expression of Interest stage to undertake a similar scope of works within each of their respective local government areas.

Moved: Ashley Wielinga

Seconded: Clr Michael Webb

CARRIED

5.8 Regional Road Freight Transport Route

Motion: *That OROC Board adopts the Regional Road Freight route map prepared by General Manager Warren Shire Council and OROC Executive Officer as the preferred major regional freight route, noting the inclusion of Coonabarabran to Purlewaugh and Pilliga to Burren Junction Roads.*

Moved: Clr Doug Batten

Seconded: Cr Peter Shinton

CARRIED

5.9 NSW Container Deposit Scheme

The OROC Board notes the OROC submission provided to the NSW Container Deposit Scheme Regulatory Framework Discussion Paper.

5.10 Impact of the loss of the Greyhound racing industry to rural communities

The OROC Board had before it information in respect of the impact of the loss of the Greyhound Industry to rural communities.

Motion: That such information be noted by the OROC Board.

Moved: *Clr Doug Batten*

Seconded: *Michael Kneipp*

CARRIED

6. Minutes of previous GMAC Meeting held 2nd September 2016

Motion: *That the minutes of the meeting of GMAC meeting held in Dubbo on Friday 2nd September 2016 be accepted as a true and accurate record of that meeting.*

That the OROC Board note the contribution made by Warren Shire Council General Manager Ashley Wielinga in developing the OROC Regional Road Freight Route.

Moved: *Greg Lamont*

Seconded: *Peter Vlatko*

CARRIED

Motion: *That the 10 recommendations contained therein be adopted by the OROC Board.*

Moved: *Greg Lamont*

Seconded: *Peter Vlatko*

CARRIED

- 1: That Asset Management training for Councillors is to be delivered in early 2017 across all 11 LMWUA member councils.
- 2: That Jacqui Hansen and Mark Loaney be invited to present on the topic of Asset Management at a future meeting of GMAC.
- 3: That LMWUA Board considers the most appropriate way to officially launch the Water and Drought Security Report.
- 4: That LMWUA consider opportunities to nominate the Water and Drought Security Report to a suitable awards program.
- 5: That the OROC submission 'Towards a new model for Regional Collaboration' be noted.
- 6: That OROC Executive Officer prepares a submission to the Far West Initiative Consultation Paper 'Improving the outcomes for the people of Western NSW'.
- 7: That OROC advise NSW Department of Infrastructure of OROC's disappointment in the lack of lead time to attend the workshops in view of the long distances required to travel to Broken Hill or Orange to participate.
- 8: That OROC seek a proposal from Energy and Management Services to scope the costs to provide the following:
 - i) The benefit of installing smart meters for over 40 kW hour sites across the region;
 - ii) The benefit of installing solar systems on council administration and works depot buildings;
 - iii) A full investigation and audit of street lighting in the OROC region determining those lights that can be modified to LED.
- 9: That OROC nominate a delegate to the Essential Energy Street Lighting Consultative Committee to replace the former Mayor of Dubbo City Council.

10: That the OROC Executive Officer prepares a submission to the NSW Container Deposit Scheme Regulatory Framework Discussion Paper.

Motion: *That the 26 determinations contained therein be endorsed by the OROC Board.*

Moved: Greg Lamont

Seconded: Peter Vlatko

CARRIED

- 1:** That the apologies be accepted.
- 2:** That David Swan Project Officer and LMWUA be congratulated on the LMWUA Water and Drought Security report.
- 3:** That the minutes of previous GMAC Meeting held 24th June 2016 be adopted.
- 4:** That the information supplied in respect to Regional Tourism Operators be noted.
- 5:** That the information supplied in respect to Office of Local Government's final discussion paper Joint Organisations - Towards a new model for Regional Collaboration be noted.
- 6:** That the information supplied in respect to OLG's circular 'Preparing for New Joint Organisations in each region' be noted.
- 7:** That the information supplied in respect to OLG's Consultation Paper 'Improving the outcomes for the people of Western NSW' be noted.
- 8:** That GMAC note the 'Making it Happen in the Regions' communique supplied by NSW Department of Premier and Cabinet.
- 9:** That the *Central West/Orana and Far West Regional Economic Opportunities and Infrastructure Prioritisation* draft report be noted.
- 10:** That General Managers provide additional information to the OROC Executive Officer in respect to the list of priority projects.
- 11:** That OROC Executive Officer together with Warren Shire Council General Manager be requested to consolidate a summary of Infrastructure and Road plans and develop a draft regional freight route map for the OROC Board to consider at its next meeting.
- 12:** That the information supplied in respect to LGNSW Disability Inclusion Action Planning be noted.
- 13:** That the submission provided to the NSW Inquiry into Crown Land be noted.
- 14:** That the information supplied in respect to IPART's draft report on Rates Review be noted.
- 15:** That it be noted IPART will be conducting a public forum on 10th October 2016 in Dubbo.
- 16:** That the communique supplied by Western Mining Taskforce following its most recent meeting on 11th July 2016 be noted.
- 17:** That the information supplied in respect to Fixing Country Freight announcements be noted.
- 18:** That the information in respect to the Rural Fire Fighting Fund Contributions be noted.
- 19:** That the information in respect to the Emergency Services Property Levy be noted.

- 20:** That the OROC Correspondence report be accepted.
- 21:** That the financial report for period ending 29th August 2016 be noted.
- 22:** That the Executive Officer's report be accepted.
- 23:** That it be noted the OROC Human Resource and Development Team will meet on Thursday 13th October 2016 in Bourke and it is strongly encouraged that all councils send a representative to this meeting.
- 24:** That it be noted BUPA (previously known as MBF) has agreed to conduct a 'Health and Wellbeing' survey across the entire workforce of the 11 member councils of OROC.
- 25:** That GMAC note the recent release of the Local Government Amendment (Governance and Planning) Bill 2016 and relevant changes to the Role of the Mayor and Mayoral Term.
- 26:** That it be noted the report supplied in respect of the loss of greyhound racing industry to rural communities.

7. OROC Correspondence

Motion: *That the OROC correspondence be accepted.*

Moved: Peter Vlatko

Seconded: Clr Doug Batten

CARRIED

8. OROC Financial Report

Motion: *That the OROC financial report for the period ending 30th June 2016 be accepted by the OROC Board.*

Moved: Greg Lamont

Seconded: Clr Peter Shinton

CARRIED

9. OROC Executive Officer's Report

Motion: *That the OROC Executive Officer's Report be accepted by the OROC Board.*

Moved: Dan Simmons

Seconded: Clr Peter Abbott

CARRIED

10. OROC General Business

10.1 RDA Review

Motion: *The OROC Board notes the Independent Review of the effectiveness of Regional Development Australia (RDA) programme and that OROC is to offer a submission to this review.*

Moved: Greg Lamont

Seconded: Steve Loane

CARRIED

10.2 Changes to the framework for Regional Tourism Operators

Motion: *The OROC Board notes the boundary changes to the framework for Regional Tourism Operators and that General Manager Midwestern Regional Council Brad Cam has nominated as a Director to the Country and Outback NSW region.*

Moved: Greg Lamont

Seconded: Steve Loane

CARRIED

10.3 Western Regional Roundtable

Motion: *The OROC Board notes the Western Regional Roundtable is to be held in October 2016 with representatives from CENTROC and OROC.*

The Hon Sarah Mitchell Parliamentary Secretary to Western NSW be invited to the next OROC Board meeting on 2nd December 2016.

Moved: Steve Loane

Seconded: Greg Lamont

CARRIED

10.4 Hear Our Heart

The OROC Board notes the meeting held between Member for Dubbo The Hon Troy Grant MP and Member for Parkes Mark Coulton in respect to securing ongoing funding for the Hear our Heart project.

10.5 Fixing Country Rail

The OROC Board notes the information in respect to Fixing Country Rail funding.

10.6 Central West/Orana Regional Plan - Regional Narrative

Motion: *The OROC Board notes the information supplied by NSW Planning and Infrastructure in respect to the 'Regional Narrative key themes' for the Central West/Orana Regional Plan noting that Midwestern Regional Council is part of the Orana region and NSW Planning be notified accordingly.*

Moved: Greg Lamont

Seconded: Steve Loane

CARRIED

10. Close / Next Meeting

The meeting closed at 1.20pm.

The next OROC Board Meeting and AGM is to be held on Friday 2nd December 2016 in Bourke.

CASTLEREAGH MACQUARIE COUNTY COUNCIL

MINUTES



Attached are the Minutes of the Meeting of the Castlereagh Macquarie County Council held on Monday, 10th October 2016.

RECOMMENDATION:

That the Minutes of the Meeting of the Castlereagh Macquarie County Council held on Monday, 10th October 2016 be received and noted.

CASTLEREAGH MACQUARIE COUNTY COUNCIL MINUTES

MINUTES OF THE MEETING OF THE CASTLEREAGH MACQUARIE COUNTY COUNCIL HELD AT THE WALGETT COUNCIL CHAMBERS ON MONDAY 10 OCTOBER 2016 COMMENCING AT 10:15AM

1. Record of affirmation or oath:

Ray Lewis oath at 10:15am 10 Oct 2016
Peter Shinton oath at 10:17am 10 Oct 2016
Andrew Brewer oath at 10:19am 10 Oct 2016
Ian Woodcock oath at 10:20am 10 Oct 2016
Manuel Martinez oath at 10:21am 10 Oct 2016
Michael Webb oath at 10:22am 10 Oct 2016
Greg Peart oath at 10:23am 10 Oct 2016
Doug Batten oath at 10:25am 10 Oct 2016

PRESENT: Clrs D. Batten (Chairman), M. Webb (Deputy Chairman), R. Lewis, P. Shinton, A. Brewer, I. Woodcock, M. Martinez and G. Peart.

Staff Members: D. Ramsland (General Manager), J. Unwin (Acting Chief Weeds Officer) and A. McCudden (Minute Secretary)

2. **WELCOME:** Don Ramsland welcomed all councillors and staff to the meeting and addressed key housekeeping items.
3. **APOLOGIES:** Clr M. Beach and B. Fisher

10/16/1 Resolved:

That apologies from Clr M. Beach and B. Fisher be accepted and leave of absence be granted.

Moved: Clr Webb
Seconded: Clr Brewer

Carried

4. ELECTION OF MEMBERS TO THE GOVERNING BODY

10/16/2 Resolved:

That the General Manager's report with regards to the election of members to the Castlereagh Macquarie County Council for the period 2016/2020 be received and noted and the members elected congratulated on their appointment and letters of appreciation be forwarded to former members who were unsuccessful at the 2016 quadrennial elections.

Moved: Clr Shinton
Seconded: Clr Batten

Carried

Election of Chairperson/Deputy Chairperson

The General Manager then assumed the Chair as Returning Officer to conduct the Chairperson Elections.

10/16/3 Resolved:

That Council adopt the ordinary ballot method for the election of the Chairperson and Deputy Chairperson.

Moved: Clr Batten
Seconded: Clr Shinton

Carried

Election of Chairperson for Ensuring One (1) Year

There being two nominations for the position of Chairperson, those of Clr D Batten and Clr P Shinton, the Returning Officer then conducted an election for the position by ordinary ballot. Following the counting of votes the Returning Officer declared the number of votes for Clr D Batten (6) and Clr P Shinton (2). Doug Batten was declared Chairperson for the ensuring term.

Election of Deputy Chairperson for Ensuring One (1) Year

There being only one nomination for the position of Deputy Chairperson, being Clr M Webb the Returning Officer declared Michael Webb as the Deputy Chairperson for the ensuring term.

10/16/4 Resolved:

That any ballot papers used in conjunction with the annual elections now be destroyed.

Moved: Clr Woodcock
Seconded: Clr Brewer

Carried

Clr Batten then assumed the Chair for the remainder of the meeting.

8. DECLARATIONS OF INTEREST- Nil

9. CONFIRMATION OF MINUTES

10/16/5 Resolved:

That the minutes of the Castlereagh Macquarie County Council meeting held at Coonamble on Monday 22 August, 2016, having been circulated, be confirmed as a true and accurate record of that meeting.

Moved: Clr Shinton
Seconded: Clr Webb

Carried

10. MATTERS ARISING FROM MINUTES – Nil

12. GENERAL MANAGER'S REPORT

Item 12.1 Review of Councillors Payment and Expenses Policy

Recommendation:

1. That Council give notice of its intention to adopt the Draft Policy for the Payment of Expenses and Provision of Facilities to Councillors, in accordance with Section 252 of the Local Government Act.

2. Consider updating the various expenditure limits.

3. And that the Draft Payment of Expenses and Provision of Facilities for Councillors Policy, Code of Conduct, Code of Meeting Practice and Councillor Access to Information and Interaction with Council Staff Policy then be placed on public exhibition and public submissions invited for a period of 28 (twenty-eight) days.

10/16/6 Resolved:

1. That Council give notice of its intention to adopt the Draft Policy for the Payment of Expenses and Provision of Facilities to Councillors, in accordance with Section 252 of the Local Government Act.

2. Consider updating the various expenditure limits.

3. And that the Draft Payment of Expenses and Provision of Facilities for Councillors Policy, Code of Conduct, Code of Meeting Practice and Councillor Access to Information and Interaction with Council Staff Policy then be placed on public exhibition and public submissions invited for a period of 28 (twenty-eight) days.

Moved: Clr Peart

Seconded: Clr Martinez

Carried

Item 12.2 Payment of Councillors 2016/2017

Recommendation: That Council as a matter of policy resolve to adopt the minimum fees payable for “County Councils – Other” as set by the Local Government Remuneration Tribunal from time to time.

10/16/7 Resolved:

That Council as a matter of policy resolve to adopt the minimum fees payable for “County Councils – Other” as set by the Local Government Remuneration Tribunal from time to time.

Moved: Clr Webb

Seconded: Clr Woodcock

Carried

Item 12.3 Review of Meeting Dates, Times and Order of Business

Recommendation:

1. That the schedule of Ordinary Council Meetings for 2017 be outlined as follows:

- Monday 10th October, 2016 - Walgett
- Monday 12th December, 2016 - Gilgandra
- Monday 20th February, 2017 - Warren
- Monday 17th April, 2017 - Coonabarabran
- Monday 19th June, 2017 - Coonamble
- Monday 21st August, 2017 - Walgett
- Monday 16th October, 2017 - Gilgandra

2. That the order of Business and the Business Paper Format be outlined as follows:

1. Welcome
2. Apologies
3. Declaration of Interests
4. Confirmation of Minutes of Previous Meeting
5. Matters Arising from Minutes
6. Report from Chairman
7. Report of the General Manager
8. Reports of the Senior Weeds Officer
9. Confidential
10. Motion of Confidential Report
11. Questions for Next Meeting
12. Next Meeting Venue/Date
13. Close

10/16/8 Resolved:

1. That the schedule of Ordinary Council Meetings for 2017 be outlined as follows:

- Monday 10th October, 2016 - Walgett
- Monday 12th December, 2016 - Gilgandra
- Monday 20th February, 2017 - Warren
- Monday 17th April, 2017 - Coonabarabran
- Monday 19th June, 2017 - Coonamble
- Monday 21st August, 2017 - Walgett
- Monday 16th October, 2017 - Gilgandra

2. That the order of Business and the Business Paper Format be outlined as follows:

1. Welcome
2. Apologies
3. Declaration of Interests
4. Confirmation of Minutes of Previous Meeting
5. Matters Arising from Minutes
6. Report from Chairman
7. Report of the General Manager
8. Reports of the Senior Weeds Officer
9. Confidential

CASTLEREAGH MACQUARIE COUNTY COUNCIL MINUTES

10. Motion of Confidential Report
11. Questions for Next Meeting
12. Next Meeting Venue/Date
13. Close

Moved: Clr Woodcock

Seconded: Clr Brewer

Carried

Item 12.4 Reconciliation Certificate 31 August & 30 September 2016.

