

NSW Family & Community Services and Warren Shire Council

* Early Intervention and Placement Prevention Grants 2016-17 *

Guidelines and Information Sheet

1. What is the Warren Shire Council and Warren Support Services Interagency - Early Intervention and Placement Prevention Grant?

Warren Shire Council and Warren Support Services Interagency are working together to offer the Warren Shire Local Government Area access to funding for programs which are **skill focussed and training for youth aged between 12 and 18 years**. The aim of the program is to assist youth to gain life skills, achieve personal goals and build connection to family and education, with the bottom line being Keep Them Safe (KTS).

In 2016/2017 a total of \$15,000 is available to support initiatives within the Warren Shire Local Government Area.

2. Who is eligible to apply for the Early Intervention and Placement Prevention Grant?

Applicants who can demonstrate how their initiative meets the following criteria:

- Networks are within the Warren Shire Local Government Area
- Working with Young people and their families
- Working with the financially & socially disadvantaged members of community.

Favourable consideration will be given to applications which also include the following members of community

- People aged between 12-18 years
- Aboriginal & Torres Strait Islander People

Working with Children Checks

A legislative requirement is to provide copies of working with children checks of any personnel that is involved with the program or event.

Each application is eligible to apply for up to a maximum of \$5,000.00

3. What do Early Intervention and Placement Prevention Grants cover?

Funds need to be used to support initiatives within key activities of:

1. Instructional/skills development groups to develop life skills training (social skills, relationships) financial management/budgeting; career advice and support;
2. Training/workshops provided to teach clients how to achieve personal goals. Training/workshops may include: life skills training; financial management/budgeting;
3. Multi-component programs including psychosocial support, self-help strategies, skill development, relationship development, building connection to family and education, and specialised and multidisciplinary care or treatment.

Initiatives need to address the above priorities by focussing on **one or more** of the following:

1. Social networking between disadvantaged youth and mentors;
2. Building self confidence/belief and respect;
3. Team involvement in providing programs to encourage transition from school to work
4. Developing life skills

Initiatives need to occur between 1 July 2016 and 30 June 2017

5. What is not covered

Funding will not be approved for initiatives for any activity which creates duplication within the network or a organisations general operating expenses.

Funding will not be approved for programs already in progress.

6. How to Apply

In order to apply for **Early Intervention and Placement Prevention Grant**, a representative of the local network group must complete and sign the application form.

Network groups that have previously received Early Intervention and Placement Prevention Grants must also provide details of the outcomes and lodge an acquittal of the funding.

Networks that identify unspent funds will not be eligible for further funds unless the application requests consideration for additional funds.

Applications will be accepted up to 14 June 2017 or until **Early Intervention and Placement Prevention Grants** are exhausted.

Please provide Council with all EFT details to receive payment.

7. Where to submit your application

Applications should be sent to: Warren Support Services Interagency
PO Box 6
WARREN NSW 2824

8. Reporting and Acquittal

Each network group that is successful in gaining **Early Intervention and Placement Prevention Grant** will be required to provide participant surveys, a detailed outcome and signed acquittal report within 4 weeks of completion of event.

With lodgement of the above, you must provide tax invoices and/or receipts as proof of purchase/services.

9. Additional Information

Unspent funds from your grant are to be returned to Warren Shire Council.

Should a funded program be cancelled for any reason, grant money will be returned to Warren Shire Council with an explanation.

Any publications and/or materials must acknowledge that the funds have been made available from NSW Family & Community Services.

For further information - please contact Warren Shire Council's Manager Health and Development Services, Maryanne Stephens on 6847 6600.