Recommendation: That the Statement of Bank Balances as at 31 August and 30 September, 2016 be received and noted.

10/16/9 Resolved:

That the Bank Reconciliations as at 31 August and 30 September, 2016 be received and noted.

Moved: Clr Martinez

Seconded: Clr Lewis

Carried

Item 12.5 Quarterly Budget Review Statement – Period Ended 30 September, 2016

Recommendation: That the Quarterly Budget Review Statement for the period ended 30 September, 2016 be received and noted and the recommended variations to the revised budget as detailed in the attached statement be adopted.

10/16/10 Resolved:

That the Quarterly Budget Review Statement for the period ended 30 September, 2016 be received and noted and the recommended variations to the revised budget as detailed in the attached statement be adopted.

Moved: Clr Woodcock

Seconded: Clr Peart

Carried

Item 12.6. Organisational Review Update – October 2016

Recommendation: That Council receive and note the General Manager's report in respect of the progress being made in respect of the new Organisational Action Plan and endorse the action taken so far.

10/16/11 Resolved:

That Council receive and note the General Manager's report in respect of the progress being made in respect of the new Organisational Action Plan and endorse the action taken so far.

Moved: Clr Webb
Seconded: Clr Shinton

Carried

Item 12.7 Matters for Brief Mention or Generally for Information Only

Recommendation: That the above issues for brief mention or information only as detailed in the General Manager's report to the October, 2016 meeting be received and noted and Council determine any other action required.

10/16/12 Resolved:

That the above issues for brief mention or information only as detailed in the General Manager's report to the October, 2016 meeting be received and noted and Council determine any other action required.

Moved: Clr Webb
Seconded: Clr Woodcock

Carried

13. ACTING SENIOR WEEDS OFFICER'S REPORT

Item 13.1 Acting Senior Weeds Officer's Report

Recommendation: That Council receive and note the Acting Senior Weeds Officer's Report.

10/16/13 Resolved:

That Council receive and note the Acting Senior Weeds Officer's report for August / September 2016.

Moved: Clr Webb
Seconded: Clr Woodcock

Carried

Item 13.2 Noxious Plant Reports

Recommendation: That Council receive and note the Noxious Plant reports for Coonamble, Gilgandra, Walgett, Warren and Warrumbungles.

10/16/14 Resolved:

That Council receive and confirm Noxious Plant reports for Coonamble, Gilgandra, Walgett, Warren and Warrumbungles.

Moved: Clr Webb
Seconded: Clr Shinton

Carried

CONFIDENTIAL SESSION

1. Motion to move in to Confidential Session

10/16/15 Resolved:

That at 11.41am Council move into Confidential session and that the public be excluded from the meeting pursuant to Section 10A (2) (a) and (c) of the Local Government Act 1993 on the basis that the matters being considered are in relation to staff and/or commercial in confidence.

Moved: Clr Peart

Seconded: Clr Martinez

Carried

2. Property Inspections Report

Recommendation: That the Property Inspections Report be received and noted as a whole

10/16/16 Resolved:

That Council receive and note all confidential Property Inspections report matters as a whole.

Moved: Clr Peart

Seconded: Clr Webb

Carried

3. Motion to move out of Confidential Session

10/16/17 Resolved:

That at 11.45am Council move out of Confidential Session.

Moved: Clr Webb

Seconded: Clr Lewis

Carried

Adoption of Closed Section Reports

10/16/18 Resolved:

That Council adopt the recommendations of the Closed Committee Reports.

- Property Inspections Report

Moved: Clr Webb

Seconded: Clr Peart

Carried

CASTLEREAGH MACQUARIE COUNTY COUNCIL MINUTES

GENERAL BUSINESS

1. That Council arrange with Clr Brewer the opportunity to view a drone demonstration in regards to the spraying of noxious weeds in our local government area.

10/16/19 Resolved:

That Council write to the Local Member for Barwon Kevin Humphries outlining Councils concern of the lack of leadership and direction put forward by the Department Primary Industries and Local Land Services regarding the new Biosecurity Information System 2015 (BIS).

Moved: Clr Lewis

Seconded: Clr Peart

Carried

NEXT MEETING

The next meeting is scheduled for Monday 12 December, 2016 at Gilgandra.

THERE BEING NO FURTHER BUSINESS THE MEETING CONCLUDED AT 12:00PM

To be confirmed as a true and accurate record at the Council Meeting to be held on Monday 12th December 2016.

CHAIRMAN

GENERAL MANAGER

Sporting Facilities Committee

Attached are Minutes of the Meeting of the Warren Sporting Facilities Committee held on Wednesday, 12th October 2016.

Recommendation:

That the Minutes of the Warren Sporting Facilities Committee Meeting held on Wednesday, 12th October 2016 be received and noted, and the following recommendations be adopted:

ITEM 6.2 GYM MAINTENANCE REPORT (S21-2)

1. The Centre Manager to purchase the following equipment:-
 - (a) the EZ Curl Barbell and Spring Collars for an estimated price of \$100.00;
 - (b) triceps extension rope, a smaller gym swiss ball and a dipping belt for an estimated price of \$150.00; and
 - (c) storage racks for an estimated price of \$60.00.
2. Lindsay Gale be engaged to service the existing gym equipment.

ITEM 6.3 MOVIES AT WSCC BY RIVERSMART (S21-2)

1. The scaffolding be erected to allow all necessary works to be undertaken; and
2. The Centre Manager proceed and arrange the installation of the pulley system.

ITEM 7 GENERAL BUSINESS (S21-2)

1. The General Manager to advise the Warren Rugby Club:-
 - (a) that following due consideration by the Sporting Facilities Committee, that for usage of the gym the individual must be a financial member and have undertaken the induction; and
 - (b) they be further advised that they are more than welcome to use the downstairs area of the complex during periods of inclement weather without any additional fee.
 2. The synthetic matting on the river bank pitch remain as is (concrete base only) and the matting on the two (2) practice nets be replaced.
-
-

WARREN SHIRE COUNCIL

Minutes of the Sporting Facilities Committee meeting held at the Warren Sporting and Cultural Centre, Warren on Wednesday 12th October 2016 commencing at 4.00pm

Present: Milton Quigley (Chairman)
Kevin Taylor (Councillor)
Karlene Irving (Councillor)
Wesley Hamilton (Centre Manager)
Maryanne Stephens (Manager Health & Development Services)
Ashley Wielinga (General Manager)

ITEM 1 APOLOGIES

Apologies were tendered on behalf of Councillor Williamson and the Manager Engineering Services, Les Morgan, it was **MOVED** that the apologies be accepted and a leave of absence be granted for this meeting.

Carried

Councillor Quigley vacated the Chair and nominations were called for Chair of the Sporting Facilities Committee for the current Council term. There being only one (1) nomination, that being Councillor Quigley, he was duly elected Chair.

ITEM 2 MINUTES OF THE MEETING - 3RD AUGUST 2016

MOVED that the Minutes of the Meeting held on 3rd August 2016 be accepted as a true and correct record of that meeting.

Carried

ITEM 3 BUSINESS ARISING

§ The Manager Health and Development Services enquired into an update on the southern and northern end carparks. The Centre Manager stated that the southern end carpark is completed and the northern end carpark is currently being investigated by the Manager Engineering Services.

§ Councillor Quigley enquired to the Manager Health and Development Services as to an update on the installation of a generator at the Sporting and Cultural Centre. The Manager Health and Development Services stated that a grant has been submitted for the installation of generator and switching gear.

WARREN SHIRE COUNCIL

Minutes of the Sporting Facilities Committee meeting held at the
Warren Sporting and Cultural Centre, Warren on
Wednesday 12th October 2016 commencing at 4.00pm

ITEM 4 FINANCIAL STATEMENT

WARREN SPORTING & CULTURAL CENTRE

OPERATING STATEMENT				
23/09/2016				
Percentage of the year Completed = 23.22%				
	Actual 30/06/16	Actual 23/09/16	Estimate 2016/17	% of Budget
<u>Income:</u>				
Complex Rents & Fees	10,571.80	2,153.65	10,689.00	20.15%
Gym Membership	23,624.61	5,825.60	20,000.00	29.13%
Council Hire - Donation of Fee	893.00	55.00	0.00	0.00%
Sundry Income	0.00	0.00	50.00	0.00%
Total Income =	35,089.41	8,034.25	30,739.00	26.14%
<u>Expenditure:</u>				
Centre Managers Wages	25,852.62	6,317.52	30,469.00	20.73%
Telephone Expenses	737.75	110.10	1,324.00	8.32%
Electricity Expenses	10,093.47	0.01	18,002.00	0.00%
Cleaning - Wages	20,480.27	4,854.24	20,767.00	23.37%
- Other	2,637.48	363.79	3,052.00	11.92%
General M & R - Wages	1,121.04	780.34	6,209.00	12.57%
- Other	8,318.41	1,062.14	13,600.00	7.81%
Consumables	1,945.89	265.85	1,431.00	18.58%
Purchase of Specific Equipment Items	1,991.41	76.29	(0.00)	0.00%
Floor M & R	14.45	0.00	1,357.00	0.00%
Security Charges	534.56	325.64	517.00	62.99%
Printing & Stationary etc.	0.00	132.70	359.00	36.96%
PA System	717.28	0.00	675.00	0.00%
Purchase of FOBS	0.00	0.00	(0.00)	0.00%
Microphones	0.00	0.00	(0.00)	0.00%
Casual Hirers Insurance	893.35	893.35	(0.00)	0.00%
Rates	5,586.16	5,825.00	5,825.00	100.00%
Total Expenses =	80,924.14	21,006.97	103,587.00	20.28%
<u>Specific Works Expenditure:</u>				
Mezzaine Ramp	11,418.67	0.00	0.00	0.00%
Total Specific Works Expenses =	11,418.67	0.00	0.00	0.00%
Balance of Operating Funds Available =	(57,253.40)	(12,972.72)	(72,848.00)	17.81%

RECOMMENDATION:

That the information be received and noted.

MOVED that the information be received and noted.

Carried

WARREN SHIRE COUNCIL

Minutes of the Sporting Facilities Committee meeting held at the
Warren Sporting and Cultural Centre, Warren on
Wednesday 12th October 2016 commencing at 4.00pm

ITEM 5 ACTION CHECKLIST

<i>Date</i>	<i>Outstanding Matter</i>	<i>Officer Resp.</i>	<i>Response/Request/Comment</i>
13.4.16	Pavers at front of WSCC	CM	Quotations for reinstatement of pavers required.
3.8.16	Mezzanine Area Floor Integrity	MES	Structural analysis complete. Detailed structural plans received. Costings to be obtained.
*3.8.16	Purchase additional skipping ropes	CM	Additional skipping ropes purchased.
3.8.16	Outdoor Exercise Circuit	CM	Information on soft fall required. Liaise with Healthy Town Challenge Committee on their proposal. If possible to combine, proceed with fitness stations. Pathways to be considered in conjunction with Connections Study.
3.8.16	Northern end car park	MES	Investigate options to improve northern end car park including the removal of Athol Pines in costings.
*3.8.16	Back-up Generators	MHD	Quotations received. Grant application submitted.

RECOMMENDATION:

That the information be noted and received and items marked with an asterisk (*) be deleted.

MOVED that the information be received and noted and items marked with (*) be deleted.

Carried

WARREN SHIRE COUNCIL

Minutes of the Sporting Facilities Committee meeting held at the
Warren Sporting and Cultural Centre, Warren on
Wednesday 12th October 2016 commencing at 4.00pm

REPORT OF THE MANAGER HEALTH & DEVELOPMENT

ITEM 6.1 GYM MEMBERSHIP AND USAGE

(S21-2)

As of the 27th September 2016 there are 193 current members at the Warren Sporting and Cultural Centre Gym.

Date	Members	Sign-ins
February 2015	79	410
August 2015	143	460
November 2015	143	566
February 2016	158	805
May 2016	191	730
August 2016	192	615

RECOMMENDATION:

That the information be received and noted.

MOVED that the information be received and noted.

Carried

ITEM 6.2 GYM MAINTENANCE REPORT

(S21-2)

Item	Comment
*Faulty Elliptical Trainer	Lindsay Gale (electrical contractor) has undertaken the necessary repairs to the elliptical trainer and the machine is now operational.
*Purchase additional skipping ropes	Centre Manager has purchased the additional skipping ropes for a total price of \$82.00 through HART Sport.
Purchase Olympic style EZ Curl Barbell and Spring Collars	A gym member asked the Centre Manager if they could place their own EZ Curl Barbell in the gym for themselves and others to use. Centre Manager agreed and members have been using EZ Curl barbell for the past 2 months. Centre Manager wishes to purchase the gyms own Olympic Style EZ Curl Barbell and Spring Collars so that the gym member may take their equipment back home for an estimated price of \$100.00.

WARREN SHIRE COUNCIL

Minutes of the Sporting Facilities Committee meeting held at the
Warren Sporting and Cultural Centre, Warren on
Wednesday 12th October 2016 commencing at 4.00pm

REPORT OF THE MANAGER HEALTH & DEVELOPMENT CONTINUED

ITEM 6.2 GYM MAINTENANCE REPORT (S21-2)

Purchase assorted items as per gym member requests	The Centre Manager has been approached by multiple gym members to purchase an assortment weight training accessories including a triceps extension rope, a smaller gym swiss ball and a dipping belt for an estimated price of \$150.00.
Purchase Gym accessories storage rack	The Centre Manager wishes to purchase an additional storage rack to place all current and newly acquired gym accessories on to reduce clutter in the weights area of the gym. 2 x powder coated steel pegboards can be purchased for a price of \$60.00 and installed on the brick wall within the gym.

RECOMMENDATION:

That;

1. the information be received and noted and items marked with (*) be deleted; and
2. the Centre Manager purchases the following equipment:-
 - (a) the EZ Curl Barbell and Spring Collars for an estimated price of \$100.00;
 - (b) triceps extension rope, a smaller gym swiss ball and a dipping belt for an estimated price of \$150.00; and
 - (c) storage racks for an estimated price of \$60.00.

MOVED that:

1. the information be received and noted and items marked with (*) be deleted; and
2. the Centre Manager to purchase the following equipment:-
 - (a) the EZ Curl Barbell and Spring Collars for an estimated price of \$100.00;
 - (b) Triceps extension rope, a smaller gym swiss ball and a dipping belt for an estimated price of \$150.00; and
 - (c) Storage racks for an estimated price of \$60.00.
3. Lindsay Gale be engaged to service the existing gym equipment.

Carried

WARREN SHIRE COUNCIL
Minutes of the Sporting Facilities Committee meeting held at the
Warren Sporting and Cultural Centre, Warren on
Wednesday 12th October 2016 commencing at 4.00pm

ITEM 6.3 MOVIES AT WSCC BY RIVERSMART (S21-2)

The Centre Manager was approached by the CEO of RiverSmart regarding the use of WSCC for movie nights. The Centre Manager explained that council will allow RiverSmart use of the facility to display movies for a charge of \$168 as per the 2016/17 Fees and Charges.

A discussion then took place as to the construction of a pulley system to display the movie screen above the scoreboard in the centre of the basketball court to allow the projector to be operated from the mezzanine aerobic area. The Centre Manager agreed that two pulley systems could be installed on the beams to either side of the score board 2-3 meters in from the brick wall with wires attached to them using the same system as installed on the basketball court hoops.

The following process was agreed upon to construct the pulley system by December 2016:

- Council provides use of their scaffolding system to undertake the necessary works;
- RiverSmart supplies the labour to erect the scaffolding system;
- The Centre Manager purchases two pulley systems and wires to install in the Warren Sporting and Cultural Centre and also new light bulbs to replace outgoing basketball lights; and
- Council supplies a worker to undertake the necessary works to install the pulley systems, wires, replace outgoing lights, clean sky lights and reposition dislodged ceiling tiles.

FOR DISCUSSION

MOVED that:

1. the information be received and noted;
2. the scaffolding be erected to allow all necessary works to be undertaken; and
3. the Centre Manager proceed and arrange the installation of the pulley system.

Carried

WARREN SHIRE COUNCIL

Minutes of the Sporting Facilities Committee meeting held at the
Warren Sporting and Cultural Centre, Warren on
Wednesday 12th October 2016 commencing at 4.00pm

REPORT OF THE MANAGER HEALTH & DEVELOPMENT CONTINUED

ITEM 6.4 MAINTENANCE AND REPAIRS (S21-2)

The current maintenance and repair items for the Sporting and Cultural Centre are as follows:

General Maintenance and Repairs

Item	Comment
Main Air conditioners require servicing prior to start up every spring.	Ongoing. MHD has arranged servicing for 2016/17 season.
Roof storm water system requires a scheduled cleaning program to be developed to avoid water backing up and entering the building's wall cavity.	Ongoing.

Specific Maintenance and Repairs

Item	Comment
Log retaining wall second tier. Reconstruct with appropriate depth vertical supports.	Works concept to be finalised and costed.
*Construct underground storm water drainage system to storeroom and convey to open storm water drain.	Complete.
*Inspection openings to western elevation require additional protection pending extension to storeroom.	Complete.

Asset Renewal

Item	Comment
Nil	

Capital Improvement

Item	Comment
Remove storage containers - construct external storage (funding required)	When funds permit.

Definitions of the categories used are as follows;

General Maintenance and Repairs = Works to be undertaken within 'General Maintenance and Repairs' annual budget.

Specific Maintenance and Repairs = Specific items that are normally preventative maintenance of which a specific amount has been allocated in the annual budget.

WARREN SHIRE COUNCIL

Minutes of the Sporting Facilities Committee meeting held at the
Warren Sporting and Cultural Centre, Warren on
Wednesday 12th October 2016 commencing at 4.00pm

REPORT OF THE MANAGER HEALTH & DEVELOPMENT CONTINUED

ITEM 6.4 MAINTENANCE AND REPAIRS (S21-2)

Asset Renewal = Renewal of major asset items. These will have an allocated amount in the annual budget or may require external funding ie. grants. Part funding may be allocated each year until amount required is reached.

Capital Improvement = New infrastructure items.

RECOMMENDATION:

That the information be received and noted and the items marked with an asterisk (*) be deleted.

MOVED that the information be received and noted and the items marked with an asterisk (*) be deleted.

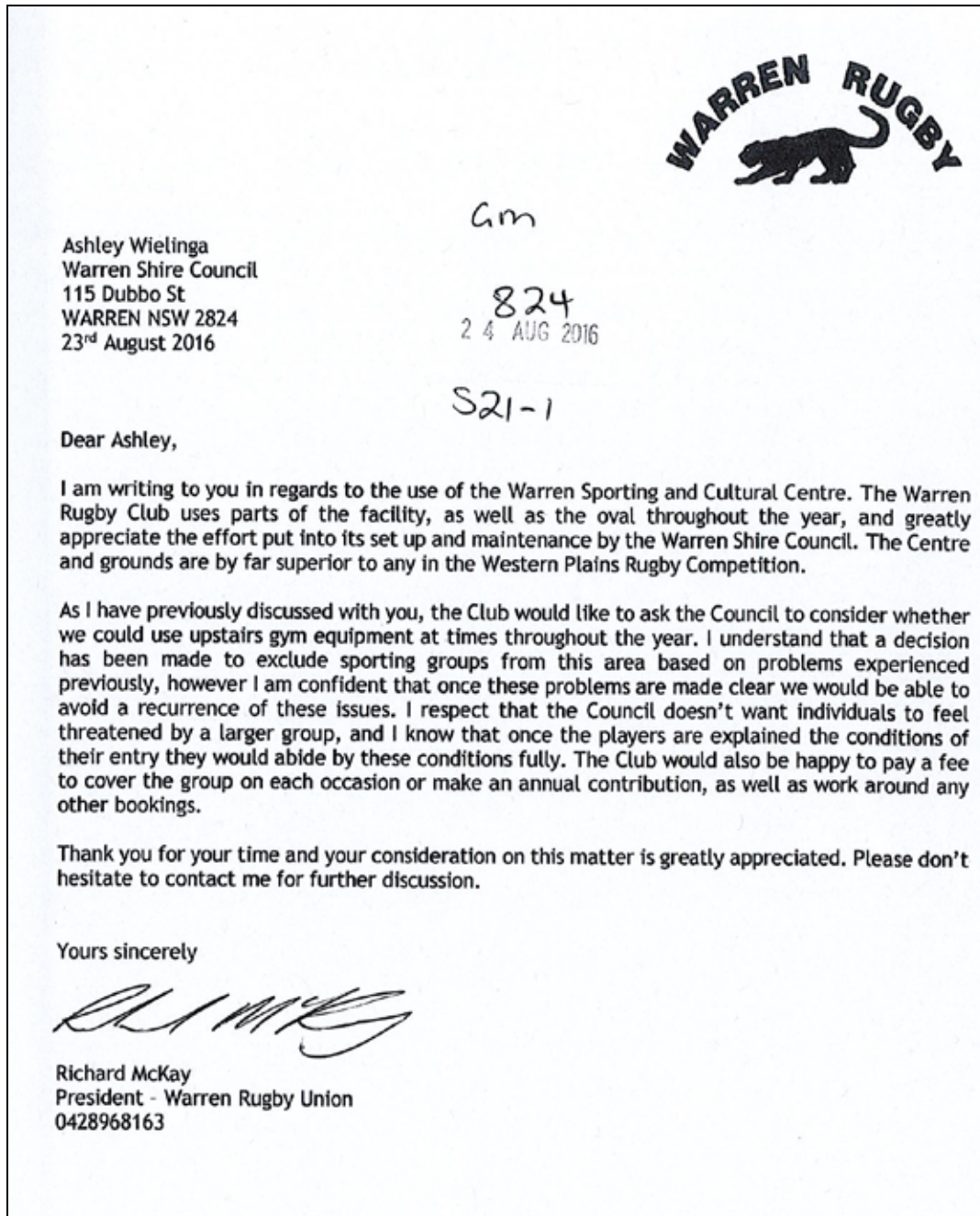
Carried

WARREN SHIRE COUNCIL

Minutes of the Sporting Facilities Committee meeting held at the
Warren Sporting and Cultural Centre, Warren on
Wednesday 12th October 2016 commencing at 4.00pm

ITEM 7 GENERAL BUSINESS

- the following letter from Warren Rugby Club was tabled for consideration.



MOVED that:

- the Warren Rugby Club be advised that following due consideration by the Sporting Facilities Committee, that for usage of the gym the individual must be a financial member and have undertaken the induction.
- they be further advised that they are more than welcome to use the downstairs area of the complex during periods of inclement weather without any additional fee.

Carried

WARREN SHIRE COUNCIL
Minutes of the Sporting Facilities Committee meeting held at the
Warren Sporting and Cultural Centre, Warren on
Wednesday 12th October 2016 commencing at 4.00pm

ITEM 7 GENERAL BUSINESS

CONTINUED

- The General Manager advised the meeting that he had received concerns in relation to the condition of the synthetic cricket pitch on the river bank and the condition of the synthetic matting on the practice nets.

The synthetic matting on the river bank pitch was destroyed when unknown persons lit a fire on it. The matting on the practice nets was well and truly past its use by date.

MOVED that at this point in time the river bank pitch remain as is (concrete base only) and the matting at the two (2) practice nets be replaced.

Carried

- The General Manager advised that there would be a report to the Council Meeting regarding rehabilitation works on the main oval.
- Councillor Irving requested if the run up to the long jump pits could be levelled at the same time as the oval works were being undertaken.

ITEM 8 NEXT MEETING DATE AND TIME

Wednesday, 8th February 2017

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 5.14 PM.

Section

3

General Manager

WARREN SHIRE COUNCIL
Report of the General Manager
to the Ordinary Meeting of Council to be held at
Council Chambers, Warren, on Thursday 27th October 2016

ITEM 1 OUTSTANDING REPORTS CHECKLIST (C14-7.4)

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
General Manager				
24.9.15	238.9.15	Visitors Information Centre	GM	Liaise re: Volunteers.
3.12.15	299.12.15 (1)	Lot 183 DP 736208 Sale to Plunkett	GM	In progress.
3.12.15	299.12.15 (2)	Road Closure – Myra Lane	GM	In progress.
23.6.16	149.6.16	CCTV – CBD Area	GM	Investigate trial options.
Manager Finance and Administration Services				
25.2.16	48.2.16	Transfer Lot 11 & 12 DP 758264 Collie to Council	MFA	Contact now made. Documents to be forwarded.
Manager Engineering Services				
28.4.16	94.4.16 (b)	Structural inspection WSCC Mezzanine	MES	Structural analysis complete. Detailed structural plans received. Costings to be obtained.
23.6.16	Qwn-1 Taylor	Status of roundabout works	MES	RMS have amended design, further meeting required.
Manager Health & Development				
*22.9.16	257.9.16	P16-16.10 Subdivision of Land	MHD	Consent issued.
*22.9.16	258.9.16	P16-16.11 Temporary use of land	MHD	Consent issued.

RECOMMENDATION:

That the information be received and noted and that the items marked with an asterisk (*) being be deleted.

WARREN SHIRE COUNCIL
Report of the General Manager
to the Ordinary Meeting of Council to be held at
Council Chambers, Warren, on Thursday 27th October 2016

ITEM 2 COMMITTEE/DELEGATES MEETINGS (C14-2)

The following is a listing of various committee/delegates meetings of Council since the last meeting.

HELD

DATE	COMMITTEE / MEETING	LOCATION
27.9.16	Mr Kevin Humphries MP, Member for Barwon	Warren
29.9.16	Riversmart	Warren
30.9.16	OROC Board	Dubbo
12.10.16	Sporting Facilities Committee	Warren
13.10.16	Public Works	Warren
14.10.16	Castlereagh Macquarie County Council	Walgett
17-19.10.16	LGNSW Conference	Wollongong
25.10.16	Warren Central School	Warren
26.10.16	Murray Darling Association – Annual Conference	Dubbo

FUTURE MEETINGS

DATE	COMMITTEE / MEETING	LOCATION
27.10.16	Interagency	Warren
11.11.16	Outback Arts	Coonamble
18.11.16	OROC GMAC	Dubbo
22.11.16	Local Emergency Management Committee	Warren
1.12.16	OROC Board	Bourke
7.12.16	Economic Development Committee	Warren

WARREN SHIRE COUNCIL
Report of the General Manager
to the Ordinary Meeting of Council to be held at
Council Chambers, Warren, on Thursday 27th October 2016

ITEM 2 COMMITTEE/DELEGATES MEETINGS CONTINUED

The following information | publications have been received and are available for Councillors' perusal.

- q LGNSW - Annual Report 2015/16
- q NSW Rural Doctors Network - Strategic Plan 2016-19
- q nbnTM Preferred Cabinet Locations - Warren
- q Water Directorate News - August and September 2016
- q Club life - September 2016
- q LGNSW - Annual Conference Business Paper
- q Waste Management Review – October /November 2016

RECOMMENDATION:

That the information be received and noted.

WARREN SHIRE COUNCIL
Report of the General Manager
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ITEM 3 LOCAL GOVERNMENT AMENDMENT (GOVERNANCE AND PLANNING) BILL 2016 (L5-10.2/1)

As notified in Circular 16-30, the NSW Parliament passed amendments to the *Local Government Act 1993* (the LGA) in the *Local Government Amendment (Governance and Planning) Act 2016*. These reforms are known as the Phase 1 amendments. Some Phase 1 amendments commenced on 30 August 2016 and were notified to councils in Circular 16-30. Further Phase 1 amendments have now been commenced by proclamation, which was published on 23 September 2016. The remaining Phase 1 amendments will be put in place over time.

What this will mean for council

The following Phase 1 amendments have been commenced by proclamation and are now in force:

- § new purposes and principles for Local Government;
- § new roles and responsibilities for Mayor, Councillors and Governing Body;
- § new functions of General Manager;
- § a clarification of the role of administrators and temporary administrators;
- § an extension to the delegation power of a council to include the acceptance of tenders by the General Manager for services, where those services are not currently provided by council staff; and
- § a clarification that a Mayor elected by Councillors does not continue to hold Mayoral office if they cease to hold office as a Councillor.

The Phase 1 reforms that appoint the Auditor-General as the auditor of all councils come into force on 1 October 2016. Transition arrangements, including for new councils, for the 2015-16 and 2016-17 financial periods are set out in Schedule 8 of the LGA and in the *Local Government (General) Regulation*.

Key points

- § Mayors, councillors and council staff will need to become familiar with the new roles and responsibilities that are set out in the LGA.
Note: An information Booklet has been produced and is included with this Business Paper for Councillors use on this matter.
- § The NSW Audit Office will be in direct contact with all councils in connection with the Auditor-General's new role and the proposed transitional arrangements.
- § Councils will need to notify the Auditor-General in writing of all council entities (including partnerships, trusts, corporations, joint ventures, syndicates or other bodies the council has formed or has a controlling interest in) in existence on 1 July 2016, **by 31 December 2016**.
- § Councils may now delegate to the General Manager the function of accepting tenders for services, where those services are not currently provided by council staff.

RECOMMENDATION:

That the information be received and noted.

WARREN SHIRE COUNCIL
Report of the General Manager
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ITEM 4 COMMUNITY STRATEGIC PLAN

(A7-4.1/1)

The provisions of the Local Government Act 1993 Section 402 states:

“(1) Each local government area must have a community strategic plan that has been developed and endorsed by the council. A community strategic plan is a plan that identifies the main priorities and aspirations for the future of the local government area covering a period of at least 10 years from when the plan is endorsed.

(2) A community strategic plan is to establish strategic objectives together with strategies for achieving those objectives.

(3) Following an ordinary election of councillors, the council must review the community strategic plan before 30 June following the election. The council may endorse the existing plan, or develop or endorse a new community strategic plan, as appropriate, to ensure that the area has a community strategic plan covering at least the next 10 years”.

Clause (3) once proclaimed will require council to review it’s Community Strategic Plan “Warren Shire 2022”. It is proposed firstly review the document in house and then undertake extensive consultation across the Shire. This consultation is in line with Council’s Engagement Strategy and will be similar to when The Community Strategic Plan was created that being conducting forums and consultation meetings across the Shire including: -

- § Warren Interagency meeting
- § Council staff workshop
- § Macquarie Local Aboriginal Land Council meeting
- § Warren Chamber of Commerce
- § Collie Community
- § Marra Community
- § Nevertire Community
- § Warren Community

In addition, a survey will be conducted via both hard copy and online means.

A copy of existing Community Strategic Plan “Warren Shire 2022” is included with this business Paper.

RECOMMENDATION:

That:

1. the information be received and noted.
2. Council commence a review of its Community Strategic Plan “Warren Shire 2022”

WARREN SHIRE COUNCIL
Report of the General Manager
to the Ordinary Meeting of Council to be held at
Council Chambers, Warren, on Thursday 27th October 2016

**ITEM 5 MURRAY DARLING BASIN AUTHORITY – NORTHERN BASIN
REVIEW– TECHNICAL OVERVIEW OF THE SOCIOECONOMIC
ANALYSIS – INTERIM REPORT**

(C12-3.4)

On October 10, the Murray Darling Basin Authority (MDBA) released a report titled “*Northern Basin Review - Technical overview of the socioeconomic analysis – interim report – October 2016*”, outlining community level impacts on different levels of water recovery in the northern Murray-Darling Basin where Warren Shire is located. The report forms part of the current Northern Basin Review.

The report on social and economic impacts is designed to provide information about the effects of the different levels of water recovery, alongside the projected river health and environmental outcomes.

According to the MDBA’s Chief Executive, Phillip Glyde, “...Centres, such as Collarenebri and Warren, have already experienced significant impacts on employment and are not expected to have to deal with further water recovery.”

The extracts from the report, which follow, illustrate the impacts on employment and population levels in Warren Shire of water recovery to date, as well as the potential impacts under different water recovery scenarios.

Trends in socio-economic conditions – Warren

- § Area population: decreased from 2,690 to 2,456 persons (9%) between 2001 and 2011
 - Mostly between 2001 and 2006
- § Town population: decreased at a constant rate from 1,784 to 1,520 persons (15%) between 2001 and 2011
- § 48% of the town population was over 45 in 2011
 - 36% in 2001
 - 13% increase in people aged 45 years or over
 - 30% decrease in people under 45
- § Total area workforce: decreased 12% (124 FTE) between 2001 and 2011
 - Nearly all between 2001 and 2006
- § Agricultural workforce: decreased 20% (110 FTE) between 2001 and 2011
 - Nearly all between 2001 and 2006
- § Non-agriculture private workforce: decreased 21% (63 FTE) between 2001 and 2011
 - Nearly all between 2001 and 2006.
 - Very few mining or manufacturing jobs (30 FTE in 2011)
- § Government services workforce: increased 26% (43 FTE) between 2001 and 2011
 - Mostly between 2001 and 2006.

WARREN SHIRE COUNCIL
Report of the General Manager
to the Ordinary Meeting of Council to be held at
Council Chambers, Warren, on Thursday 27th October 2016

**ITEM 5 MURRAY DARLING BASIN AUTHORITY – NORTHERN BASIN
REVIEW– TECHNICAL OVERVIEW OF THE SOCIOECONOMIC
ANALYSIS – INTERIM REPORT**

CONTINUED

§ Economic structure:

- 2001: 54% agriculture, 30% non-agriculture private, 16% government services
- 2011: 50% agriculture, 27% non-agriculture private, 23% government services

§ Unemployment in the town: 9% in 2011

§ SEIFA for town:

- 2011: decile 4 for education and occupation; 2 for disadvantage, advantage and disadvantage; 1 for economic resources
- 2006: decile 2 for economic resources

Major changes to the population and economy in Warren arose between 2001 and 2006. Most of those changes have been felt more in the town of Warren than in the farming community. There was some further decline in the population and employment between 2006 and 2011. The general measures of social and economic conditions indicate the challenging circumstances likely to affect how the community adapts to change. These pressures continued into 2014 and 2015, as verified during the community consultations. These social and economic conditions, together with the volume and pace of water recovery, should be taken into account when interpreting the community modelling outputs.

The Warren community is affected by water recovery to date, most of which occurred prior to 2011. That recovery included the purchase of entitlements off the largest irrigation farm in the community. Some of the effects of the purchase of water entitlements have been off-set by Commonwealth recovery of some water through investment in irrigation infrastructure in this community. However, water recovery is estimated to have reduced the maximum area irrigated by 35%, employment in the farm and farm-related sector by 15% (87 FTE) and other private business sector employment by 11% (27 FTE). The overall effect on the local economy is estimated to be a reduction in employment of approximately 11% (114 FTE). In the context of positive employment outcomes for communities benefiting from mining, this estimated change to employment is quite large.

This water recovery occurred in a community which had moderate population decline (9% since 2001), a decline in employment of 12% in the absence of the Basin Plan, and challenging overall social and economic conditions. The pace and scale of water recovery in the Warren community suggests the modelled outcomes from the recovery of water should be considered in the context of the underlying social and economic conditions. This scale of change in the community might be expected to add to the rate of population decline in Warren.

WARREN SHIRE COUNCIL
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**ITEM 5 MURRAY DARLING BASIN AUTHORITY – NORTHERN BASIN
REVIEW– TECHNICAL OVERVIEW OF THE SOCIOECONOMIC
ANALYSIS – INTERIM REPORT**

CONTINUED

While the effects of water recovery are still working their way through the Warren community, it is anticipated the water recovery approach in Trangie and Narromine will further impact the Warren community. Prior to the infrastructure improvements in Narromine and Trangie, the schemes did not operate in low water allocation years and water would be sold on a temporary basis to other users. In particular, users in the Warren community. Improvements to the schemes in the Narromine and Trangie communities will allow them to operate during some of the lower allocation years, potentially leading to less water being available for trade. This transfer of production from Warren to the Narromine community might impact further on irrigated production in Warren during those years.

Water recovery scenarios

Some water recovery scenarios considered the social and economic effects of a smaller water recovery volume in the Warren community. Under the 320GL B, 320 GL C and 345GL water recovery scenarios, if some water were returned to the consumptive pool, the reduction to the maximum area irrigated was estimated to be 32%, 19% and 30%, respectively. The smaller water recovery volumes would be expected to reduce the pressures on the local economy and community, currently in the processes of dealing with multiple long-term drivers of change, including the drought conditions of 2014-16.

Water recovery in the Warren community so far is estimated to have had a significant impact on the maximum area of production and employment in the farm and farm-related and other private business sectors. With this scenario, the total estimated reduction in employment is around 47-55 FTE in dry years and 106-132 FTE in the years of maximum irrigated production. Relative to the whole economy, these estimates represent approximately 5-6% of total employment in dry years, and 10-12% of total employment in the maximum irrigation years. Given the underlying social and economic condition of the Warren community and economy, it is highly likely the effects of this level of water recovery (and the pace of that recovery) would lead to larger impacts than that provided by the modelled employment impacts. The magnitude of the changes would suggest the potential for population decline to continue, all other things remaining constant.

The 415 GL, 320 GL B and 345 GL water recovery scenarios propose relatively small changes to the estimates of effect on the Warren community. With the 320 GL C water recovery scenarios, the reduction in the maximum area irrigated and employment would be around half of the estimated changes for water recovery to date. For this scenario, it is assumed the reduced recovery volume would allow some environmental water entitlements to be sold back into the consumptive pool of entitlements.

(Report prepared by the Economic Development Team.)

RECOMMENDATION:

That the information be received and noted.

WARREN SHIRE COUNCIL
Report of the General Manager
to the Ordinary Meeting of Council to be held at
Council Chambers, Warren, on Thursday 27th October 2016

ITEM 7 IMMEDIATE FLOOD RELIEF FUNDING (F8-9.3)

Minister for Roads, Maritime and Freight the Hon Duncan Gay MLC has announced that flood ravaged communities in the state's Central West will receive immediate funding relief with \$13 million from the NSW Government to provide relief for councils to fix local roads destroyed by floodwater.

Of the 21 councils which have been declared eligible for Natural Disaster Relief and Recovery Arrangements from this flood event, 16 councils will receive \$500,000 while the five most affected Local Government Areas will receive \$1 million. Those five councils are Forbes, Lachlan, Parkes, Bland and Hilltops Shire Councils.

Other councils to receive immediate funding relief are Bathurst, Blayney, Cabonne, Coonamble, Cootamundra-Gundagai Regional, Cowra, Dubbo Regional, Gilgandra, Mid-Western Regional, Narromine, Orange, Temora, Walgett, Warren, Warrumbungle and Yass Valley.

Warren Shire Council will receive \$500,000.

This funding is in addition to any Disaster Assistance available to councils through the National Disaster Relief and Recovery Arrangements (NDRRA).

RECOMMENDATION:

That the information be received and noted.

WARREN SHIRE COUNCIL
Report of the General Manager
to the Ordinary Meeting of Council to be held at
Council Chambers, Warren, on Thursday 27th October 2016

ITEM 8 COMMITTEE MEETING SCHEDULE

(C14-2)

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
Ordinary Council Meeting	X	X	X	X	X	X	X	X	X	X		X
Plant Committee			X			X			X			
Extended Hours Work Agreement / 15 Year Plant Replacement Program			o									
Procurement Method - Replacement Plant						o						
Assess Tenders/Quotations Received									o			
General Business			o			o			o			
Showground / Racecourse Committee		X		X			X			X		
Events / Improvements		o					o					
Budget and Fees		o								o		
General Business		o		o			o			o		
Traffic Committee		X							X			
Water & Sewer Committee			X					X				
Restart NSW Improvements			o					o				
Performance / Budget			o					o				
General Business			o					o				
Town Improvement Committee		X		X			X			X		
Economic Development Committee		X		X			X			X		
Sporting Facilities Committee		X		X			X			X		
WSCC and Victoria Park		o		o			o			o		
Swimming Pool				o			o					
Carter Oval and Other Grounds		o								o		
General Business		o		o			o			o		
Manex Committee	X	X	X	X	X	X	X	X	X	X	X	

Key

X Council/Committee Meeting

o Items that must be considered

WARREN SHIRE COUNCIL
Report of the General Manager
to the Ordinary Meeting of Council to be held at
Council Chambers, Warren, on Thursday 27th October 2016

ITEM 8 COMMITTEE MEETING SCHEDULE

CONTINUED

The above table outlines meeting months and items that must be considered at that particular time of the year. The table below sets out the dates of the various Committee Meetings.

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
Ordinary Council Meeting	25th	23rd	23rd	27th	25th	29th	27th	24th	28th	26th		7th
Traffic Committee		2nd							7th			
Plant Committee			2nd			29th			14th			
Showground / Racecourse Committee		5th		6th			6th			7th		
Sporting Facilities Committee		8th		5th			5th			4th		
Water & Sewer Committee			9th					10th				
Economic Development Committee		15th		12th			12th			11th		
Town Improvement Committee		16th		13th			13th			12th		
Council Chambers Development												
Ewenmar Waste Depot Committee												
Castlereagh Macquarie County Council		20th		17th		19th		21st		16th		
Interagency Support Services		23rd		27th		22nd		24th		26th		7th
OROC Board Meeting (TBA)												
Manex Committee	17th	14th	14th	11th	16th	13th	18th	15th	19th	17th	30th	

RECOMMENDATION:

That:

1. The information be received and noted; and
2. The meeting dates as outlined by adopted for 2017.

Section

4

Manager Finance & Administration

WARREN SHIRE COUNCIL
Report of the Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 27th October 2016

ITEM 1 RECONCILIATION CERTIFICATE

B1-10.13

I hereby certify that the Cash Books of the several funds of Council have been reconciled with the Bank Statements as at 30th September 2016.

INTERNAL LEDGER ACCOUNT RECONCILIATION

Reconciled Ledger Accounts as at 30th September 2016 are as follows:-

	Balance 31-Aug-16	Transactions	Balance 30-Sep-16
General	9,697,260.59	(457,215.65)	9,240,044.94
Water Fund	727,561.95	54,059.30	781,621.25
Sewerage Fund	2,486,686.83	25,203.68	2,511,890.51
Trust Fund	72,851.26	(209.01)	72,642.25
North Western Library	102,016.36	(2,936.43)	99,079.93
Investment Bank Account	(11,834,787.27)	(602,644.25)	(12,437,431.52)
	1,251,589.72	(983,742.36)	267,847.36
Balance of Ledger Accounts less Investments as at 31/8/16			1,251,589.72
Add: Receipts from			
(a) Rates	287,630.23		
(b) Other Cash	160,509.91		
(c) Investments Redeemed	3,300,000.00	3,748,140.14	
Less: Payments for the period			
(a) Creditors Paid in the Period	829,238.25		
(b) Investments Placed	3,902,644.25	4,731,882.50	
Nett Transactions for the Month			(983,742.36)
Balance of Ledger Accounts less Investments as at 31/08/16			267,847.36

WARREN SHIRE COUNCIL

Report of the Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 27th October 2016

ITEM 1 RECONCILIATION CERTIFICATE

CONTINUED

BANK STATEMENT RECONCILIATION

Balance as per Bank Statement =	271,144.97
Add: Outstanding Deposits for the Month	820.01
Less: Outstanding Cheques & Autopays	(4,118.62)
Add: Bank Error on Cheque V 38335	1.00
Balance as per Ledger Accounts less Investments =	<u>267,847.36</u>

INVESTMENTS RECONCILIATION

Investments as at 30th September 2016

No.	Institution	Amount	Term & Rate	Maturity Date
	National Australia Bank	1,334,787.27	Variable	On Call A/c
1	National Australia Bank	1,000,000.00	180 Days @ 2.94%	18-Jan-17
2	National Australia Bank	1,500,000.00	180 Days @ 2.90%	23-Jan-17
3	National Australia Bank	1,000,000.00	90 Days @ 2.85%	23-Oct-16
4	National Australia Bank	2,000,000.00	90 Days @ 2.74%	15-Nov-16
5	National Australia Bank	1,000,000.00	90 Days @ 2.65%	23-Nov-16
6	National Australia Bank	1,000,000.00	90 Days @ 2.63%	28-Nov-16
7	National Australia Bank	1,000,000.00	90 Days @ 2.61%	08-Dec-16
8	National Australia Bank	1,000,000.00	90 Days @ 2.63%	14-Dec-16
9	National Australia Bank	1,000,000.00	90 Days @ 2.64%	17-Dec-16

TOTAL INVESTMENTS = 11,834,787.27

BANK AND INVESTMENT ACCOUNTS BREAKDOWN

Externally Restricted Funds Invested	4,496,308.00
Internally Restricted Funds Invested	7,102,003.00
2016/17 General Fund Operating Income & Grants	504,323.63
TOTAL BANK & INVESTMENTS ACCOUNTS BALANCE =	<u>12,102,634.63</u>

As Councils Responsible Accounting Officer I certify that the above listed investments are in accordance with Council Policy and the Local Government Act and Regulations.

RECOMMENDATION:

That the Statements of Bank Balances and Investments as at 30th September 2016 be received and adopted.

WARREN SHIRE COUNCIL

Report of the Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 27th October 2016

ITEM 2

SHIRE OF WARREN STATEMENT OF ALL OUTSTANDING RATES AND EXTRA CHARGES AT 11TH OCTOBER 2016

(R1-4)

Name of Rate	COLLECTIONS FOR YEAR				NETT ARREARS		
	NETT ARREARS	NETT LEVY	TOTAL	AMOUNT	COLLECT	ARREARS	ARREARS
	1st JULY \$	\$	RECEIVABLE \$	COLLECTED \$	AS % AGE OF TOTAL REC'ABLE	AMOUNT \$	OF TOTAL REC'ABLE
General Fund Rates	86,140	4,556,743	4,642,883	1,526,906	32.89%	3,115,977	67.11%
Warren Water Fund	17,360	341,749	359,109	142,704	39.74%	216,405	60.26%
Warren Sewerage Fund	21,384	445,371	466,755	170,669	36.57%	296,086	63.43%
TOTAL OF ALL RATES	124,884	5,343,863	5,468,747	1,840,279	33.65%	3,628,468	66.35%
Extra Charges	12,201	2,829	15,030	1,655	11.01%	13,375	88.99%
TOTAL 2016/2017	137,085	5,346,692	5,483,777	1,841,934	33.59%	3,641,843	66.41%
TOTAL 2015/2016	124,281	5,221,681	5,345,962	1,768,659	33.08%	3,577,303	66.92%
TOTAL 2014/2015	120,785	5,084,439	5,205,224	1,717,140	32.99%	3,488,084	67.01%
TOTAL 2013/2014	84,911	4,945,724	5,030,635	1,620,826	32.22%	3,409,809	67.78%
		11-Oct-13	9-Oct-14	9-Oct-15		11-Oct-16	
COLLECTION FIGURES AS \$		1,620,826	1,717,140	1,768,659		1,841,934	
COLLECTION FIGURE AS %		32.22%	32.99%	33.08%		33.59%	

RECOMMENDATION:

That the information be received and noted.

WARREN SHIRE COUNCIL

Report of the Manager of Finance and Administration to the Ordinary Meeting of Council to be held in the Council Chambers, Warren on Thursday 27th October 2016

ITEM 3 SEPTEMBER 2016 - BUDGET REVIEW

(A1-5.35)

In accordance with Clause 203 of the Local Government (General) Regulation, 2005, I have included with the business paper Council's budget review document covering the period 1st July 2016 to 30th September 2016 (the budget review includes all committed costs not yet paid for).

As Council's responsible accounting officer and as required under Clause 203(2) of the Local Government (General) Regulation, 2005, I report that a balanced budget review (after deducting depreciation) has been prepared for Council's consideration and adoption.

The major budget variances in this document are:

1. An increase in the Financial Assistance Grant income of \$14,865 (as reported to the September 2016 Council meeting),
2. Payment of the asbestos inspection and register of Council buildings \$16,626 funded from the Risk & WHS Management Reserve
3. An increase in the NSW RFS Contribution of \$11,932 as advised under the new calculation formula,
4. Replacement of Plane Trees in Macquarie Park \$22,843 funded from the Infrastructure Reserve, and
5. Painting of the interior of the Information Centre \$8,800 partly funded (\$4,438) from Restricted Funds from 2015/16.

The majority of changes in this document are internal and external restrictions carried forward from 2015/2016 as reported to the September 2016 Council meeting.

Following is the new quarterly budget review statement as required by the Office of Local Government and a detailed listing of budget variations, including appropriate comments where applicable:

Warren Shire Council

Quarterly Budget Review Statement
for the period 01/07/16 to 30/09/16

Report by Responsible Accounting Officer

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

It is my opinion that the Quarterly Budget Review Statement for Warren Shire Council for the quarter ended 30/09/16 indicates that Council's projected financial position at 30/6/17 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Signed: _____



Date: 19th October 2016

Darren Arthur
Responsible Accounting Officer

WARREN SHIRE COUNCIL
Report of the Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 27th October 2016

ITEM 3 SEPTEMBER 2016 - BUDGET REVIEW

(CONTINUED)

Warren Shire Council

Quarterly Budget Review Statement
for the period 01/07/16 to 30/09/16

Income & Expenses Budget Review Statement

Budget review for the quarter ended 30 September 2016

Income & Expenses - Council Consolidated

(\$000's)	Original Budget 2016/17	Carry Forwards	Revised Budget 2016/17	Variations for this Sep Qtr	Projected Year End Result	Actual YTD figures
Income						
Administration	7,561	-	7,561	37	7,598	5,299
Public Order & Safety	66	-	66	11	77	12
Health	3	-	3	-	3	-
Community Services & Education	67	-	67	-	67	18
Housing & Community Amenities	394	35	429	5	434	292
Water Supplies	810	-	810	10	820	398
Sewer Services	1,026	-	1,026	10	1,036	496
Recreation & Culture	238	-	238	34	272	55
Manufacturing & Construction	16	30	46	-	46	31
Transport & Communication	1,338	630	1,968	(57)	1,911	415
Economic Affairs	124	10	134	13	147	44
Total Income from Continuing Operations	11,643	705	12,348	63	12,411	7,060
Expenses						
Administration	3,730	-	3,730	16	3,746	1,190
Public Order & Safety	302	-	302	22	324	108
Health	336	-	336	-	336	59
Community Services & Education	70	-	70	-	70	33
Housing & Community Amenities	771	35	806	10	816	236
Water Supplies	791	-	791	-	791	298
Sewer Services	737	-	737	-	737	134
Recreation & Culture	1,343	-	1,343	35	1,378	100
Manufacturing & Construction	16	30	46	-	46	34
Transport & Communication	4,108	630	4,738	(57)	4,681	504
Economic Affairs	322	10	332	12	344	132
Total Expenses from Continuing Operations	12,526	705	13,231	38	13,269	2,828
Net Operating Result from Continuing Operatio	(883)	-	(883)	25	(858)	4,232

WARREN SHIRE COUNCIL
Report of the Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 27th October 2016

ITEM 3 SEPTEMBER 2016 - BUDGET REVIEW

(CONTINUED)

Warren Shire Council

Quarterly Budget Review Statement
for the period 01/07/16 to 30/09/16

Capital Budget Review Statement

Budget review for the quarter ended 30 September 2016

Capital Budget - Council Consolidated

(\$000's)	Original Budget 2016/17	Carry Forwards	Revised Budget 2016/17	Variations for this Sep Qtr	Projected Year End Result	Actual YTD figures
Capital Expenditure						
New Assets						
- Plant & Equipment	-	-	-	-	-	-
- Land & Buildings	271	-	271	-	271	-
- Other	143	738	881	-	881	16
Renewal Assets (Replacement)						
- Plant & Equipment	1,246	88	1,334	20	1,354	155
- Land & Buildings	27	11	38	9	47	10
- Roads, Bridges, Footpaths	4,173	1,603	5,776	359	6,135	374
- Other	1,113	-	1,113	-	1,113	5
Loan Repayments (Principal)	79	-	79	-	79	28
Transfer to Reserves	16	-	16	-	16	-
Total Capital Expenditure	7,068	2,440	9,508	388	9,896	588
Capital Funding						
Rates & Other Untied Funding	2,717	-	2,717	5	2,722	130
Grants & Contributions	2,912	1,711	4,623	359	4,982	360
Reserves:						
- Internal Restrictions/Reserves	1,163	729	1,892	24	1,916	98
New Loans	-	-	-	-	-	-
Receipts from Sale of Assets						
- Plant & Equipment	260	-	260	-	260	-
- Land & Buildings	16	-	16	-	16	-
Total Capital Funding	7,068	2,440	9,508	388	9,896	588
Net Capital Funding - Surplus/(Deficit)	-	-	-	-	-	-

WARREN SHIRE COUNCIL

Report of the Manager of Finance and Administration to the Ordinary Meeting of Council to be held in the Council Chambers, Warren on Thursday 27th October 2016

ITEM 3 SEPTEMBER 2016 - BUDGET REVIEW

(CONTINUED)

Page No.	Description	Increase/ (Decrease)
Budget Expenditure Variations		
Administration		
2	Asbestos Building Register - From Restricted Funds	16,626
2	Fidelity Guarantee Insurance - adjusted to actual expense	34
2	PL & PI Insurance - adjusted to actual expense	(200)
2	Industrial Special Risk - adjusted to actual expense	(2,115)
2	Sick Leave Insurance - adjusted to actual expense	565
2	Councillors Liability - adjusted to actual expense	200
3	Members Accident Insurance - adjusted to adopted expense	(58)
3	Subscription to LG Association - adjusted to actual expense	110
4	HR Advance Subscription - adjusted to actual expense	91
Public Order & Safety		
5	NSW RFS Contribution - adjusted to advised expenditure	11,932
5	Sundry Bush Fire Expenses - adjusted to anticipated	1,500
5	Bushfire Plant M & R - adjusted to anticipated	(1,500)
5	Hazard Reduction Expenses - contra income	10,500
5	Emergency Centre - Rates - adjusted to actual	(80)
Housing & Community Amenities		
8	Dwellings - Rates - adjusted to anticipated	(1,500)
8	Garbage Disposal - rates - adjusted to actual expense	(57)
8	Street Bin Collections - adjusted to actual expense	(278)
9	Levee M & R - From Restricted Funds	13,000
9	CWCMA - Salinity Project - adjusted to actual expense	(959)
9	Naturelinks River Reserves - contra grant income	19,558
9	Tiger Bay Wetland - Bird Hide - adjusted to actual	3,669
9	Public Cemeteries - Other - adjusted to anticipated	12,000
9	Public Cemeteries - Rates - adjusted to actual	97
Water Supplies		
10	Rates & Charges - adjusted to actual	(121)
Recreation & Culture		
12	Community Builders Programs - Contra Income	11,700
12	Furniture M& R Library - adjusted to actual	3
13	Parks & Gardens - Rates - adjusted to actual	298
13	Macquarie Park - Replace Plane Trees - estimated costs	22,843

WARREN SHIRE COUNCIL

Report of the Manager of Finance and Administration to the Ordinary Meeting of Council to be held in the Council Chambers, Warren on Thursday 27th October 2016

ITEM 3 SEPTEMBER 2016 - BUDGET REVIEW

(CONTINUED)

Mining, Manufacturing & Construction

14	Demolish House & Quarters - From Restricted Funds	29,641
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Transport & Communication

16	Bridges M&R - From Restricted Funds	6,600
16	CBD Area - Supply Paint - From Restricted Funds	4,500
16	Active Transport Feasibility Study - adjusted to actual	900
16	Regional Roads M & R - Grant Expenditure	(67,000)
16	Regional Roads Traffic Signs - Carry Over from 2015/16	26,131
16	Regional Bridge Program - from Road Allocation	10,000
16	State Highway 11 - Cleaning Culverts - Carry Over	15,091
16	State Highway 11 - Heavy Patch Seg 290 - Carry Over	141,835
16	State Highway 11 - Heavy Patch Seg 310 - Carry Over	61,111
16	State Highway 11 - Shoulder Widening Seg 260 - Carry Over	95,394
16	State Highway 11 - Shoulder Widening Seg 315 - Carry Over	279,275

Economic Affairs

17	Rates & Charges - Caravan Park - adjusted to actual	(2,105)
17	Advertising Area - adjusted to anticipated	4,000
17	Area Promotion - adjusted to anticipated	(1,000)
17	Economic Development Programs - Grant Expenditure	23,041
17	113 Dubbo Street Building - M & R - adjusted to anticipated	1,300
17	Riversmart Building - rates - adjusted to actual	1,264
17	Rates - Council Property - adjusted to actual	(2,603)
17	Rates - Gunningba Estate - adjusted to actual	(1,905)

Capital Expenditure

18	Practical Plus Software Upgrade - adjusted to anticipated	73,000
18	Computer server & UPS Upgrade - adjusted to anticipated	10,458
18	Dwellings - Specific Works - adjusted to anticipated	11,741
18	Gunningbar Estate Drainage - adjusted to anticipated	(9,360)
18	Water Telemetry System Upgrade - adjusted to anticipated	10,224
18	Upgrade Main - Wilson to Burton - adjusted to grant balance	19,564
18	New Bore No. 8 - adjusted to grant balance	190,849
18	New Bore No. 7 - adjusted to grant balance	95,450
18	Nevertire Bore No. 2 - adjusted to grant balance	92,881
18	Collie Bore No. 2- adjusted to grant balance	303,514
18	Sewer Telemetry System Upgrade - adjusted to anticipated	10,225
18	Library Shelving furnishings & IT Equip - adjusted to anticipated	(3,270)
18	Library Stormwater Drainage - From Restricted Funds	7,000
18	Parks & Garden Specific Works - From Restricted Funds	45,672
19	Urban Road Reseals - Carry Over from 2015/16	16,700
19	Rural Road Reseals - Carry Over from 2015/16	44,100

WARREN SHIRE COUNCIL
Report of the Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 27th October 2016

ITEM 3 SEPTEMBER 2016 - BUDGET REVIEW

(CONTINUED)

Capital Expenditure

19	Urban Road Heavy Patching - Carry Over from 2015/16	70,000
19	Bundemar Street Construction - From Restricted Funds	49,836
19	Footpath Replacement XC Rated - Carry Over from 2015/16	13,492
19	K & G Replacement XC Rated - Carry Over from 2015/16	67,767
19	CBD Improvements - To Restricted Funds	(49,175)
19	Lemongrove Road - Stage 1 - From Restricted Funds	220,803
19	Buckiinguy Road Recycling - From Restricted Funds	670,250
19	Rural Roads Resheeting - From Restricted Funds	378,411
19	Regional Roads Reseals - Block Grant	63,416
19	Regional Roads Construction - Repair Program Grant	330,000
19	Regional Roads Pavement Recycling - Block Grant	100,000
19	Regional Roads Resheeting - Block Grant	(14,000)
19	Information Centre interior painting - From Restricted Funds	8,800
	Total	3,571,676

Budget Income Variations

Administration

2	General Rates Levied - adjusted to actual	1,838
2	Financial Assistance Grant - adjusted to actual grant	14,865
2	Procurement Purchase Rebate - adjusted to anticipated	4,000
2	Asbestos Building Register - from Restricted Funds	16,626
4	HR Advance Subscriptions - from Restricted Funds	91

Public Order & Safety

5	Hazard Reduction Contribution - adjusted to RFS allocation	10,500
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Housing & Community Amenities

8	Waste Management - adjusted to actual	240
8	Sale of Scrap Metal - adjusted to anticipated	5,000
9	From Restricted Funds - Levee Maintenance	13,000
9	From Restricted Funds - Naturelinks Grant	19,558
9	From Restricted Funds - Tiger Bay Works	1,915

Water Supplies

10	Non Rateable User Charges - adjusted to actual	92
10	Transfer from Restricted Funds	10,011

WARREN SHIRE COUNCIL
Report of the Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 27th October 2016

ITEM 3 SEPTEMBER 2016 - BUDGET REVIEW

(CONTINUED)

Sewerage Services

11	Sewer Plan Fees - adjusted to actual	148
11	Transfer from Restricted Funds	10,077

Recreation & Culture

12	Community Builders Grants - Contra Expenses	11,700
12	From Infrastructure Reserve - Replace Plane Trees	22,000

Mining, Manufacturing & Construction

14	Section 317AE Certificates - adjusted to anticipated	200
14	Commission BSC - adjusted to anticipated	100
14	Sundry Building Income - adjusted to anticipated	200
14	From Restricted Funds - Demolish House & Quarters	30,000

Transport & Communication

15	From Restricted Funds - Bridges M & R	6,600
15	CBD Area supply paint - From Restricted Funds	4,500
16	Regional Roads Block Grant - adjusted to actual	(57,000)
16	Regional Roads Traffic Grant - carry over from 2015/16	26,131
16	State Highway 11 - Cleaning Culverts - Carry Over	15,091
16	State Highway 11 - Heavy Patch Seg 290 - Carry Over	141,835
16	State Highway 11 - Heavy Patch Seg 310 - Carry Over	61,111
16	State Highway 11 - Shoulder Widening Seg 260 - Carry Over	95,394
16	State Highway 11 - Shoulder Widening Seg 315 - Carry Over	279,275

Economic Affairs

17	Energise Enterprise Fund - adjusted to actual grant received	23,041
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Capital Income

18	From Restricted Funds - Practical Plus Software Upgrade	73,000
18	From Restricted Funds - Computer Servers & UPS Upgrade	10,458
18	From Restricted Funds - Dwellings Reserves	11,741
18	To Restricted Funds - Urban Drainage	(9,360)
18	Restart NSW Grant - Water Security - adjusted to grant balance	702,258
18	State Library Development Grant - previous year expense	(3,270)
18	From Restricted Funds - Library Stormwater Drainage	7,000
18	From Infrastructure Reserve - Parks & Gardens Improvements	45,672
19	From Restricted Funds - Urban Reseals	16,700
19	From Restricted Funds - Rural Reseals	44,100
19	From Restricted Funds - Urban Roads Heavy Patching	70,000
19	From Restricted Funds - Bundemar Street Construction	49,836
19	From Restricted Funds - Footpath Replacement XC5 Areas	13,492

WARREN SHIRE COUNCIL
Report of the Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 27th October 2016

ITEM 3 SEPTEMBER 2016 - BUDGET REVIEW

(CONTINUED)

Capital Income

19	From Restricted Funds - K & G Replacement XC Rated	67,767
19	From Restricted Funds - CBD Improvements	(49,175)
19	From Restricted Funds - Rural Road Construction	220,803
19	From Restricted Funds - Buckiinguy Road	670,250
19	From Restricted Funds - Rural Roads Resheeting	378,411
19	Regional Roads Block Grant - adjusted to actual	63,416
19	Repair Program Grant - adjusted to actual	330,000
19	Regional Roads Block Grant - adjusted to actual	100,000
19	Regional Roads Block Grant - adjusted to actual	(14,000)
19	From Restricted Funds - Information Centre internal painting	4,438
	Total	3,571,676

September 2016 Budget Review Surplus/(Deficit) 0

RECOMMENDATION:

That the information be received and noted, and that amendments to votes in the September 2016 Quarterly Budget Review as outlined be authorised.

Section

5

Manager Engineering Services

WARREN SHIRE COUNCIL

Report of the Manager Engineering Services to the Ordinary Meeting of Council to be held in the Council Chambers, Warren on Thursday 27th October, 2016

ITEM 1 WORKS PROGRESS REPORT - ROADS BRANCH (C14-7.2)

Author: Dirk McCloskey – Operations Manager

The following works have been undertaken during the period of the 29th September 2016 to 2nd October 2016, by the Engineering Services Department Roads Branch:

MAINTENANCE

WORK CREW	LOCATION	ACTIVITY	WORK COMPLETED
Grader Crew 4 (two-man crew) Wayne Wilson	Ringorah Road	Maintenance Grade	4.5 km

WORK CREW	LOCATION	ACTIVITY	WORK COMPLETED	UNIT RATE \$
Tar Patching	Wambianna Road	Pothole Patching	775 m ²	\$1.40/m ²
	Buckiinguy Road	Pothole Patching	124 m ²	\$6.29/m ²
	Bundemar Road	Pothole Patching	150 m ²	\$1.35/m ²
	Carinda Road	Pothole Patching	700 m ²	\$1.73/m ²
	Bullagreen Road	Pothole Patching	380 m ²	\$3.77/m ²
	Industrial Access Road	Pothole Patching	450 m ²	\$1.49/m ²
	Nevertire-Bogan Road	Pothole Patching	1330 m ²	\$0.70/m ²
	Collie-Trangie Road	Pothole Patching	375 m ²	\$6.19/m ²
	Warren Road	Pothole Patching	320 m ²	\$2.93/m ²

WARREN SHIRE COUNCIL
Report of the Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 27th October, 2016

ITEM 1 WORKS PROGRESS REPORT - ROADS BRANCH CONTINUED

CONSTRUCTION/RECONSTRUCTION/RECYCLE

Author: Dirk McCloskey – Operations Manager

WORK CREW	LOCATION	ACTIVITY	ESTIMATED EXPENDITURE	EXPEND TO DATE	STATUS
Grader Crew 1 (three-man crew)	Buckiinguy Rd	Recycle	\$670,250	\$170,801	August/Oct 2016
	Warren Rd RR 7515 (REPAIR)	Construction	\$660,000	Nil	Feb/April 2017
	Lemongrove Rd	Recycle	\$370,800	Nil	Nov/Dec 2016
Grader Crew 2 (three-man crew)	Ellengerah Rd	Construction	\$1,057,356	Nil	Feb/May 2017
	Warren Rd RR 7515 (Blackspot)	Construction	\$149,400	Nil	Jan 2017
Grader Crew 3 (three-man crew)	Bullagreen Rd	Recycle	\$364,468	Nil	Oct/Nov 2016

RECOMMENDATION:

That the information be received and noted

WARREN SHIRE COUNCIL

Report of the Manager Engineering Services to the Ordinary Meeting of Council to be held in the Council Chambers, Warren on Thursday 27th October, 2016

ITEM 2 WORKS PROGRESS REPORT – WATER AND SEWERAGE (C14-7.2)

Author: Tim Wark - Water and Sewer Manager

2.1 WATER SUPPLY MAINTENANCE ACTIVITIES

ACTIVITY	LOCATION	WORKS CARRIED OUT IN THE MONTH
Bore water main repairs	Warren	Bore water main repairs completed as required.
River water main repairs	Warren	River water main repairs completed as required.
Warren river pumps	Oxley Park and Ellengerah	Normal maintenance and repair works completed daily.
Plumbing maintenance	Racecourse and all other Council Buildings	Plumbing maintenance and repair works completed as required.
Bore water flushing	Warren Nevertire Collie	Mains flushed as per flushing program.
Water meter reading	Warren Nevertire Collie	Water meter reading works completed.
Bore water main repairs	Nevertire	Bore water main repairs completed as required.
Bore water main repairs	Collie	Bore water main repairs completed as required.
River water meter maintenance and repairs	Warren	Normal meter maintenance and/or replacement works completed as required.
Bore water meter maintenance and repairs	Warren Nevertire Collie	Normal meter maintenance and/or replacement works completed as required.
Hydrant repairs	Collie	Hydrant repairs completed as required.
Bore service repairs	Warren Nevertire Collie	Bore service repairs completed as required.

2.2 SEWERAGE SYSTEM MAINTENANCE ACTIVITIES

ACTIVITY	LOCATION	WORKS CARRIED OUT IN THE MONTH
Sewage mains	Warren	Sewer main chokes cleared as required.
Sewage pumping stations	Warren Nevertire	Routine maintenance and repair works completed daily.
Sewage treatment plant	Warren	Routine maintenance works completed daily.
Sewage treatment plant	Nevertire	Routine maintenance works completed as required.

WARREN SHIRE COUNCIL

Report of the Manager Engineering Services to the Ordinary Meeting of Council to be held in the Council Chambers, Warren on Thursday 27th October, 2016

ITEM 2 WORKS PROGRESS REPORT – WATER AND SEWERAGE

CONTINUED

2.3 WATER SUPPLY SYSTEM PLANNED WORK

ACTIVITY	LOCATION	WORKS TO BE UNDERTAKEN
Water mains and services	Warren	Valve replacement program completed.
Bore installation works	Warren	Bore Flat and Ellengerah replacement bores mechanical and electrical fit out to commence early 2017.
	Nevertire	Nevertire replacement bore mechanical and electrical fit out to commence early 2017.
	Collie	Drilling works to commence as soon as practical (weather).
Reservoir cleaning	5 years	Stafford St - Scheduled Oct 2021 Oxley Park- Scheduled Sept 2017 Ellengerah River- Scheduled Sept 2017 Ellengerah Bore- Scheduled March 2018 Nevertire- Scheduled Jul 2017 Collie- Scheduled Oct 2021

2.4 SEWERAGE SYSTEM PLANNED WORK

ACTIVITY	LOCATION	WORKS TO BE UNDERTAKEN
Sewer mains and services	Warren	Manhole cover heights being inspected and infiltration levels monitored, remedial works completed as required.
Sewage pump stations	Warren Nevertire	Upgrade works ongoing.

2.5 WATER SUPPLY & SEWERAGE SYSTEM UNPLANNED MAINTENANCE 29TH AUGUST 2016 TO 2ND OCTOBER 2016

Main breaks repaired: 4

Sewer chokes cleared: 7

Year to date: 13

Year to date: 21

Meter replacements: 0 river water meters and 2 bore water meters.

Year to date: 0 river meters and 2 bore meters replaced.

Total meters: 801 river meters and 965 bore meters.

Annual replacement percentage: 0% year river meters and 0.2% year bore meters.

WARREN SHIRE COUNCIL
Report of the Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 27th October, 2016

ITEM 2 WORKS PROGRESS REPORT – WATER AND SEWERAGE
CONTINUED

2.6 RECORD OF WATER USAGE

2.6.1 For the period 01/09/16 to 31/09/16 Council's meters indicated the following water usage:

WATER SCHEME	ANNUAL ALLOCATION (ML)	TOTAL USAGE FOR THE PERIOD (ML)	USAGE YEAR TO DATE (ML) From 1/7/16	DAILY AVERAGE FOR THE PERIOD (ML)	DAILY AVERAGE YEAR TO DATE (ML)
Warren bore	700	16.34	32.89	0.53	0.53
Warren river	750	3.84	8.63	0.12	0.14
Nevertire village	40	1.34	2.41	0.04	0.04
Collie village	25	0.65	1.37	0.02	0.02

Rainfall in Warren for period: 136.5 mm

For the similar period in 2015 Council's meters indicated the following water usage:

WATER SCHEME	ANNUAL ALLOCATION (ML)	TOTAL USAGE FOR THE PERIOD (ML)	DAILY AVERAGE FOR THE PERIOD (ML)
Warren bore	700	18.35	0.59
Warren river	750	12.14	0.39
Nevertire village	40	2.65	0.09
Collie village	25	0.91	0.03

Rainfall in Warren for period: 4 mm

WARREN SHIRE COUNCIL
Report of the Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 27th October, 2016

ITEM 2 WORKS PROGRESS REPORT – WATER AND SEWERAGE

CONTINUED

2.7 WARREN STP - LICENCE COMPLIANCE

2.7.1 Record of Daily Effluent Flow

Licence conditions: Peak daily flow not to exceed 1500KL.

Annual flow not to exceed 219ML.

MONTH	PEAK DAILY FLOW (KL)	AVERAGE DAILY FLOW (KL)	MONTHLY FLOW (ML)	CUMULATIVE FLOW (ML)
December 2015	561	420.77	13.04	13.04
January 2016	1112	463.97	14.38	27.42
February 2016	678	446.00	12.93	40.35
March 2016	512	433.55	13.44	53.79
April 2016	419	366.66	11.00	64.79
May 2016	629	412.27	12.80	77.59
June 2016	799	594.80	17.84	95.43
July 2016	887	421.71	13.07	108.50
August 2016	647	421.22	13.06	121.56
September 2016	891	576.67	17.30	138.86

2.7.2 Record of Bio Solids Removal from 2014

YEAR	DATE	REMOVED BY	ESTIMATED QUANTITY (M3)
2014	January	Septic Sam	12
2014	February	D Murray/S Smith	8
2014	September	Interflow	50
2015	May	Aqua Assets	20
2015	August	Septic Sam	10
2015	December	JR Richards & Sons	10
2016	May	JR Richards & Sons	60

RECOMMENDATION:

That the information be received and noted.

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ITEM 3 WORKS PROGRESS REPORT – TOWN SERVICES (C14-7.2)

Author: Bryce Hammond - Trainee Assistant Engineer

3.1 TOWN CREW, 29TH AUGUST 2016 TO 2ND OCTOBER, 2016

- S Footpath M & R
- S Tree removal
- S 3 Burials - Warren Lawn Cemetery

3.2 PARKS AND RESERVES, 29TH AUGUST 2016 TO 2ND OCTOBER, 2016

- S Macquarie Park M & R
- S Lions Park
- S Ravenswood Park
- S Victoria Oval - Outer

Plant 70 Iseki Outfront Mower SF370	32 hours usage
Plant 79 Iseki Mower	43.5 hours usage
Plant 15 Kiote Tractor	2 hours usage
Plant 76 Muthing Frail Slasher	54.75 hours usage
Plant 14 Caterpillar 432F Backhoe Loader	57.5 hours usage
Plant 8 Caterpillar 432F Backhoe Loader	13 hours usage
Plant 89 Toro Mower	11.75 hours usage
Plant 21 John Deere 5083E	54.75 hours usage
Plant 82 Denvenson Jahn Roller (Cricket Pitch)	Not in use
Plant 168 Victory Mini Excavator	45.5 hours usage
Plant 47 Schwarze Street Sweeper	25.25 hours usage

**3.3 SHOWGROUND/RACECOURSE – GENERAL M & R
29TH AUGUST 2016 TO 2ND OCTOBER, 2016**

- S General M & R
- S Lawns M & R
- S Track M & R
- S Rodeo Grounds M & R

Functions:

17th September – Garden Bar + Kitchen – Preschool Fundraiser

RECOMMENDATION:

That the information be received and noted.

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ITEM 4 WORKS PROGRESS REPORT - FLEET BRANCH (C14-7.2)

Author: Steven Thornton - Plant Foreman

The following are works completed by Council's Fleet Branch Staff (Plant Foreman and two (2) Plant Mechanics) and Sub-Contractors engaged by the Branch for the period 29th August 2016 to 2nd October 2016

Plant Repairs				
<i>No.</i>	<i>Plant</i>	<i>Repairs</i>	<i>Plant Down Time</i>	<i>Repair Time (Man Hours)</i>
1	1993 Excavator - Samsung Se280lc	- Replaced boom hose 'O' rings	1/2 days	3 hours
15	2013 Kiote Tractor	- Service	1 day	3hours
24	2010 Komatsu Grader	- Fit blade slides	1 days	3 hours
27	2013 Western Star Prime Mover - Truck	- Service	1 day	4 hours
30	2007 M.A.N Primemover - Truck	- Service - Fit new fan hub	0 day	5 hours
31	2010 UD – GW 470 Truck	- Replaced all rear breaks	15 days	43 hours
32	1998 Mack Valueliner 6x4 12t Prime Mover - Truck	- Repaired oil leak - Replaced new stop cable	1 day	2 hours
38	2014 Lustytriaxle Low Loader - Trailer	- Starter motor repaired - New battery	1 days	3 hours
47	2008 Isuzu Street Sweeper	- Adjust drive belts	0 days	3 hours
58	2012 Hino 917 Crew Cab - Truck	- Service	1 day	4 hours
72	2006 Isuzu Paveliner Truck	- Adjust trunk tar hose - Air Control	1 day	3 hours
79	2013 Iseki Mower	- Repaired broken chassis rail	4 days	12 hours
88	2000 Howard HD B 300 10' - Slasher	- Removed broken studs from drive box	3 days	6 hours
89	2012 Toro 360 4WD – Mower	- Service deck - Replaced spindal	2 days	5 hours

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ITEM 4 WORKS PROGRESS REPORT - FLEET BRANCH CONTINUED

Plant Repairs				
<i>No.</i>	<i>Plant</i>	<i>Repairs</i>	<i>Plant Down Time</i>	<i>Repair Time (Man Hours)</i>
500	Spray Rig	- Repaired spray rig	On going	5 hours

Plant Repairs – Outside Work			
<i>No.</i>	<i>Plant</i>	<i>Repairs</i>	<i>Plant Down Time</i>
27	2013 Western Star Primemover	Hartwigs, Dubbo - Motor faults	3 days
33	2013 Western Star Primemover	Markus Markgraaff, Warren - A/C - Lights	3 hours
63	2010 Mitsubishi Fuso - Truck	Tracserv, Dubbo - Motor repair	6 days
151	2010 12m Express Welding – 3 axle dog trailer	Jarrad Kennedy, Dubbo - Fit bolt in tow eye	1 week
152	2013 Allroads Side Tipper	Mayger Auto, Warren - Replaced load tarp	2 days

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ITEM 4 WORKS PROGRESS REPORT - FLEET BRANCH CONTINUED

Miscellaneous Works

Minor Plant Repairs.....	292.5 hours
Plant Refurbishment	0 hours
Plant Servicing.....	29 hours
Electrical/Two Way Radio Works, Phones	12 hours
Welding/Fabrication Works on Plant, etc.....	22 hours
Depot Yard – Plant parking, clean, lock and unlock.....	17 hours
Parts ordering	16 hours
Job set up, e.g. Apprentice.....	7 hours
Fuel up trailers	0 hours
Phone calls in and out / book work	14 hours
Plant inspection for repair.....	10 hours
Tyre pick up including delivery to and from work site	3 hours
Plant cleaning	9 hours
Tar – check emulsion.....	0 hours
Operator queries, e.g. noise	5 hours
Quotations	4 hours
Steel pick up	9 hours
SES	0 hours
Rural Fire Service.....	0 hours
Work meetings.....	0 hours
Fill gas bottles.....	2.5 hours
Air conditioning.....	2.5 hours
Transport for RTA Inspection	7 hours
Registrations and defects	3.5 hours
Annual Leave.....	0 hours
Sick Leave	37 hours
Workers Compensation	4 hours
TAFE	42.5 hours
Public Holiday	0 hours
Training	0 hours
Private work.....	0 hours
Hep B and Tetanus shots	0 hours
Field Days.....	8 hours
Picnic	34 hours
Store.....	11 hours
Interviews	0 hours
Workshop set up (Site Meetings/Inspections).....	6 hours

RECOMMENDATION:

That the information be received and noted.

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ITEM 5 TRAFFIC INFORMATION

(T5-4)

Not available this month.

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ITEM 6 VICTORIA PARK – MAIN OVAL REHABILITATION WORKS
(P1-7.11)

Author: Tim Wark – Water and Sewer Manager

Background

Victoria Park is Warren's premier sporting precinct it provides excellent sporting facilities for Warren and the wider community and greater western sports people alike.

However, it has become evident that the oval has become more susceptible to damage through normal usage patterns. This is primarily due to its unevenness which results in surface water pooling in undesirable locations. This damage creates issues for Council such as:

- Reduced safety to users,
- Enhanced exposure to risk,
- Increased maintenance costs,
- Inability to host local and regional sporting events,
- Negative feedback from the community, and
- Reduced public image of Council to its constituents.

Therefore, it has become necessary for rehabilitation works to be completed on the main sports field. There are 2 options to undertake this work as follows:

Option 1.

Complete no rehabilitation works on the playing surface understanding the surface will continue to deteriorate.

Option 2.

Complete a two staged rehabilitation program of works on playing surface. This is considered to be the only viable option and is proposed to be carried out as follows:

· ***Stage 1***

Engage a contractor with a laser level bobcat to reshape the level of the playing surface.

This will see a 1% fall from the pronounced cricket pitch edge to 2 metres outside the rugby league/rugby union sidelines and dead ball lines.

The contractor will then shape the area where the surface water will now run off to, to enable it to drain around to the existing drain in the southern eastern corner. The natural incline of the old bike track will assist these works.

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ITEM 6 VICTORIA PARK – MAIN OVAL REHABILITATION WORKS
CONTINUED

The picture below has been given to depict the reshaping of the oval.



The existing drain will not be either on the running track or the playing surface and will be adjusted to encompass an open grate top to enable better disposal of surface water from the oval.

- ***Stage 2***

Stage 2 involves seeding the heavily top dressed areas (greater than 100mm thick) with kikuyu to ensure quick recovery and allow cricket and passive users back on oval as soon as practical (6-8 weeks).

- ***Stage 3***

By the end of March 2017, rye fescue seeding (already purchased) will be completed. This will ensure a high success rate as the seed will not be exposed to excessive heat throughout the germination process. The rye fescue can easily be sown over the top of the kikuyu and remains aesthetically pleasing throughout winter when kikuyu dies off because of cold conditions.

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ITEM 6 VICTORIA PARK – MAIN OVAL REHABILITATION WORKS
CONTINUED

Further Works to be Considered.

In the next 3 – 5 years' further investigations will be carried out to further improve this important facility. Some enhancements may be:

- Reshaping of the oval to remove the high section of the old bike track,
- New seating around the circumference, and
- Cricket pitch renewal or renovation.

Financial Implications

Option 1 - Has no financial implication on Council but definitely increases Councils risk implication level at Victoria Park.

Option 2

- Contractor costs (bobcat, laser leveller etc) = \$15,000
 - Media costs (top dress media) = \$ 2,000
 - Kikuyu seed = \$ 3,000
 - Council labour costs (spreading of media) = \$ 4,000
 - Rye Fescue seed (already purchased) = \$ 3,000
- Total = \$27,000 (exc GST)**

RECOMMENDATION:

1. That Council adopt option 2 with works to begin immediately.
2. That Council approve the budget of \$27,000 (extra \$24,000) for these works to be completed with the funds to be allocated from the Infrastructure Improvement Fund.

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ITEM 7 DROUGHT PROOFING WARREN SHIRE'S WATER SUPPLIES PROJECT SUMMARY (W1-20)

Author: Tim Wark – Water & Sewer Manager

In 2015, Warren Shire Council successfully sought funding for the above project totalling \$1,353,000 through Infrastructure NSW. The project funding included the replacement and enlargement from 50mm to 200mm dia. of a pipeline between the 2 main potable reservoirs in Warren, the construction of 2 additional bores in Warren, and an additional bore for both Nevertire and Collie and any associated pipework to link the new bores to the existing town reservoirs and infrastructure. The following Report summarises the status of the Project. Due too recent, extended wet weather, little progress towards completion was made during September so costing details are current a s at 3151 August 2016, and little has changed since then.

Warren

1. Replacement of 1km of 50mm Pipeline

This work is complete and has been connected. The final cost of these works was \$181,660 out of a budget of \$190,000. This work was undertaken by Council's staff.

2. Additional Bore at Bore Flat

The new bore has been drilled and the bore has been pump tested. The design of the proposed new rising mains, electrics etc. is being finalised. Tenders have been called for the bore fit-out at 3 sites (below) however these have been put on hold until these details are finalised and are now expected to close in early November 2016. As access to the sites are affected by wet ground conditions, this delay will not delay coverall completion of the project because work at each site is not currently possible. Total costs to-date on this component of the project is \$147,000 out of a budget of \$340,000.

The bore pump tests have indicated that the safe yield of this bore is 55 L/s. Conservatively, for the potable water supply in Warren, the peak day demand is about 13L/s so this bore alone is easily able to meet this demand on its own. This is however in addition to the existing bore on this site which is able to deliver about 12 L/s. It is therefore intended to install a pump which is able to deliver 30 L/s and using the variable speed drive to reduce the pump rate to 15 L/s. Upgraded chlorination equipment will be installed to dose the water and ensure it is safe for drinking as it is pumped to the town reservoir from either bore. A prefab concrete cabin is to be delivered to site to house the electrical and chlorination equipment.

It is expected that work can recommence at this site in late October 2016 and thereafter work is expected to be completed by February 2017.

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ITEM 7 DROUGHT PROOFING WARREN SHIRE'S WATER SUPPLIES PROJECT SUMMARY

3. Additional Bore at Ellengerah Rd Reservoir

The new bore has been drilled and the bore has been pump tested. The design of the proposed new rising mains, electrics etc. is being finalised. As above, tenders at this site have been called for the bore fit-out however it has been put on hold until these details are finalised and tenders are now expected to close in early November 2016. As access to the sites are affected by wet ground conditions, this delay will not delay overall completion of the project because work at this site is not currently possible. Total costs to-date on this component of the project is \$147,000 out of a budget of \$243,000.

The bore pump tests have indicated that the safe yield of this bore is 100 L/s. This is quite amazing and given the conclusions made above, the addition of this bore into the water supply 'mix' ensures drought security for Warren into the future. It is likewise intended to install a pump at this site which is able to deliver 30 L/s and using the variable speed drive to reduce the pump rate to 15 L/s. As the existing bore currently only supplies about 5 L/s, this bore is to be capped and not used. Upgraded chlorination equipment will also be installed to dose the water as it is pumped to this town reservoir. A prefab concrete cabin is to be delivered to site to house the electrical and chlorination equipment.

It is expected that work can recommence at this site in late October 2016 and thereafter work is expected to be completed by February 2017.

4. Budget

Due to the extreme success of the project in providing water security for Warren, larger equipment from that intended is now expected to be installed. Higher water quality outcomes are also now expected through the NSW Health requirements detailed in Council's Drinking Water Quality Management Plan so additional funds might be required to complete the project. A submission to INSW is being prepared seeking these additional funds.

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ITEM 7 DROUGHT PROOFING WARREN SHIRE'S WATER SUPPLIES PROJECT SUMMARY

Based on the table below, the total expenditure to complete the project will be \$811,000 of which \$773,000 has been provided.

Work Description	Expenditure to date	Estimate to complete both sites	TOTAL
Bore Drilling	\$294,000		
Pad		\$5,000	
Pump and control equipment		\$160,000	
Power supply		\$10,000	
Rising Main		\$50,000	
Chlorination of C1- Equip		\$20,000	
Building and fencing		\$90,000	
Pipeline	\$181,660		
TOTALS	\$475,660	\$335,000	
GRAND TOTAL			\$811,000

Nevertire

This project includes the construction of an additional bore located adjacent to the reservoir. The drilling of the new bore and the bore pump tests is completed and as part of the above project, designs for the bore fit-out and the connection pipework is being finalised. This work will be included in the above works contract and will likewise start again in earnest when the wet site conditions allow. Costs to date are \$121,975 out of a budget of \$215,000. Additional funds are unlikely to be required on this project.

As above, the work to be completed includes the chlorination equipment and the associated control equipment and the pipe work to join the new and existing bores to the reservoir as detailed below.

Work Description	Expenditure to date	Estimate to complete both sites	TOTAL
Work completed to date	\$121,975		
Pad		\$5,000	
Pump and control equipment		\$70,000	
Rising Main		\$10,000	
Chlorination of C1- Equip		\$10,000	
Building and fencing		\$50,000	
TOTALS	\$121,975	\$145,000	
GRAND TOTAL			\$270,000

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ITEM 7 DROUGHT PROOFING WARREN SHIRE'S WATER SUPPLIES PROJECT SUMMARY

The bore pump tests indicate that the safe yield from the new bore is 10 L/s. Given the old bore pumped at about 4 L/s and the conservative peak demand for Nevertire is 3 L/s, as with Warren, drought security for Nevertire is now assured. It is anticipated that the new bore pump will pump at about 10 L/s but again be controlled at 5 L/s.

As above, completion of this project is expected in February 2017

Collie

Historical knowledge regarding the availability of water in the vicinity of Collie indicates that the location of ground water is uncertain this area. Therefore, advice was sought by Council through DPI Water as to the best location of a prospective drilling sites. This initial review indicated a possible, suitable site just north of the village, notwithstanding that the water availability was low. This advice was followed by Council and having drilled to the proposed bore depth, no water was found at this site. It was agreed therefore to drill a further 200m deeper to exhaust any possibilities of finding suitable water, however an improved water supply was not found. This site was subsequently abandoned.

Council sought advice from other qualified consultants which indicated that the best possible alternative site was adjacent to the existing village bore, about 9kms west of Collie. The appropriate applications for a bore license at this site were sought and have since been granted, however the site has been under water for much of August and September, so no work on site has commenced. The new site is on the road reserve at Dicks Camp.

Flooding of this location will not be a problem in the future as a raised pad is to be constructed on the site and the bore drilled through the pad. The associated infrastructure and bore-head will be located on this pad and will therefore be above the future flood water. Work on the site to drill the new test bore will proceed when the conditions allow.

At this site, modifications to be power supply were required. The design work for this has been completed.

The original site required only about 1,000m of pipework to be constructed. The new site will require the construction of about 9,000m of pipework. As the flow rates are expected to be small for a town of this size, the pipes will be a much smaller diameter than in Warren and Nevertire.

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ITEM 7 DROUGHT PROOFING WARREN SHIRE'S WATER SUPPLIES PROJECT SUMMARY

Expenditure on this project is currently \$48,250 out of a budget of \$365,000. Given the lack of success with the first bore, it is likely that additional funds of about \$10,000 might be required to complete this project also, as detailed below:

Work Description	Expenditure to date	Estimate to complete both sites	TOTAL
Work completed to date	\$48,250		
Pad		\$5,000	
Drill new bore		\$70,000	
Pump and control equipment		\$70,000	
Power supply		\$10,000	
9km Rising Main		\$125,000	
Chlorination of C1- Equip		\$10,000	
Building and fencing		\$30,000	
TOTALS	\$48,250	\$325,000	
GRAND TOTAL			\$375,000

RECOMMENDATION:

That the information be received and noted.

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ITEM 8 TELEMETRY UPGRADE

(W1-1, S5-1)

Author: Tim Wark – Water and Sewer Manager

Purpose

To present a proposal to Council from Hunter H2O for the site design, supply, testing and commissioning of a new ClearSCADA Server that will monitor the existing Elpro telemetry network.

Background

In 2014 Lower Macquarie Water Utilities Alliance (LMWUA) initiated a program to determine the future roadmap for the Alliances Telemetry and SCADA communications for water and sewage infrastructure.

The detailed report highlighted the need for the alliance members to move to common SCADA and telemetry equipment.

Keeping in tune with these recommendations first stage implementation is to install the ClearSCADA software over the top of the existing Elpro hardware.

Furthermore Council has adopted an upgrade of the telemetry system within the 2016 – 2017 Operational Plan.

Objectives

The key objectives identified in the project will include:

- Gathering all required information prior to the detail design,
- Procurement all required hardware, software and licences,
- Development of the required SCADA database using the LMWUA templates,
- Factory Acceptance Testing, (FAT)
- Site Acceptance Testing, (SAT)
- Operator Training on the new ClearSCADA system.

Scope

The project scope items include:

- To complete a detailed site audit of the system prior to detailed design to collect existing software and configuration,
- Procurement of server ClearSCADA software and licences,
- Procurement of Modem and configuration of the ClearSCADA alarm dialler,
- Development of the new SCADA database using the LMWUA templates, this will be based on the existing Elpro hardware remaining in place and communicating to the new ClearSCADA software using Modbus protocol,
- Configuration of the new UPS system,
- Development of site specific training manuals,
- Detailed FAT testing of new SCADA configuration,
- Detailed SAT testing of new SCADA configuration,
- Conduct onsite training for the new system.

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ITEM 8 TELEMETRY UPGRADE

CONTINUED

Project Deliverables

- A fully integrated SCADA system for the existing Elpro telemetry network
- 5000 point SCADA licence,
- Server Hardware for the office location only,
- Site specific training.

Project Risk

This company has extensive experience in auditing PLC, RTU and SCADA systems, so the risk to Council is minimal.

Project Fee

Fixed fee is \$70,449 (ex GST)

\$50,000 was allocated in 2016 – 2017 budget for these works to be completed.

Project Delivery

It is estimate the project will be delivered over a 6-8 week period.

RECOMMENDATION:

1. That Council approve the proposal from Hunter H2O.
2. That Council endorse the extra funding of \$20,449 to complete this proposal, understanding that the extra costs will be split 50/50 from both the water and sewer funds.

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**ITEM 9 COUNTRY PASSENGER TRANSPORT INFRASTRUCTURE
GRANTS SCHEME (CPTIGS) – GRANT APPLICATION (P7-1)**

Executive Summary

On the 29th September, 2016 Council applied for \$20,000 in grant funding to replace the existing obsolete bus shelter adjacent to house number 10 Burton Street, Warren with an up to date relatively vandal proof bus shelter that also meets the requirements of the Disability Discrimination Act (DDA).

In short, under the Disability Discrimination Act a person with a disability has a right to have access to places used by the public and as such makes it against the law for public places to be inaccessible to people with a disability. This includes public footpaths, walkways and bus stops.

This application was submitted under the “Country Passenger Transport Infrastructure Grants Scheme” (CPTIGS).

Accordingly, this report seeks Council’s endorsement of the submission to add further weight to the subject grant application.

Background

CPTIGS provides subsidies to support the construction or upgrade of bus stop infrastructure generally owned and maintained by councils across regional NSW.

The objectives of the scheme are to maximise benefits to country passengers through supporting:

- More accessible passenger transport especially better connections between bus stops and surrounding communities,
- An increase in the use of passenger transport in country areas through improved awareness of bus stop locations, kerbside information and improved security; and
- the development of minor infrastructure to complement passenger service development.

Assessment Criteria

Proposals that improve safety and accessibility (DDA compliance) are higher priority than those which enhance passenger comfort.

Applications for subsidies from rural areas take priority over projects for metropolitan bus services.

It is also important to note that in this round, applications to upgrade existing infrastructure are a higher priority than those for new infrastructure.

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**ITEM 9 COUNTRY PASSENGER TRANSPORT INFRASTRUCTURE
GRANTS SCHEME (CPTIGS) – GRANT APPLICATION**

The Proposal

The application seeks funding to replace the existing obsolete bus shelter adjacent to house number 10 Burton Street, Warren (Photo 1) with an up to date vandal proof bus shelter that meets DDA requirements (Photo 2).

In order to meet DDA requirements, the proposed new shelter will also include tactile facilities, disabled access ramp and designated wheelchair facilities.



Photo 1. Existing Subject Bus Shelter



Photo 2. Example of Proposed Type of Shelter

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**ITEM 9 COUNTRY PASSENGER TRANSPORT INFRASTRUCTURE
GRANTS SCHEME (CPTIGS) – GRANT APPLICATION**

Financial Analysis

Life Cycle Costs

Even though this project is subject to a grant for initial construction costs, life cycle costs should also be assessed to ascertain if it is also prudent to undertake the works with long term sustainability in mind. Note all costs are in today's dollars.

Capital The proposal is estimated to cost about \$20,000 (100% grant funded). According, initial establishment costs have no impact on Council's sustainability.

Maintenance To be conservative, the annual maintenance and operational costs are estimated to be in the order of \$1,000.

Renewal The useful life of the new structure should be a minimum of 30 years. Hence, about \$670 annually will need to be put into a restricted account to ensure that sufficient funds are at hand to renew this asset in 30 years. It should be noted that this is the annual depreciation cost and is critical to be accounted for in Council's annual accounts to ensure sustainability.

Financial Summary

Taking into account that there is an existing antiquated facility in place that does not meet legislative requirements, whilst incurring an increasing annual maintenance expense as it deteriorates and an annual renewal (depreciation) expense, it is considered reasonable to expect that this facility will not detract from Council's financial position and possibly may improve it through decreased maintenance spending.

RECOMMENDATION:

That the grant application to replace the existing bus shelter adjacent to house number 10 Burton Street, Warren with an up to date vandal proof bus shelter that meets DDA requirements under the "Country Passenger Transport Infrastructure Grants" Scheme be endorsed.

Section

6

Manager Health & Development Services

WARREN SHIRE COUNCIL
Report of the Manager Health & Development Services
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ITEM 1 DEVELOPMENT APPLICATION APPROVALS (B4-9)

The following Development Applications were approved from 5th September 2016 to 7th October 2016.

FILE	LOCATION	WORKS
P16-16.10	Lot 49, DP752569, Drungalear Road, WARREN	Subdivision of Land
P16-16.11	Lot 12, DP598306, Dubbo Street, WARREN	Temporary use of Land
P16-16.12	Lot 1, DP758264, Bundemar Street, COLLIE	Erect Dwelling
P16-16.14	Lot 170, DP720328, 2 Udora Road, WARREN	Erection of a Shed

RECOMMENDATION:

That the information be received and noted.

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ITEM 2 DEPARTMENT OF PLANNING CIRCULARS (P15-10)

No Circulars this month.

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ITEM 3 SPORTING & CULTURAL CENTRE REPORT (S21-2)

Throughout the month of September, the Warren Sporting and Cultural Centre was in constant use by local sporting bodies including Senior Netball, Junior and Senior Rugby League and Rugby Union. Highlights of the month included Warren Bulldogs presentation night, Warren Central School Year 12 Farewell and FWAS Rugby League and Netball Training Day.

Upcoming events at the Centre in the month of October include Marthaguy Vs Eumungerie and Baradine and FWAS Rugby League Camp.

SPORTS/GYM

Gym/Fitness Classes

Usage of the gym for the month of September was 620, up from 615 sign-ins in August. There are 193 current gym members as of the 4th October 2016, down from 195 gym members in September 2016.

FWAS

There was 2 Far West Academy of Sport events held in September and currently 1 to be held in October (FWAS Rugby League Camp).

COMMUNITY

Day groups

Bogan Bush Mobile and Rugrats are continuing to hold playgroups at the Centre during school terms in 2016 on alternating weeks.

Home Care group are continuing to meet on the first three Mondays of every month.

RECOMMENDATION:

That the information be received and noted.

WARREN SHIRE COUNCIL
Report of the Manager Health & Development Services
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 27th October 2016

ITEM 4 INFORMATION CENTRE RECORD FOR THE (T4-6.1)
MONTH OF SEPTEMBER 2016

Number of Visitors to the Information Centre:		74	
Number of Locals to the Information Centre:		10	
Number of Website hits on Warren Shire Council:		8,198	
Number of Website hits drilling down – “Visiting Warren”:		73	
Reason for Visiting Warren (Totals):			
Friends/Family:	8	Business/Employment/Training:	3
Passing Through:	28	Special Events:	1
Visitors in Buses:		Holiday:	6
Other/Unknown:	36	Camping/Fishing:	
Age Groups of Visitors:			
Under 25:	5	25-34:	7
34-44:	8	45-54:	11
55-64:	16	65+:	48
Sale Items & Publications, (including both free and sold ones, if possible):			
Macquarie Marshes Book (\$15):		Stickers: (Warren)	2
Bird Book (\$30)		Spoons:	
Red River Gum Walk:		Badges:	1
Warren Profile:		Magnets:	1
Across the Black Soil Plains:		Stubby Holders:	1
Midwives of the Black Soil Plains:		Pens:	1
Bushmen of the Black Soil Plains:		Tea Towels:	
Keep the Billy Boiling:		Wool:	
A Grave Look At Warren	1	Place Mats:	5
Animals of Dubbo Region :		Mugs:	
Macquarie Marshes Information :	7	Key Rings:	
Willie Retreat:		Rulers:	
Our Abounding Wildlife:		Road to Nevertire 1 and 2:	
Tiger Bay Brochure:		Warren photos (Black & White):	
Shire Map and Town Maps:		Sample of Wool/Wool Sheet:	
Cotton Brochure:		Handkerchiefs:	
Postcards:	2	Shirts: (tennis club):	
Coloured postcards		150 yrs Caps: (tennis club):	
Macquarie Marshes DVD/CD		150 yrs Stubby Holders: (tennis club):	
Ballad of a Bush Bride:		Hot Flats CD:	
Warren Woolcot Cards:		Cook Book:	
Surrounding Towns:		Road Information:	26
Accommodation:	3	Public Toilets:	10
Public Dump Point/Potable Water:		Maps:	11
Places to Eat:	3	Boat Ramp / Bob Christensen Reserve:	
Attractions around Warren:		Camping or Fishing Spots:	

RECOMMENDATION:

That the information be received and noted.

WARREN SHIRE COUNCIL

Report of the Manager Health & Development Services to the Ordinary Meeting of Council to be held in the Council Chambers, Warren on Thursday 27th October 2016

ITEM 5 IMPOUNDING OFFICER'S REPORT

(P4-4)

Activity / Day	Week Ending: 9th September 2016							Week Ending: 16th September 2016							Week Ending: 23rd September 2016						
	Sat	Sun	Mon	Tue	Wed	Thur	Fri	Sat	Sun	Mon	Tue	Wed	Thur	Fri	Sat	Sun	Mon	Tue	Wed	Thur	Fri
Patrol Hours	0	1	3	2	3	4	Flexi		0	3	3	3	5	3.45	0	0	2	2	4.5	4	Flexi
Feed/Water & Clean Pound Hours	1	1	1	1	1	1	1	1	1	1	1	1	2	1	1	1	1.5	1.5	1	1	0
Office Hours	0	0	4.5	4	4.5	2	0	0	0	4.5	3.5	4.5	1.5	4.5	0	0	5	5	3	3.25	0
Impounding/ Releasing/ Euthanasia Hours	0	0	0	1.5	0	1.5	0.75	0	0	0	*1	0	0	0.75	0	1	0	0	0	0.75	0
Total Daily Hours	1	2	8.5	8.5	8.5	8.25	1.75	1	1	8.5	8.5	8.5	8.5	9	1	2	8.5	8.5	8.5	9	0
Number of Dogs Impounded	0	0	5	0	0	0	1	0	0	0	0	3	0	0	0	0	0	0	0	0	0
Number of Dogs released	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0
Number of Dogs Euthanasia	0	0	0	0	5	0	0	0	0	0	2	1	0	0	0	0	0	2	0	1	0
Total Dogs in Pound	4	4	9	9	4	4	5	5	5	5	3	4	4	4	4	4	4	2	2	1	1
Number of Cats Surrendered	0	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0
Number of Cats Rehoused	0	0	0	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Number of Cats Euthanasia	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Cats in Pound	0	0	0	2	2	0	0	0	0	0	0	0	0	0	0	0	1	1	1	1	1
Kilometers per day																					
Total weekly kilometers	410							720							480						
Speed odometer reading @ end of week	72430							73150							73630						
Other General Notes																					
Total weekly hours	38.5							45							37.5						

CALL OUT Key: A - roaming dog, B - barking dog, C - attacking dog, D - dog in trap, E - cat in trap, F - roaming cat, G - stock out, H - stock being attack, I - snake

WARREN SHIRE COUNCIL

Report of the Manager Health & Development Services to the Ordinary Meeting of Council to be held in the Council Chambers, Warren on Thursday 27th October 2016

ITEM 5 IMPOUNDING OFFICER'S REPORT

CONTINUED

Activity	Week Ending: 30th September 2016							Week Ending: 7th October 2016							Week Ending								
	Day	Sat	Sun	Mon	Tue	Wed	Thur	Fri	Sat	Sun	Mon	Tue	Wed	Thur	Fri	Sat	Sun	Mon	Tue	Wed	Thur	Fri	
Patrol Hours																							
		0	0	U/P	LSL	LSL	LSL	LSL		2	3	3	3	5	Flexi								
Feed/Water & Clean Pound Hours		1	1	1	0	0	0	1	0	0	1	1	1	2	1								
Office Hours		0	0	0	0	0	0	0	0	0	4.5	3.5	4.5	1.5	0								
Impounding/ Releasing/ Euthanasia Hours		0	0	0	0	0	0	0	0	0	0	1	0	0	0.75								
Total daily hours		1	1	1	8.5	8.5	8.5	9.25	0	2	8.5	8.5	8.5	8.5	1.75								
Number of Dogs Impounded		0	1	1	0	0	0	0	0	2	0	0	0	0	0								
Number of Dogs released		0	0	0	0	0	0	0	0	0	0	0	0	0	1								
Number of Dogs Euthanasia		0	0	0	0	0	0	0	0	0	0	0	0	4	0								
Total Dogs in Pound		1	2	3	3	3	3	3	3	5	5	5	5	1	0								
Number of Cats Surrendered		0	0	0	0	0	0	0	0	0	0	0	0	0	0								
Number of Cats Rehoused		0	0	0	0	0	0	0	0	0	0	0	0	0	0								
Number of Cats Euthanasia		0	0	0	1	0	0	0	0	0	0	0	0	0	0								
Total Cats in Pound		1	1	1	0	0	0	0	0	0	0	0	0	0	0								
Total weekly kilometers		320							580														
Speed odometer reading @ end of week		0							73950							74530							
Other General Notes																							
Total weekly hours		35.75							29.25														

CALL OUT Key: A - roaming dog, B - barking dog, C - attacking dog, D - dog in trap, E - cat in trap, F - roaming cat, G - stock out, H - stock being attack, I - snake

RECOMMENDATION:

That the information be received and noted.